

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
May 11, 2022

BOARD MEMBERS PRESENT:

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Tiffany Burkitt-Lyga	.7
	Ben Catanzaro	.7
	Priscilla Cretella	.7
<i>Prospect...</i>	Robert Dyer	1.3
	Robert Hiscox	1.3
	Karima Jackson	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
Michele Raynor, Director of Curriculum
Tony DiLeone, Dir. of Finance and Business Operations
Derek Muharem, Principal LRMS
Kurt Ogren, Principal WRHS

I. CALL TO ORDER

The meeting was called to order by Robert Hiscox, at 7:03 p.m. in the Library of WRHS in Beacon Falls, CT.

A. Roll Call

Roll was called and a quorum was present.

B. Pledge of Allegiance

C. Revision/Additions to Agenda Order

A MOTION was made by Priscilla Cretella and SECONDED by Robert Dyer to add Action Item #7, Act to appoint Clermont & Associates as auditors for 2021-2022 school year. **ALL IN FAVOR** (weighted vote totals 6.7) **22-059**

II. APPROVAL OF MINUTES

Minutes of April 6, 2022, District Meeting (Ex. I)

A MOTION was made by Tiffany Burkitt-Lyga and SECONDED by Robert Dyer to approve the minutes of April 6, 2022, District Meeting (Ex.I)
ALL IN FAVOR (weighted vote totals 6.7) **22-060**

Minutes of April 6, 2022 Board of Education Meeting (Ex. II)

A MOTION was made by Robert Dyer and SECONDED by Tiffany Burkitt-Lyga to approve the minutes of April 6, 2022, Board of Education Meeting (Ex.II)

ALL IN FAVOR (weighted vote totals 6.7)

22-061

Minutes of May 2, 2022 District Meeting (Ex. III)

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to approve the minutes of May 2, 2022, District Meeting (Ex. III)

ALL IN FAVOR (weighted vote totals 6.7)

22-062

Minutes of May 2, 2022 Special Board of Education Meeting (Ex. IV)

A MOTION was made by Priscilla Cretella and SECONDED by Karima Jackson to approve the minutes of May 2, 2022, Special Board of Education Meeting (Ex.IV)

ALL IN FAVOR (weighted vote totals 6.7)

22-063

III. COMMENT

A. Town Officials

B. Public Comments - *Note: Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject. The BOE will not reply to comments made at a meeting. The Superintendent or Board Chair will respond to a concern within five business days*

Dino Verrelli, resident of Beacon Falls, thanked the Board for providing buses to athletic events. Mr. Verrelli expressed his concern that his previous comments were not reflected accurately in the minutes. It was clarified that Mr. Hiscox shared emails with Board members who wanted them.

IV. CORRESPONDENCE

Important dates from Superintendent

V. TREASURER'S REPORT

Tiffany Burkitt-Lyga read the following into the record:

Balance in General Fund as of 5/11/22:	\$5,309,719.15
Tonight's Invoices Total	\$1,873,201.75
General Fund	\$1,822,910.77
Federal and State Grants	\$13,027.13
Adult Ed, Other Grants, Athletic Fund	\$17,393.85
Capital Non-Recurring Project	\$19,870.00

VI. STUDENT REPRESENTATIVE'S REPORT (Kayleigh Budnick, Charli Hughes)

Miss Hughes delivered this evening's report highlighting news from the following; Departments, Clubs and Student Government.

VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

CABE Student Leadership Award recipients from LRMS: Jack Schwenger and Emma DeGeorge. Mr. Muharem presented these students with awards and recognition.

VIII. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Summer school programs
Programs are all set, some will be virtual, some will be for identified students and some will be for attendance in order to make up for missed time.
2. LRMS parent meetings on new schedule
There was a great showing of about 50 parents at this meeting.
3. BOE/Administrators Retreat July 11-13 – District Management Group
Goals, Values and shared vision will be looked into during this time.
4. Medical billing (CompuClaim contract)
There are still some unanswered questions as it is ongoing, the contract is for 1 year.
5. CIP Update
The public was listened to and their input was valuable. Mr. Yamin hopes the towns will support the plan.

Mr. Yamin also mentioned the Teacher of the Year ceremony at the Bushnell last evening and what a positive experience it was. Loren Luddy was also acknowledged for her 300th win as soccer coach!

B. Director of Finance and Business Operations Report

1. Auditor for 2021-2022 school year
Mr. DiLeone reviewed three quotes for auditing services for fiscal year ending June 30, 2022, and recommends moving forward with Clermont & Associates of Prospect.

Mr. DiLeone also shared the following: the Region worked with Seymour and Ansonia on a consortium buy and was able to secure propane for the 2022-2023 school year. Linq (formerly Alio) has informed the Region of their ERP upgrade taking place the first week of June. The technology dept. has started to enroll the fingerprints of active employees for a district-wide implementation of Frontline Time and Attendance on the day returning from summer break. Greenleaf has informed the Region that any awarding of the proposed solar project has been delayed to the end of May.

