

# PLANNING AND ZONING COMMISSION

## Regular Meeting Minutes Oct 19, 2017 Draft Minutes Subject to Modifications

Present: Chairman K. McDuffie, Vice Chairman B. Giglio, Commissioners D. Taylor, R. Starkey, J. Burn, P. Hinman and D. Setaro.  
Absent: Commissioner Cal Brennan, R. Jurzynski.

### **I** CALL TO ORDER

Chairman K. McDuffie called the regular meeting of the Beacon Falls Planning and Zoning Commission to order at 7: 30 P.M. The Pledge of Allegiance was recited and the legal notice was read into the minutes.

### **II** APPROVAL OF MINUTES

A motion to approve the minutes from the Sept 21, 2017 regular meeting as submitted, was made by Comm. B. Starkey and 2<sup>nd</sup> by Vice Chairman B. Giglio. All in favor.

### **III** COMMENTS FROM THE PUBLIC

Chairman K. McDuffie asked 3 times if there were any other comments from the public and no one came forward.

**IV ZONING ENFORCEMENT OFFICERS REPORT**

The ZEO was present and submitted a written report. The report shows 9 certificates of compliance were issued.

A motion to accept the report as submitted was made by Comm. D. Setaro and 2<sup>nd</sup> by Comm. P. Hinman. All in favor.

**V TOWN ENGINEER REPORT**

The Town Engineer was present but did not submit a written report. He stated that it was quiet in town and that Chatfield has slowed down. A motion to accept the verbal report was made by Vice Chairman B. Giglio and 2<sup>nd</sup> by Comm. D. Taylor. All in favor.

**VI COMPREHENSIVE PLAN OF CONSER. AND DEVELOPMENT**

No Activity.

**VII OLD BUSINESS**

- 1) Chatfield Farms – No activity
- 2) Oakwood Estates – Mylar for Timber Ridge is now in the Town Clerks office.
- 3) Pond Spring – No activity.
- 4) Pent Road – No activity.
- 5) Hop Brook – After a brief discussion, Vice Chairman B. Giglio made a motion to approve Application P-2017-212A, as amended, with an effective date of Nov. 15, 2017. The motion was 2<sup>nd</sup> by Comm. D. Setaro. All in favor.

**VIII NEW BUSINESS**

None

**IX NEW APPLICATIONS**

None

**X CORRESPONDENCE AND PAYMENT OF BILLS**

A motion to approve payment of bills was made by Vice Chairman B. Giglio and 2<sup>nd</sup> by Comm. P. Hinman. All in favor.

**XI PETITIONS FROM COMMISSIONERS**

No petitions from commissioners.

**XII ADJOURNMENT**

A motion to adjourn at 8:26 P.M. was made by Chairman K. McDuffie and 2<sup>nd</sup> by Comm. D. Setaro. All in favor.

Respectfully submitted,  
Mary Ellen Fernandes  
Clerk, Oct22, 2017