

The Beacon Falls Public Library
Library Board of Trustees
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December 20, 2022 Meeting Minutes

I. Call to Order/Pledge of Allegiance The Beacon Falls Public Library Board of Trustees monthly meeting was called to order at 7:02 p.m. by Annette Bosley-Boyce followed by the Pledge of Allegiance.

Trustees present: Mary MacEachern, David Dlugos, Rebecca Rubino, Annette Bosley-Boyce and Matthew Yanarella.

Others: Elizabeth Setaro-Posick (Library Director)

Not in attendance: Marion Zollo

II. Review of the Agenda

Annette Bosley-Boyce made a motion to approve the Agenda, second Rebecca Rubino. Approved; all aye.

III. Approval of Minutes

Annette Bosley-Boyce made a motion to approve the November meeting minutes, second Mary MacEachern. Approved; all aye.

IV. Correspondence

ACLB Newsletter

V. Public Comment

No Public Comment

VI. Friends' Report- The FOBFL have their Holiday bread sale distribution on Thursday 12/22. They had a very successful sale. They plan on hosting another bread sale in the spring. They are looking into other fundraising options. One of the options is hosting a bag bingo. More information to follow at a later date.

VII. Board of Selectmen Report: Nothing from Board of Selectman. The TOD Grant for the Community Center was not approved and noted in the November Board of Finance Minutes.

VIII. Library Director's Report

A. Service Reports:

- The library offered five adult programs, eight child programs, and two-family programs in November.
- The number of adults at the adult programs was 65, and 180 children participated in child activities.
- The number of children's programs offered has increased by 11% from last year
- Overall circulation has remained steady at a 28% increase.
- The number of people using public computers is up 44% from this time last year.
- Children's programs included book bingo, UDS visits, Dinosaur Day, Preschool Storytime, art exploration, and STEM activities.
- Adults participated in the true crime book club, a movie night, women & social security, an art craft, and Guiding Eyes for the Blind gave a presentation on guide dogs.
- Families went on a bus trip to Radio City Music Hall.

B. Financial Reports/Bills Paid: Paid: 42% of the overall library budget has been expended. The line items are where they are to be expected.

C. Approval for any Bills to be paid-None

D. Other Library-related news-The library will meet with the YMCA in January to discuss collaborating on future programs with them. The Library Director suggested that a Board Member attend future monthly Zoom meetings with the YMCA to give input and figure out best next steps going forward to ensure successful collaborative programming.

IX. Old Business

- Strategic Plan

The Board discussed verbiage ideas for the Strategic Plan, Marketing Strategies, Social Media Marketing, and Community Outreach. The Board will brainstorm a fun goal statement at the next meeting with bullet points.

X. New Business

- **New Board Member-** Newly sworn in Library Board Member Matthew Yanarella was welcomed, Matthew serves as a Librarian at the Howard Whittemore Memorial Library in Naugatuck, has countless years working in youth services, has previously been on the Library Association Board, and enthusiastically expressed his love for our local library and the town of Beacon Falls.
- **Update on Community Center, Senior Center, and Library Grant-** The grant was not approved for the Community Center, Senior Center and Library. Preliminary Drawings have been drafted.

- **State Library Grant Information**-The Library Director attended a virtual informational meeting about a grant for a new building from the CT State Library, and discussed with the Board specifications to apply and potentially obtain a grant.
- **Newsletter**- The library has started working with a local vendor to create a bi-monthly newsletter for patrons to take. The Library was unsuccessful in reaching Citizen's News regarding distribution. Newsletters will be available at the Circulation Desk. The Newsletter Highlights Library Events.

XI. Executive Session (if needed)

XII. Announcements/adjournment Motion to adjourn by Annette Bosley-Boyce seconded by Matthew Yanarella. Approved; all aye. Meeting adjourned at 7:58 p.m.