



Beacon Falls Board of Finance

11/12/19 Minutes (Subject to Revision)

November 16, 2019

Mr. Leonard Greene
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

The **Beacon Falls Board of Finance** will hold a **Monthly MEETING** on Tuesday, November 12, 2019 at **7:00PM** in the Town Hall Assembly room. A clerk became available at the last minute.

Board Members Present: Tom Pratt (TP), Steve Leeper (SL), Kyle Brennan (KB), Jim Carroll (JC), Larry Hutvagner (LH), absent Marc Bronn

Board of Selectmen Present: Chris Bielik (CB), Mike Krenesky (MK), Gerard Smith (GS), Pete Betkoski(PB)

Others Present: Natasha Nau (NN), Erin Schwarz (ES)

Agenda

1. Call to Order / Pledge of Allegiance: Chairman Tom Pratt called the meeting to order with the pledge of allegiance at 7:02 pm.

2. Public Comment- Any public comment?

Peter Betkoski, 196 Blackberry Hill: It is just that this is my last meeting, as Selectmen, I'd like to thank the Board of Finance, for all of your efforts in the last 6 years, probably the toughest job of the whole town, the meat and the potatoes. Natasha and Erin, you are doing a great job. Michael, Thank you for all of your efforts. First Selectmen Bielik, it has been an honor serving with you for the last 6 years. I'm sure with Gerard Smith; the town will be in the right direction. I just want to commend the Board for all that you do.

The Board members said Thank you.

TP: Before we move into the agenda, I would like to get a motion to move the First Selectmen's report up the agenda to now?

Motion to approve the #8 First Selectmen's report to be the following discussion item #3

LH/KB, all ayes

3. First Selectmen's Report

a. Possible Proposed Budget Transfers – Budget transfer

Request to move \$500.00 from Domestic Violence to the Government, consolidated donation check directly to them, under budgeting, and did not include the CRP dues.

Motion to accept and approve transfer

LH/SL, all ayes

CB: I wanted to echo what Selectmen Betkoski said, the last 6 years working together, a great deal of turnover of faces, but the consistent thing is a collaborative effort to work together, good product each year, every person sitting behind the table has had something to do with that. Not to mention from the support staff to make it as easy as possible for the public to understand, to move the town in the good direction. I'm personally thankful for everything that we have done together and getting the town in the shape it is in.

TP: As Chairman, wanting to compliment you to have an open government, most municipalities do not bring all the departments together to work on a solid budget, a lot of credit goes to you. It's been a pleasure working with you.

b. Wolfe Ave. demolition, have any bids gone out

TP: Wolfe Ave?

CB: State of influx right now, while crafting the RFP, and need to have a determined level of expertise. I believe that we have the contract left with Eagle contracting the RFP, to move forward.

NN: ETA is whenever when Mr. Krenesky gets back on vacation. There is a combination of needing an expert to draft the RFP, but second additional testing and sampling. The contract has been signed and will contact us when they get on a schedule.

Chris Bielik exited the meeting.

4. Approval of Minutes from the Previous Meetings

TP: There are two sets of minutes. I'm not sure if everyone received the regular month's minutes, there were electronic issues when sending them. I know that the worksession 10/23/19 did get through to everyone but the minutes from the regular monthly minutes, although they are on file with the town clerk, not everyone may have seen them. We can hold off accepting the review of minutes, unless they had them. Therefore the only minutes I recommend that we approve the work session minutes from 10/23/19. We will hold off on the regular monthly minutes until next month.

NN: I had a bunch of some suggested revisions; I only got to the third page.

Motion to accept the workshop minutes from 10/23/19 as presented, we can review them after

JC/SL,

TP: The Finance Manager can turn them over after, but we can review them after. All in favor?
All ayes

5. Correspondence / Payment of Bills

a. Board of Finance Clerk's Invoices

TP: I have two invoices for the clerk, for 10/8 and 10/23

Motion to approve and pay for the invoices of the minutes for both meetings

LH/KB, all ayes

b. Other Invoices -none

c. Other Correspondence-

TP: Cornerstone Fencing, they are now added to the State contract, will pass onto the Board of Selectmen as well.

Also couple magazines, transition supervisor if anyone would like to take them to read.

