MINUTES

Naugatuck Valley Council of Governments

Hybrid Meeting NVCOG Conference Room 49 Leavenworth Street, 3rd Floor Waterbury, CT 06702 10 a.m., Friday, November 4, 2022

NVCOG Representatives: Kurt Miller, Proxy, Ansonia (virtual); Gerry Smith, First Selectman, Beacon Falls (virtual); Andrew Martelli, Alternate, Cheshire (virtual); Rich Dziekan, Mayor, Derby (in-person); Ed St. John, First Selectman, Middlebury (in-person); Pete Hess, Mayor, Naugatuck (in-person); Joe Kilduff, Mayor, Plymouth (in-person); Bob Chatfield, Mayor, Prospect (virtual); Rory Burke, Proxy, Seymour (virtual); Mark Lauretti, Mayor, Shelton (in-person); Ed Mone, First Selectman, Thomaston (in-person); Mark Raimo, Town Manager, Watertown (virtual); Tom Dunn, Mayor, Wolcott (in-person); Barbara Perkinson, First Selectwoman, Woodbury (virtual).

Guests/Other: Sarah Wall, Avangrid (in-person); Drew Baklik; Tommy Hyde, NVRDC; Jonathan Ferrigno, Eversource; Lou Mangini, Office of Congresswoman Rosa DeLauro; Ellen Graham, Office of Senator Richard Blumenthal; Rep. Cindy Harrison (all virtual).

Staff: Rick Dunne, Mark Nielsen, Glenda Prentiss, Lauren Rizzo, Karen Svetz, Michael Szpryngel, Richard Crowther, Jr., Ricardo Rodriguez, Christine O'Neill, Josh Lecar, Desira Blanchard, Kevin Ellis, Steven Perry, Elliot Wareham, Katie Schlick (all in-person); Aaron Budris, Joanna Rogalski, Richard Donovan (all virtual).

1. Commencement of Meeting

Treasurer Ed Mone called the meeting to order at 10:01 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called.

Mr. Mone announced an amendment to the agenda, to add Item 3.c, Approval of CNVMPO Resolution 2023-04 – TIP Amendment – Project No. 0151-XXXX, Waterbury RAISE Grant. On a motion by Ed St. John, seconded by Tom Dunn, it was unanimously

VOTED: To add Item 3.c, Approval of CNVMPO Resolution 2023-04 – TIP Amendment – Project No. 0151-XXXX, Waterbury Raise Grant, to the agenda.

For public comment, Sarah Wall introduced herself as a Community and Government Relations Specialist of Avangrid, the parent company of United Illuminating, Southern Connecticut Gas, and Connecticut Natural Gas. She invited the mayors and first selectmen to contact her for information about programs they offer that could be of benefit to their constituents. First Selectman Ed St. John offered comments on his frustration with the lack of expansion of gas service.

2. CNVMPO Meeting

a. Approval of CNVMPO Resolution 2023-02 – 2023 Safety Performance Measure Targets – Rich Donovan said CTDOT establishes state performance targets for the safety measures of number of fatalities, rate of fatalities, number of serious injuries, rate of serious injuries, and the number of non-motorized fatalities and non-motorized serious injuries. For federal reporting purposes, annual federal safety targets must be attainable or CTDOT will risk penalties to how it can allocate certain federal funds. By committing to

the state safety targets, the MPO agrees to continue to integrate said targets, objectives, and performance measures into the planning process. This will include a description of how the transportation improvement program will contribute to achieving these targets. While the MPO has the option of developing is own quantifiable HSIP targets for the metropolitan planning area, the recommendation by staff is to establish HSIP targets by agreeing to plan and program projects so that they contribute to the accomplishment of CTDOT targets. This was brought before the TTAC group earlier in the week, and TTAC members present voted to endorse these targets. On a motion by Bob Chatfield, seconded by Pete Hess, it was unanimously

