



**Town of Beacon Falls
Library Board of Trustees
Meeting Minutes
Date 01/16/24
10 Maple Avenue
Beacon Falls, CT 06403
C/O Town Clerk
(Subject to Revision)**

Members Present: Annette Bosley-Boyce (ABB), Rebecca Rubino (RR), David Dlugos (DD) and Mary MacEachern (MM)

Others Present: Library Director, Elizabeth Setaro-Posick (ESP)

Not Present: Marion Zollo (MZ) and Lauren Fennell (LF)

1. **Call to Order /Pledge of Allegiance:** The meeting was called to order at 7:00 p.m. by ESP followed by the Pledge of Allegiance.
2. **Review of the Agenda-** DD made a motion to approve the agenda, seconded by MM. Approved, all aye.
3. **Approval of Minutes** ABB made a motion to approve the minutes, seconded by DD. Approved, all aye.
4. **Correspondence-**None
5. **Public Comment-**None
6. **Friends Report**
 - a. The Friends are brainstorming future profitable fundraisers and local venues. They are hosting another Bread Sale around Easter time; their Christmas bread sale went well.
7. **Board of Selectman Report**
 - a. Nothing to report.
8. **Library Directors Report**
 - a. Service Reports
 - The library had 20 programs in December with consistent engagement in children's programming. Also, a wide range of people for adult and family programs, and new community members who have never attended or visited the BFPL.
 - 7 adult
 - 12 child
 - 1 family
 - Website visits were up by 200 %, indicating a growing online presence, as well as an increase in overall digital engagement and social media.
 - Volunteer hours were up by 35%.
 - There was an increase in circulation of books and audio.
 - A 4% increase in new patrons.
 - Sustained community engagement.



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- b. Financial Reports/Bills to be Paid-The library is on task/budget as compared to last year.
- c. Approval for any Bills to be Paid-None
- d. Other Library-Related News- None
- 9. **Old Business-** None
- 10. **New Business**
 - a. Elevator Update
 - There is no update regarding the elevator currently.
 - b. New Website
 - The new website is still a work in progress, the library staff is working closely to update and give it a more contemporary look.
 - c. Programming Challenges/Space Limitation
 - The library may use the Assembly Room one Thursday evening a month and has moved many programs to the Senior Center to better accommodate patrons. Program numbers may be affected due to space limitation and room availability.
 - d. BOS Special Meeting/Building Committee Meeting
 - Architects attended the December BOS Special meeting and provided insight to questions from the community. There is much support and positive feedback for the project. The grant was submitted December 15th, with an anticipated response in the spring. The Building Committee holds monthly meetings in preparation for the future.
 - e. CCF Grant
 - The Pathways for Older Adults grant was approved for \$1,450, with Saturday programs planned in February, March, April and June.
- 11. **Executive Session (if needed)**
- 12. **Announcements**-None.
- 13. **Adjournment**

DD made a motion to adjourn the meeting at 7:17 p.m. seconded by RR Approved, all aye.

Respectfully submitted,

Erin K. Moffat

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Clerk, Library Board of Trustees