## **Community Bulletin Board Policy**

The Town of Beacon Falls provides space on its public bulletin board for announcements and notices of local community events and local businesses. So that we may maintain this board in a neat and orderly fashion, please adhere to the following procedure:

All notices and flyers must be approved by the First Selectman's office before any material is placed on the bulletin board. Items not approved for placement and excess copies of any items received will be discarded. Items may be refused based on size and available space. The size limit for posted items is 8 1/2" by 11", unless otherwise approved.

Postings without a specific date, once approved, will be date stamped and displayed for 60 days and then removed. Flyers for specific events will be removed after the event has passed.

Thank you for your cooperation. Beacon Falls First Selectman December 2016