VOTED: To adopt CNVMPO Resolution 2023-02 concerning 2023 safety performance measure targets.

b. Approval of CNVMPO Resolution 2023-03 – TIP Amendment – Project No. 0168-0165, U.S. Route 6 Corridor Study – Kevin Ellis said this new project is a corridor study led by NVCOG. The comprehensive transportation study will be used for future land use and transportation decisions made within the corridor. Residents have expressed concerns about safety and traffic congestion along U.S. Route 6, including concerns with pedestrian access and lack of bicycle facilities. This study is intended to assess current traffic operations and vehicular and non-motorized safety and identify possible remedial actions to improve safety and traffic flow while maintaining the character of the Town of Woodbury. On a motion by Bob Chatfield, seconded by Pete Hess, it was unanimously

VOTED: To adopt CNVMPO Resolution 2023-03, TIP Amendment for Project No. 0168-0165, U.S. Route 6 Corridor Study.

c. Approval of CNVMPO Resolution 2023-04 – TIP Amendment – Project No. 0151-XXXX, Waterbury RAISE Project – Kevin Ellis said through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary funding program, the City of Waterbury received a grant of \$23,100,000 to complete Phase II of the TIGER funded WATER project. Phase II will extend the Naugatuck River Greenway north from its current terminus at Eagle Street, along South Main Street and the Naugatuck River to a new access point at West Main Street. This project, which will also implement aspects of the West Main Street Corridor Study, is expected to have a total cost of \$28,875,000 with the RAISE grant providing \$23,100,000. The city has committed to providing the non-federal share of \$5,775,000. On a motion by Ed St. John, seconded by Tom Dunn, it was unanimously

VOTED: To adopt CNVMPO Resolution 2023-04 – TIP Amendment – Project No. 0151-XXXX, concerning the Waterbury RAISE grant.

3. NVCOG Administrative Items

a. Approval of the Minutes of the October 14, 2022 CNVMPO and NVCOG Meeting – On a motion by Tom Dunn, seconded by Pete Hess, it was unanimously

VOTED: To approve the minutes of the October 14, 2022 CNVMPO and NVCOG meeting.

b. Approval of Agency Financial Reports and Summaries for the Period Ending 9/30/22 — Michael Szpryngel reported that NVCOG is 25% through the fiscal year with a net position of \$220,309. The board adopted a balanced budget, and Mr. Szpryngel said he expects the surplus, which includes municipal dues and brownfield dues, to converge to a balanced budget by the end of the year. There has been no reduction in funding sources. 100% of RSG funding was received in October. Legal expenses have been high, and the attorneys involved have been instructed not to incur any additional expenses that could not be reimbursed by the anticipated NOAA grant. Mr. Szpryngel expects to have a revised budget in January. On a motion by Tom Dunn, seconded by Ed St. John, it was unanimously

VOTED: To adopt the NVCOG financial reports and summaries as presented.

c. Director's Report – Rick Dunne said he anticipates an Executive Committee meeting to be held in December. He noted that the board will be asked to approve the 2023 meeting schedule in December and that the Veterans Day holiday will necessitate an adjustment to the regular meeting schedule. Following discussion, it was agreed to have the November 2023 board meeting on November 17, 2023, one week later than usual.

Mr. Dunne noted that Ken Byron (who was not in attendance) had joined the staff as a Communications Associate, and he introduced Steven Perry as a new Environmental Planner. He also said that Drew Baklik will be joining the staff on an acting basis to take over some of the duties formerly performed by John DiCarlo. He will work on legislative matters and assist towns with municipal services. Additionally, he said that Savannah Nicole Villalba would be rejoining NVCOG as a Senior Planner.

4. Regional Plan of Conservation and Development Update

Joanna Rogalski said NVCOG is in the process of drafting its first Regional Plan of Conservation and Development. The agency has been using the plans of the former COGCNV and Valley COG that were written prior to the merger. NVCOG is currently speaking with land use departments and has visited at Planning and Zoning Commission meetings in Woodbury, Naugatuck, and Middlebury and is arranging meetings with other towns as well.

