

The Beacon Falls Public Library
Library Board of Trustees
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April 18, 2023 Meeting Minutes

I. Call to Order/Pledge of Allegiance The Beacon Falls Public Library Board of Trustees monthly meeting was called to order at 7:03 p.m. by Annette Bosley-Boyce followed by the Pledge of Allegiance.

Trustees present: Annette Bosley-Boyce, Rebecca Rubino, Mary MacEachern, Matt Yanarella, and David Dlugos.

Others: Elizabeth Setaro-Posick (Library Director) and Unknown (Fire Tablet-Sign In)

Not in attendance: Marion Zollo

II. Review of the Agenda

Rebecca Rubino made a motion to approve the Agenda, seconded Mary MacEachern. Approved, all aye.

III. Approval of Minutes

Mary MacEachern made a motion to approve the January meeting minutes, seconded Rebecca Rubino. Approved; all aye.

IV. Correspondence

No Correspondence

V. Public Comment

No Public Comment

VI. Friends' Report-The FOBFL received \$625 from the Ion Bank community awards program. This is where Ion Bank customers were able to vote for their favorite non-profit. Their bread sale was successful, and they profited \$409.00. They are brainstorming ideas for possible fundraisers in the future. Give Local will take place on April 25th and 26th where people can make donations for their non-profit of choice. The Friends are registered and have set a goal of \$1500 to use towards additional programming for all ages. Save the date for Saturday 9/23 for bingo with a kick which will take place at St. Michael's church lyceum. Players play bingo to win designer bags or gift cards.

VII. Board of Selectmen Report- The CIF Grant for Community Center was declined this round. The town will need to bolster its goals and resubmit for June 30th.

The FY24 Proposed Operating and Capital Budget has been posted for the public. The library proposed operating but was accepted to move forward for approval as well as the capital plan to add cabinets and new countertops.

VIII. Library Director's Report

A. Service Reports-Areas of note from the March Service report:

- The library offered six adult programs, fourteen child programs, and one teen program.
- The number of adults in the adult programs was 73, and 294 children participated in child activities.
- Children's programs included Preschool Storytime, STEM, music & movement with Miss Maria, sensory play, read-a-thon as a collaboration with Laurel Ledge Elementary School, a shamrock craft, leprechaun traps, art exploration, Little University, and a scavenger hunt.
- Adults participated in a wreath craft, the True Crime Book Club, an Understanding Alzheimer's presentation, upcycled tea tins, and an interactive mind reader program. Miss Kerri did an art craft with the seniors at the senior center.
- Teens participated in an escape room.
- Overall circulation remains increased by 32% from this time last year.
- The total program attendance is up by 4%
- Website visits are up by 30%
- Overall, library card registration is up by 17%.

B. Financial Reports/Bills Paid: Areas of note regarding the March FY (Fiscal Year)

22_23 Financial Report:

- 73% of the overall library budget has been expended.

C. Approval for any Bills to be paid-None.

D. Other Library-related news- The library month flags are hanging downtown.

IX. Old Business

- **Library Week-** Library Week will take place April 23-29th. The Library will post different library services on Facebook and Social Media during that week.

X. New Business

- **Spending Freeze-** The Library will monitor the following line items to avoid over spending: departmental supplies, computer software, and the copier lease.

- Programs for the month of May-Adult programs: painted planters, the True Crime Book Club, information about Assisted Living communities, teens have resin trinket tray craft, children have story time, little university, art exploration, and STEM. Family activities include a story walk and free comic book day.
- Photos of Library Board Members: The Library would like to recognize the Library Board members during library week, and post photos of each individual member to social media.

XI. Executive Session-None

XII. Announcements/adjournment Motion to adjourn by Mary MacEachern seconded by Matt Yanarella. Approved; all aye. Meeting adjourned at 7:23 p.m.