



Board of Education Meeting  
Prospect and Beacon Falls, CT  
30 Coer Road, Prospect, CT 06712  
203-758-6671

**Date:** June 17, 2020  
**Place:** District Office (via Live Stream)  
**Time:** 7:00 p.m.

### **AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters. **NOTE:** Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject.*

- I. CALL TO ORDER**
  - A. Roll Call**
  - B. Pledge of Allegiance**
  - C. Revision/Additions to Agenda Order**
- II. APPROVAL OF MINUTES**

Minutes of May 13, 2020, Board of Education Meeting (Ex.1)
- III. COMMENT**
  - A. Town Officials**
  - B. Public Comments** *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*
- IV. CORRESPONDENCE**
  - 1. Letter from LT. Nelson Abarzua resigning as 2COM Chair.
  - 2. Letter from Commissioner of Education, Miguel A. Cardona, re recent events nationwide.
- V. TREASURER'S REPORT**
- VI. STUDENT REPRESENTATIVE'S REPORT (Emma Flaherty, Gavin Moffat)**
- VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**
  - 1. CABE Student Leadership Award – Emma Flaherty, Nicholas Santovasi

2. 2021 Region 16 Teacher of the Year – Daniela Giampetruzzi!

## **VIII. REPORT OF SUPERINTENDENT**

### **A. Superintendent's Update**

1. School closure update
  - a. Reopening Committee
2. Reading/Math Assessments 2020 – Michele Raynor
3. Restructure of Business Office – Anthony DiLeone
4. Facilities update – Steve Martoni
5. LRMS HVAC update
6. Alternative Education update
7. Revised Assistant Middle School Principal job description
8. Elementary Transitional Program

### **B. Action Items**

1. Act to approve new job description for 10-month Assistant Principal.
2. Act to authorize the Superintendent to hire certified staff during the summer for school year 2020-2021, as necessary.
3. Act to approve the SAT Prep 2020-21 exemption.
4. Act to approve Zackin Zimyeski Sullivan CPA, LLC as auditor for Region 16's F/Y20 audit.
5. Act to extend additional school year (2020-2021) for milk contract with vendor Wade Dairy Inc.
6. Act to accept Michele Papa's letter of retirement.

### **C. Director of Finance and Business Operations Report**

## **IX. OLD BUSINESS**

## **X. NEW BUSINESS**

## **XI. ITEMS for NEXT BOE AGENDA**

## **XII. INFORMATION ITEMS**

1. CABA Liaison Newsletter
2. Final School Closing Requirements – 2019-2020 School Year

## **XIII. COMMITTEE REPORTS**

- A. Personnel and Negotiations Committee - UPSEU negotiations TBD  
**June 17, 2020 – EXECUTIVE SESSION: Superintendent's Evaluation**
- B. Facilities and Transportation Committee – **Meeting June 17, 6:00 p.m.**
- C. Curriculum Committee - **Meeting July 15 District Office 6:15 p.m.**
- D. Policy Committee
- E. Public Communications
- F. Technology Committee - **Meeting June 17, 6:30 p.m.**
- G. Recognition Committee
- H. Liaisons:

1. Schools
  2. Wellness Committee
  3. Professional Development Committee: **Meetings 4. Monday of month, D.O. 3:30 p.m.**
  4. 2COM
- I. Parent Advisory Council

#### **XIV. ADJOURNMENT**

**DATE OF NEXT MEETING:** July 15, 2020, District Office via video conferencing