

Sponsored by the ACCA  
Code Committee



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The Air Conditioning Contractors of America (ACCA) is dedicated to excellence in the HVACR industry. As the largest HVACR contractor organization, ACCA is committed to helping its members succeed. Some of the fundamental ways in which our efforts are seen, are in the technical resources and industry standards, that guarantee quality HVACR design, installation and maintenance.

The ACCA Code Committee was formed to address code issues and in particular, to advise and assist ACCA in beneficially representing the contractors in the code processes that affect the HVAC industry. This document has been written for Code Officials, seeking to verify that load calculations for an HVAC application have been correctly performed.

**For a more detailed analysis  
on the design process**

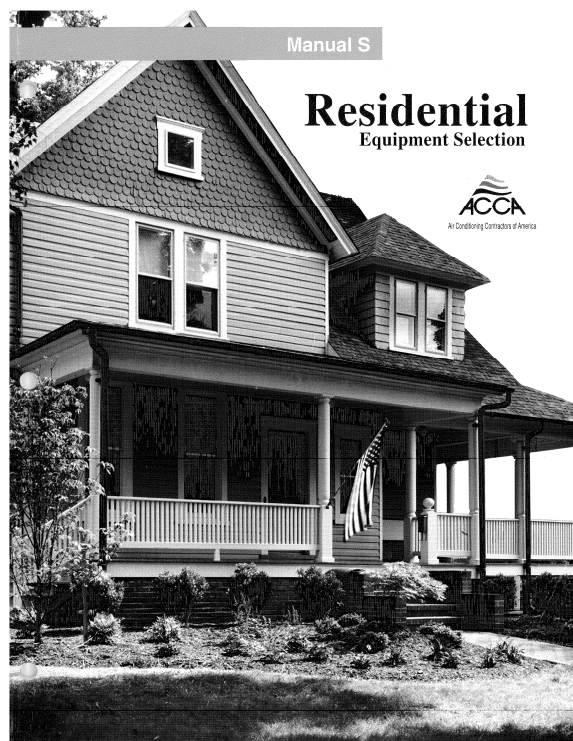
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## Verifying ACCA Manual S® Procedures



**Includes  
Equipment  
Selection  
Checklist  
& Example**



## Verifying ACCA Manual S® Procedures

### Why is proper equipment selection important?

Achieving occupant satisfaction is the principal goal of any HVAC design. Occupant satisfaction is maximized when the heating and cooling equipment are the correct type and size to meet the capacity requirements from the Manual J load calculation.

For residential equipment selections, ACCA's Manual S®, is the only procedure recognized by the American National Standards Institute (ANSI). If the Manual J load calculation is done then the next step is to select the equipment that will deliver the necessary heating and cooling.

### ACCA'S Design Manuals Residential

#### System Process

Load Calculation

ACCA Manual J

Equipment  
Selection

**ACCA  
Manual S**

Duct Design

ACCA Manual D

Air Distribution

ACCA Manual T

Test, Adjust,  
and Balance

Residential Duct  
Diagnostic and  
Repair

### What problems come from the wrong size equipment?

Undersized equipment will not meet the customer's comfort requirements at the design specifications.

Oversized equipment will create other problems:

- Degraded humidity control in the summer.
- Occupants may suffer the effects of an increased potential for mold growth. These same conditions also may contribute to asthma and other respiratory conditions.
- The temperature may feel right at the thermostat but the temperature in other rooms will suffer from the oversized equipment going through short operation cycles. Short cycles can cause temperature swings as the equipment over-conditions, stops, then over-conditions, etc...
- Hot and cold spots between rooms because the thermostat is satisfied but the room is not.
- Oversized equipment generally requires larger ducts, increased electrical circuit sizing and larger refrigeration tubing. These cause higher installed costs and increased operating expenses.
- The equipment starts and stops more frequently, this causes excessive wear and can increase maintenance costs more service calls.

In these unfavorable conditions occupants will experience discomfort and dissatisfaction.

