



Beacon Falls Board of Finance
Regular Monthly Meeting Minutes
May 10, 2022
10 Maple Avenue Beacon Falls, CT 06403
(Subject to Revision)

Members Present: T. Pratt (TP), K. Brennan (KB), J. Carroll (JC), S. West (SW), D. Fennell (DF)

Members Absent: W. Hopkinson (WH)

Public Present: Finance Manager - N. Nau (NN), First Selectman – G. Smith (GS), Selectman – M. Krenesky (MK), S. Leeper (SL)

1. **Call to Order / Pledge of Allegiance:** JC called the meeting to order at 7:01 PM and led the assembled in the Pledge of Allegiance.
2. **Comments from the Public:** S. Leeper, Skokarat Rd. – Mentioned how impressed he was with how the BOF worked very hard on this year's budget.
3. **Approval of Minutes:** KB made a motion to approve April 5, 2022, and April 12, 2022, Regular Meeting Minutes and Budget Workshop Minutes as presented. TP seconded the motion. All ayes.
4. **Correspondence:**
 - a. Commentary statement received regarding First Selectman, Smith's salary. Note that this item is listed under exhibit A. Pg 3.
 - b. Region 16 Email about Capital Debt. Note that this item is listed under exhibit B. Pg 3.
 - c. Beacon Hose Letter to BOS- Sent back to BOS to be voted on in next month's meeting. Note that this item is listed under exhibit C. Pg 7.
5. **Reporting:**
 - a. Tax Collector Report – No general comments or concerns. Discussion on some date edits to the report.
 - b. Treasurers Report – No comments or concerns.
 - c. Town Clerk Report – No comments or concerns. Discussion on Region 16 Budget. Email chain is referenced under correspondence section B.
 - d. Region 16 Report – Capital and expenditures; no comments, questions, or concerns.
6. **First Selectman's Report:** Presented by GS

- a. **Budget Transfers:** There are 5 transfers totaling \$7,800.00 which were approved by the BOS.

#		<u>Transfer From</u>		<u>Transfer To</u>	<u>Amount</u>	<u>Description</u>
1	10.90.83.1170	Contingency	10.90.67.1122	WWTP - Heat & Water	\$ 1,000.00	To pay existing Dime Oil/Aquarion Bills. Maxed out our heating quantities so we are subject to market rates until 7/1 when we locked in. Automatic ordering has been shut
2	10.90.83.1170	Contingency	10.90.79.1120	Senior Center - Heating Oil	\$ 500.00	To pay existing Dime Oil bill. Maxed out our heating quantities so we are subject to market rates until 7/1 when we locked in. Automatic ordering has been shut off.
3	10.90.13.1235	Wage Salary Adjustments	10.90.03.1049	Overtime Custodian	\$ 800.00	To pay existing overage with slight cushion for emergencies only. Otherwise, OT has been frozen for remainder of FY.
4	10.90.13.1235	Wage Salary Adjustments	10.90.23.1041	Wages - IWWC Enforcement	\$ 3,000.00	To pay existing overage and estimating out the rest of the FY needs based on averages.
5	10.90.83.1170	Contingency	NEW	NEW	\$ 2,500.00	To hire new Land Use Administrator position budgeted for FY23 early in FY22 (starting 5/11/22) to handle workload. Hours were increased from 10 to 15 hours
Total					\$ 7,800.00	

- b. GS discussed increasing wages of Finance Assistant.
- c. **Burton Rd. Project:** Storm water drainage is starting on Diana and Cook next week. It is potentially going to be complete within 6 weeks. Once complete Dolly and Patricia will be worked on next.
- d. **Beacon Valley Rd. Project:** The final coat of asphalt is complete on the first half of Beacon Valley Rd. The last few meetings for LOTSIP will be coming up soon. Construction will begin within the next 30 days.
- e. **Wastewater Treatment Plant:** A grant has been applied for, for the Haynes piece of the project.
- f. **Station 2:** NN has pinged the state again, no response to report.



