

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**May 13, 2020**

**BOARD MEMBERS PRESENT:**

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Priscilla Cretella	.7
	Ben Catanzaro	.7
	Erik Dey	.7
<i>Prospect...</i>	Robert Dyer	1.3
	Nazih Noujaim	1.3
	Roxanne Vaillancourt	1.3
	Robert Hiscox	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Tony DiLeone, Dir. of Finance and Business Operations  
Michele Raynor, Curriculum Director  
Matthew Brennan, Director of Technology  
Sara Steinberg Forman, Asst. Dir. of SPED  
Kurt Ogren, Principal WRHS  
Dana Mulligan, Asst. Principal WRHS  
Derek Muharem, Principal LRMS  
Jeff Haddad, Asst. Principal PES  
Rima McGeehan, Principal PES  
Regina Murzak, Principal LLES  
Shelly McNulty, Director of SPED & Pupil Personnel Services

**I. CALL TO ORDER**

The meeting was called to order by Robert Hiscox, at 6:57p.m. by remote locations.

**A. Roll Call**

A roll was taken; a quorum was present.

**B. Pledge of Allegiance**

**C. Revision/Additions to Agenda Order**

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to add the following as Action Item 5 to the agenda: Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-21. This Resolution authorizes the filing of the Form 471 applications for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services. **ALL IN FAVOR** (weighted vote totals 7.3) **20-060**

**II. APPROVAL OF MINUTES**

Minutes of April 22, 2020, Board of Education Meeting (Ex.1)

A MOTION was made by Robert Dyer and SECONDED by Nazih Noujaim to approve the minutes of April 22, 2020 Board of Education Meeting (Ex.1)

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-061**

### **III. COMMENT**

#### **A. Town Officials**

**B. Public Comments** *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

### **IV. CORRESPONDENCE**

1. Distance Learning Plan survey.

2. 4<sup>th</sup> Grade Departmentalization Survey.

A brief discussion ensued among the group to determine if departmentalization in the fourth grade would be viable for the 2020-21 school year. Due to the current circumstances of the pandemic, it was ultimately recommended to postpone it. It will be looked at again in January 2021 to see if a trial could be instituted at that time. If not, it would be pushed back to the 2021-22 school year.

3. Letters to staff and parents re: update on closure.

### **V. TREASURER'S REPORT**

Mr. Noujaim read the report as follows:

Balance in General Fund as of 5/13/20:	\$7,122,691.52
Tonight's invoices total:	\$1,181,546.55
General Fund:	\$1,181,546.55
Federal and State Grants:	\$0.00
Adult Ed, Other Grants, Athletic Fund:	\$0.00
Capital Non Recurring Project	\$0.00

### **VI. STUDENT REPRESENTATIVE'S REPORT (Emma Flaherty, Gavin Moffat)**

### **VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**

The "vehicle" parade for LLES students was given a shout-out for being a success. It was arranged with the help of Mrs. Murzak and Nancy Bernard. The fire department and police department participated, and the parade of vehicles went through Beacon Falls for the sake of the students. Prospect Elementary School has planned a similar parade for the PES students for tomorrow, May 14th.

### **VIII. REPORT OF SUPERINTENDENT**

#### **A. Superintendent's Update**

1. School closure update.

- Additional staff report to work May 11th and May 18th
- Contract updates
- Discussion on voting to move 1% to capital non-recurring for future capital improvement items

2. End of year budget transfer.
3. Graduation and promotion ceremonies.
  - July 21<sup>st</sup>, Live 8<sup>th</sup> grade promotion ceremony
  - June 12<sup>th</sup> Virtual Graduation for WRHS through Power Station
  - July 23<sup>rd</sup> and 24<sup>th</sup>, Live graduation at high school and prom
4. August TBD: 6<sup>th</sup> grade – Attend LRMS 1 day early for transition.

