

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**October 23, 2019**

**BOARD MEMBERS PRESENT:**

		Weighted Vote Per Member
<i>Beacon Falls...</i>	Priscilla Cretella	.7
	Christine Arnold	.7
	David Rybinski	.7
	Erik Dey	.7
<i>Prospect...</i>	Nazih Noujaim	1.3
	Roxann Vaillancourt	1.3
	Daisy Laone	1.3

**STAFF MEMBERS PRESENT:** Michael P. Yamin, Superintendent  
Tony DiLeone, Dir. of Finance & Business Operations

**I. CALL TO ORDER**

**A. Roll Call**

Mr. Hiscox called the meeting to order at 7:03 p.m. in the Media Center at LRMS in Prospect.

**B. Pledge of Allegiance**

Roll was called. A quorum was present.

**C. Revision/Additions to Agenda Order**

**II. APPROVAL OF MINUTES**

Minutes of October 9, 2019, Board of Education Meeting (Ex.1)

A MOTION was made by David Rybinski and SECONDED by Daisy Laone to approve the minutes of the October 9, 2019, Board of Education Meeting (Ex. I).

**ALL IN FAVOR** (weighted vote totals 6.7)

**19-118**

**III. COMMENT**

**A. Town Officials**

**B. Public Comments** Note: *The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days.*

Wendy Hopkinson of Beacon Falls thanked the Board for their support with the banners at WRHS.

**IV. CORRESPONDENCE**

**V. TREASURER'S REPORT**

Mr. Noujaim read the report as follows:

Balance in General Fund as of 10/22/19:

\$6,869,967.38

Tonight's invoices total:

\$696,645.17

General Fund:	\$411,531.07
Federal and State Grants:	\$1,550.00
Adult Ed, Other Grants, Athletic Fund:	\$6,064.10
Capital Non Recurring Project	\$277,500.00

**VI. STUDENT REPRESENTATIVE’S REPORT (Emma Flaherty, Gavin Moffat)**

Mr. Moffat delivered this evening’s report.

**VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**

- . Michael Cullen – Amazon Future Engineer’s Program at WRHS  
Mr. Cullen was presented with a certificate and many thanks from the Board and Superintendent for his outstanding job in implementing the Future Engineer’s Program at the high school and becoming an Amazon Web Services Educate Cloud Ambassador.

**VIII. REPORT OF SUPERINTENDENT**

**A. Superintendent’s Update**

1. Electric and camera equipment for LLES.  
Eversource has been secured, and a contract with Cambridge Electric has been finalized.
2. Concrete entrance ramp at WRHS.  
Area was viewed and will be fixed.
3. Update on tennis courts at WRHS.  
This project is just about complete; temporary markings will be used for the time being.
4. School Closing/Delayed Opening notification to parents.  
The letter sent to parents was included in Board documents.

Mr. Yamin mentioned the current success with the One Region-One Book Campaign that has been on-going.

Food Service Director, Mrs. Patricia Iraci was recognized for going above and beyond in getting a cooler replaced free of charge.

Non-certified staff will be using a computerized system for clocking in and out of the work day by using their thumbprint; this will be the final phase of the District’s efficiency initiative. A draft of the budget calendar was also proposed.

**B. Action Items**

1. Act to approve 2020-2021 school calendar.

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to approve the 2020-2021 school calendar with the proviso that there will be a discussion regarding Veteran’s Day at the December meeting.

**ALL IN FAVOR** (weighted vote totals 6.7)

**19-119**

Mr. Yamin will survey the staff to gather feedback.

### **C. Director of Finance and Business Operations Report**

Following our worker's compensation audit for FY 2019, Mr. DiLeone reported that an additional premium has been assessed for underestimated wages; but the Region's insurance broker is looking into the matter. The ST Networks and TRI recovery process was discussed. The Region will be collecting \$1,500 from the State of CT unclaimed property division. The business office is moving forward with Frontline Time & Attendance. All accounts are in good shape and will continue to be monitored. Mr. DiLeone will be attending Alio Training next week.

### **IX. OLD BUSINESS**

Nothing new with the AC discussion, but it will be on the next meeting's agenda.

### **X. NEW BUSINESS**

### **XI. ITEMS for NEXT BOE AGENDA**

### **XII. INFORMATION ITEMS**

1. Wellness Fairs in Region 16 schools
2. Coming Attractions – November 2019
3. Documentary film “Chasing the Dragon: The Life of an Opiate Addict”

### **XIII. ENROLLMENT (Ex. II) October 2019**

### **XIV. COMMITTEE REPORTS**

- A. Personnel and Negotiations Committee- **Meeting 11/6/19, 5:30 p.m.**
- B. Facilities and Transportation Committee – **Meeting 11/20/19, 5:00 p.m. D.O.**
- C. Curriculum Committee – **Meeting 11/20/19, 6:00 p.m., D.O.**
- D. Policy Committee
- E. Public Communications
- F. Technology Committee – **Meeting 10/23/19, 6:15 p.m., LRMS**
- G. Recognition Committee
- H. Liaisons:
  1. Schools
  2. Wellness Committee - **Minutes October 8, 2019 meeting**
  3. Professional Development Committee: **Meetings 4 Monday of month, D.O. 3:30 p.m.**
  4. 2COM
- I. Parent Advisory Council (PAC) – **Minutes of October 9, 2019 meeting**

### **XV. ADJOURNMENT**

A MOTION was made by Nazih Noujaim and SECONDED by Erik Dey to adjourn the Board of Education meeting of October 23, 2019, at 8:01 p.m.

**ALL IN FAVOR** (weighted vote totals 6.7)

**19-120**

**DATE OF NEXT MEETING:** November 20, 2019, District Office