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- g. **Town Hall Roof Project:** Project has been picked back up again by facilities staff member, Peter Colon.
7. **Finance Manager's Report:**
- a. State Auditor will be coming sooner than expected so the finance team will be working with them the week of Memorial Day. There are new GASB 87 requirements for leases that need to be reported on.
 - b. There will be high school interns this year.
 - c. Wolfe Ave. Project is complete. Will be a staging area for Burton Rd.
 - d. Emergency lighting is near completion.
 - e. Collections are 95.7 % collected.
 - f. Expenditures are somewhat low. Encumberment on generators and paving will be brought into
 - g. Success in negotiating credit for generators.
 - h. An insurance claim will be filed for the Beacon Hose ladder that was damaged.
 - i. Cancer Presumption Bill – has made it necessary to file 14 WC claims from the Seymour fire.
8. **Old Business:**
- a. FY2023 Budget-Public Hearing Date 05/17/2022
 - b. Master Fee Schedule – On Hold
9. **New Business:**
- a. DF made motion to accept the budget transfers. SW seconded. All Ayes
10. **Executive Session:** N/A
11. **Comments from the Public:** None
12. **Adjournment:** KB made a motion to adjourn at 7:47 PM. TP seconded the motion. All ayes.

Respectfully Submitted,

Lauren A. Fennell
Substitute Clerk, BOF



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Exhibit A.

Submitted on Friday, May 6, 2022 - 5:37pm

Submitted by anonymous user: 2607:fb90:b18a:7d74:14f5:fd7e:4420:134b

Submitted values are:

Name: Mark Kennedy

Address: 96 Central Ave

Email: markGfk1965@yahoo.com

Comments on Budget Issues: Why is our first selectman getting a pay raise when he doesn't spend more than 8 hours a week actually in town hall? He treats it as a part time job and should be paid accordingly. I look forward to hearing from the board.

The results of this submission may be viewed at:

<https://www.beaconfalls-ct.org/node/25546/submission/5026>

Exhibit B.

5/5/22, 11:04 AM

Mail - Natasha Nau - Outlook

Re: CNR Report 5.4.2022

Natasha Nau <nnau@beaconfallsct.org>

Wed 5/4/2022 3:07 PM

To: Tony DiLeone <adileone@region16ct.org>

Understood - thank you! I think a refi makes perfect sense if you guys can make it happen. We did that with our 2014 issue when we did our 2020 issue. While rates are beginning to climb a little (compared to 6-12 months ago), I am sure they are still better than 10 years ago. And your bond premium should help you smooth the increases in the first year or two.

Good luck! We look forward to hearing how you made out.

Natasha R. Nau
Finance Manager
Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403
nnau@beaconfallsct.org
Office: 203-490-4395
Cell: 203-671-5885
Hrs: 9am-4pm M-Th

On May 4, 2022, at 10:30 AM, Tony DiLeone <adileone@region16ct.org> wrote:

Dennis, our debt advisor, is running a current scenario for me as we speak, and should have an update in the next day or two based on current rates. I've included a screen capture below based on the percentages he sent me in January, but updated with a principal amount of \$2.3 million, which should give us a loose projection.

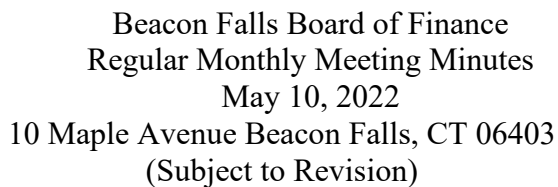
One of the things we are trying to do that made sense in January, but may not make sense now, is to refinance one of our current bonds that is about to reach the 10 year call date to lower the interest there, which would help to offset the new debt. He is running that projection for us simultaneously with the new debt. Stay tuned, I should have some better answers before the week is out.

