



Board of Education Meeting  
Prospect and Beacon Falls, CT  
30 Coer Road, Prospect, CT 06712  
203-758-6671

**Date:** November 18, 2020

**Place:** District Office - Virtual Meeting

**Time:** 7:00 p.m.

This meeting will be held via video conferencing and the public is invited to view via live stream and submit questions to the Board of Education. Questions can be submitted starting Friday, 11/13/20, at 8:00 a.m. up until Wednesday, 11/18/20, at 7:00 p.m.

Live Stream: <https://youtu.be/gsoVpmGGxaU>

Question submission form:

[https://docs.google.com/forms/d/e/1FAIpQLSfyl9WHu7zfvtTSq37bXZBUOmR6G3dwsR8j1BOhZZtiKN6IMg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfyl9WHu7zfvtTSq37bXZBUOmR6G3dwsR8j1BOhZZtiKN6IMg/viewform?usp=sf_link)

### **AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters. **NOTE:** Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject.*

#### **I. CALL TO ORDER**

- A. Roll Call**
- B. Pledge of Allegiance**
- C. Revision/Additions to Agenda Order**

#### **II. APPROVAL OF MINUTES**

Minutes of October 14, 2020, Board of Education Meeting (Ex.1)

#### **III. COMMENT**

- A. Town Officials**
- B. Public Comments** *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

#### **IV. CORRESPONDENCE**

Superintendent Update to Community 10-29-20, 11-4-20, 11-5-20 (2)

#### **V. TREASURER'S REPORT**

#### **VI. STUDENT REPRESENTATIVE'S REPORT (Kaitlyn Butnick, Gavin Moffat)**

#### **VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**

Jon Conte of JC's Landscaping for volunteering time, services and materials to the SEL rock mural project at WRHS.

## **VIII. REPORT OF SUPERINTENDENT**

### **A. Superintendent's Update**

1. Update on remote learning on snow days-staff survey
2. Update on stipends for extra-curricular activities
3. 2021-2022 Budget Calendar
4. Future of Alternative Education Program

### **B. Action Items**

1. Act to transfer \$29,446 from fall sports to maintenance supplies (\$15,000) and the contingency account( \$14,446).
2. Act to hire new certified staff, Laura DeRienzo to replace Terri Diver who is retiring as of October 30, 2020.
3. Act to accept certified staff resignation, Lisa Olivere, Dept. Chair of History/Social Studies at WRHS.

### **C. Director of Finance and Business Operations Report**

## **IX. OLD BUSINESS**

## **X. NEW BUSINESS**

## **XI. ITEMS for NEXT BOE AGENDA**

## **XII. INFORMATION ITEMS**

Flu Clinic

Complimentary email about A. Gaetano

Courtney Ambrose appointed Department Chair of History/Social Studies at WRHS

## **XIII. ENROLLMENT -(Ex. II)**

1. An Analysis of Preliminary Enrollment 20-21 (From CSDE)
2. Monthly Attendance Report for September (From CSDE)

## **XIV. COMMITTEE REPORTS**

A. Personnel and Negotiations Committee - **November 17, 2020, 5:00 p.m., District Office**

B. Facilities and Transportation Committee

C. Curriculum Committee

D. Policy Committee

E. Public Communications

F. Technology Committee -**December 16**

G. Recognition Committee

H. Liaisons:

1. Schools
2. Wellness Committee
3. Professional Development Committee: **Meetings 4 Monday of month, D.O. 3:30 p.m.**
4. 2COM

I. Parent Advisory Council

## **XV. ADJOURNMENT**

**DATE OF NEXT MEETING:** December 16, 2020



**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**October 14, 2020**

**BOARD MEMBERS PRESENT:**

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Priscilla Cretella	.7
	Ben Catanzaro	.7
	Christine Arnold	.7
	Erik Dey	.7
<i>Prospect...</i>	Robert Dyer <i>arrived at 7:30</i>	1.3
	Robert Hiscox	1.3
	Roxann Vaillancourt	1.3
	Nazih Noujaim	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
 Tony DiLeone, Dir. of Finance and Business Operations  
 Michele Raynor, Curriculum Director

**I. CALL TO ORDER**

The meeting was called to order by Priscilla Cretella, at 7:03 p.m. at the District Office and by remote locations.

**A. Roll Call**

**B. Pledge of Allegiance**

**C. Revision/Additions to Agenda Order**

**II. APPROVAL OF MINUTES**

Minutes of September 23, 2020, Board of Education Meeting (Ex.1)

A MOTION was made by Roxann Vaillancourt and SECONDED by Ben Catanzaro to approve the minutes of the September 23, 2020 Board of Education Meeting (Ex.1).

**ALL IN FAVOR** (weighted vote totals 6.7)

**20-117**

**III. COMMENT**

**A. Town Officials**

**B. Public Comments** *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

Mr. Yamin reviewed some answers provided to community members in regards to requirements set forth by the department of health. Mr. Yamin also discussed the need for LRMS to go fully remote for two weeks and that the transition was good. Mr. Yamin commented that the High School would not return full time because of the inability in the structure of the building to properly socially distance.

