



# NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688 • nvcogct.gov

## MINUTES

### Naugatuck Valley Council of Governments and

### Central Naugatuck Valley MPO

Virtual Video Conference Meeting (with limited in-person attendance)

10 a.m., Friday, November 13, 2020

**NVCOG Representatives:** David Cassetti, Mayor, Ansonia; Gerry Smith, First Selectman, Beacon Falls; Len Assard, First Selectman, Bethlehem; Ellen Zoppo-Sassu, Mayor, Bristol; Jerry Sitko, Alternate, Cheshire; Rich Dziekan, Mayor, Andrew Baklik, Alternate, Derby; Ed St. John, First Selectman, Middlebury; Pete Hess, Mayor, Naugatuck; George Temple, First Selectman, Oxford; David Merchant, Mayor, Plymouth; Bob Chatfield, Mayor, Prospect; Mark Lauretti, Mayor, Shelton; Jeff Manville, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Neil O’Leary, Mayor, Waterbury; Tom Dunn, Mayor, Wolcott; Barbara Perkinson, First Selectwoman, Woodbury.

**Guests/Other:** Kevin Zak, Naugatuck River Revival Group; John Field, Regional Emergency Response Team, Region 5; David Murphy, Milone & MacBroom; Sara Radacsi, CTDOT; Hedy Ayers, Samantha LaBonne, Eversource; April Chaplin, The Kennedy Center; David Krechevsky, Waterbury Regional Chamber; Ellen Graham, Senator Richard Blumenthal’s Office; Jennine Lupo, Congresswoman Jahana Hayes’ Office; Cynthia Bombard, Central CT Chambers of Commerce.

**Staff:** Rick Dunne, Mark Nielsen, Aaron Budris, Joanna Rogalski, Lauren Rizzo, Christian Meyer, John DiCarlo, Karen Svetz, Michael Szpryngel, Richard Crowther, Jr., Gabriel Filer, Lesley Barewin.

Prior to the start of the meeting, there was a presentation about the Kinneytown Hydro Project and the Tingue Fish Ladder and Bypass Channel by Kevin Zak of the Naugatuck River Revival Group.

#### 1. Commencement of Meeting (Pledge of Allegiance, Roll Call, Public Comment)

Chairman Neil O’Leary called the meeting to order at 10:04 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called. A quorum was present.

*Public Comment:* David Murphy of Milone & MacBroom spoke about the Resilient CT program and CIRCA. Samantha LaBonne of Eversource said this would be her last NVCOG meeting until April. Hedy Ayers spoke about Eversource’s COVID-19 payment plan.

#### 2. CNVMPO Meeting (Voting members for these items are limited to the 15 CEOs in the CNVMPO area)

##### a. Approval of Amendments to the 2021-2024 CNVMPO TIP

- i. Project No. 0170-3545: Highway Sign Replacement Program – On a motion by Ed Mone, seconded by Pete Hess, it was unanimously

VOTED: To approve CNVMPO Resolution 2021-07.

- b. *Approval of CNVMPO Resolution 2021-08 – Safety Performance Measures* – Christian Meyer said the Safety Performance Measures regulation supports the Highway Safety Improvement Program and requires State Departments of Transportation and MPOs to set targets for five safety performance measures that cover all public roadways regardless of ownership or functional classification. Approval of CNVMPO Resolution 2021-08 will adopt the state-developed Safety Performance Targets as the targets for the Central

Naugatuck Valley MPO. On a motion by Ed Mone, seconded by Pete Hess, it was unanimously

VOTED: To approve CNVMPO Resolution 2021-08 – Safety Performance Measures.

**3. NVCOG Administrative Items**

- a. *Approval of the Minutes of the October 9, 2020 NVCOG & CNVMPO Meeting* – On a motion by Pete Hess, seconded by Ed Mone, with Ed Mone abstaining, it was

VOTED: To approve the minutes of the October 9, 2020 NVCOG & CNVMPO meeting.

