

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
January 20, 2021

EXHIBIT
I

BOARD MEMBERS PRESENT:

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Ben Catanzaro	.7
	Priscilla Cretella	.7
	Erik Dey	.7
<i>Prospect...</i>	Robert Dyer	1.3
	Robert Hiscox	1.3
	Nazih Noujaim	1.3
	Roxann Vaillancourt	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
 Tony DiLeone, Dir. of Finance and Business Operations
 Michele Raynor, Curriculum Director
 Regina Murzak, Principal LLES
 Sara Steinberg Forman, Asst. Dir. of SPED
 Kurt Ogren, Principal WRHS

I. CALL TO ORDER

The meeting was called to order by Priscilla Cretella, at 7:00 p.m. at the District Office and by remote locations.

A. Roll Call

Roll was called and a quorum was present

B. Pledge of Allegiance

C. Revision/Additions to Agenda Order

II. APPROVAL OF MINUTES

Minutes of November 18, 2020, Board of Education Meeting (Ex.1)

A MOTION was made by Nazih Noujaim and SECONDED by Robert Dyer to approve the minutes of the November 18, 2020, Board of Education Meeting (Ex. I).

ALL IN FAVOR (weighted vote totals 8.0)

21-001

III. COMMENT

A. Town Officials

B. Public Comments *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

Two members of the public and both employees of the Region, Ilyce Cronk and Amy LaMaine, asked similar questions. The questions were in regards to what options for the high school schedule might be considered. The questions will be forwarded to the high school administrators and Mr. Yamin will also collect staff and student feedback.

IV. CORRESPONDENCE

Updates to community from Superintendent: 11/12/20 through 1/08/21.

Compliment for our facilities staff.

Thank you note from retired teacher, Shelley Pille.

The maintenance department was also commended. Priscilla Cretella thanked Mr. Yamin for the correspondence to the staff and community as she appreciates the communication.

V. TREASURER'S REPORT

Mr. Noujaim read the report as follows:

Balance in General Fund as of 1/20/21:	\$4,619,334.93
Tonight's invoices total:	\$2,597,169.74
General Fund:	\$2,552,035.46
Federal and State Grants:	\$3,043.00
Adult Ed, Other Grants, Athletic Fund:	\$42,091.28
Capital Non Recurring Project	\$0.00

VI. STUDENT REPRESENTATIVE'S REPORT (Kayleigh Budnick, Gavin Moffat)

VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

VIII. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Presentation of completed 2019-2020 audit. (Zackin Zimyeski Sullivan representative)
The representatives delivered an in depth summary of highlights of the process and financials of the audit. Questions from Board members were fielded and answered.

2. Follow up on WRHS yearbooks.

Efforts are being made to get the yearbooks in by the end of February and the option of a refund has been made available.

3. Facilities update.

A meeting was held tonight. Energy efficiency projects are completed.

4. Upcoming budget season.

First meeting will be February 24, 2021.

B. Action Items

1. Act to approve 2019-2020 audit, as presented by Zackin Zimyeski Sullivan.

A MOTION was made by Robert Hiscox and SECONDED by Robert Dyer to approve 2019-2020 audit, as presented by Zackin Zimyeski Sullivan.

ALL IN FAVOR (weighted vote totals 8.0)

21-002

2. Act to approve revised 2020-2021 school calendar (February through June 2021).

A MOTION was made by Nazih Noujaim and SECONDED by Robert Hiscox to approve the revised 2020-2021 school calendar (February through June 2021)

ALL IN FAVOR (weighted vote totals 8.0) **21-003**

3. Act to approve proposed 2021-2022 school calendar.

A MOTION was made by Nazih Noujaim and SECONDED by Robert Hiscox to approve the proposed 2021-2022 school calendar with the amendment to reflect a single session/teacher collab day in March 2022 on March 11th instead of March 10th.

ALL IN FAVOR (weighted vote totals 8.0) **21-004**

4. Act to approve Administrators' Bargaining Agreement (7/1/21 – 6/30/24).

A MOTION was made by Robert Hiscox and SECONDED by Roxann Vaillancourt to approve Administrators' Bargaining Agreement (7/1/21 – 6/30/24).

ALL IN FAVOR (weighted vote totals 8.0) **21-005**

5. Act to approve new Business Office Assistant Job Description.

A MOTION was made by Nazih Noujaim and SECONDED by Robert Dyer to approve new Business Office Assistant Job Description.

ALL IN FAVOR (weighted vote totals 8.0) **21-006**

6. Act to approve the request to allow a non-resident student to continue to attend a Region 16 school and pay tuition until the end of the 2020-21 school year.

A MOTION was made by Robert Hiscox and SECONDED by Robert Dyer to approve the request to allow a non-resident student to continue to attend a Region 16 school and pay tuition beginning January 4, 2021 until the end of the 2020-21 school year (pro-rated tuition amount).

ALL IN FAVOR (weighted vote totals 8.0) **21-007**

C. Director of Finance and Business Operations Report

Mr. DiLeone reported on the following: CSDE has increased the Coronavirus Relief Fund allocation. A second round of ESSER funding was just announced. Due to delays caused by the pandemic, Zacklin, Zimyeski & Sullivan have requested an extension to upload certain pieces of the audited financial data; they will have until January 31, 2021. New medical options are being looked into for the next fiscal year. New insurance ID cards were received from Anthem. Region 16 has authorized bond debt that has not been drawn upon from prior years' projects. The Special Education department recently notified that they would need to utilize their unanticipated placement dollars in the amount of approximately \$166,000.

IX. OLD BUSINESS

Survey-December Break
Generator Report

X. NEW BUSINESS

XI. ITEMS for NEXT BOE AGENDA**XII. INFORMATION ITEMS**

Notice regarding Distant Learner Meals
 Assessment Calendar
 WRHS Fall sports awards

XIII. ENROLLMENT

December 2020 and January 2021

XIV. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee: **Executive Session re: Personnel matter.**
- B. Facilities and Transportation Committee: **Meeting 1/20/21, 5:45 p.m., District Office**
- C. Curriculum Committee: **February 24; February 10 PAC**
- D. Policy Committee
- E. Public Communications
- F. Technology Committee: **Meeting 1/20/21, 6:30 p.m., District Office**
- G. Recognition Committee
- H. Liaisons:
 - 1. Schools
 - 2. Wellness Committee
 - 3. Professional Development Committee: **Meetings 4 Monday of month, D.O. 3:30 p.m.**
 - 4. 2COM – **Minutes of 12/3/20 meeting.**
- I. Parent Advisory Council

A MOTION was made by Robert Dyer and SECONDED by Nazih Noujaim to move to Executive Session at 8:15 p.m., to include Mr. Yamin and Mr. DiLeone, for the purpose of discussing a personnel issue.

ALL IN FAVOR (weighted vote totals 8.0)

21-008

The Board came out of the Executive Session at 8:32 p.m.

XV. ADJOURNMENT

A MOTION was made by Nazih Noujaim and seconded by Robert Hiscox to adjourn the January 20, 2021, Board of Education meeting at 8:37 p.m.

ALL IN FAVOR (weighted vote totals 8.0)

21-009

DATE OF NEXT MEETING: February 10, 2021