

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
January 26, 2022

BOARD MEMBERS PRESENT:

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Tiffany Burkitt-Lyga	.7
	Ben Catanzaro	.7
	Priscilla Cretella	.7
<i>Prospect...</i>	Robert Hiscox	1.3
	Karima Jackson	1.3
	Roxann Vaillancourt	1.3
	Robert Dyer <i>arrived at 7:03 p.m.</i>	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
Michele Raynor, Director of Curriculum
Derek Muharem, Principal LRMS

I. CALL TO ORDER

The meeting was called to order by Robert Hiscox, at 7:00 p.m. at the District Office in Prospect, CT.

A. Roll Call

Roll was called and a quorum was present

B. Pledge of Allegiance

C. Revision/Additions to Agenda Order

A MOTION was made by Ben Catanzaro and SECONDED by Christine Arnold to add Action Item #3 to accept the stipulated agreement related to student expulsion.

ALL IN FAVOR (weighted vote totals 6.7) **22-011**

II. APPROVAL OF MINUTES

Minutes of January 12, 2022, Board of Education Meeting (Ex.1)

A MOTION was made by Ben Catanzaro and SECONDED by Christine Arnold to approve minutes of January 12, 2022, Board of Education Meeting (Ex.1)

ALL IN FAVOR (weighted vote totals 6.7) **22-012**

Robert Dyer arrived at 7:03 p.m.

III. COMMENT

A. Town Officials

B. Public Comments *Note: The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

IV. CORRESPONDENCE

1. Superintendent notices to the community (1/3 – revised CDC guidance; 1/10 – bussing concerns and live streaming for quarantined students due to COVID).
2. FAQ from Dept. of Public Health and the CT State Dept of Ed – Quarantine, Isolation, Testing and Contact Tracing.
3. Guidance for Interscholastic, Youth and other Amateur Sports Activities during COVID.
4. Superintendent’s email correspondence to administrators re: being grateful.

V. TREASURER’S REPORT

Tiffany Burkitt-Lyga read the report into the record.

Balance in General Fund as of 1/26/22:	\$3,353,776.55
Tonight’s Invoices Total	\$277,939.87
General Fund:	\$270,129.15
Federal and State Grants:	\$5,125.00
Adult Ed, Other Grants, Athletic Fund:	\$2,685.72
Capital Non-Recurring Project	\$0.00

VI. STUDENT REPRESENTATIVE’S REPORT (Kayleigh Budnick, Charli Hughes)
Miss Hughes delivered this evening’s report.

VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

LRMS robotics demonstration will take place at a future Board meeting.

VIII. REPORT OF SUPERINTENDENT

A. Superintendent’s Update

1. Update from LRMS principal on being the sole administrator. (Derek Muharem)
Mr. Muharem delivered an update regarding him being the sole administrator and how LRMS is running. Mr. Muharem reported no major concerns and feels that he has a better understanding on how all aspects of the school are operating because he is so involved in each area. Staff who have their 092s have been helpful in supporting the building in areas such as staff evaluations and instructional leadership. Mr. Muharem is proud of how teachers have stepped up and is pleased with their work. Assistant Director of Special Education, Kristen Mosher, has also been helpful with the PPTs and 504s. Mr. Muharem related it would be helpful to have extra support during times like lunch and that, down the road, might become a necessity.

2. Refunding/refinancing bonds. (Tony DiLeone)
Mr. Yamin reported on Mr. DiLeone’s behalf. The literature was provided in the Board packet. The good news is that one bond can be refinanced and put into the CIP and still be able to reduce debt services.

3. Update on Capital Improvement Project (CIP).

The third meeting was held tonight and went well. The hope is to put the project out to bid in the next three weeks and that the project would start in the spring.

4. COVID update.

Mr. Yamin provided a document indicating the amount of positive cases throughout the District. Masks will continue to be worn. If the governor changes his recommendations, the discussion will then go to a meeting before any changes would be made.