- b. *Approval of Agency Financial Reports and Summaries for Period Ending 9/30/20* – Michael Szpryngel reported that NVCOG is 25% through the fiscal year with a bottom line of \$183,000. OPM approved funding CFR COVID-19 recovery work from March 1 – June 30, 2020 for staff time and direct expenses. That amount is approximately \$80,000. OPM will not fund NVCOG for CFR COVID-19 recovery work from July 1 – December 31, 2020. On a motion by Ed Mone, seconded by Pete Hess, it was unanimously

VOTED: To approve the agency financial reports and summaries for the period ending 9/30/20.

Bob Chatfield stated that in the minutes of the October 9, 2020 meeting his name did not appear on the listing of NVCOG representatives present, although within the body of the minutes it was correctly recorded that he had made several motions and seconds. This omission was noted.

- c. *Approval of NVCOG Meeting Schedule for 2021* – On a motion by Tom Dunn, seconded by Pete Hess, it was unanimously

VOTED: To approve, as presented, the 2021 NVCOG and CNVMPO meeting schedule.

- d. *Approval of NVCOG Holiday Schedule for 2021* – On a motion by Pete Hess, seconded by Ed Mone, it was unanimously

VOTED: To approve, as presented, the 2021 NVCOG and CNVMPO holiday schedule.

- e. *Approval of MOU between NVCOG and Valley Transit District* – Rick Dunne explained that the MOU is to run the FTA program and outlines the roles and responsibilities of NVCOG and Valley Transit District. Responding to a question from Mark Lauretti, Mr. Dunne said the document had needed updating due to the old MOU referencing the Valley Council of Governments. This had been cited in the FTA review conducted earlier this year. Responding to questions from Ed Mone, Mr. Lauretti, as chairman of VTD, indicated he was comfortable with the new MOU and recommended moving forward to vote. The document had received attorney review. On a motion by Ed Mone, seconded by Bob Chatfield, it was unanimously

VOTED: To approve the MOU between NVCOG and Valley Transit District.

f. *Director's Report*

- NVCOG 2021 Legislative Agenda – Mr. Dunne said he would be speaking about the CTCOG agenda. Before the pandemic, a bill was put forth before the legislature dealing with the COGs and their statutory role. He hopes to report back next month with agenda items. In terms of COVID-19 funding, the COGs were funded from March through June out of the CARES Act. The COGs have not been funded for July through December. The COGs are producing a substantial amount of work and were told by OPM to use funds from the Regional Service Grant for activities. Additionally, cooperatively with WestCOG and Capitol Region COG, NVCOG developed a statewide application that was submitted to EDA. Once approved, the application should provide funding for COVID activities performed by the COGs. Capitol Region COG will be the primary administrator, and NVCOG expects to receive \$220,000.
- CT Brownfield Land Bank Bylaws Update – Mr. Dunne said he did not yet have a draft document from the attorneys but would continue to keep the board apprised.
- COG County Equivalency – Mr. Dunne said the federal government has announced that it is going to adopt COGs as county equivalents in 2023. Numbers will be aggregated by COG regions instead of counties in Connecticut. The COGS and planning regions are working with OPM in support of this.

4. **2020 Census Update**

Richard Crowther, Jr. said that, overall, the municipalities and regions had surpassed the 2010 self-report rate. It proved important to have community members involved in promoting participation in the Census. Mr. Crowther, Jr. explained that the Census uses “proxy” to count households that did not self-respond or talk with an enumerator. Proxy counting also includes a complicated statistical model that could undercount some families. The Census Bureau will deliver the apportionment counts to the President on December 31, 2020, and by April 1, 2021, the Census Bureau will send redistricting counts based on population to the states.