6. Reports

a. Ambulance Service Report

TP: The vendor that does our billing, anything over 5 years or over will be written off. Kind of become the standard in the industry that they feel that they won't get paid, therefore, no sense carrying them on the books anymore. I'll have it for the next meeting, for the Board and for the Board of Selectmen. That is who would sign the contract. I'm also looking at the contract with AMR to see if they are getting the going rate. That should take away some of the high numbers on the report.

NN: Just out of curiosity, do they couple that with number of attempts? Do you know how many attempts before they write it off? Nothing on a payment plan?

TP: There are more attempts than anything else. They have pushed quite a bit and collected quite a bit, but after a year, some people are nowhere to be found. That is the EMS report.

Just so everyone knows, the First Selectmen elect was included on receiving these reports.

b. Town Treasurer's Report

LH: I sent an email to Wendy; I attended the Liberty Bank meeting that Chris Bielik had invited me to. I thought that the other accounts that will never have 40k in it were going to be switched over to money market account that would earn some interest. On the report I thought it would also show the rates. Wendy did not respond. I'm just asking.

TP: I saw that email too. We will follow up on that too.

NN: Larry had stopped over with those concerns. To summarize the interest statements that our separate from the banking statements, we are working with Liberty to get those in our portal, not mailed.

ES: All of our accounts are at 2.48% interest rate guaranteed until the end of December. It will change January.

NN: It will be added to the report but that was a fail on this month's report.

TP: I understand, Thank you.

LH: The sweep accounts are at 2.48 we are getting zero, that hasn't happened yet. I don't know why.

NN: Audit was taken priority,

TP: I understand, only so much can be done in a week.

c. Town Clerk's Report

ES: One large sale, a conveyance fee, sold in the trailer park.

d. Tax Collector's Report

TP: Tax collectors report- two months reports were emailed.

LH: She did the water and sewer.

TP: Mary Anne is trying to meet our requests and needs to the best she can. I know everybody likes to have things happen rapidly, not necessarily going to.

Any questions or concerns?

TP: We will get the First Selectmen on our mailing list.

NN: Just to make a note, regarding the reconciliation with the money in transit, we are not able to get to it.

ES: There wasn't any, I'll get it shortly, but we are in the middle of an audit

TP: Mary Anne attached an explanation to it. I liked seeing the sewer, and it's a topic not going away too soon.

Tom Pratt noted that they received their quarterly payment from Arcadis in the amount of \$10,431.68, which is for the superfund landfill that is up on top of Blackberry Hill and Skokorat.

7. Old Business Discuss meeting with individual Department Managers individually on separate nights to take hard looks at suggestions, ideas, projected cost: Waste Water, Fire Department, Public Works:

TP: My recommendation once the new elected Board of Selectmen takes place is to work together to sit with each department by themselves. I think the wastewater treatment facility is the first one that we should sit with no. What we can do, and how much it will cost. Natasha is spearheading this. She will go over where the funding will come from. We will need to clarify if we are at capacity now. Growth wise, what is the plan. We are talking a lot of money. We are talking 15 million just for the waste water treatment plan. I'd like to hear more. I think the engineer had quite a bit of information for us. I think with the newly elected Board of Finance and the Board of Selectmen we don't wait until February to look at this and to work the departments as we go along. Larry mentioned that it was good that the engineer was there to go over the overall amount of 15 million to be spent, for phase 1 and phase 2. That 15 million would be spent but between 25-75% would be granted to get back, which is approximately 7 million. Half the town has sewers and we are at capacity.

TP: I'd like to hear from each of you. If you are in agreement, meet with the departments

SL: That was just a workshop; let's get a plan in place. Yes, now we are going to need to sit down each department

JC: It is at capacity, big numbers facing this town, certainly to function, don't want the feds to take over the waste water treatment plant. Meet with the waste water treatment plant. Agree sewers first

LH: Agree, sewers are ancient, don't make replacement parts for that anymore, I worked for a town where replacement parts were purchased on e-bay so it got a little scary at times. The thing about roads needed paving. Then again the Fire Department needed 1 million dollars, and waiting for 6 months the interest goes back. But the federal rates are low now, so they can borrow the money.

KB: We need to set up our timeline to set up, act on, put out a referendum and borrow on this. At some point budget season, can't put a bond in April or wait another fiscal year, scheduling meetings. At some point, we can discuss and discuss, nothing was brought up that we didn't know. My other thought, meetings where we bring in stakeholders, that atmosphere has to be better. Having the department heads there, we had members from the general public were speaking, while may be valuable insight; it was done in the wrong way and done in the wrong place of meetings. We have to have a productive environment and not have distractions like that.