### What are some reasons for oversized equipment?

Two main reasons for oversized equipment are either that: (1) a guess was made on the equipment's capacity at the design conditions or (2) that mistakes were made in the selection process. Manufacturers take great care in measuring and testing how well their equipment performs at different operating conditions. When contractors use this data to select the equipment they will meet the heating and cooling needs of their customers.

| Equipment Selection Checklist |                                                                                                                                                                                    |                                                                                                                                      |                                                                                                                                                                                                                                                                   |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| #                             | Key Item                                                                                                                                                                           | Verify                                                                                                                               | Verification Questions                                                                                                                                                                                                                                            |
| 1                             | Design Con-<br>ditions                                                                                                                                                             | The design condi-<br>tions fall within<br>specifications.                                                                            | Do the design conditions fall within the minimum standards for this<br>region as found in Manual J8 Table 1A or 1B? <b>(A)</b>                                                                                                                                    |
|                               |                                                                                                                                                                                    | The information<br>from the Manual J<br>load calculation was<br>transferred accu-<br>rately.                                         | Was the Total Heat Gain / Loss information used to evaluate equip-<br>ment candidates? <b>(B)</b>                                                                                                                                                                 |
| 2                             | Manufac-<br>turer's<br>Performance<br>Data                                                                                                                                         | The equipment<br>manufacturer's per-<br>formance parameters<br>match the design<br>parameters used to<br>calculate the heat<br>load. | Does the manufacturer's performance parameters match the design<br>parameters used to calculate the home's heat load (i.e., outdoor dry-<br>bulb, indoor dry-bulb, and indoor wet-bulb)?                                                                          |
|                               |                                                                                                                                                                                    |                                                                                                                                      | If the performance data parameters are more than 5% greater or less<br>than the design parameters then did the contractor interpolate the<br>equipment manufacturer's performance parameters to match the de-<br>sign parameters used to calculate the heat load? |
| 3                             | Equipment<br>Performance                                                                                                                                                           | Estimated Cooling –<br>CFM based on Tem-<br>perature Difference                                                                      | Was the Sensible Heat Ratio calculated? (Sensible Load / Total <b>(C)</b><br>Load)?                                                                                                                                                                               |
|                               |                                                                                                                                                                                    |                                                                                                                                      | Was the SHR used to find the proper air flow? <b>(D)</b>                                                                                                                                                                                                          |
|                               |                                                                                                                                                                                    | Equipment selected<br>satisfies Total Btus<br>(for cooling the Sen-<br>sible and <b>Latent</b><br>load)                              | Is the total heating capacity of the selected equipment $\leq 140\%$ of the<br>designed total heating load? (If so reduce equipment size) <b>(E)</b>                                                                                                              |
|                               |                                                                                                                                                                                    |                                                                                                                                      | Is the total cooling capacity of the selected equipment $\leq 115\%$ of the<br>designed total cooling load ? (If so reduce equipment size) <b>(F)</b>                                                                                                             |
|                               |                                                                                                                                                                                    |                                                                                                                                      | Does the “Sensible” and/or “Latent” capacities of the selected equip-<br>ment meet the load's requirements? <b>(G)</b>                                                                                                                                            |
|                               | If a heat pump in a very cold climate (heating is primary concern)<br>does the total cooling capacity of the selected equipment exceed<br>125% of the designed total cooling load? |                                                                                                                                      |                                                                                                                                                                                                                                                                   |
| 4                             | Auxiliary<br>Heat                                                                                                                                                                  | Heat Pump Balance<br>Point                                                                                                           | Does the electric auxiliary heat provide the necessary BTUs to<br>makeup difference in capacity from the heat pump's balance point to<br>the design load conditions? <b>(H)</b>                                                                                   |

