

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
January 12, 2022

BOARD MEMBERS PRESENT:

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Tiffany Burkitt-Lyga	.7
	Ben Catanzaro	.7
	Priscilla Cretella	.7
<i>Prospect...</i>	Robert Hiscox	1.3
	Karima Jackson	1.3
	Roxann Vaillancourt	1.3

STAFF MEMBERS PRESENT: Michael Yamin, Superintendent of Schools
Michele Raynor, Director of Curriculum
Tony DiLeone, Dir. of Finance and Business Operations
Matthew Brennan, Director of Technology

I. CALL TO ORDER

The meeting was called to order by Robert Hiscox, at 7:00 p.m. in the Library at WRHS, Beacon Falls, CT.

A. Roll Call

Roll was called and a quorum was present

B. Pledge of Allegiance

C. Revision/Additions to Agenda Order

William Carangelo and his Robotics Program will reschedule.

II. APPROVAL OF MINUTES

Minutes of December 15, 2021, Board of Education Meeting (Ex.1)

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to approve the minutes of December 15, 2021, Board of Education Meeting (Ex.1)

ALL IN FAVOR (weighted vote totals 6.7) **22-001**

III. COMMENT

A. Town Officials

B. Public Comments Note: *The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days*

IV. CORRESPONDENCE

Mr. Hiscox noted receipt of paperwork that has been filed for any Board member to review regarding Louis Nichole.

Mr. Yamin also noted anticipated problems with bussing, and he commented and thanked teachers who are supporting streaming as it was not a directive but teachers have been very accommodating.

V. TREASURER'S REPORT

Tiffany Burkitt-Lyga read the report into the record

Balance in General Fund as of 1/12/22:	\$4,663,533.62
Tonight's Invoices Total	\$1,115,688.95
General Fund:	\$1,095,644.54
Federal and State Grants:	\$1,544.80
Adult Ed, Other Grants, Athletic Fund:	\$18,499.61
Capital Non-Recurring Project	\$0.00

VI. STUDENT REPRESENTATIVE'S REPORT (Kayleigh Budnick, Charli Hughes) Miss Hughes delivered this evening's report.

VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS William Carangelo and his Robotics Program. (**Rescheduled**)

VIII. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Presentation of completed 2020-2021 audit. (Zackin Zimyeski Sullivan representative)
Mr. Keith Sullivan of Zackin Zimyeski Sullivan presented highlights from the Region 16 2020-2021 audit report and offered further explanations for some of the following topics: audit procedures, financial statements, fund balance, proposed and returned money to towns, capital non-recurring fund, surplus, long term obligations, commitments and contingencies and Coronavirus Relief fund.

2. 2022-2023 Budget update

Mr. Yamin met with all departments except for Facilities, and he will meet with all administrators in the next two weeks. The budget is moving ahead well, and he noted that this year they negotiated two new contracts.

3. COVID update as of 1/4/2022.

New COVID rates were reported and provided.

B. Action Items

1. Act to approve 2020-2021 audit, as presented by auditor Zackin Zimyeski Sullivan.

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to approve 2020-2021 audit, as presented by auditor Zackin Zimyeski Sullivan.

ALL IN FAVOR (weighted vote totals 6.7)

22-002

2. Act to transfer \$565,162 (1.4%) of the fiscal year 2020-2021 surplus to the Region's capital non-recurring fund, pursuant to CGS 10-51(d)(2). This is in addition to the \$80,000 that was previously approved by the Board, for a total transfer of \$645,162, or 1.58% of the maximum 2% allowable amount of the fiscal year 2020-2021 budget.

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to transfer \$565,162 (1.4%) of the fiscal year 2020-2021 surplus to the Region's capital non-recurring fund, pursuant to CGS 10-51(d)(2). This is in addition to the \$80,000 that was previously approved by the Board, for a total transfer of \$645,162, or 1.58% of the maximum 2% allowable amount of the fiscal year 2020-2021 budget.

