

The Beacon Falls Public Library  
Library Board of Trustees  
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### **April 19, 2022, Meeting Minutes**

#### **I. Call to Order/Pledge of Allegiance**

The Beacon Falls Public Library Board of Trustees monthly meeting was called to order at 7:07 p.m. by Elizabeth Setaro-Posick followed by the Pledge of Allegiance.

Trustees present: Annette Bosley-Boyce, Mary MacEachern, David Dlugos, Rebecca Rubino, and Jill Goodman.

Others: Elizabeth Setaro-Posick

Not in attendance: Marion Zollo

#### **II. Review of the Agenda**

Motion to approve the agenda made by Mary MacEachern, seconded by David Dlugos. All; Aye.

#### **III. Approval of Minutes**

David Dlugos made a motion to approve March meeting minutes, seconded by Mary MacEachern. Approved; All: Aye.

#### **IV. Correspondence**

No Correspondence.

#### **V. Public Comment**

No Public Comment.

VI. Friends' Report- The FOBFL received over \$700 from The Ion Bank Community Award program. This was their best year yet for the CAP program. The bread sale took place on April 15<sup>th</sup>. The Friends raised \$373. They will be having a fall book sale on September 30<sup>th</sup> and October 1<sup>st</sup>. Give Local will take place on April 26<sup>th</sup> and 27<sup>th</sup>. The Friends are hoping to raise enough money to purchase 2 laptops specifically for kid's programs including robotics. The coffee fundraiser sold 17 bags of coffee bringing in a profit of \$72.90. The Friends will cover the cost for the library to get new wooden window blinds in the children's room. They will be installed by 3-Day Blinds.

VII. Board of Selectmen Report- The BOS held their regular meeting on April 11<sup>th</sup>, and they attended the Board of Finance regular meeting on April 12<sup>th</sup>. Nothing to report on the library.

VIII. Library Director's Report-

A. Service Reports - **Areas of note from the March Service report**

- The number of children/YA/Family programs is up by 106%. Adult programs being offered is up by 410%
- There has been increased use of public computers by patrons
- The library has student volunteers working on their community service hours during the week
- Notary services are up by 134%. This service is being widely utilized by the community.
- Circulation has increased in adult, young adult & juvenile books as well as audiobooks, downloadable audiobooks, videos & library passes. The overall circulation of materials is up by 50% from last year.
- Family passes to local attractions are circulating more often.
- The library has distributed seed packets to patrons. This is something the library has offered for the past 3 years.
- Children programs included Lego's in the Library, kids' yoga, art exploration, robotics, visits from the United Day Preschool children and Preschool Storytime. There was a total of 15 child programs in March.
- Teens participated in the video game called "Animal Crossing."
- There were 10 adult programs held in March. These included an ice fishing presentation, a Zoom program about the dogs of Chernobyl, a quilting club, a trivet craft, the intimidating book club, a AAA program about retiring with confidence, a Disney Trivia night held at River's Edge, a program on Mark Twain and a very interactive program called "The Power of Focus" presented by Greg Dwyer.

B. Financial Reports/Bills Paid- **Areas of note regarding the March FY 21 22 Financial Report**

Seventy-three percent of the overall library budget has been expended. A budget transfer of \$1000 from the professional development line has been made to cover programming expenses for the upcoming months of this fiscal year. A total of close to \$7000 has been expended to date for programming. There is no money left in the Professional Development line.

C. Approval for any Bills to be paid- None

D. Other Library related news- April is library month. The Beacon Falls Public Library is participating in the Passport to Connecticut Libraries program. Libraries all over Connecticut are participating in this exciting program to make people of all ages aware of the power of their library card.

## IX. Old Business

A. Continue draft of the long-range plan- A Long Range Plan draft was emailed to all the Library Board members to be discussed at the meeting.

- **Review of a Long-Range Plan and edits to be made, Elizabeth Setaro-Posick will revise, and an updated draft will be provided for the next meeting.**

## X. New Business

A. Election of Library Board of Trustees Officers- Annette Bosley-Boyce was nominated for Chair and Rebecca Rubino was nominated for Vice Chair. A vote is needed to elect these officers.

**After a unanimous vote by all present Library Board of Trustees Members:**

- **Annette Bosley-Boyce was elected as Chair. All: Aye.**
- **Rebecca Rubino was elected as Vice Chair. All: Aye.**

## XI. Executive Session (if needed)

## XII. Announcements/adjournment

Motion to adjourn by Mary MacEachern seconded by Rebecca Rubino. All: Aye. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

*Erin K. Moffat*

*Clerk, Library Board*