| Equipment Selection Example using the Checklist                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |                                                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|------------|-------------|---------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                            |                                                                                  | Application Data: Equipment Capacity                                                                                     |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Winter Design Conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                                                                  | A furnace was selected for comparing “ heating only ” design and performance. Other types of equipment may be used.      |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Outdoor °F:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 27°F <sup>(A)</sup>        | From Manual J8 Table 1A or 1B                                                    |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Indoor °F:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 70°F                       | Manual J8 §3-6 defaults to 70°F                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Total Calculated Heat Loss                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 50,981Btu/h <sup>(B)</sup> | Determined by Manual J8 load calculation                                         | Furnace Model Number:                                                                                                    | FU600300 <sup>(E)</sup>    | Fictitious furnace                                                                                                          |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Summer Design Conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                                                                  | A heat pump was selected for comparing cooling and heating design and performance. Other types of equipment may be used. |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Outdoor°F:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 85°F <sup>(A)</sup>        | From Manual J8 Table 1A or 1B                                                    |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Indoor °F:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 75°F                       | Manual J8 §3-6 defaults to 75°F                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Entering Wet Bulb (EWB):                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 63°F                       | Manual J8 §3-6 defaults to 63°F EWB (≈ 75°F / 50% RH)                            | Outdoor Unit Model Number:                                                                                               | HP-030                     | Fictitious heat pump                                                                                                        |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Total Heat Gain                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 27,543Btu/h <sup>(B)</sup> | Determined by Manual J8 load calculation                                         | Total Cooling Capacity (≤ 115%)                                                                                          | 28,400Btu/h <sup>(F)</sup> | These capacities are from manufacturer’s performance data at the <b>DESIGN CONDITIONS:</b> 85°F ODT, 1,000CFM, and 63°F EWB |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Sensible Heat Gain                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 23,321Btu/h <sup>(G)</sup> |                                                                                  | Sensible Cooling Capacity (≈ Sensible Gain)                                                                              | 21,600Btu/h <sup>(G)</sup> |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Latent Heat Gain                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 4,222Btu/h <sup>(G)</sup>  |                                                                                  | Latent Cooling Capacity (≈ Latent Gain)                                                                                  | 6,800Btu/h <sup>(G)</sup>  |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Sensible Heat Ratio (SHR)                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 85% <sup>(C)</sup>         | See formula below                                                                | Indoor Unit Model Number:                                                                                                | AH-030                     | Fictitious air handler                                                                                                      |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Design Air Flow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 400cfm/ton <sup>(D)</sup>  | See Chart below, nominally CFM is 350-450 CFM/Ton depending on design conditions | Indoor Blower CFM (CFM used to determine capacity in manufacturer’s performance data):                                   | 1,000 <sup>(G)</sup>       | Can the indoor blower deliver design airflow on Medium fan speed                                                            |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| $\text{SHR} = \frac{\text{Sensible Heat}}{\text{Total Heat Gain}} = \frac{23,321\text{Btu/h}}{27,543\text{Btu/h}} = 85\%$ <div> <div> <div>Sensible Heat Ratio to CFM per Ton</div> <table border="1"> <tr> <th>SHR</th> <th>Recommended Air Flow</th> </tr> <tr> <td>Below 0.80</td> <td>350 cfm/Ton</td> </tr> <tr> <td>0.80 – 0.85</td> <td>400 cfm/Ton</td> </tr> <tr> <td>Above 0.85</td> <td>450 cfm/Ton</td> </tr> </table> </div> <div> <sup>(D)</sup><br/> 85% ≈ 400cfm/ton </div> </div> |                            |                                                                                  | SHR                                                                                                                      | Recommended Air Flow       | Below 0.80                                                                                                                  | 350 cfm/Ton | 0.80 – 0.85 | 400 cfm/Ton | Above 0.85 | 450 cfm/Ton | Btuh Difference between Heat Pump Balance Point and Total Heat Loss | 30,281 Btu/h <sup>(H)</sup> | This heat pump can only produce 20,700Btu/h at design conditions. More capacity is required. Air Conditioners do not have a balance point. |  |
| SHR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Recommended Air Flow       |                                                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Below 0.80                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 350 cfm/Ton                |                                                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| 0.80 – 0.85                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 400 cfm/Ton                |                                                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| Above 0.85                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 450 cfm/Ton                |                                                                                  |                                                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |                                                                                  | Auxiliary Heat (Circle):                                                                                                 | 10 KW <sup>(H)</sup>       | In this example the auxiliary heat is electric, the formula for electric heat is KW= Btu/h ÷ 3.413                          |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |
| From Manual J8 Tables                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                            | From Manual J8 Load Calculation                                                  | From Equipment Performance Data                                                                                          |                            |                                                                                                                             |             |             |             |            |             |                                                                     |                             |                                                                                                                                            |  |