TP: Yes, Individual departments now. Both boards will meet with each individual department.

JC: Department to Department will be better.

TP: The departments realized that night, how much is really at stake, that opened their eyes, understand it better. It felt good about hearing other department's needs, other than the situation, it was taken care of, there are only two ways to handle a situation like that, either you let a person call police and have them removed, or let the individual destroy themselves in the long run. It was over. Mr. Krenesky, do you have any questions or comments?

MK: Back to the waste water treatment plant, I keep hearing numbers that we are at 90% plus capacity, but I had a side conversation and we are at 75% capacity, misinformation. I'm in IT software, so at 75% is considered at full capacity. So the urgency may still be there.

TP: I had to defend the Board of Selectmen and Board of Finance on several occasions. Somehow, the people did not think that the Town and the Board of Finance or Selectmen, that we didn't appropriate for road repairs, and paving. I assured them that both Boards set aside \$184,000 for the roads. Now we only spent approximately \$72,000. I also explained to them that if you want to go to someone, then you have to go to person who is responsible for that at the department for their budget. The Board of Selectmen and the Board of Finance did their job, it was funded. We made sure that Skokorat Rd was done. We did these things. For those people to get the misconception, whether it was election time or whatever, but I assured them they can go online to see the budget line for roads for the springtime. Winter is coming, these roads are going to get destroyed, we could have salvaged the roads. People have to be accountable, its other people are not doing their job.

SL: At one point it was the August meeting, we had to push the engineer and town crew, pushing off to next spring, in August, but they got it done.

8. Finance Manager's Report

a. Report –

NN: summarized fashion, update on street logics, street scan, we received data in our portal today, there are issues with shape file, symbols that are assigned with the piping, not a traditional shape, one step closer to underneath the ground and what it is on top. That is why not going to see a ten year plan, that being said, a lot of roads in the next three years. We have two interns; they have been helping us with filing, and putting together a lot of charts.

Finance policy manual we are working on it, extremely slowly, just lower on my list right now with the audit.

JC: Audits, I understand, I know what you are going through, I was the auditor knocking on the door where I worked.

NN: There are a lot of things that have come up that we want to share with our auditors and the Board. We are starting to look at Policy enhances. We would love to do this, but need to change the manual, kind of the chicken before the egg. We are starting to make some time to look at accounting software, as you are aware; we looked at this over two years ago, back in 2018. We had two respondents from an RFP back in 2018. Personally, while there quotes are promised to be good, there wasn't a large enough pool to select from. There is other software that we can look at and explore because they are going to work for us. Again going back to budget timing discussion that you were having, we'd look at the calendar year or fiscal year. It looks like it would be fiscal year. The next budget cycle would be drafted using micro fund, and then a new software as of July 1.

We had two active RFP's out there for SCADA, unfortunately we had to rescind or cancel the RFP, two out of the three respondents weren't entirely responsive. We are confirming with attorney, it would not be wise decision to move forward, in case anyone went after us. That was just rebid on Thursday.

We have our contract meeting for the sludge processor. That contract has been blessed by insurance agency and the attorney. It will save us \$10,000 to \$13,000 a year for a three year contract. It will be interesting to see if the new provider enhances services or doesn't.

One transfer tonight, just wanted to make note, we are trying to make effort to show the Board of Finance that we are monitoring budget lines. I know we are still talking about manual revision, transfer by end of year, or transfer to transfer. Waiting on whatever the Board decides to do on the policy change. We have about 15 lines, not a concern, might be seeing a transfer in the near future. We are trying to forecast so that the departments do not have irregular transfer and keeping to the traditional needs.

TP: I'm thinking it is only 4 months into the budget year. You are telling me some of these line items that are getting maxed out already.

LH: If you look at the report that was given to us, there are about 9 accounts that in the higher 75%. I'm not picking on any departments but when you look at Department of Fire Department, equipment and vehicle maintenance is at 75%. At four months, that they guarantee over budget by year end. Who is talking to the Fire Chief and the Vehicle

Maintenance department over the next 8 months to ask how much will you need?

TP: We have had these talks with the department head. It doesn't mean they spend their budget in the first 5 months of the year.

