



Friends of Beacon Falls Library
Tuesday February 13, 2018 meeting

- I. Call to Order/Pledge of Allegiance: Vice President Wanda Mulinski called the meeting to order at 6:31. Present were:
- | | |
|----------------------------|------------------------------|
| Treasurer Isabelle Culotta | Library Director Sue Dowdell |
| Martha Melville | Ken Priestley |
| Jack Lardis | Susan Levine |
| | LBOT Liaison Marissa Correia |

- II. Review of Agenda: Agenda was reviewed. W. Mulinski added under XI. New Business G. New Britain Museum of Modern Art pass and H. Give Local Campaign

Motion made to accept the amended agenda as presented: **Priestley/Levine**; no discussion; all aye.

- III. Approval of Minutes - January 9, 2018

A. Minutes from January 9, 2018 meeting were reviewed.

Motion to accept the January 9, 2018 minutes as presented: **Culotta/Priestley**; no discussion; all aye.

M. Correia *abstained as she was not present at the January 9, 2018 meeting.*

B. Correspondence

- newsletter from Watertown FOL
- newsletter from FOCL
- Grand Opening announcement from Restaurant Depot in Waterbury
- Notice from Laurel Ledge for Read Across America day on March 2; seeking readers

- IV. Treasurer's Report: January: Isabella Culotta

- January income of \$75.50 included \$60.00 Donations, \$8.50 Book Cart, and \$7.00 Wish Bowl
- January expenses of \$75.00 was for the Mattatuck Museum pass
- Checkbook balance as of 1/31/18 was \$6,025.90

Motion to accept the Treasurer's January report as presented: **Levine/Lardis**; no discussion; all aye.

ACTION: I. Culotta will send S. Levine a tax receipt for her donation.

- V. Liaison to the Library Board – Marissa Correia

- the Long Range plan was distributed to new Trustees; meeting attendance of the Library Director will change and other changes may be made to the plan

- discussed doing another survey
- discussed library budget and may include a part time technology librarian position and adding new carpeting to capital projects

VI. Liaison to CMC Committee - Martha Melville

The Committee met January 22: considering taking a field trip to look at Seymour's facilities. Sadie Colcord, EDC consultant attended the meeting and suggested that community feedback needs to be a primary focus and it's up to the BOS to determine how best to gather that feedback so the building committee can proceed. The CMC Chairman, M. Krenesky, C. Bielik, S. Dowdell and S. Colcord along with members from a construction management firm toured 104 N. Main St. for potential municipal use.

VII. Sunshine Committee Report - Wanda Mulinski
 Congratulations cards sent to Carine Greene & Marissa Correia; thinking of you card sent to Mary MacEachern; sympathy card to Ruhl family

ACTION: W. Mulinski will send Peter Betkoski a get well card

VIII. President's Report: Position Vacant

A. Vice-President's Report - Wanda Mulinski - NTR

B. Library Director's Report - Sue Dowdell

1. Waiting for blinds to be installed in assembly room; should be finished by the end of February
2. Working with the Youth Theater group on fundraising; paint night on 2/27 at Kokopelli's in Seymour, sending out sponsor letters for program book; applied for event sponsorship with CCF
3. Library has applied for a subscription to GrantStation via TechSoup
4. Library assistant Lori Ewen has resigned due to full-time job responsibilities
5. Jake Stow built the picnic table in front of the town hall for his Eagle Scout project

Motion to buy an ad for the BF Youth Theater Group program at the Charlie Bucket level for \$250: Culotta/Melville; no discussion, all aye.

S. Levine suggested the BF Youth Theater Group request another donation in the future if the need arises.

IX. Publicity - Martha Melville - meeting notice on recurring calendar in Citizen's News

X. Old Business

A. Library Wish List

1. Storage cabinets for over shelves behind circulation desk - update

S. Dowdell reported that J. Resi is working on them, but does not have the inside space to work on them. He sad spend approximately \$58 thus far.

B. Better World Books – status – other ideas - <http://www.bigheartedbooks.com/> –

- recommended by Friends of Prospect Library; info passed on to Book Sale Chair

- 48 boxes were sent to BWB

- Net income for January and February was \$28.67

- FoBFL account is now inactive, will no longer accept our books unless they are pre-scanned

C. Other fundraising events - Jack Lardis, Escape/Adventure Room - Sue

J. Lardis provided information about a baseball game between the Giants football team and a team from Beacon Hose. He said Chief DeGeorge was interested in pursuing this. It would be in the summer, no ticket sales but suggested donations at the entrance and sell ad space in a program.

J. Lardis asked what the fundraising goals were, S. Dowdell suggested funding for children's STEAM programs including microphones for the Youth Theater Group to use and the library building fund.

S. Dowdell reported plans are still underway for the Escape Room fundraiser. She will talk to Father Mathai about using the lyceum. Further details to follow.

D. Review Bylaws - update by committee

A subcommittee of I. Culotta, W. Mulinski, S. Levine and K. Priestley met on January 24 to review the bylaws. The subcommittee recommended no changes at this time.

XI. New Business

A. Refreshments for programs through March -- Coordinator?

February 27 - Ukrainian egg program

March 15 - tile craft

March 16 - preschool story time

B. Closet Clean Out Day - Saturday afternoon

Set for March 10 from noon - 2 PM. W. Mulinski, K. Priestley and S. Dowdell will help.

C. Friends' On-going Book Sale - tabled

D. Facebook Fundraising

S. Dowdell and I. Culotta met to discuss program. Facebook allows Charitable Giving for people to designate a charity to receive donations in lieu of gifts on their birthday. A bank account to deposit funds needs to be set up.

E. June Book Sale - I. Culotta

BOS approved use of THAR for Thursday night May 31 - June 2

ACTION: M. Melville will submit sign permit request.

ACTION: I. Culotta will contact Erin Schwarz for help from the Boy Scouts as it gets closer to the date.

G. New Britain Museum of Modern Art - pass renewal

Annual pass allows free admission for up to 4 people.

Motion to renew annual New Britain Museum of Modern Art pass for \$100:
Levine/Melville; no discussion, all aye.

H. Give Local - CCF

36 hour-online fundraiser sponsored by CCF; will be April 24-25 and go toward library STEAM programs

XII. Announcements and Adjournment

Next meeting March 13, 2018 at 6:30 PM

Motion to adjourn at 7:41 pm: Levine/Lardis; *no discussion*; all aye.

Respectfully submitted,
Martha Melville