



**Town of Beacon Falls
Library Board of Trustees
Special Meeting Minutes
Date 09/26/23
10 Maple Avenue
Beacon Falls, CT 06403
C/O Town Clerk
(Subject to Revision)**

Members Present: Annette Bosley-Boyce (ABB), Rebecca Rubino (RR), David Dlugos (DD), Mary MacEachern (MM), Matthew Yanarella (MY) and Marion Zollo (MZ)

Others Present: Library Director, Elizabeth Setaro-Posick (ESP)

1. **Call to Order /Pledge of Allegiance:** The meeting was called to order at 7:05 p.m. by ESP followed by the Pledge of Allegiance.
2. **Review of the Agenda-** DD made a motion to approve the agenda, seconded by MM. Approved, all aye.
3. **Approval of Minutes** DD made a motion to approve the minutes, seconded by RR. Approved, all aye.
4. **Correspondence-**None
5. **Public Comment-**None
6. **Friends Report**
 - a. On September 23rd, the Friends of the Library hosted a highly successful fundraiser event featuring 'Bag Bingo'.
7. **Board of Selectman Report**
 - a. During the recent meeting, First Selectman Smith acknowledged that Beacon Falls had submitted its application for the CT Library Grant, digitally, as reflected in the record.
8. **Library Directors Report**
 - a. **Service Reports- August Service Report Highlights:** Program Diversity: In August, the library offered diverse programs to cater to various age groups and interests. These programs included:
 - ☐ Adult Programs
 - ☐ Children's Programs
 - ☐ Little University
 - ☐ Teen Programs
 - ☐ Family Programs
 - ☐ Technology Utilization
 - ☐ Digital Engagement
 - b. **Financial Reports/Bills to be Paid-** As of August, the library has expended 13% of its budget for 2023-2024.
 - c. **Approval for any Bills to be Paid-**None.
 - d. **Other Library-Related News -**Donations of candy, juice boxes, and chips can be made to the library for Halloween night. Miss Kerri will be setting up a table in front of the town hall.



**Town of Beacon Falls
Library Board of Trustees
Special Meeting Minutes
Date 09/26/23
10 Maple Avenue
Beacon Falls, CT 06403
C/O Town Clerk
(Subject to Revision)**

9. **Old Business**-None.

10. **New Business**

- a. Library Trustees Code-Copy given to Board Members.
- b. Book a Librarian Policy
 - MY made a motion to approve the Book a Librarian Policy, seconded by ABB. Approved, all aye.
- c. Unattended Children Policy
 - MM made a motion to approve the Unattended Child Policy, seconded by ABB. Approved, all aye.
- d. Holidays/Saturdays
 - MY made a motion to approve additional requested Holidays/Saturdays to align with the town hall schedule, seconded by RR. Approved, all aye.
- e. CT State Library Grant
 - The Library Board discussed the status of the CT State Library Grant.

11. **Executive Session (if needed)**

12. **Announcements-None**

MY made a motion to adjourn the meeting at 7:38 p.m. seconded by RR. Approved, all aye.

Respectfully submitted,

Erin K. Moffat

Erin K. Moffat
Clerk, Library Board of Trustees