5. **Emergency Management Update**

- a. *COVID-19 Response Update* - Joanna Rogalski introduced John Field who gave an update on the coronavirus resurgence. Surge planning is being worked on with hospitals and long-term care facilities. The Governor's office has set forth Executive Orders in continuing response to COVID-19. Testing capability continues to be enhanced. Vaccine planning is being worked on, including logistical support. Community impact tracking continues to be important. Mr. Field noted a color map had been released by DPH. There is also an exposure app for phones and town-wide messaging. There has been a considerable reduction in the number of Farms to Family food boxes arriving in the state. The Bethlehem fairgrounds will no longer be used for regional distribution. The Governor will now hold weekly municipal conference calls. Mr. Field commended the COGS for their support in long term recovery planning and encouraged the municipalities to establish their long-term recovery teams. Storage of vaccines and associated costs were also discussed.
- Long Term Recovery Update – Joanna Rogalski said the Region 5 Regional Recovery Steering Committee is meeting on December 18. Short- and long-term needs will be addressed at the virtual meeting. The McCrystal Group expects to

have a report on economic resilience by mid-December. An unmet needs form is being developed by the state.

- b. *Regional Emergency Planning Team Update* – The REPT Region 5 CEO meeting will be held on Monday. Proxy forms may be submitted.
- c. *Community Emergency Response Team Update* – DEMHS is encouraging submission of Category D grant applications for training and equipment. On November 17, a FEMA webinar will be held to how to encourage CERT participation.

#### **6. NVCOG Planning/Transportation**

- a. *LOTICIP: Approval of NVCOG Resolution 2021-10 – Award of Third-Party Review for the Beach Road Project in Wolcott* – On a motion by Pete Hess, seconded by Ed Mone, it was unanimously

VOTED: To approve NVCOG Resolution 2021-10 – Award of Third-Party Review for the Beach Road Project in Wolcott.

- b. *LOTICIP: Approval of NVCOG Resolution 2021-11 – North/South Main Street & Bank Street Reconstruction Project, Waterbury* – Christian Meyer explained that the proposed project to reconstruct portions of streets in the vicinity of Exchange Place has been split off from the previously endorsed Exchange Place Revitalization project. On a motion by Ed Mone, seconded by Pete Hess, it was unanimously

VOTED: To endorse NVCOG Resolution 2021-11 committing regionally apportioned LOTICIP funds to the described roadway reconstruction project in the City of Waterbury.

- c. *Route 8 and Waterbury Rail Line Corridors TOD and Alternative Modes Assessment Update* – Mark Nielsen explained the goal of this project is to determine improvements to the existing commuter rail line and identify the preferred option for transit services within and along Route 8 between Derby and Bridgeport. TOD overlay zones are being assessed and detailed build-out scenarios are being completed. The preferred alternate transit alignments are being modeled to determine their relative impacts on the community and estimate potential ridership levels and diversion from private vehicle use. A traffic impact and public transit ridership analysis is being conducted to identify strategies for increasing transit ridership. The target date for completion is the end of December 2020. Stakeholder and public meetings will be scheduled for the early part of 2021.

#### **7. Environmental Planning**

- a. *Brownfields Program Updates*
  - i. *Regional Brownfield Partnership Annual Meeting, 12/4/20* – Lesley Barewin said NVCOG would be hosting the annual meeting virtually. A registration link was sent, and reminders will also be sent.
  - ii. *Newsletter and NVCOG Website Updates* – Ms. Barewin said the brownfield page on the NVCOG website has been updated. A newsletter on brownfield activities was sent out earlier in November. Newsletters will be sent regularly to provide updates.

iii. CT Brownfield Land Bank Bylaws Update – Rick Dunne said this item could be skipped, as it had been discussed earlier in the Director’s Report.

b. *Update on Kinneytown Hydro Meeting with US Fish & Wildlife and CTDEEP* – Mr. Dunne noted that this item had already been addressed during the presentation portion of the meeting. There was no further discussion.

8. **Other**

There was no other business.

