

# The Beacon Falls Public Library

## Library Board of Trustees

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### **June 12, 2019 Meeting Minutes (Draft Copy – Subject to Revision)**

#### I. Call to Order

Present: Randi Bellemare, Gina Galullo, Stacey Betkoski, Marisa Correia

Absent: Donna Taylor, Annette Bosley-Boyce

Others Present: Susan Dowdell

Gina Galullo called the monthly meeting of the Beacon Falls Public Library Board of Trustees to order in the Connie Christensen Children's Room of the Beacon Falls Public Library at 7:04 p.m. with the Pledge of Allegiance to the flag.

#### II. Review of the Agenda

#### III. Approval of Minutes – Motion to approve the minutes as presented: Bellemare/Correia; no discussion; all aye.

#### IV. Correspondence – S. Dowdell submitted resignation letter submitted

#### V. Public Comment- Three calls for public comment. No comment.

#### VI. Friends' Report – Friends held a successful book sale last weekend. Give Local proceeds were over \$2500. Several members stepped up to cover jobs that Wanda had been doing. Renee Perssico agreed to be their new president when elections take place in October.

#### VII. Building Committee Report – First Selectman Bielik indicated to S. Dowdell that the next meeting would be held in August.

#### VIII. Board of Selectmen Report – the budget was approved along with funds to take down the Wolfe Avenue building

#### IX. Library Director's Report

##### A. Service Reports

- 1) The most well attended family program this month was the 5/31 Peter Pan performance with 216 in attendance at Woodland Regional High School. Next month's report will include the 264 attendees at the June 1<sup>st</sup> performance. Dowdell worked with Library Media Specialist Dana Dembski at Laurel Ledge to present the annual Battle of the Nutmeg Books, which contributed to our children's program attendance as well.
  - 2) The Silly Sing a Long for preschool children and the Friends of Library sponsored Watercolor classes for adults, organized by A. Enquist, were also well attended.
  - 3) Free Comic Book Day and the Matthies Park Story Walk, both presented by K. Vardon were likewise well attended.
  - 4) Volunteer hours (boosted via the theater group) and notary services were also up.
- B. Financial Reports/Bills Paid: With 92% of the fiscal year finished, the library is in good shape financially.
- C. Approval for any Bills to be Paid/ Clerking Invoice  
Motion to approve the bills as submitted: Correia/Bellemare; no discussion; all aye.
- D. Other Library related news – discussed process of hiring new director. Gina will write email to Board of Selectman requesting board is involved.

X. Old Business

- A. CT State Library Board of Trustees listserv – nothing to report

XI. New Business

- A. Employee Evaluations – S. Dowdell is in process of completing the goal progress document for one employee and has finished the document for the other full-time employee.

XII. Executive Session (if needed)

XIII. Announcements/adjournment

The next regularly scheduled meeting is Wednesday, September 11, 2019 at 7:00pm in the Library.

Motion to adjourn at 7:40pm: Betkoski/Correia; no discussion; all aye.

*Respectfully submitted,  
Kerri Vardon  
Clerk, Library Board*