NN: We work closely with Jamie and Brian, we send them updated, p.o lists, E&A's to make them hyper vigilant to the budget lines. The only thing that will be over budget is our building ops and maintenance lines. One of the examples is the duct work. I don't want to speak for any Selectmen but I'm sure if he receives an employee complaint. If somebody was getting sick, felt that it was a health issue. We have to do duct work. That is an extreme example. We have a contingency line that is designed to do. We will note that the police contract change, we are going to see increases that weren't necessarily there.

SL: Hot water heater at the police department had to get changed.

NN: Yes, it flooded the basement; it was only a \$1,000. We do budget it very tightly. If we change the manner of the budgeting, slightly and do add some cushion. We actually only budget for only bad storm, if we get five we don't budget for that. It is just a matter for how much you bank for worse case scenarios.

LH: Tom, Some of these small items, if we budget for 1,000 contingency, the duct work, the hot water heater, a part of a plan. We have to budget for things breaking and that is not what we have done.

NN: That is the great example of what we are trying to do. We now know that the hot water heater was 25 years old.

TP: Not a finance department job, but the two of you have spearheaded the leg work that this past two years, you have done. I don't know where we would have been. The accountability has been terrible.

ES: Our interns are typing the list. As a side note on wages, a couple of changes the Deputy Register have a little issue. Looks like police over time, is trending high, and seems like full timers, working overtime to cover the shortages to cover the resident trooper not there. It's a new situation.

TP: That is a valid point. Someone brought this up before; we aren't going to save money in the long run. We are going to pay time and half. Part of the problem is managing it. We know that the trooper is not going to be in town. We have to schedule it with the other part timers.

ES: Day time availability,

MK: Is there a union issue as well?

TP: I thought they were going to have enough part timers to fill the hours.

TP: We have to realize that our town is more important than someone's road job. If they can't find someone to do it, if they don't have a police officer, they are going to have to get a state trooper.

ES: A wage line, not on there yet, wage adjustment, sick payouts or vacation, I've been using sick payouts. In November, had three employees leave, and we will have a employee that has a long term sick and vacation pay out in December. That wage line adjustment is going

to be over.

TP: I understand, but I don't know how we can plan the possibility of three people leaving.

NN: You can, we can look at the attrition rate. You can budget that in, use weighted average. Pete Betkoski left the meeting.

JC: With the police overtime, we have to figure out how to manage this. People living in this town, we are paying for all this over time for part time officers. It is getting out of control each year. I don't know if it's the Board of Selectmen that takes a look at this, but it needs to a hard look at it.

TP: We have a half of Resident Trooper, does not mean that the resident trooper should be attending school functions on his day off, where the town pays additional wages. I like Burt and everything else, but I realize he is a Resident Trooper. We have Lieutenant who can attend these events on their days working. I know that was one of my discussions with the Resident Trooper, we should have other representation.

LH: A big laundry list that the Board of Finance has with police overtime.

NN: We are looking at policy implications. There are contracts that have not been finalized. The actual police union contract has been ratified.

GS: Have you tracked? Have you seen the police overtime going up exponentially since then, or is it trending about the same or is going up or is it to soon to tell if it is the new resident trooper split, and we are trying to back fill? It could make a bad problem even worse. Because if we are trending on the overtime. We really should figure that out.

JC: Who schedules the over time? Does that mean he has two full time jobs?

Doesn't he have a security job at Quinnipiac University? How much time really does he have for scheduling, the school, road jobs, in fairness to that, 10 hours a week, budget increased to him 15 hours, can he really manage in those 15 hours?

NN: I know he works remotely, his contract was 10 hours, now the contract increased him to 15 hours.

JC: The hours are not there to work on the numbers.

NN: Hydrants- In communication in email, higher ups are looking at the hydrant cost. They were confused, they sent paperwork, more of an explanation of the additions that we needed, We don't have a lot of hydrants to report.

LH: About the hydrants, we were going to have a meeting with Aquarion with Hydrants that don't work, the way we understand. We are renting the hydrants, but if the water doesn't come out, why are we renting them, if we don't have water pressure.

TP: Things are being done.

NN: We have blown the budget by 10,000-15,000 a year, what is increasing and why can't we budget this appropriately.

LH: That is a more serious problem. They should be giving us a credit for the ones not working.

NN: We should have this conversation and bring this up at our meeting with the Board of Selectmen, Board of Finance and with Brian.

NN: In an effort to bring up the roads, Skokorat Rd, all invoices are paid up to date. There is an issue of Aquarion and do not know what the credit will be. We just wanted to summarize what the project would cost. Summarize 278,000 could go down when we

TP: Did we allocate enough for the budget?