9. **Adjournment**

At 11:49 a.m., on a motion by Ed Mone, seconded by Pete Hess, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by  
Lauren Rizzo  
Administrative Services Coordinator  
for  
Ed Mone, Secretary



**CENTRAL NAUGATUCK VALLEY  
METROPOLITAN PLANNING ORGANIZATION**

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688

**RESOLUTION 2021-07**

**AMENDMENT**

**FFY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM  
CENTRAL NAUGATUCK VALLEY MPO**

**WHEREAS**, the Central Naugatuck Valley MPO is authorized by the *Fixing America's Surface Transportation Act (FAST Act)* and related US Department of Transportation regulations to prepare, endorse, and periodically amend a short range Transportation Improvement Program for the 15-town MPO area within the Waterbury Urbanized Area and is required to maintain a fiscally-constrained program of priority projects.

**WHEREAS**, the CNVMPO endorsed the *FFY 2018-2021 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP)* at its June 9, 2017, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the *State FFY 2018-2021 Transportation Improvement Program (STIP)*.

**WHEREAS**, the Connecticut Department of Transportation is requesting amendment of the FFY 2018-2021 TIP to allocate Surface Transportation Program – Anywhere (STPA) grant funds for projects 0170-3545.

**WHEREAS**, the proposed projects do not necessitate a new Air Quality Conformity Determination.

**WHEREAS**, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the metropolitan transportation plan for the Central Naugatuck Valley planning region.

**NOW, THEREFORE BE IT RESOLVED** that Central Naugatuck Valley MPO approves the amendment of the FFY 2018-2021 TIP to allocate federal aid funds as listed and described in the attachment to this resolution.

This resolution shall become effective as of November 13, 2020.

I do hereby certify that the resolution adopted by the Central Naugatuck Valley MPO at a public meeting held on November 13, 2020, at which a quorum was present and that the same is a correct and true transcript from the original thereof.

Ed Mone, Secretary

November 13, 2020

Date



**CENTRAL NAUGATUCK VALLEY  
METROPOLITAN PLANNING ORGANIZATION**

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688

**CNVMPO RESOLUTION 2021-08**

**RESOLUTION FOR ENDORSEMENT OF TARGETS FOR SAFETY PERFORMANCE MEASURES  
ESTABLISHED BY CTDOT**

WHEREAS, the Central Naugatuck Valley Metropolitan Planning Organization (CNVMPO) has been designated by the Governor of the State of Connecticut as the Metropolitan Planning Organization (MPO) responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Central Naugatuck Valley Metropolitan Planning Area; and

WHEREAS the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set targets for five safety performance measures by August 31, 2020, and

WHEREAS, the Connecticut Department of Transportation (CTDOT) has established targets for five performance measures using both a 5-year moving average trendline and an annual trendline to guide the selection of targets for:

- (1) Number of Fatalities,
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
- (3) Number of Serious Injuries,
- (4) Rate of Serious Injuries per 100 million VMT, and
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries, and

WHEREAS, the CTDOT coordinated the establishment of safety targets with the 8 Metropolitan Planning Organizations in Connecticut at the June 2020 Council of Governments (COG) Coordination meeting, and

WHEREAS, the CTDOT has officially adopted the safety targets in the HSIP annual report dated August 28, 2020, and the Highway Safety Plan dated July 21, 2020 and

WHEREAS the CNVMPO may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State's targets, or establish its own target within 180 days of the State establishing and reporting its safety targets,

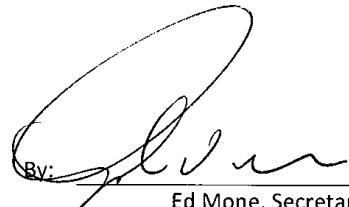
NOW THEREFORE, BE IT RESOLVED, that the CNVMPO Policy Board has agreed to support CTDOT's 2021 targets for the five safety performance targets as attached herein, and

ANSIONIA • BEACON FALLS • BETHLEHEM • BRISTOL • CHESHIRE • DERBY • MIDDLEBURY • NAUGATUCK • OXFORD • PLYMOUTH  
PROSPECT • SEYMOUR • SHELTON • SOUTHBRURY • THOMASTON • WATERBURY • WATERTOWN • WOLODOTT • WOODBURY

BE IT FURTHER RESOLVED, that the CNVMPO Policy Board will plan and program projects that contribute to the accomplishment of said targets.

