

Beacon Falls Public Library Board of Trustees
10 Maple Avenue
Beacon Falls, CT 06403



Library Board of Trustees
Monthly Meeting
May 18, 2021
Draft- MINUTES

Dear Mr. Greene:

Please be advised that the **Library Board of Trustees** held a scheduled **Virtual Regular Monthly Meeting** on the third **Tuesday, May 18, 2021**. The Zoom information was:

Join Zoom Meeting

<https://zoom.us/j/98011254172?pwd=QTU2YldBSEo4TlV1eXVrZ2dxUkJxdz09>

Meeting ID: 980 1125 4172

Passcode: 332820

One tap mobile

+16468769923,,98011254172#,,, *332820# US (New York)

+13017158592,,98011254172#,,, *332820# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

Due to technical limitations, public comments were asked to be submitted via email to kvardon@biblio.org by **noon on Monday May 17, 2021**. Public comment would then be added to the meeting minutes. Residents would be able to listen by phone with the dial in information provided.

1. Call to Order / Pledge of Allegiance

Gina Galullo called the meeting to order at 7:03 P.M.

Present: Gina Galullo, David Dlugos, Marissa Correia, Mary MacEachern, Jill Goodman

Absent: Annette Bosley-Boyce

Others: Elizabeth Setaro (Library Director)

2. Read & Approval Minutes from Previous Meetings & Agenda

Motion made to add Gov. Lamont's guidelines to the agenda: Gallulo/Dlugos; approved, all aye.

March Minutes tabled for approval until the June meeting.

3. Comments from the Public/ Correspondence

No Correspondence.

No Public Comment.

4. Reports- Elizabeth Setaro

A. Friends of the Library- The friends will have a booth at the 150th town celebration on June 27th. They will provide the childrens' activities and give away reusable brand bags. They also plan for an outdoor vendor fair in September or October. End of June-July there will be a Scentsy fundraiser. They raised over \$1100 through the Give Local campaign, which will be used for summer reading programs.

B. Building Committee- Nothing to Report.

C. Board of Selectman- The assembly room was updated with smaller tables for COVID that move and fold. Increased cleaning in the town hall, fully reopened. The town is in talks with YMCA about a partnership but we have no further details.

D. Library Service Reports-

- a. Service Report- Was distributed to the board members. Patrons using their own devices for wifi and printing. Still continuing homebound delivery. Chef Rob has held some virtual cooking classes and will continue in the summer with a virtual cooking camp. Grounded Goodwife has held two programs and will have a third in June, sponsored by the Connecticut Community Foundation.
- b. Financial Report/Bills Paid- Distributed to board members. Numbers are as expected. Part-time employees have returned.
- c. No bills to approve.

5. Old Business

Nothing to Report from ListServe

Budget Update- Proposed budget has been accepted by the Board of Finance. Budget still needs to go to a town vote.

6. New Business

- A. American Rescue Plan Grant:** Similar guidelines as the previous grant, to be used for COVID related expenses.
- B. Town 150th Birthday Celebration:** Looking for volunteers, if anyone is interested in volunteering
- C. Update for Summer Reading:** Starting with a Tie-Dye Party outside on June 19th. Program starts June 28th, with a reading log and Read-and-Bead incentive program. Will continue to collaborate with UDS. Ends with a Pizza Party at the Rec Center in August.
- D. Lamont Guidelines-** No masks tomorrow for the vaccinated. CT State Library is trying to change it for libraries until July 1st. We will still be requiring masks within the building. MC: It's fine to require masks as long as you want, the Governor said that businesses can require them. ES: We will still have the sneeze guard up around the circulation desk. Also plan for guards to put around the computer for COVID safety and for some privacy. Some patrons may be against it because it would prevent group use of the table for a project or study session, but we have other tables that they can set up at. The privacy would be beneficial. Also planning for an elementary school teacher to use the table for two people in the adult fiction section for tutoring, and that space can also be used for group work. MC: How often are there group study sessions? EC: Very rarely do we see four people working together at a time, occasionally two. Thinking of frosted plexiglass which would give an appropriate level of privacy. MC: Computers that feel more private are used more often. More would probably appreciate the change. ES: Working with finance to put in a Matthies Foundation Grant application for a patio. Would be used for outdoor storytimes, programs, book clubs, reading space. It was submitted in May, unsure how long to hear back. Story time is starting up outside. MC: Are you continuing curbside pickup? ES: Yes, it will stay in place. This is a permanent addition that will always continue along with homebound delivery. The new tables are great. Can be spread out for meetings and have received positive feedback. We will keep you posted about the next grant and the air purification system. JG: Will you continue with hand sanitizer? ES: Absolutely. There are touchless dispensers when you enter the building, approach the desk or adult fiction. MC: How is summer reading working? ES: We will give the option of in-person crafts or take & make bags. We also have a new friend for French Fry. Cinnamoroll is now another library mascot. There are children who do come in just to see them- they are an incentive.

7. Adjournment

Motion to adjourn at 7:27 PM: Galullo/MacEachern; approved, all aye.

Respectfully submitted,
Kerri Vardon
Clerk, Library Board of Trustees