NN: We came under budget, it was 330,000. We put a little cushion, we came under budget with police, tons of loads and material, closely monitored.

TP: How long did it take the engineering to get you the invoices?

ES: I paid two invoices.

TP: So two months to get the invoices from the engineering.

NN: I think we have all of them, but if another one comes, the cost could be up to \$279,000.

Railroad Ave: Budget was 73,000, it cost \$66,000. We are about \$7,000 under budget, the Aquarian credit was already established for that road. That was \$39,000.

Burton Rd wall repair, do not have a budget on that, waiting on the sub working on it. Nafis had recommended, Rumors were going to be at least million.

b. Beacon Valley Road projected plan

Beacon Valley Rd, still no budget, just over the STEEP grant, not for the total budget, should be coming soon. The drainage is being worked on.

TP: Is this being held up by the town engineer that the town had hired?

NN: Yes, we spent \$17,000 for engineering fees so far. We cut it off at the po amount.

TP: We haven't got to anything, why we are paying?

NN: When I say not to my knowledge, I don't receive copies of plans.

ES: We pay the bills for the hours they put in for the work.

NN: We have invested in a lot of time into this.

MK: Is that Nafis again?

NN: Yes.

TP: I appreciate the we don't have the half the

c. Engineering Services

NN: Going forward, we are going to need to end the November, project by project basis. We have all qualified engineers that bid on that. They all have certain areas of expertise in their field. We can use them on parks and rec, civil engineer. It can be on a on call basis.

MK: This is a RFP for an engineer

TP: Correct, rather than having one engineer, per diem. You can have multiple engineers based on their projects.

NN: It makes our life easier over the next three years. Why Nafis does roads, doesn't work on bridges. He directs us to someone us for the bridges.

GS: Did you put it in RFP's?

NN: Yes, we got about 8.

GS: Were they companies or individuals?

NN: Some were larger companies and some were individuals.

GS: Were they the same RFP's even though they were specialized? All this in the same

RFP's?

NN: Same RFP's and listed all of what we were looking for in multiple sections.

GS: Applied ala cart kind of application

NN: Yes, it was multiple pages, and they can fill out any section they wanted.

ES: We have not acted upon without the quotes,

TP: It falls on the new board to review.

GS: It seems so many, not sure if you liked that, so many so broad.

NN: Project by project, and not call it the way it is.

GS: It is not working the way it is.

SL: We have heard it every meeting.

TP: It is not what you pay, it is what you get, someone comes in low price, way of life, but at the end of the project, we could pay more.

GS: Not attacking the RFP style.

NN: I have looked at larger towns, they have a procurement officer, we dumped that in to our office. I looked at a larger town, and spoke to the person, I thought it was a good approach, we have the legal writing where we can reject the rfp.

GS: Did Nafis apply?

NN: Yes.

NN: Additional crack filling as scheduled, not to confuse with crack sealing.

Hockanum Glen, Hockanum Court, Hillside, Ellen, Wilson, Weston

TP: We are doing a patch job.

NN: I'm not an expert, Is there any negative for us to crack seal before we get winter and wait to do a chip seal after? Rob had said in an ideal world we would wait, but we will wait to chip seal in April. Chip sealing for April will be scheduled but do not have the roads that it would be.

MK: Are we using the fibermat?

NN: Fibermat is not being used, that is for more high volume, so based on the street scan, taken in to account, whatever application is chosen for these roads.

MK: My only comment, how it will hold up until after this winter season?

TP: I have been driving up to see how the road is handling the traffic flow.

GS: That is heavy truck traffic.

NN: FEMA: I'm sure you are wondering if we have any updates on CatA. We do not. We made contact with our new representative.

LH: Are we going to get money?

NN: We are going to get max get 380,000 but with the issues, with the tip fee, shy of 58,000,

GS: What did we spend?

ES: Cat A, over half a million, including public works overtime, essentially what came out of the budget lines for the tornado \$300,000 that the town had appropriated, and then we had the insurance deductible.

NN: We do have to schedule a town meeting for the additional appropriating amount. We

just need a reminder to go to the town meeting. It is not customary to wait, but had to wait for FEMA.

AFG been in close contact with Jamie training tonight, collaborate, share the portal, however they want to approach it. I can definitely help Beacon Hose, with the application if they want it. Compared to what the ten year, kind of discussion, FY20 budget was intended to use it for the ...

ES: spreaders and rams, and compressor.

