



Town of BEACON FALLS *Connecticut*

FINANCE OFFICE

February 3, 2020

To: Members of the Board of Finance

From: Finance Office

Pertaining to the Board of Finance Special Meeting scheduled for Wednesday, February 5, 2020, regarding the purchase of an E450 Ford Econoline Van for Beacon Hose Company, we have attached the following information:

1. Email from Chief Brian DeGeorge with explanation as to why Beacon Hose is proposing this purchase.
2. Minutes from the Board of Selectman meeting on 1/30/2020 approving the request.
3. Preliminary Purchase Agreement from J&M Automotive on the purchase of the vehicle.

Finance notes:

- Beacon Hose Company has provided a check to the Town of Beacon Falls in the amount of \$17,593.00 for the full cost of the bus. Check would be routed through the Non-Recurring Capital Projects Fund.
- Beacon Hose Company does not hold a separate insurance policy for their vehicles as all their vehicles are owned by the Town of Beacon Falls. Therefore, as this vehicle will be insured under the Town of Beacon Falls CIRMA policy, the check for the purchase of the vehicle would be from the Town of Beacon Falls and cut from our Non-Recurring Capital Projects account utilizing revenue and expenditure lines that the Finance Office creates.
- As we understand it, Beacon Hose Company will pay for all necessary repairs on the vehicle and will reimburse the town for the insurance cost. BHC have full use and control of the vehicle and an agreement will be drafted to this effect with clear guidelines for both parties.

Thank you.

Erin Schwarz

From: Brian DeGeorge <BDeGeorge@townofbeaconfalls.com>
Sent: Monday, February 3, 2020 2:31 PM
To: Natasha
Cc: Jamie Linley; Erin; Thomas Pratt
Subject: Re: Short description of need for the bus please for Wed BOF Mtg

Bus need for Beacon Hose Co.

1. Facility Fire training is a travel. We train at either Wolcott Training School. Valley Fire school which utilizes New Haven Fire school and CT Fire academy in Winsor locks. It alves us to leave vital equipment in service while we are transporting to training. Bus holds 16 passengers plus equipment.

2, BHC used to borrow Senior Bus for transport bus it is a scheduling and multi organizational conflict.

3, with our Junior program it allows the JR coordinator to travel to other town for monthly Jr training with one vehicle.

Those are the main points that based our decision but I'm sure their will be more purposeful reasons including company business. Ex. Firefighter funerals. Functions and carnival duties.

Brian

Sent from my iPhone

On Feb 3, 2020, at 10:05 AM, Natasha R. Nau <nnau@tobfct.com> wrote:

Hi Brian,

Erin and I will be using the existing email chains and the BOS minutes as part of the substantiation for the bus purchase. However, I think since this purchase has not followed a traditional timeline/method, it would be helpful if you can provide a few sentence description as to why BHC is proposing this purchase (i.e. define the need). I know you described it verbally to me but it never made it in writing.

This would be extremely helpful to provide the BOF when they meet on Wednesday; they have been asking why this request has come about.

If you can have this to us by this evening or tomorrow morning, that would be appreciated.

Natasha R. Nau
Finance Manager
Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403
nnau@tobfct.com
Office: 203-490-4395
Hrs: 9am-4pm M-Th

Beacon Falls Board of Selectmen
10 Maple Avenue
Beacon Falls, CT 06403



BEACON FALLS BOARD OF SELECTMEN
Special Meeting
January 30, 2020
MINUTES
(Subject to Revision)

1. Call to Order / Pledge of Allegiance

Selectman Gerard Smith called the meeting to order at 5:00 P.M.

Members Present: Gerard Smith (GS), Mike Krenesky (MK)

Absent: Chris Bielik (CB)

Others Present: None

2. Beacon Hose Co. No. 1 Minibus – Discussion, Action & Vote

Motion made to approve Beacon Hose Co. No. 1 purchase of Minibus

MK/GS, all ayes

3. Adjournment

Motion to adjourn at 5:08 P.M.

Respectfully submitted,

Kerry McAndrew

First Selectman's Office Administrator/Clerk

Tel. (203) 723-5666
Fax (203) 723-1937
CT Dealer License #U7847

J & M Automotive Sales & Service, LLC
756 New Haven Road, Naugatuck, CT 06770
www.jmautomotive.com

**RETAIL PURCHASE ORDER
FOR MOTOR VEHICLE**

Purchaser's Name Town Of Beacon Falls Date 01/20/2020
Address 35 North Main Street City Beacon Falls State CT Zip 06403
Home Ph. (203)228-6354 Work Ph. (203)228-6354 Cell Ph. (203)228-6354 Email Address bdegeorge1977@gmail.com
Used Vehicle (Year) 2010 (Make) Ford (Model) Econoline Cutaway (Vehicle ID#) 1FDFE4FS5ADB02573
Body E450 Chassis Van 158" DRW Cylinders 10 Color WHITE Salesperson Brad Baumhor

FILL OUT THIS SECTION IF USED CAR OR TRUCK IS TO BE TRADED IN AS PART PAYMENT AND DO
WARRANT THE TITLE THERE TO BE FREE AND CLEAR EXCEPT FOR THE UNPAID BALANCE AS
SHOWN AND TO THE BEST OF MY KNOWLEDGE, I THE UNDERSIGNED,
STATE THAT THE MILEAGE AS SHOWN ON THE ODOMETER IS THE
ACTUAL MILEAGE WHICH THE CAR HAS BEEN DRIVEN.