**IV. CORRESPONDENCE**

1. Letter to Mayor Chatfield and Prospect Sidewalk Task Force.
2. Updates to Community from Superintendent (2).

**V. TREASURER'S REPORT**

Nazih Noujaim read the Treasurer's Report Dated 10/14/2020

Balance in General Fund as of 10/14/20:	\$4,807,909.60
Tonight's invoices total:	\$1,121,725.38
General Fund:	\$1,116,788.53
Federal and State Grants:	\$4,936.85
Adult Ed, Other Grants, Athletic Fund:	\$0.00
Capital Non Recurring Project	\$0.00

**VI. STUDENT REPRESENTATIVE'S REPORT (Emma Flaherty, Gavin Moffat)**

Gavin Moffat delivered the report this evening.

**VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**

Ms. Cretella recognized the volleyball and soccer teams. The IT staff was thanked by the Superintendent for their work and dedication.

**VIII. REPORT OF SUPERINTENDENT****A. Superintendent's Update**

1. Results of parent/student/staff surveys.

Some results were shared including some of the challenges of distance/online learning. Particular results were included in the Board packets and the participation in the surveys was excellent. The results showed that the new schedule (straight 8 blocks) for WRHS was not working in the best interest of students; so the schedule will return back to the original (A/B days) starting November 4th which is the first day of the second marking period.

2. Update of initial hybrid learning at LRMS.

It became necessary to switch to remote learning for all of LRMs for a period of two weeks, and the transition went smoothly.

3. First round of I-Ready Math/Reading Performance. (M. Raynor)

Mrs. Raynor reviewed next steps, the long term vision as well as results by cohorts.

*Robert Dyer arrived at 7:30 p.m.*

**B. Action Items**

1. Act to transfer \$186,692 from unexpended 2019-20 general operating funds to the capital non-recurring fund, pursuant to CGS 10-248a.

A MOTION was made by Christine Arnold and SECONDED by Robert Hiscox to transfer \$186,692 from unexpended 2019-20 general operating funds to the capital non-recurring fund, pursuant to CGS 10-248a.

**ALL IN FAVOR** (weighted vote totals 8.0)

**20-118**



2. Act to approve the use of \$189,692 from the capital non-recurring fund to pay Action Air Systems and SNE Systems for the completion of the HVAC project at LRMS.

A MOTION was made by Ben Catanzaro and SECONDED by Erik Dey to approve the use of \$189,692 from the capital non-recurring fund to pay Action Air Systems and SNE Systems for the completion of the HVAC project at LRMS.

**ALL IN FAVOR** (weighted vote totals 8.0)

**20-119**

3. Act to approve changes to WRHS graduation requirements for Class of 2021 due to COVID.

A MOTION was made by Roxann Vaillancourt and SECONDED by Erik Dey to approve changes to WRHS graduation requirements for Class of 2021 due to COVID.

**MOTION PASSES** (weighted vote totals 5.3)

**20-120**

*Christine Arnold, Erik Dey, Robert Dyer, Nazih Noujaim and Roxann Vaillancourt voted in favor of waiving the current graduation requirements. Priscilla Cretella, Ben Catanzaro, and Robert Hiscox did not vote to waive current requirements.*

*Prior to the vote a discussion took place in which members shared their opinions on the issue at hand.*

4. Act to hire new certified staff for 2020-2021 school year.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to hire new certified staff for 2020-2021 school year; Lauren DeRienzo 1.0 FTE Grade One Teacher at LLES, MA, Step 5, \$53,272.

**ALL IN FAVOR** (weighted vote totals 8.0)

**20-121**

### **C. Director of Finance and Business Operations Report**

Mr. DiLeone reported on the following; ESSER funds have been received by the Region as of September 30. CSDE and CASBO held a conference call regarding Coronavirus Relief Fund money that is being allocated to public schools, clarification was given during that call as to what items would be and would not be covered. Some school districts have reported that their FEMA applications are being partially or totally denied, however the district's application will still continue. Two flags were reported in regards to employee benefits during analysis of EFS data, new management controls are being implemented to rectify. Auditors continue to work on 2019-2020 data, no issues detected to-date.

## **IX. OLD BUSINESS**

### **X. NEW BUSINESS**

Emma Flaherty is no longer a student representative, Kayleigh Budnick was introduced as the new student representative alongside Gavin Moffat.

## **XI. ITEMS for NEXT BOE AGENDA**

**XII. INFORMATION ITEMS**

1. Food Service - Meal Participation Report.

**XIII. ENROLLMENT (Ex. II) - October 2020**

Four-year enrollment figures

**XIV. COMMITTEE REPORTS**

A. Personnel and Negotiations Committee - **Superintendent/R16 Administrators Negotiations**; Reserving dates in November.

B. Facilities and Transportation Committee; up to date and in great shape.

C. Curriculum Committee - **Meeting 10/14/20, 6:15 p.m.**

D. Policy Committee

E. Public Communications

F. Technology Committee; updates are given frequently.

G. Recognition Committee

H. Liaisons:

1. Schools

2. Wellness Committee

3. Professional Development Committee: **Meetings 4 Monday of month, D.O. 3:30 p.m.; Interdepartmental**

4. 2COM

- I. Parent Advisory Council; will be meeting the second week of November.

**XV. ADJOURNMENT**

A MOTION was made by Nazih Noujaim and SECONDED by Erik Dey to adjourn the Board of Education meeting of October 14, 2020 at 8:38 p.m.

**ALL IN FAVOR** (weighted vote totals 8.0)

**20-122**

**DATE OF NEXT MEETING:** October 28, 2020