5. Emergency Management

Ms. Rogalski said the Division of Emergency Management and Homeland Security is close to being fully staffed. They are planning on having a cybersecurity grant planning unit in anticipation of many cybersecurity grant opportunities coming in the near future.

Concerning long term recovery and Covid-19, there has been an adult surge in Covid and flu. RSV is increasing in pediatric hospitals.

a. Regional Emergency Planning Team Update – On November 14, Ms. Rogalski said, REPT 5 will have its CEO meeting. On November 15, there will be a CEO crisis leadership seminar. On November 16, there will be another seminar for school-based incidents.

School safety and security plans were due on November 1. There have been freedom of information requests from media resources to identify non-compliant school districts.

In each of the REPTs there is an emergency support function being established specifically for cybersecurity. In REPT 2, on November 16 there will be a meeting of IT and library directors, with an invitation being sent to health directors and the Coast Guard. The idea is to put together a SWAT analysis in anticipation of DEMHS funding.

b. Community Emergency Response Team Update – Ms. Rogalski said the CERT training day will take place on November 5 at the Connecticut Fire Academy in Windsor Locks.

6. **NVCOG Planning/Transportation**

- a. LOTCIP
 - i. Financial Update Richard Donovan displayed a chart showing LOTCIP allocations vs. available funds from FY 2018 to the present. After a cash flow coordination meeting with CTDOT as well as some adjustments to project budgets and timelines, NVCOG's projected deficit has been pushed back to the beginning of FY 2026. CTDOT is anticipating a larger LOTCIP grant being authorized by the legislature in the next several years, which will clear up the FY 2026 deficit by itself. There is also approximately \$5 million in unexpended funds from completed projects. Fourteen projects in the region have been completed and a process is being started to audit and close out some of these projects so that the \$5 million will also be returned to NVCOG's program and be available for future projects. As always, NVCOG will continue to run an open solicitation for projects.
 - ii. Approval of NVCOG Resolution 2023-13, Beacon Valley Road Price Adjustment Kevin Ellis said the current project construction cost is estimated at \$1.83 million, which is an increase from the preapplication amount of \$1.22 million from the semi-final design phase. The increase is due to additional drainage components being constructed as part of the project as well as an overall increase in construction costs within the last year. On a motion by Tom Dunn, seconded by Ed St. John, it was unanimously

VOTED: To adopt NVCOG Resolution 2023-13, committing regionally apportioned LOTCIP funds to the above-described roadway reconstruction project in the Town of Beacon Falls.

b. Approval of NVCOG Resolution 2023-14 – On-call Engineer List Extension – Karen Svetz said NVCOG maintains a list of on-call engineering firms to perform design reviews of LOTCIP projects during the design process. Municipalities may also utilize the list. The current list had a three-year term and expired at the end of October. NVCOG is currently in the process of creating a new Request for Qualifications (RFQ) not just for the LOTCIP program, but for additional engineering services NVCOG may require. NVCOG is requesting a six-month extension of the current on-call list to April 30, 2023. This extension will ensure a complete RFQ for the next three years which will include the additional scope required from future on-call engineering firms. The TTAC group had suggestions which were incorporated into the RFQ. On a motion by Bob Chatfield, seconded by Joe Kilduff, it was unanimously

VOTED: To endorse NVCOG Resolution 2023-14, which will extend the current on-call list for six months until April 30, 2023.

c. Metropolitan Transportation Plan Update – Rich Donovan said staff is currently updating NVCOG's Metropolitan Transportation Plan, as is required every four years. Staff has been running a survey for the past few months to obtain feedback from the public. Given the response received so far, staff will be extending the survey deadline to November 30. He asked that any towns that publish municipal newsletters or have other opportunities for communicating with residents share the survey with them. Postcards have been printed and may be distributed at municipal centers. Approximately 525 responses have been received so far; the goal is to hit about 800 by the time the survey is closed.

