

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**March 23, 2022**

**BOARD MEMBERS PRESENT:**

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Ben Catanzaro	.7
<i>Prospect...</i>	Robert Hiscox	1.3
	Karima Jackson	1.3
	Roxann Vaillancourt	1.3
	Robert Dyer	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Michele Raynor, Director of Curriculum  
Tony DiLeone, Dir. of Finance and Business Operations

**I. CALL TO ORDER**

The meeting was called to order by Robert Hiscox, at 7:00 p.m. at the District Office in Prospect, CT.

**A. Roll Call**

Roll was called and a quorum was present

**B. Pledge of Allegiance**

**C. Revision/Additions to Agenda Order**

A MOTION was made by Robert Dyer and SECONDED by Roxann Vaillancourt to add Action Item #6 to accept the letter of retirement from Kristine Doucette.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-028**

Mr. Hiscox skipped to the **Exemplary People, Programs and Awards** section of the meeting.

**Kindness Kouncil**- following students have demonstrated leadership and support as role models for other 5th graders in our elementary schools - **PES:** Abigail Gallo & Lilly DeGennaro. Abigail and Lilly delivered a PowerPoint presentation regarding their work with the RAK (Random Act of Kindness) Committee for the Kindness Kouncil at Prospect Elementary School. The students received a gift from the Board in recognition of their work.

Prior to the continuation of the regular business of tonight's Board meeting, a Budget Session was held. Mr. Yamin spoke of how well the administration team and Mr. DiLeone worked. Some staffing changes were discussed and it was noted that the the percentage will stay the same but there would be some reallocation of funds.

## II. APPROVAL OF MINUTES

Minutes of February 23, 2022, Board of Education Meeting (Ex.1)

A MOTION was made by Roxann Vaillancourt and SECONDED by Ben Catanzaro to approve the minutes of February 23, 2022, Board of Education Meeting (Ex.1)

**ALL IN FAVOR** (weighted vote totals 5.9) **22-029**

March 2, 2022, Special Board of Education/Budget Workshop Meeting (Ex. II)

A MOTION was made by Ben Catanzaro and SECONDED by Roxann Vaillancourt to approve the minutes of March 2, 2022, Special Board of Education Meeting (Ex. II)

**ALL IN FAVOR** (weighted vote totals 5.9) **22-030**

## III. COMMENT

### A. Town Officials

**B. Public Comments** - ***Note:** Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject. The BOE will not reply to comments made at a meeting. The Superintendent or Board Chair will respond to a concern within five business days*

## IV. CORRESPONDENCE

1. Updates to the community from the Superintendent. (2/23/22, 2/26/22)
2. Email from CT Community Foundation re grant for PES in the amount of \$1,547.86.

Mr. Hiscox and Mr. Yamin presented the communication that was received from Dino Verrelli regarding his complaint about transportation. This was shared with the Board and a reply will be sent to Mr. Verrelli in the morning.

## V. TREASURER'S REPORT

Roxann Vaillancourt read the report into the record.

Balance in General Fund as of 3/23/22:	\$7,262,227.21
Tonight's Invoices Total	\$1,345,246.12
General Fund:	\$1,269,446.07
Federal and State Grants:	\$45,324.14
Adult Ed, Other Grants, Athletic Fund:	\$15,780.91
Capital Non-Recurring Project	\$14,695.00

## VI. STUDENT REPRESENTATIVE'S REPORT (Kayleigh Budnick, Charli Hughes)

The report was included in the Board packet, however, the ladies were unable to attend due to SAT's.

## VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

**Kindness Kouncil at PES**- this was reported at the beginning of tonight's meeting.

## VIII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

1. Read across America- LLES & PES

The door decorating for spring was recognized as well as administrators for promoting Social Emotional Wellness for their students.

2. Solar project

Letter of intent was accepted by Eversource. This has the potential to have significant savings on future utility bills.

3. WRHS Capital Improvement Project

- weight room, gym and track

Color photos were provided as part of the Board packet. The project will go out for referendum late May or June. The total of the project will be capped at \$1.8 million.

**B. Director of Finance and Business Operations Report**

- Bonding of old debt
- Utilization of capital non-recurring funds

Mr. DiLeone reported that new auditors are being sought but it has been a difficult process to find the right fit. Secondary disclosures are delayed due to the Town of Prospect's financial audit being incomplete at this time. Completed disclosures will be filed when Prospect's audited financial statements are available. Governor Lamont announced a \$90 million grant-funding initiative to upgrade HVAC systems in CT public schools. Further details are being awaited at this time to determine if this might be a great opportunity for heating and air condition systems at LRMS. Mr. DiLeone also pointed out that federal level free meals will be ending next year.