*CERTIFICATE: The undersigned duly qualified Secretary of the CNVMPO certifies that the foregoing is a true and correct copy of a resolution adopted by the voting members of the CNVMPO on November 13, 2020.*

Date: November 13, 2020

By:   
Ed Mone, Secretary





**NAUGATUCK VALLEY  
COUNCIL of GOVERNMENTS**

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688 • nvcogct.gov

**RESOLUTION 2021-10**

**LOTICIP  
PROFESSIONAL DESIGN REVIEW SERVICES**

I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on November 13, 2020 in Waterbury, Connecticut, at which a quorum was present.

**WHEREAS**, the Naugatuck Valley Council of Governments receives funds from the Connecticut Department of Transportation under the Local Transportation Capital Improvement Program (LOTICIP) to administer the program and conduct professional review of design plans and specifications prepared by local project sponsors.

**WHEREAS**, the NVCOG conducted a qualifications-based selection process to create an on-call consultant list to conduct the professional review of design plans and specifications submitted by LOTICIP project sponsors.

**WHEREAS**, the NVCOG solicited requests for proposals and bids from the consultants on the approved on-call list to conduct the professional design review for the final design plans for the Beach Road Reconstruction Project in the Town of Wolcott.

**WHEREAS**, the lowest qualified bid received, at a cost not-to-exceed \$4,300 was submitted by AI Engineers.

**BE IT RESOLVED**, that the NVCOG endorses the selection of AI Engineers from the NVCOG on-call consultant list to conduct the professional design review for the Beach Road Reconstruction Project and authorizes the Executive Director to execute any and all agreements with AI Engineers related to the professional design review of the Beach Road Reconstruction Project.

Dated at Waterbury, Connecticut, on November 13, 2020  
Agency: Naugatuck Valley Council of Governments

Signed 

Ed Mone, Secretary



**NAUGATUCK VALLEY  
COUNCIL of GOVERNMENTS**

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688 • nvcoct.org

**RESOLUTION 2021-11**

**LOTICIP**

**ALLOCATE NVCOG ATTRIBUTABLE FUNDS FOR NORTH MAIN,  
SOUTH MAIN AND BANK STREET  
RECONSTRUCTION PROJECT, WATERBURY**

I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on November 13, 2020, in Waterbury, Connecticut, at which a quorum was present.

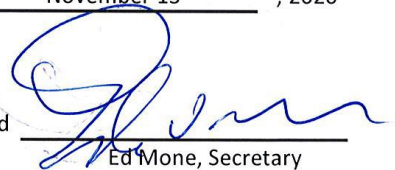
**WHEREAS,** The NVCOG is responsible for selecting and distributing funds to member municipalities under the Local Transportation Capital Improvement Program ("Program").

**BE IT RESOLVED,** that the NVCOG approves the allocation of \$5,248,050 in Program funds attributable to the Naugatuck Valley planning region to fully fund the North Main, South Main and Bank Street Reconstruction project as described and modified in Memorandum 20201113-LOTICIP-NSMain.

Dated at Waterbury, Connecticut, on November 13, 2020

Agency: Naugatuck Valley Council of Governments

Signed

  
Ed Mone, Secretary

ANSONIA • BEACON FALLS • BETHLEHEM • BRISTOL • CHESHIRE • DERBY • MIDDLESBURY • NAUGATUCK • OXFORD • PLYMOUTH  
PROSPECT • SEYMOUR • SHELTON • SOUTHBRURY • THOMASTON • WATERBURY • WATERTOWN • WOLCOTT • WOODBURY

[www.nvcoct.org/naugatuckvalley](http://www.nvcoct.org/naugatuckvalley)