In addition, Mr. Yamin updated regarding the following:

- The BOE can wait until the audit to decide on capital non-recurring (January 2021);
- LLES held a Teacher Volunteer parade for Tuesday, May 12th at 3:00, coordinated by Nancy Bernard, Grade 1 teacher and Mrs. Murzak;
- PES Parade will be held on May 14th at 2pm;
- We expect to receive state guidelines on summer school and ESY on the 15th and information on school recommendation for reopening in the fall;
- The BOE donated \$1500 to the senior class to support the balloon fundraiser;
- The high school has handed out all caps and gowns on May 7th to the seniors;
- We are presently holding professional learning for our staff on Monday and Tuesday June 8th and 9th;
- Teachers will be returning to their schools the week of June 8th on a schedule that keeps them in separate areas of the building to clean up the rooms, take down bulletin boards, clean out student desks, and so forth- they will be adhering to social distancing and wearing masks;
- Steve is presently creating spreadsheet to inventory all our masks, gloves, etc... for the fall, if necessary;
- May 11th and 18th R16 will have different non-certified support staff returning to work;
- May 19th Virtual Graduation speeches will be taking place at the high school.

## **B. Action Items**

1. Act to transfer \$460,000, as it pertains to school closure, into contingency account.

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to transfer \$460,000, as it pertains to school closure, into contingency account.

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-062**

2. Act to allow Superintendent and Director of Finance to make end of year budget adjustments, as necessary, within the 2019-2020 budget limits.

A MOTION was made by Nazih Noujaim and SECONDED by Robert Dyer to allow the Superintendent and Director of Finance to make end of year budget adjustments, as necessary, within the 2019-2020 budget limits.

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-063**

3. Act to set graduation date for WRHS for 7/23/20 pending State Executive Order.

A MOTION was made by Roxann Vaillancourt and SECONDED by Priscilla Cretella to set graduation date for WRHS for 7/23/20 pending State Executive Order.

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-064**

4. Act to set promotion ceremony for LRMS for 7/21/20 pending State Executive Order.

A MOTION was made by Priscilla Cretella and SECONDED by Robert Dyer to set promotion ceremony for LRMS for 7/21/20 pending State Executive Order.

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-065**

5. Act on approval of resolution for Schools and Libraries Universal Services (E-Rate) for 2020-2021.

A MOTION was made by Priscilla Cretella and SECONDED by Ben Catanzaro to approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-21. This Resolution authorizes the filing of the Form 471 applications for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services.

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-066**

**C. Director of Finance and Business Operations Report**

Mr. DiLeone provided the Board with the following updates: The All Star bus contract has been settled. A savings transfer was requested to be moved to contingency. Anthem has advised that they are pushing back the upgrade of their online enrollment systems and will not roll out on July 1 as intended. Food Services has started serving 7 days a week worth of meals, and this will help to bring in additional revenue due to state reimbursements. The Food Service was recognized for their efforts.

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

Superintendent's evaluation for next meeting and discussion on SAT prep.

**XI. ITEMS for NEXT BOE AGENDA**

Facilities and Technology meetings to be scheduled and approval of new job description for a 10-month Assistant Principal.

**XII. INFORMATION ITEMS**

**XIII. COMMITTEE REPORTS**

A. Personnel and Negotiations Committee - **UPSEU negotiations TBD**

B. Facilities and Transportation Committee :

**Meeting to be held June 17 at 6:00 p.m.**

C. Curriculum Committee - **July 15 District Office 6:15 p.m.**

D. Policy Committee

E. Public Communications

F. Technology Committee - **June 17 at 6:30 p.m.**

G. Recognition Committee

H. Liaisons:

1. Schools
  2. Wellness Committee
  3. Professional Development Committee: **Meetings 4. Monday of month, D.O. 3:30 p.m.**
  4. 2COM
- I. Parent Advisory Council

**XIV. ADJOURNMENT**

A MOTION was made by Nazih Noujaim and SECONDED by Ben Catanzaro to adjourn the May 13, 2020 Board of Education Meeting at 7:39 p.m.

**ALL IN FAVOR** (weighted vote totals 7.3)

**20-067**

**DATE OF NEXT MEETING:** June 17, 2020, District Office via video conferencing