ALL IN FAVOR (weighted vote totals 6.7)

22-003

3. Act to accept teacher's request to extend her leave until the end of the 2021-22 school year. (M. Rossignol)

A MOTION was made by Christine Arnold and SECONDED by Roxann Vaillancourt to accept Morgan Rossignol's request to extend her leave until the end of the 2021-22 school year. (M. Rossignol)

ALL IN FAVOR (weighted vote totals 6.7)

22-004

4. Act to approve 2022-2023 school year calendar.

A MOTION was made by Tiffany Burkitt-Lyga and SECONDED by Roxann Vaillancourt to approve the 2022-2023 school year calendar.

ALL IN FAVOR (weighted vote totals 6.7)

22-005

5. Act to approve an agreement between the R16 Board of Education and United Day School for use of schools for before and after daycare for the period July 1, 2022 to June 30, 2025.

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to approve an agreement between the R16 Board of Education and United Day School for use of schools for before and after daycare for period July 1, 2022 to June 30, 2025.

ALL IN FAVOR (weighted vote totals 6.7)

22-006

6. Act to authorize the Superintendent and/or Director of Finance and Business Ops. to execute the recurring technology equipment lease-purchase agreement with JP Morgan Chase, not to exceed \$675,000.

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to authorize the Superintendent and/or Director of Finance and Business Ops. to execute the recurring technology equipment lease-purchase agreement with JP Morgan Chase, not to exceed \$675,000.

ALL IN FAVOR (weighted vote totals 6.7)

22-007

7. Act to adopt the terms of the stipulated agreements concerning student expulsion matters entered into between Region 16 administration and the parents of the students who are the subject of the Executive Session. (This Action Item to be addressed at the end of the meeting after the Executive Session.) - See Motion #22-009

C. Director of Finance and Business Operations Report

Mr. DiLeone reported the following; the Region's ARP ESSER grant application was approved in the amount of \$712,860. Following our workers' compensation audit for fiscal year 2021, \$12,877 was returned to the Region. The insurance brokers have advised that we should expect 8-10% increases in annual premiums this year. It is time for the Region to begin a new lease-purchase equipment financing agreement with JP Morgan Chase.

IX. OLD BUSINESS

X. NEW BUSINESS

- Job description for Personal Learning Advisor
- Attorney from Shipman and Goodwin to present a session to BOE on their roles as Board members on 2/16/22 6-8 p.m. at the District Office.
- Mr. DiLeone will present bond language to the Board.

XI. ITEMS for NEXT BOE AGENDA

Mr. Muharem is preparing a narrative reviewing the elimination of the Vice Principal position.

XII. INFORMATION ITEMS

XIII. ENROLLMENT (Ex. II) January 2022

XIV. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee - **Executive Session at the end of tonight's meeting for student matters.**
- B. Facilities and Transportation Committee: **Minutes for 12/15/21 virtual meeting. Next meeting 1/12/22, 5:45 p.m., WRHS – tour the building for CIP.**
- C. Curriculum Committee – **Next meeting 2/9/22, WRHS.**
- D. Policy Committee – **Next meeting 5/11/22, WRHS.**
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
 1. Schools
 2. Wellness Committee
 3. Professional Development Committee
 4. 2COM
- I. Parent Advisory Council
- J. Interdepartmental Safety Committee

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to adjourn to Executive Session at 7:48 p.m. to include Superintendent Yamin for the purpose of student expulsion matters.

ALL IN FAVOR (weighted vote totals 6.7)

22-008

The Board came out of Executive Session at 8:20 p.m.

A MOTION was made by Tiffany Burkitt-Lyga and SECONDED by Priscilla Cretella to adopt the terms of the stipulated agreements concerning student expulsion matters entered into between Region 16 administration and the parents of the students who are the subject of the Executive Session.

ALL IN FAVOR (weighted vote totals 6.7)

22-009

XV. ADJOURNMENT

A MOTION was made by Christine Arnold and SECONDED by Roxann Vaillancourt to adjourn the January 12, 2022, Board of Education Meeting at 8:20 p.m.

ALL IN FAVOR (weighted vote totals 6.7)

22-010

DATE OF NEXT MEETING: January 26, 2022, District Office, 7:00 p.m.