Tony

<image.png>

Tony DiLeone
Director of Finance and Business Operations
30 Coer Road

<https://outlook.office.com/mail/d/8AMkADk0Nzg0NDJmLTy1ZTgNGQ5NC05YzI5LWEyZWJzM2Y4Q2Y2ZgB3AAAAAABTf5q45X3B8acq5VwYyET...> 1/4

Mail: Katherine.Hew@Columbia.edu | Columbia.edu

REGION 16
Partnership for Excellence
BEACON FALLS & PROSPECT

Natasha R. Nau
Finance Manager
Town of Beacon Falls
10 Maple Avenue
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Tony

https://doi.org/10.1002/anie.201910000



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5/5/22, 11:04 AM

Mail - Natasha Nau - Outlook

Tony DiLeone
Director of Finance and Business Operations
30 Coer Road
Prospect, CT. 06712
(phone) 203-758-6671
adileone@region16ct.org



On Wed, May 4, 2022 at 9:59 AM Natasha Nau <nnau@beaconfallsct.org> wrote:

Thanks Tony! I will share this with the boards at their regular May meeting coming up. Mike Krenesky has given me the heads up about the increased capital needs. Just to clarify, does this increase affect the request from Beacon Falls?

We voted to approve our budget to go to hearing last night. It will be published later today on the website.

Natasha R. Nau
Finance Manager
Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403
nnau@beaconfallsct.org
Office: 203-490-4395
Cell: 203-671-5885
Hrs: 9am-4pm M-Th

On May 4, 2022, at 8:56 AM, Tony DiLeone
<adileone@region16ct.org> wrote:

