

The Beacon Falls Public Library
Library Board of Trustees
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March 15, 2022, Meeting Minutes

I. Call to Order/Pledge of Allegiance

The Beacon Falls Public Library Board of Trustees monthly meeting was called to order at 7:03 p.m. by E. Setaro-Posick followed by the Pledge of Allegiance.

Trustees present: Annette Bosley-Boyce, Mary MacEachern, David Dlugos, Rebecca Rubino and Jill Goodman.

Others: Elizabeth Setaro-Posick

Not in attendance: Marion Zollo

II. Review of the Agenda

Motion to approve agenda made by David Dlugos, seconded Rebecca Rubino. All; Aye.

III. Approval of Minutes

Annette Bosley-Boyce made a motion to approve February meeting minutes, second David Dlugos Approved; All: Aye.

IV. Correspondence

No Correspondence.

V. Public Comment

No Public Comment.

VI. Friends' Report- The Ion Bank CAP Program ends today, March 15th. The FOBFL will receive grant money for each vote they receive. Their stuffed bread sale is currently taking place with pick up on April 15th. There will be a fall book sale on September 30th and October 1st. CCF Give Local campaign will take place on April 26th & 27th. The goal is to purchase 2 laptops designated for children for robotics and STEM programs with the donations received.

VII. Board of Selectmen Report- At February's meeting the BOS voted to approve moving forward with approval for the full-time staff working 35 hours per week. The next step is to meet with the BOS and BOF.

VIII. Library Director's Report-

A. Service Reports- Areas of note from the February Service report:

- The overall program attendance for adults and children is up by 6% from this time last year.
- The number of children/YA/Family programs is up by 115%. Adult programs being offered are up by 412%
- There has been increased use of public computers by patrons.
- The library is offering high school students an opportunity to volunteer to work on their community service hours.
- There have been 123 notaries in the library to date this fiscal year.
- Circulation has increased in adult, young adult & juvenile books as well as audiobooks, downloadable audiobooks, videos & library passes. The overall circulation of materials is up by 50% from last year.
- February 5th was Take Your Child to The Library Day. Take Your Child to the Library Day (TYCLD) is an international initiative that encourages families everywhere to take their children to their local library. Launched in 2011 in Connecticut by librarians Nadine Lipman (Waterford Public Library, retired) and Caitlin Augusta (Stratford Library) TYCLD raises community awareness about the importance of the library in the life of a child, and promotes library services and programs for children and families. We had 22 children come visit the library that day.
- Children's programs included a Valentine's Day take & make, a teddy bear sleepover at the library, and Lego robotics.
- Teen activities comprised of a teen baking bag, a teen murder mystery, and animal crossing game.
- Adults participated in our true crime book club that takes place at River's Edge Restaurant in Beacon Falls, a valentine's day wreath craft, and Chef Rob was back virtually.

B. Financial Reports/Bills Paid

Sixty-three percent of the overall library budget has been expended. The computer line is 97% expended. The programming line is 92% spent. A budget transfer from the professional development line has been requested to make sure there are funds to cover the programming for the upcoming months.

C. Approval for any Bills to be paid

None.

D. Other Library related news-

The wall shelving unit purchased by the FOBFL was installed and we are very happy with it. The wood tops and sides are ordered and will be installed next. March programs include art explorations, Monday story yoga, and PSST for children. For adults, there is a zoom program on the dogs of Chernobyl, a retirement program, a Mark Twain presentation, and the Importance of Focus with Greg Dwyer.

IX. Old Business

None.

X. New Business-

A. Nomination of Library Board of Trustees Officers. -At the March meeting of even numbered years, nominations of officers shall be made at the meeting. At the April LB meeting the officers will be elected for two-year terms. The terms of office begin at the close of the meeting at which they are elected. The officer openings are Chairperson, and Vice Chairperson. The Chairperson shall attend the LB meetings and act as a library representative at any necessary town meetings. The Vice chairperson will preside in the absence of the Chairperson. If the Chairperson position is unexpectedly vacated the Vice Chairperson will automatically become the Chairperson until an election is held.

A Nomination for Chairperson was made by Mary MacEachern for Annette Bosley-Boyce.

A Nomination for Vice Chairperson was made by Annette Bosley-Boyce for Rebecca Rubino.

Voting for officers will take place at the next Library Board of Trustees meeting.

B. Start a draft of the long-range plan.

- **Vision**

1. We strive to enrich lives and communities through universal access to knowledge, lifelong learning, and literacy.
2. The library will enable our community to become seekers of ideas and information, will help nurture an interest in reading, and will encourage a desire for lifelong learning.

The board was all in agreement for the first option of the new Vision Statement.

- **Library Mission & Roles**

1. The Beacon Falls Public Library is the learning center of our community and the place for Beacon Falls Town residents to turn for the discovery of ideas, the joy of reading and the power of information. Community needs drive our services, and we take a personal interest in ensuring that they are delivered in a welcoming, convenient, and responsive manner
2. The Beacon Falls Public Library will protect intellectual freedom, promote literacy, encourage lifelong learning, and provide library materials and information services. Efficient and dedicated staff will provide effective services

and programs. The library will maintain a diverse collection of books and other materials and provide access to materials outside the Beacon Falls Public Library through interlibrary loan.

The board was all in agreement for the first option of the Library Mission Statement & Roles.

- **Our Beliefs, Values and Expectations of Our Service to the Community**

1. We treat all people with respect and dignity
2. We believe in the power of ideas and the library's essential role in promoting knowledge
3. We believe in education, literacy, and lifelong learning
4. New skills are acquired
5. Questions are answered
6. We strive to meet our community's needs every day.

The board was all in agreement for the six suggestions and would like to add "Creating a Comfortable Setting."

- **Possible Goal ideas (usually between 3-7)**

1. Collection development and Maintenance
2. Programming
3. Staff
4. Facility
5. Technology
6. Governance
7. Public relations and marketing

The board was all in agreement for removing the facility and governance goal ideas.

"Information Literacy," will be added to the technology goal. A discussion will take place at the next meeting of how to best meet and execute these goals.

XI. Executive Session (if needed)

XII. Announcements/adjournment

Motion to adjourn by Annette Bosley-Boyce seconded by Mary MacEachern. All: Aye. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Erin K. Moffat

Clerk, Library Board