

The Beacon Falls Public Library
Library Board of Trustees
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January 17, 2023 Meeting Minutes

I. Call to Order/Pledge of Allegiance The Beacon Falls Public Library Board of Trustees monthly meeting was called to order at 7:08 p.m. by Annette Bosley-Boyce followed by the Pledge of Allegiance.

Trustees present: Mary MacEachern, David Dlugos, Rebecca Rubino, and Annette Bosley-Boyce.

Others: Elizabeth Setaro-Posick (Library Director)

Not in attendance: Marion Zollo and Matthew Yanarella

II. Review of the Agenda

D. Dlugos made a motion to approve the Agenda, second R. Rubino
Approved, all aye.

III. Approval of Minutes

M. MacEachern made a motion to approve the December meeting minutes, second D. Dlugos.
Approved; all aye.

IV. Correspondence

No Correspondence

V. Public Comment

No Public Comment

VI. Friends' Report-The FOBL met on 01/10/23. They had a successful bread sale and sold the most bread to date. They will be hosting another bread sale in the spring. Other fundraisers include Antonio's take-out fundraiser on 2/8/23. In March Ion Bank hosts the Community Awards Program and gives money to local non-profit organizations with each Ion Bank customer eligible to vote for their favorite non-profit organization. Give Local returns-April 25-26th 2023.

VII. Board of Selectmen Report- Nothing to report. Budget season is starting, and the BOS will be working with the BOF.

VIII. Library Director's Report

A. Service Reports- Areas of note from the December Service report.

- The library offered six adult programs, two teen programs, ten child programs, and three family programs in December.
- The number of adults at the adult programs offered was 70, and 184 children participated in child activities during December.
- Overall circulation has remained steady at a 29% increase.
- 10 Book-A-Librarian sessions took place in December.
- Children's programs included music and movement with Miss Maria, singing and dancing with the Lone Gnome, wreath decorating, United Day School visits, Preschool Storytime, an ornament workshop, and Legos in the library.
- Teens had a craft night and made resin bookmarks.
- Adults participated in the True Crime book club, watercolor art class, a Grinch candy jar, a cookie baking class by Chef Rob, an ornament workshop with the seniors at the BF Senior Center, and a wrapping paper party.
- Families participated in a snowman scavenger hunt throughout the library. Monica Peterson told stories of snow, and the annual gingerbread house decorating took place in St. Michael's church lyceum.

B. Financial Reports/Bills Paid: Areas of note regarding the December FY (Fiscal Year) 22_23

49% of the overall library budget has been expended. The line items are where they are to be expected.

C. Approval for any Bills to be paid- None

D. Other Library-related news-

Patron Privacy:

The current Privacy and Confidentiality Policy and potential updates and revisions were discussed. It is the library's main goal to comply with the Privacy and Confidentiality Policy to keep Patron's information confidential. This includes but is not limited to the usage of computers, personal information, and programs attended.

The Library Board of Trustees will review and proofread the Patron Privacy and Confidentiality Policy, and plan to update and or approve it at the next monthly meeting.

IX. Old Business

- Strategic Plan- R. Rubino made a motion to approve the Strategic Plan with grammatical edits, seconded by M. MacEachern. Approved; all aye.
- YMCA- The library, senior center, and the parks and rec commission met with the YMCA on Monday 1/9/23. Ideas were discussed about collaboration between the entities. Meetings will be held monthly going forward.

X. New Business

- CIF Grant-N. Nau applied to the Community Center on 1/6/2023 for \$3.7M. The Community Investment Fund 2030 (*CIF*) will foster economic development in historically underserved communities across the state.
- Budget- The library will be working on a proposed budget for the next fiscal year. There will be changes made to part-time wages due to an increase in the minimum wage. The Library Director proposed the purchase of Microsoft Office for two of the public computers and will research increases in databases and operating fees.
- Capital Project- The Library Director will be looking into quotes for wooden cabinets for storage in and around the Circulation Desk.

XII. Announcements/adjournment Motion to adjourn by Annette Bosley-Boyce seconded by David Dlugos. Approved; all aye. Meeting adjourned at 7:36 p.m.