



Board of Education Meeting  
Prospect and Beacon Falls, CT  
30 Coer Road, Prospect, CT 06712  
203-758-6671

**Date:** May 13, 2020  
**Place:** District Office (via Live Stream)  
**Time:** 7:00 p.m.

### **AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters. **NOTE:** Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject.*

- I. CALL TO ORDER**
  - A. Roll Call**
  - B. Pledge of Allegiance**
  - C. Revision/Additions to Agenda Order**
- II. APPROVAL OF MINUTES**

Minutes of April 22, 2020, Board of Education Meeting (Ex.1)
- III. COMMENT**
  - A. Town Officials**
  - B. Public Comments** *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*
- IV. CORRESPONDENCE**
  - 1. Distance Learning Plan survey.
  - 2. 4<sup>th</sup> Grade Departmentalization Survey.
  - 3. Letters to staff and parents re: update on closure.
- V. TREASURER'S REPORT**
- VI. STUDENT REPRESENTATIVE'S REPORT (Emma Flaherty, Gavin Moffat)**
- VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**

## **VIII. REPORT OF SUPERINTENDENT**

### **A. Superintendent's Update**

1. School closure update.
  - Additional staff report to work May 11<sup>th</sup> and May 18<sup>th</sup>
  - Contract updates  
(See Director's report for balances in contingency account & capital non-recurring)
  - Discussion on voting to move 1% to capital non-recurring for future capital improvement items
2. End of year budget transfer.
3. Graduation and promotion ceremonies.
  - July 21<sup>st</sup>, Live 8<sup>th</sup> grade promotion ceremony and Holiday Hill for 8<sup>th</sup> grade class
  - June 12<sup>th</sup> Virtual Graduation – Power Station
  - July 23<sup>rd</sup> and 24<sup>th</sup>, Live graduation at high school and prom
4. August TBD: 6<sup>th</sup> grade – Attend LRMS 1 day early for transition.

### **B. Action Items**

1. Act to transfer \$460,000, as it pertains to school closure, into contingency account.
2. Act to allow Superintendent and Director of Finance to make end of year budget adjustments, as necessary, within the 2019-2020 budget limits.
3. Act to set graduation date for WRHS for 7/23/20 pending State Executive Order.
4. Act to set promotion ceremony for LRMS for 7/21/20 pending State Executive Order.

### **C. Director of Finance and Business Operations Report**

## **IX. OLD BUSINESS**

## **X. NEW BUSINESS**

## **XI. ITEMS for NEXT BOE AGENDA**

## **XII. INFORMATION ITEMS**

## **XIII. COMMITTEE REPORTS**

- A. Personnel and Negotiations Committee - **UPSEU negotiations TBD: New job description for 10 month Assistant Principal**
- B. Facilities and Transportation Committee
- C. Curriculum Committee - **July 15 District Office 6:15 p.m.**
- D. Policy Committee
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
  1. Schools
  2. Wellness Committee
  3. Professional Development Committee: **Meetings 4. Monday of month, D.O. 3:30 p.m.**
  4. 2COM

I. Parent Advisory Council

**XIV. ADJOURNMENT**

**DATE OF NEXT MEETING:** June 17, 2020, District Office via video conferencing