

The Beacon Falls Public Library
Library Board of Trustees
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October 19, 2021 Meeting Minutes

I. Call to Order/Pledge of Allegiance

Vice Chairman, Gina Galullo called the monthly meeting of The Beacon Falls Public Library Board of Trustees to order at 7:06 p.m. followed by the Pledge of Allegiance.

Trustees present: Annette Bosley-Boyce, Gina Galullo, David Dlugos and Mary MacEachern.

Others: Elizabeth Setaro Posick

Not in attendance: Marissa Correia and Jill Goodman

II. Review of the Agenda

Agenda Reviewed-ESP confirmed that everyone reviewed the agenda.

III. Approval of Minutes

Galullo made a motion to approve June meeting minutes, but with an amendment. The former approval of May meeting minutes said “June” in error. Approved; all aye.

IV. Correspondence

No Correspondence.

V. Public Comment

No Public Comment.

VI. Friends' Report- The Vendor Fair in Sept-on Saint Michaels grounds was a success. The teens are using proceeds from pies to raise funds for teen programming. The Friends are planning to hold a holiday bread sale. The pickup date will be December 23rd. The Friends approved \$1700 to cover the remaining cost after the \$3000 grant for new shelving in the Children's Section.

Friends donated money for and cat and dog treat boxes for the advent calendar for pets, and donated money for supplies for the gingerbread houses.

VII. Building Committee Report- nothing to report

VIII. Board of Selectmen Report- All town hall employees are still required to wear masks while inside the building. All reports being sent to the BOS must be submitted typed and sent electronically. The drone show was held on September 25th to celebrate the town's 150th anniversary.

IX. Library Director's Report-

A. Service Reports Areas of note from the September Service report:

- The overall program attendance for adults and children has maintained a positive increase.
- The library is getting more patrons coming in to use the public computers.
- Overall circulation of materials has increased 61%. There has been an increase of circulation in the adult, young adult, juvenile, audiobook, and video materials.
- Items being lent and borrowed through interlibrary loan has increased.
- Library card registration is up by 25%
- In September, adult programs included a chakra bracelet workshop, storyteller Monica Peterson returned with "Tales of Ireland", and the monthly coffee club with coffee from Great Minds Coffee Company continued with 84 adults participating.
- Children's programs included Storytime on Friday mornings with an average of 7 children and 3 adults each week. Farmer Minor visited with Daisy the Pig and his two pugs for a hands-on story time that was held on the new patio. A take and make art exploration had 32 children and an in-person art exploration had 6 children and 3 adults.
- Miss Kerri visited the kindergarten classes, and they visited the library the following week. 51 children will be getting their very first Public Library cards.
- The teens had two programs, an anime movie club meeting and a teen murder mystery club which will now be a monthly program after a request from the young adult patrons.

B. Financial Reports/Bills Paid Twenty percent of the library budget has been expended. The computer line is 85% expended which is similar to this time last year. There has been an increase in spending in the library materials and programming accounts. This is due to more patrons coming in and borrowing items and requesting new selections of books and movies. We have seen an increase in numbers participating in "take and make" crafts and patrons coming in for programs which is why that line item has increased spending. All other line items are where they are to be expected.

C. Approval for any Bills to be Paid-none

D. Other Library related news- Kerri has stepped down from her library clerk position. Erin Moffat will now be the new clerk. Erin is also a new part time employee at the library. We have also welcomed Daniel Sargent as a part time staff member.

X. Old Business

A. CT State Library Board of Trustees listserv-

XI. New Business-

A. Recap of Summer Programming/Business-

The 6-week summer reading program finished in August with children logging 478 hours of reading.

- A Gnome & Fairy Lawn Party was held at the Town Hall. 27 kids and 19 adults participated.
- A pizza and ice cream party were held at the rec center. Riverside Reptile Center joined us to put on a reptile presentation. 38 adults, 5 teens and 26 kids joined us for this end of summer celebration.

B. Mobile Shelving: The library has received the new mobile shelving for the children's room that was purchased with funds from the American Rescue Plans Grants and the FOBFL. We are getting a quote to add wood sides and tops. We will be able to push them out of the way when we have programs to create more space.

ABB asked ESP if pleased with activity increase, and library number picking up.

ESP discussed new Monday Yoga program. The paranormal event went well, a lot of registration. The mobile shelving has freed up a lot of space in the children's room, which will be helpful for hosting programs like Story time.

MM suggested the Senior Center or the Assembly Room as an option for future meetings.

ESP will put a request in to Jerry Smith's secretary and check availability.

XII. Executive Session (if needed)

XIII. Announcements/adjournment- We would like to thank Marissa and Gina for their years of service on the library board. A book of their choice was purchased for the library and a book plate thanking them was put in the front of the book. Two new members will be chose in the November election.

The next regular monthly meeting with be held on Tuesday, November 9, 2021 in person at 7 p.m. location tbd.

MacEachern/Galullo made a motion to adjourn at 7:36 p.m. all aye

Respectfully submitted,

Erin K. Moffat

Clerk, Library Board