Make & Year Used Model
Cyl. Body Type Color Title

Ident. No. Allowance \$ N/A
Balance Owed \$ N/A Net Allowance \$ N/A

To Whom Owed

WRITTEN PROMISES MADE TO CONSUMER

NONE

☒ THERE ARE NO OTHER PROMISES MADE TO ME

Consumer's Signature

I accept the condition of this vehicle at time of delivery.

Consumer's Signature

FOLLOWING SERVICE CONTRACT

☐ IS ☐ IS NOT AVAILABLE AT A COST OF \$ ON VEHICLE BEING

PURCHASED FOR MILES OR MONTHS WHICHEVER

OCCURS FIRST.

BUYER'S
SIGNATURE

☐ PURCHASED ☒ DID NOT PURCHASE

TERMS OF WARRANTY

☒ THIS VEHICLE IS GUARANTEED FOR 30 DAYS OR
1,000 MILES WHICHEVER PERIOD ENDS FIRST. THE RETAILER

WILL PAY 100% OF PARTS AND LABOR ON
Engine or Transmission Complete Mechanical Failure Only

ALL WORK MUST BE DONE BY THE RETAILER. NO OUTSIDE INVOICE
WILL BE HONORED OR REFUNDED BY THE RETAILER.

☐ "AS IS" THIS VEHICLE IS SOLD "AS IS". THIS MEANS
THAT YOU WILL LOSE YOUR IMPLIED WARRANTIES. YOU
WILL HAVE TO PAY FOR ANY REPAIRS NEEDED AFTER
SALE. IF WE HAVE MADE ANY PROMISES TO YOU, THE LAW
SAYS WE MUST KEEP THEM. EVEN IF WE SELL "AS IS". TO
PROTECT YOURSELF, (1) ASK US TO PUT ALL PROMISES
INTO WRITING AND (2) IF WE OFFER A WARRANTY ON
THIS VEHICLE.

CONSUMER SIGNATURE

LIEN

Payment Schedule, will be

NUMBER OF PAYMENTS	AMOUNT OF EACH PAYMENT	WHEN PAYMENTS ARE DUE
1	\$ 17,593.00	MONTHLY BEGINNING 01/20/2020
1 Final	\$ N/A	DUE ON

**ANNUAL PERCENTAGE
RATE**
The cost of your credit as a
yearly rate.

A.P.R. 0.00 %

FINANCE CHARGE
The dollar amount the
credit will cost you.

\$ 0.00

Amount Financed
The amount of credit
provided to you or on
your behalf.

\$ 17,593.00

Total of Payments
The amount you will have paid
after you have made all the
payments as scheduled.

\$ 17,593.00

Total Sale Price
The total cost of your purchase
on credit, including your down-
payment of \$ 0.00 is

\$ 17,593.00

THE MILEAGE AS SHOWN ON THE ODOMETER
OF THE MOTOR VEHICLE TO BE PURCHASED IS: 47,906

☐ THIS MOTOR VEHICLE BEING PURCHASED IS A PREVIOUS
☐ RENTAL ☐ LEASE VEHICLE ☐ TAXI ☐ POLICE
☐ TRADE-IN ☐ AUCTION ☐ BUY ☐ OTHER

CASH PRICE \$16,995.00

VIN ETCH SERVICE (OPTIONAL)
☐ YES ☒ NO (INIT.) N/A

GAP

SERVICE CONTRACT N/A

DEALER CONVEYANCE FEE THIS FEE IS NEGOTIABLE \$598.00

The Dealer Conveyance Fee is Not Payable To The State Of CT.

SALES TAX 0.00 % N/A

REG.	TRANS.	TITLE.	LIEN
N/A		N/A	N/A

1. TOTAL CASH PRICE DELIVERED \$17,593.00

2. DEPOSIT SUBMITTED WITH ORDER N/A

CASH DOWN PAYMENT AND ALLOWANCES ADDITIONAL DEPOSIT N/A

NET TRADE ALLOW N/A

CASH ON DELIVERY N/A

TOTAL DOWN PAYMENT N/A

3. UNPAID BALANCE OF CASH PRICE (1-2) \$17,593.00

4. OTHER CHARGES Vendors Single Interest N/A

TOTAL OTHER CHARGES N/A

5. UNPAID BALANCE AMT. FIN. (3 + 4) \$17,593.00

Buyer's Guide Disclosure The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.

I have read the terms and conditions on the back hereof and agree to them as a part of this order the same as if they were printed above my signature.
The front and back hereof comprise the entire agreement affecting this order and no other agreement or understanding of any nature concerning the
same has been made or entered into. I hereby acknowledge receipt of a copy of this order, and certify that I am of legal age.

THIS ORDER IS NOT BINDING UNTIL SIGNED AND ACCEPTED BY DEALER

FINAL PAYMENT CASH OR CERTIFIED CHECK

Purchaser's Signature:
and I have received a copy of this order

Authorized
Signature

Accepted By: J & M AUTOMOTIVE SALES & SERVICE, LLC
(Dealer)

Date 01/20/2020
(Name & Title) Date 01/20/2020