C. Action Items

1. Act to adopt revised job descriptions for Instructional Classroom Aide, Instructional Aide for Special Education and Behavior Technician.

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to adopt revised job descriptions for Instructional Classroom Aide, Instructional Aide for Special Education and Behavior Technician.

ALL IN FAVOR (weighted vote totals 6.7)

22-064

2. Act to accept teacher's letter of resignation. (M. Rossignol)

A MOTION was made by Robert Dyer and SECONDED by Tiffany Burkitt-Lyga to accept the letter of resignation from Morgan Rossignol, English teacher at WRHS, with thanks and best wishes. **ALL IN FAVOR** (weighted vote totals 6.7)

22-065

3. Act to hire new certified staff member to replace a resigned teacher. (S. McCabe)

A MOTION was made by Robert Dyer and SECONDED by Tiffany Burkitt-Lyga to hire Shannon McCabe as a 1.0 FTE Speech and Language Pathologist to replace a resigned teacher at a salary of MA+30, Step 8, \$60,624 pro-rated.

ALL IN FAVOR (weighted vote totals 6.7)

22-066

4. Act to authorize the Superintendent to hire certified staff during the summer for school year 2022-2023, as necessary.

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to hire certified staff during the summer for school year 2022-2023, as necessary.

ALL IN FAVOR (weighted vote totals 6.7)

22-067

5. Act to allow Superintendent and Director of Finance to make end-of-year budget adjustments, as necessary, within the 2021-2022 budget limits.

A MOTION was made by Robert Dyer and SECONDED by Tiffany Burkitt-Lyga to allow Superintendent and Director of Finance to make end-of-year budget adjustments, as necessary, within the 2021-2022 budget limits.

ALL IN FAVOR (weighted vote totals 6.7)

22-068

6. Move to take the proposed Woodland Regional High School Capital Improvement Project of not to exceed \$2.3 million to a referendum vote by a paper ballot in the towns of Beacon Falls and Prospect on Monday, June 13, 2022, from 6:00 a.m. to 8:00 p.m.

A MOTION was made by Ben Catanzaro and SECONDED by Tiffany Burkitt-Lyga to take the proposed Woodland Regional High School Capital Improvement Project of not to exceed \$2.3 million to a referendum vote by a paper ballot in the towns of Beacon Falls and Prospect on Monday, June 13, 2022, from 6:00 a.m. to 8:00 p.m.

ALL IN FAVOR (weighted vote totals 6.7)

22-069

7. Act to appoint auditors Clermont & Associates for auditing services for fiscal year end June 30, 2022.

A MOTION was made by Robert Dyer and SECONDED by Priscilla Cretella to appoint Clermont & Associates of Prospect as auditors for fiscal year end June 30, 2022.

ALL IN FAVOR (weighted vote totals 6.7)

22-070

IX. OLD BUSINESS

X. NEW BUSINESS

XI. ITEMS for NEXT BOE AGENDA
Staffing will be discussed

XII. INFORMATION ITEMS
● End-of-year survey

- Class of 2022 gift to WRHS
- WRHS opportunity for summer custodian employment
- Coming Attractions

XIII. ENROLLMENT

April 2022; May 2022

Executive Session – re: Superintendent’s annual evaluation

XIV. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee: **Meeting minutes of 4/20/22; next meeting 5/25/22 at 6:00 p.m. in the District Office.**
- B. Facilities and Transportation Committee: **Meeting minutes of 4/6/22**
- C. Curriculum Committee
- D. Policy Committee: **Next meeting 5/18/22, 6:15 p.m., virtual**
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
 - 1. Schools
 - 2. Wellness Committee
 - 3. Professional Development Committee
 - 4. 2COM
- I. Parent Advisory Council: **Next meeting 5/18/22, 5:45 p.m., virtual**
- J. Interdepartmental Safety Committee: **Next meeting 5/19/22, 9:00 a.m., virtual**

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to move to Executive Session at 7:35 p.m. to discuss the Superintendent’s evaluation.

ALL IN FAVOR (weighted vote totals 6.7) **22-071**

The Board came out of Executive Session at 8:07 p.m.

XV. ADJOURNMENT

A MOTION was made by Karima Jackson and SECONDED by Christine Arnold to adjourn the Board of Education meeting of May 11, 2022 at 8:07 p.m.

ALL IN FAVOR (weighted vote totals 6.7) **22-072**

DATE OF NEXT MEETING: May 25, 2022, District Office, 7:00 p.m.

*These minutes are subject to Board approval.
Submitted by Kelly Rodriguez, Board Clerk*