**C. Action Items**

1. Act on the Healthy Food Certification (HFC) Statement certifying that all food items sold to students (separately from reimbursable meals) in Region 16, pursuant to C.G.S. 10-215f and not exempted from the CT Nutrition Standards (CNS) published by the CSDE, will comply with the CNS during the period July 1, 2022 through June 30, 2023.

A MOTION was made by Robert Dyer and SECONDED by Roxann Vaillancourt to certify that, pursuant to C.G.S. Section 10-215f, that all foods items offered for sale to students in Region 16 schools, and not exempted from the CT Nutrition Standards (CNS) published by the CT State Dept. of Education, will comply with the CNS during the period of July 1, 2022 through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-031**

2. Act to adopt the food and beverage exemptions for the period July 1, 2022 through June 30, 2023 allowing the sale in Region 16 to students those food items that do not meet the CT Nutrition Standards and beverages not listed in Section 10-221q of the C.G.S. providing that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the school day or on the weekend, 2) the sale is at the location of an event, and 3) the food and beverage items are not sold from a

vending machine or school store.

A MOTION was made by Robert Dyer and SECONDED by Roxann Vaillancourt to adopt the food and beverage exemptions for the period July 1, 2022 through June 30, 2023 allowing the sale in Region 16 to students of food items that do not meet the CT Nutrition Standards and beverages not listed in Section 10-221q of the CT. General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of an event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-032**

3. Act to approve new course for WRHS for 2022-2023 – Computer Science Foundations.

A MOTION was made by Robert Dyer and SECONDED by Roxann Vaillancourt to approve the new course for WRHS for 2022-2023 – Computer Science Foundations.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-033**

4. Act to approve teacher’s request for an unpaid leave (beyond FMLA) until the end of the 2021-22 school year. (M. Sullivan)

A MOTION was made by Robert Dyer and SECONDED by Roxann Vaillancourt to approve LRMS teacher Molly Sullivan’s request for an unpaid leave (beyond FMLA) until the end of the 2021-22 school year.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-034**

5. Act to accept teacher’s letter of resignation. (C. Miller)

A MOTION was made by Ben Catanzaro and SECONDED by Roxann Vaillancourt to accept Speech and Language Pathologist Chaya Miller’s letter of resignation, effective April 15, 2022.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-035**

6. Act to accept teacher’s letter of retirement (Kristine Doucette).

A MOTION was made by Robert Dyer and SECONDED by Roxann Vaillancourt to accept Special Education teacher Kristine Doucette’s letter of retirement, with gratitude, effective June 30, 2022.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-036**

## **IX. OLD BUSINESS**

Job description for Personal Learning Advisor

**X. NEW BUSINESS**

**XI. ITEMS for NEXT BOE AGENDA**

**XII. INFORMATION ITEMS**

April 2022 Coming Attractions  
LRMS will be going to Boston and D.C.

**XIII. ENROLLMENT (March 2022) (Ex III)**

**XIV. COMMITTEE REPORTS**

- A. Personnel and Negotiations Committee: **Next meeting: 4/20/22, D.O. Committee will be looking at updating three job descriptions.**
- B. Facilities and Transportation Committee: **Meeting minutes of 3/2/22**
- C. Curriculum Committee: **Next meeting 3/23/22, 6:15 p.m., D.O. Ms. Vaillancourt reported on Mr. Muharem's proposed schedule change and transition to trimesters.**  
Student performance data - see report in BOE packet
- D. Policy Committee: **Next meeting 5/11/22, WRHS**
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
  - 1. Schools
  - 2. Wellness Committee
  - 3. Professional Development Committee
  - 4. 2COM
- I. Parent Advisory Council
- J. Interdepartmental Safety Committee: **Next meeting 4/6/22, 9:00 a.m., D.O.**

**XV. ADJOURNMENT**

A MOTION was made by Roxann Vaillancourt and SECONDED by Ben Catanzaro to adjourn the Board of Education meeting of March 23, 2022 at 7:50 p.m.

**ALL IN FAVOR** (weighted vote totals 5.9)

**22-037**

“Board Secretary”,  
Christine Arnold

**DATE OF NEXT MEETING:** April 6, 2022, Long River Middle School, 7:00 p.m.  
**This will be the Public Hearing on the proposed 2022-2023 budget as well as the regular Board of Education Meeting.**

*These minutes are subject to Board approval.  
Submitted by Kelly Rodriguez, Board Clerk”*