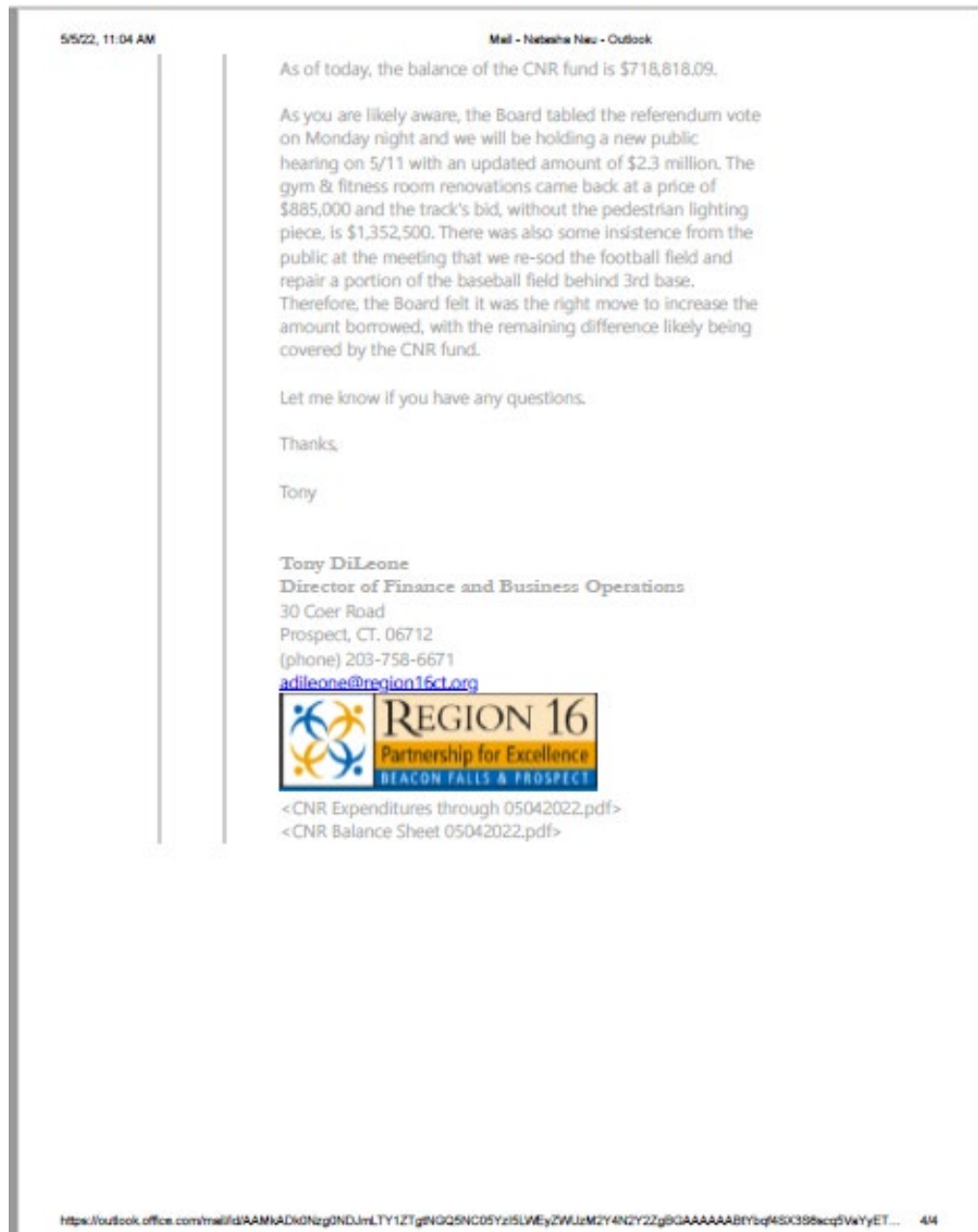
Good morning Natasha,

Please find the capital non-recurring fund balance sheet and expenditures through today. The pool repair appropriation is still untouched, and we have spent \$62,345 of the \$115,000 appropriation for the Woodland capital project architectural work. This work is nearly complete, so that appropriation should be completely spent by this time next month.

<https://outlook.office.com/mail/d/AAMkADx0Nzg0NDJmLTY1ZTg0NGQ5NC05YzI5LWYyZWUzM2Y4N2Y2Zg9GAAAAABYIYq45X398ccq5WvYyET...> 3/4



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Exhibit C.

Est. 1899
Beacon Hose Co. No. 1
35 North Main Street • Beacon Falls, Connecticut 06403
Telephone (203) 729-1470 • Fax (203) 723-2209 • www.beaconhose.com

April 19, 2022

Town of Beacon Falls
Beacon Hose Co. No. 1
RE: 2021 EMS Liberty Bank Account


As per the agreement between the Town of Beacon Falls and Beacon Hose Co. No. 1 concerning the BHC EMS account at the Liberty Bank ending in 479. The end of the fiscal year, the ending balance will be document, from the EMS checking account. At present the agreement is: \$50,000.00 balance will stay in the account and the remaining shall be divided 80% to the town and 20% to Beacon Hose Co. No. 1. Please note, a check for \$5,000 was sent to the TOBF on July 1, 2021 to help offset the training expenses for the EMS staff.

Bank balance over the \$50,000.00 as of December 31, 2021 was \$63,716.09, which allow a split. Relating to the balance on the print out from the Liberty Bank on 12/31/21 it displays \$63,716.09.

Under present agreement
\$ 113,716.09 Printout out from Liberty Bank ending 12/31/21
\$ 50,000.00 balance to remain to remain in the Liberty Bank EMS checking account
\$ 63,716.09 for the 80/20 split (TOBF \$50,972.87) (BHC \$12,743.22)

Would like to modify the agreement for the split for 2021 and review the end of 2022:
As, it has been indicated that the state and country wide the EMS services have been stretched not only the past 2 years and continues well into 2022 and beyond. The average call 2 years ago was approximately 1 hour, today individuals spend 2 to 3 hours on a call. Yes, they are volunteers which many work and miss hours of work due to being on a call. It is a small way to help offset and show appreciation for their service.
I would like to propose retaining \$20,000 from the \$63,716.09 for the purpose is to establish four (4), six (6) hour shifts with at least one (1) EMT and one (1) MRT on each six (6) or shift. Each Paid fifty (\$50.00) for their shift and the first call on their shift is part of the \$50.00. Any call after the first call shall be a Pay-Per call rate. This is to free up individuals tying up a whole Saturday or the entire weekend on call. (Attached 2021 Call Times)