NN: How we want to update the Board on. It depends on how we want to structure things.

Catherine Mathies, There is a deadline. I didn't realize the receipts need to be submitted before we submit the final report. The senior center and the Fire department will be the easiest. Just wrote the check for the Lucas device. The senior center, a little challenging that they check off what they need, but meeting tomorrow. Parks and Rec is our larger concern, rolling into motion, met at the park for all of this to be purchased by 12/31. Inflexible, but flexible, we can submit a quote instead of a receipt, but we will make sure we will submit all so we are compliant with the agreement.

DARA; completely done, closed out, received report, paid out.

Any questions on the E&A or the rest of the report?

TP: Outstanding job.

NN: We have a lot of things going through the cracks.

TP: We should have got in our email, we got her hit list from EDC that she has been working on. Led Sign is going to be a sign that is publicizing events in Beacon Falls.

KB: They need to get zoning approval?

TP: Liberty Bank is giving permission. They have been doing a lot for Beacon Falls. I will pursue this a little more, need to find out how it will be funded.

ES: Liability, insurance won't touch it, not our property, if we buy something that we own but it is not our property.

TP: I don't know if we are buying this, but I will look into this.

MK: I was with Rachel. She didn't mention this at all.

LH: If we bought this, then we'd have to get it insured.

TP: Any questions, she is accounting for her time that we asked her to do.

9. Finance Policy Manual-

TP: We understand what is going on. It would be nice to take care of it, so that we can take care of operational problems.

10. New Business –

NN: Do you want to approve a meeting schedule for 2020? Or is that under next month?

TP: Ask the soon to be Selectmen Elect, work with joint meetings, bringing the department heads to sporadic meetings won't say it is a workshop, it is a meeting. There are so many expenses, trying to get a handle with the waste water treatment plan. Have meetings with the Board of Selectmen and Board of Finance with the departments.

GS: I don't have a problem with that.

TP: We have found the meetings to be helpful. Initially was handed the budget, but we scratched that, the departments gave us prices, my point is they need to buy in the budget, work in the town.

GS: They pitch the budget to us.

TP: We ask questions; make sure, to continue on.

GS: Yes, I probably would sit down with them before they address the Board of Finance.

TP: We are already into the budget, need to take action, we will wait until you get your first week in. I know it is holiday season.

LH: December meeting – waste water treatment, schedule the first regular meeting

KB: At one extra meeting each month. Ideally look at the three departments, invite sewer at the December meeting. Then we have a second one in December or January.

TP: Throw a spare one in, I am as of December 31st retiring from my full time job. We do have election meetings in December for a new Chair. I would still be interested as Chairman. I will invite Tom and the engineer to our December meeting and have a short agenda. No budget transfers in December.

NN: I just want to point out that Don is here our Software engineer, to update all the credentials, can help after we close the meeting to put on your phones.

Don Ferretti: Whenever you are ready, to update all credentials for your phones

11. Public Comments

Mike Krenesky, 22 Maple Ave.: Conversation on hot water heater, an expense that we haven't anticipated. I think we have in the past, taken the wrong path, having the department pay instead of taking out of the contingency to move it out to cover for the bad expense. We have done it with the Wolfe Ave. house and time and again. That is why we put contingency in place, but we don't want to spend contingency any more than the other dollars. But that is why we got it.

TP: We shouldn't be battering budget line, for the hot water heater or a roof.

MK: We want to plan as best we can, but at the same time, things are going to break. That department should not get penalized.

TP: We will have to figure out how we can make that change.

NN: It's a policy change; we are doing basically a program based budget, where each department has their own building line. You could also change it completely, by function

MK: Is that a statutorily line? Based on the dollars, if we touch the touch the contingency line.

ES: It is \$20,000 to go to a town meeting. Any transfer.

KB: That is only if you move it, let's use the air compressor, paid out of contingency, want to be in the best interest of transparency, but if the compressor broken down in a year. Does that have to go to a town meeting?

TP: That is the compressor broke down in the middle of the year that is a life-saving air compressor, we would have to replace that.

NN: Either way, you can get the bottles refilled. But in my Volunteer department, we sold our compressor.

TP: You are using somebody else's filters.

NN: Our needs are different. The volume is different.

12. Executive Session (If needed)

13. Adjournment –8:21pm

KB/LH, all ayes

Respectfully submitted,

Angela Moffat

Meeting Clerk, Board of Finance