5. Discussion re expanding STEM curriculum at WRHS- Milestone Pathway Planning. This discussion will move to the Curriculum Committee. The intention is to expand vertical alignment of the STEM program between the middle school and the high school. The discussion is just beginning, and the change will occur down the road so as to keep the District progressive.

B. Action Items

1. Act to accept teacher's letter of retirement at the end of 2021-22 school year.
(Josephine Coppola)

A MOTION was made by Robert Dyer and SECONDED by Priscilla Cretella to accept Josephine Coppola's letter of retirement at the end of 2021-22 school year with gratitude.

ALL IN FAVOR (weighted vote totals 8.0)

22-013

2. Act to hire new teacher for 2021-2022. (Jodi Luchina)

A MOTION was made by Robert Dyer and SECONDED by Priscilla Cretella to hire Jodi Luchina for 2021-2022 as a PES 1.0 FTE Literacy Specialist Teacher at MA+30, Step 13, \$81,390 pro-rated.

ALL IN FAVOR (weighted vote totals 8.0)

22-014

3. Act to accept the stipulated agreement related to student expulsion.
See Motion #22-016 at the end of the meeting after the Executive Session.

C. Director of Finance and Business Operations Report

Mr. DiLeone was unable to be present for this evening's meeting but Mr. Yamin reported the following on his behalf: Dennis Dix of DixWorks LLC. will be preparing our secondary disclosures, due 2/28/22, following the completion of our 2020-21 audit. The recurring lease purchase agreement with JP Morgan Chase was executed and funded on January 14, 2022, in the amount of \$650,000. The Alio platform has been purchased and will be renamed Linq ERP later this year. It will be completely web based and provide new functionality for document management and HR related programs. The BOWA Consortium has completed their bid for gasoline, diesel, and heating oil for the fiscal year 2022-2023. Dime Oil was awarded the contract for heating oil in the amount of \$2.2695/gallon. East River Energy was awarded the gasoline contract for \$2.2341/gallon and the diesel contract at \$2.2945/gallon.

IX. OLD BUSINESS

X. NEW BUSINESS

Job description for Personal Learning Advisor (Mr. Yamin waiting for Budget Season)
Attorney from Shipman and Goodwin to present a session to BOE on their
roles as Board members on 2/16/22 at the District Office from 6:00 - 8:00 p.m.

XI. ITEMS for NEXT BOE AGENDA

XII. INFORMATION ITEMS

Article on essential elements of successful superintendent/school board relationship.

XIII. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee
- B. Facilities and Transportation Committee: **Minutes from 1/12/22 meeting.**
Next meeting on 2/16/22 at 5:30 p.m. which will be virtual.
- C. Curriculum Committee – **Next meeting 2/9/22, at 6:00 p.m. and will be virtual.**
- D. Policy Committee – **Next meeting 5/11/22, WRHS.**
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
 - 1. Schools
 - 2. Wellness Committee
 - 3. Professional Development Committee
 - 4. 2COM
- I. Parent Advisory Council: **Mr. Yamin will have a virtual meeting on 2/9/22 at 5:45 p.m.**
- J. Interdepartmental Safety Committee: **Next meeting will be 4/6/22, 9:00 a.m., in the D.O.**

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to
enter into Executive Session to include Superintendent to discuss a student matter at 7:30 p.m.

ALL IN FAVOR (weighted vote totals 8.0)

22-015

The Board came out of Executive Session at 7:50 p.m.

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to
adopt the terms of the stipulated agreement concerning a student's expulsion, who was
the subject of the Executive Session.

ALL IN FAVOR, except for Rob Dyer, who ABSTAINED (weighted vote totals 6.7)

22-016

XIV. ADJOURNMENT

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to
adjourn the Board meeting of January 26, 2022 at 7:58 p.m.

ALL IN FAVOR (weighted vote totals 8.0)

22-017

DATE OF NEXT MEETING: February 9, 2022, Woodland Regional High School,
7:00 p.m.