



Special Board of Education Meeting

Prospect and Beacon Falls, CT
30 Coer Road, Prospect, CT 06712
203-758-6671

Date: April 1, 2020
Place: District Office
Time: 6:30 p.m.

NOTE: There will be a budget discussion starting at 6:30 p.m., which may last up to one hour before the regular business.

AGENDA

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters. **NOTE:** Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject. (Due to the COVID-19 we are faced with, questions will be emailed to the BOE in live time via video conferencing) [Board of Education YouTube Livestream \(https://youtu.be/aKJMzeiKLds\)](https://youtu.be/aKJMzeiKLds)*

I. CALL TO ORDER

- A. Roll Call**
- B. Pledge of Allegiance**
- C. Revision/Additions to Agenda Order**

- **BUDGET DISCUSSION** (before regular business)
Finalize proposed 2020-21 budget for Public Hearing

II. APPROVAL OF MINUTES

Minutes of March 11, 2020, Board of Education Meeting (Ex.1)

III. COMMENT

- A. Town Officials**
- B. Public Comments:** *The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days.*

IV. CORRESPONDENCE

1. Interpretation of governor's order re: budget approval.
2. March 12th COVID-19 update from Superintendent to staff.
3. March 18th COVID-19 update from Superintendent to staff.
4. March 23rd Distance Learning Plan and Closure Update.
5. March 27th COVID-19 update from Superintendent to staff.

6. Distance Learning Feedback correspondence to staff and update.
7. 3rd Revision 2019-2020 payment schedule for Towns of Beacon Falls and Prospect.

V. TREASURER'S REPORT

VI. STUDENT REPRESENTATIVE'S REPORT (Emma Flaherty, Gavin Moffat)

VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

VIII. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Revised Budget Calendar per Governor's order.
2. Distance Learning Plan (DLP) update – remote Distance Learning.
 - Staff and Parent input
3. End-of-year conversations re: April break, last day of school, graduation/promotion dates.
4. School facilities/maintenance repair work during closure.
5. Capital improvements
 - HVAC at LRMS
 - Upgrade electrical at schools
6. Contractual agreements with vendors and contractors for 2019-20 school year.

B. Action Items

1. Second reading of revised policy *5118 Nonresident Attendance*.
2. Act to approve donation of WRHS Cheer Team banner w/stand valued at \$900.
3. Act to accept teacher's letter of retirement at end of school year. (S. Pille)
4. Act to award the Long River Middle School HVAC project to Action Air System.
5. Act to modify grading policy under DLP for R16 schools while closed due to emergency health crisis.
6. Act to set last day of school as June 12, 2020, pending no more snow days.
7. Act to set the high school graduation date as June 12, 2020, pending ability to hold social gatherings.
8. Act to set middle school promotion ceremony date for June 10, 2020, pending ability to hold social gatherings.
9. Act to set budget at 0% increase for next year, 2020-2021, and at the April 8, 2020, meeting present to Public for vote via on-line discussion and BOE vote, per Governor's orders due to Public Health Crisis - Coronavirus.

C. Director of Finance and Business Operations Report

IX. OLD BUSINESS

X. NEW BUSINESS

XI. ITEMS for NEXT BOE AGENDA

XII. INFORMATION ITEMS

1. COVID-19 Update and Resources for Boards and Superintendents from CABA
2. CABA Policy Highlights 03-20-2020

XIII. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee
- B. Facilities and Transportation Committee – **Meeting 4/1/20, 5:45 p.m., D.O.**
- C. Curriculum Committee –**Minutes of 3/11/20 Meeting**
- D. Policy Committee
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
 1. Schools
 2. Wellness Committee
 3. Professional Development Committee: **Meetings 4. Monday of month, D.O. 3:30 p.m.**
 4. 2COM
- I. Parent Advisory Council

XIV. ADJOURNMENT

DATE OF NEXT MEETING: April 8, 2020, District Office, BOE Meeting and finalizing the Proposed 2020-2021 Budget to Public via video conferencing