A first draft of the updated Plan is expected for mid-December and will be distributed for review. There will also be a public engagement process. Final adoption is anticipated for February or March of 2023.

d. Notices of Funding Opportunities

- i. Thriving Communities Program Elliot Wareham said Thriving Communities is a new USDOT program with the intent of providing local leaders of specifically disadvantaged communities with information, resources, and technical capacity to access and navigate federal funding. Recipients will receive two years of individualized technical assistance. Applicants must form a community partnership team with two other organizations with the idea that these groups will assist with implementation and community engagement during the two-year period of the program. NVCOG staff is interested in submitting a regional application. Information has been sent to qualifying municipalities. The deadline is December 6.
- ii. Transportation Rural Improvement Program Kevin Ellis said this is a CTDOT program specifically targeted at rural communities to make improvements along the roadways. In the NVCOG region, Bethlehem and Woodbury are eligible to apply. Applications will come to NVCOG, and staff will send them to CTDOT for review. One application from the region can be sent to the state for approval. He encouraged Bethlehem and Woodbury to send projects to him so that they can be vetted and sent to CTDOT.

7. Environmental Planning

- a. Brownfields Project Update Ricardo Rodriguez noted that a brownfields project status memo had been included in the agenda packet. He also said that NVCOG will be hosting the annual Regional Brownfield Partnership meeting on November 30 at the Mattatuck Museum. Additionally, NVCOG staff attended a groundbreaking event hosted by the City of Waterbury at the former Nova Dye factory at 313 Mill Street. Remediation and construction activities have begun at the site, and it will be redeveloped into a baseball stadium with concession stand as well as a playscape park.
- b. Climate Resilience Fund Update Aaron Budris said DEEP has announced a new Climate Resilience Fund grant program intended to create a project pipeline of resilience type

projects. \$10 million is available in two tracks. Track One will fund new resilience planning and community engagement. Track Two will fund preliminary design, engineering studies and analysis costing and public outreach for resilience projects that have already been identified in an existing plan. The program will not fund design or construction but will fund all steps following identification of a project that are needed to make a successful application for federal programs. Staff sent out a memo with program details and a list of potential projects that were identified from various existing plans, including the new Hazard Mitigation Plans. Staff also asked for interest from municipalities for potential projects for a regional application. The idea is to package several smaller drainage related projects into one regional application. If awarded, NVCOG would contract with a consultant or consultants to work directly with the municipalities to advance those projects and develop applications for federal funding to implement them. Mr. Budris said there was quite a bit of interest and a list of good projects that staff is working through to put together a scope and budget for a regional submission. Staff will be reaching out to all municipalities that submitted projects as staff develops the application. There is no local match required, but DEEP will require a commitment letter from the towns stating that they will cover local share for whatever funding source or federal program that they eventually get implementation funding through. On October 19 a virtual information session was held and a recording of it is available on the NVCOG YouTube channel.

- c. National Culvert Removal, Replacement, and Restoration Program (Culvert Aquatic Organism Passage (AOP) Program) Mr. Budris said this FHWA program was originally identified as the National Culvert Removal, Replacement, and Restoration Grant Program, which staff was looking forward to as an opportunity to replace undersized or failing culverts for flood risk, but the program that was announced is heavily focused on removing current obstacles to migratory fish passage. In the NVCOG region, the opportunity is really limited to structures below major obstacles to tributaries to the Naugatuck or Housatonic Rivers. Staff is currently working with DEEP Fisheries and non-profit partners to identify potential target projects and will reach out to municipalities that might have an identified project. There is an 80/20 federal/local share for the program.
- d. Sustainable Materials Management Update Christine O'Neill said CT DEEP's Sustainable Materials Management program awarded grants to Ansonia, Seymour, and Woodbury, as well as to NVCOG. The three communities will engage in waste reduction pilot programs. NVCOG will provide education and outreach services on behalf of the participating communities. Additionally, NVCOG has begun planning general outreach and education strategies about the waste crisis for the NVCOG region.
- e. Kinneytown Dam Update Rick Dunne said the attorneys have been advised not to incur any additional expenses that would not be reimbursable from a NOAA grant. There is a 90 day look back for reimbursable costs should the grant be awarded. A term sheet from NVCOG is awaiting signature from the current dam owner. Once signed, this will largely be CT Brownfield Land Bank's issue although NVCOG will continue to manage any grant funding.