Proposed modified agreement for the split for 2021
\$113,716.09 Printout from Liberty Bank ending 12/31/21
\$ 70,000.00 balance to remain in the Liberty Bank EMS checking account
\$ 43,716.09 for the 80/20 split (TOBF \$34,972.87) (BHC \$8,743.22)

Respectfully submitted,

Thomas Pratt
Treasurer
Beacon Hose Co. No. 1



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PAY PER CALL 2021								
Time of Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059	7	3	3	4	2	7	3	29
0100 - 0159	4	3	1	1	1	4	3	17
0200 - 0259	2	3	1	2	2	3	0	13
0300 - 0359	3	1	1	1	2	2	4	14
0400 - 0459	4	3	3	1	3	1	0	15
0500 - 0559	1	4	3	3	1	1	1	14
0600 - 0659	4	5	5	4	2	2	2	24
0700 - 0759	3						5	8
0800 - 0859	7						6	13
0900 - 0959	9						8	17
1000 - 1059	3						9	12
1100 - 1159	8						6	14
1200 - 1259	9						4	13
1300 - 1359	5						4	9
1400 - 1459	2						5	7
1500 - 1559	15						10	25
1600 - 1659	5						8	13
1700 - 1759	10	10	7	11	4	11	6	59
1800 - 1859	8	9	8	10	7	10	6	58
1900 - 1959	9	5	5	5	4	7	4	39
2000 - 2059	10	4	3	2	2	3	10	34
2100 - 2159	6	4	4	1	3	11	3	32
2200 - 2259	1	1	3	6	7	5	2	25
2300 - 2359	5	4	3	6	1	6	3	28
Total	140	59	50	57	41	73	112	532



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DAY COVERAGE 7AM TO 5PM 2021

Time of Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0700 - 0759		4	8	3	5	7		27
0800 - 0859		4	9	6	7	7		33
0900 - 0959		9	9	5	3	4		30
1000 - 1059		8	7	10	8	3		36
1100 - 1159		6	8	8	5	4		31
1200 - 1259		5	6	3	4	4		22
1300 - 1359		6	9	7	3	6		31
1400 - 1459		12	13	5	3	8		41
1500 - 1559		8	6	9	8	8		39
1600 - 1659		5	13	7	7	12		44
Total		67	88	63	53	63		334



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Northwest CT Public Safety

Call Times Distribution

01/01/21 to 12/31/21

Exclude calls without Nature codes? Yes

Time of Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059	7	3	3	4	2	7	3	29
0100 - 0159	4	3	1	1	1	4	3	17
0200 - 0259	2	3	1	2	2	3	0	13
0300 - 0359	3	1	1	1	2	2	4	14
0400 - 0459	4	3	3	1	3	1	0	15
0500 - 0559	1	4	3	3	1	1	1	14
0600 - 0659	4	5	5	4	2	2	2	24
0700 - 0759	3	4	8	3	5	7	5	35
0800 - 0859	7	4	9	6	7	7	6	46
0900 - 0959	9	9	9	5	3	4	8	47
1000 - 1059	3	8	7	10	8	3	9	48
1100 - 1159	8	6	8	8	5	4	6	45
1200 - 1259	9	5	6	3	4	4	4	35
1300 - 1359	5	6	9	7	3	6	4	40
1400 - 1459	2	12	13	5	3	8	5	48
1500 - 1559	15	8	6	9	8	8	10	64
1600 - 1659	5	5	13	7	7	12	8	57
1700 - 1759	10	10	7	11	4	11	6	59
1800 - 1859	8	9	8	10	7	10	6	58
1900 - 1959	9	5	5	5	4	7	4	39
2000 - 2059	10	4	3	2	2	3	10	34
2100 - 2159	6	4	4	1	3	11	3	32
2200 - 2259	1	1	3	6	7	5	2	25
2300 - 2359	5	4	3	6	1	6	3	28
Total	140	126	138	120	94	136	111	866