

The Beacon Falls Public Library
Library Board of Trustees
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May 16, 2023, Meeting Minutes

I. Call to Order/Pledge of Allegiance The Beacon Falls Public Library Board of Trustees monthly meeting was called to order at 7:04 p.m. by Matthew Yanarella followed by the Pledge of Allegiance.

Trustees present: Annette Bosley-Boyce, Rebecca Rubino, Mary MacEachern and Matthew Yanarella.

Others: Elizabeth Setaro-Posick (Library Director)

Not in attendance: David Dlugos and Marion Zollo

II. Review of the Agenda

Matthew Yanarella made a motion to approve the Agenda, seconded Rebecca Rubino. Approved, all aye.

III. Approval of Minutes

Matthew Yanarella made a motion to approve the January meeting minutes, seconded Mary MacEachern. Approved; all aye.

IV. Correspondence

No Correspondence

V. Public Comment

No Public Comment

VI. Friends' Report- Give Local had online donations totaling \$1250, a personal check for \$100, and a matching grant of \$100 totaling \$1450. The goal was \$1500. Money from Give Local will be used for summer reading books and programming for all ages. The FOBFL will sell snacks and glow sticks at the town fireworks on July 8, 2023.

VII. Board of Selectmen Report- The town budget passed on 5/11/2023.

VIII. Library Director's Report

A. Service Reports-Areas of note from the April Service report:

- The library offered six adult programs, twenty child programs, and one family program.
- The number of adults in the adult programs was 68, and 341 children participated in child activities.
- Children's programs included a Bunny Day Egg Hunt, Art Exploration, Little University, Preschool Story Time, Legos, Movies and Munchies, Crafternoon, Lionheart Puppet Show, Music & Movement with Miss Maria, UDS visit, STEM, and our monthly scavenger hunt in the library.
- Adults participated in a presentation by the CT Historical Society, the True Crime Book Club, a watercolor class, a picnic caddy craft, a gardening talk, and a Besom workshop.
- Overall circulation remains increased by 32% from this time last year.
- The total program attendance is up by almost 6%
- Patrons using public computers have increased by 32%
- Connecticard Loans are up by 74%

B. Financial Reports/Bills Paid: Areas of note regarding the March FY (Fiscal Year) 22_23 Financial Report:

- 78% of the overall library budget has been expended. The library is currently on a spending freeze which means only purchasing what is necessary such as books.

C. Approval for any Bills to be paid: The Library Board has received a membership application for ACLB (Association of Connecticut Library Boards). The institutional fee is \$100. Need a motion to approve the bill.

Matthew Yanarella made a motion to approve the bill, seconded Mary MacEachern. Approved, all aye.

D. Other Library-related news- The library is partnering with the Town Clerks' office in hosting a poster contest for license your dog month.

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IX. Old Business-None

X. New Business

- Upcoming Programs
 - The Winchester House program at the Senior Center 5/18
 - If you Give a Mouse a Cookie Day for kids on 5/20
 - Watercolor class on 6/7
 - Pride of the Greyhounds author talk on 6/8

- June 20th is the opening program for summer reading. Riverside Reptiles will be presenting a lizard program.
- Summer Reading- This year's theme is Cinnamoroll's Magical Tree House. Children can earn tickets by reading. There will be raffle prizes again. The Library Director asked the Library Board members if they knew a local business that might be willing to donate a prize for the children's raffle if they could reach out. Summer reading will run from 6/19-8/10. There will be weekly programs for the children as well. The middle school and high school have also sent over their required reading lists, and the library is working on getting those books, so they are available for the students.
- Marketing/social media- The library's goal is to boost its presence in the community through social media marketing. The Library Director asked Library Board members to share any FB posts of programs we are hosting on their personal pages, to help spread the word about the many great services and programs that the library offers. The Library has asked the Friends to consider purchasing a poster printer for the library to create larger colorful visual marketing material.

XI. Executive Session-None

XII. Announcements/adjournment Motion to adjourn by Mary MacEachern seconded by Matt Yanarella. Approved; all aye. Meeting adjourned at 7:31 p.m.