8. Other

There was no other business.

9. Adjournment

At 10:57 a.m., on a motion by Tom Dunn, seconded by Joe Kilduff, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo, Administrative Services Coordinator
for
Pete Hess, Secretary



ENDORSEMENT OF TARGETS FOR SAFETY PERFORMANCE MEASURES ESTABLISHED BY CTDOT

WHEREAS, the CNVMPO has been designated by the Governor of the State of Connecticut as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the 15 town CNVMPO planning region; and

WHEREAS, the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set targets for five safety performance measures by August 31, 2022; and

WHEREAS, the Connecticut Department of Transportation (CTDOT) has established targets for five performance measures using both a 5-year moving average trendline and an annual trendline to guide the selection of targets for:

- (1) Number of Fatalities,
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
- (3) Number of Serious Injuries,
- (4) Rate of Serious Injuries per 100 million VMT, and
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries; and

WHEREAS, the CTDOT coordinated the establishment of safety targets with the 8 Metropolitan Planning Organizations (MPOs) in Connecticut at the May, 2022, COG Coordination meeting; and

WHEREAS, the CTDOT has officially adopted the safety targets in the Highway Safety Improvement Program annual report dated August 31, 2022, and the Highway Safety Plan dated June 30, 2022; and

WHEREAS, the CNVMPO may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State's targets, or establish its own target within 180 days of the State establishing and reporting its safety targets;

THEREFORE, BE IT RESOLVED, that the MPO Policy Board has agreed to support CTDOT's 2023 targets for the five safety performance targets as attached herein, and

BE IT FURTHER RESOLVED, that the MPO Policy Board will plan and program projects that contribute to the accomplishment of said targets.

BEACON FALLS . BETHLEHEM . BRISTOL . CHESHIRE . MIDDLEBURY . NAUGATUCK . OXFORD . PLYMOUTH PROSPECT . SOUTHBURY . THOMASTON . WATERBURY . WATERTOWN . WOLCOTT . WOODBURY

CERTIFICATE: The undersigned	duly qualified Secretary of	he <u>CNVMPO</u> certifies that the
foregoing is a true and correct	copy of a resolution adopted	by the voting members of the
<u>CNVMPO</u> on <u>November 4, 2022.</u>		

Date: 11 - 4 - 22

Ed Mone Treasure

AMENDMENT FFY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM CENTRAL NAUGATUCK VALLEY MPO

WHEREAS, the Central Naugatuck Valley MPO is authorized by the *Fixing America's Surface Transportation Act (FAST Act)* and related US Department of Transportation regulations to prepare, endorse, and periodically amend a short range Transportation Improvement Program for the 15-town MPO within the Waterbury Urbanized Area and is required to maintain a fiscally-constrained program of priority projects; and

WHEREAS, the CNVMPO endorsed the *FFY 2021-2024 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP)* at its October 9, 2020, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the *State FFY 2021-2024 Transportation Improvement Program (STIP)*; and

WHEREAS, the Connecticut Department of Transportation is requesting amendment of the FFY 2021-2024 TIP as shown in the attached page; and

WHEREAS, the proposed projects do not necessitate a new Air Quality Conformity Determination; and

WHEREAS, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the Metropolitan Transportation Pan for the Central Naugatuck Valley planning region;

BE IT RESOLVED that Central Naugatuck Valley MPO approves the amendments of the FFY 2021-2024 TIP to allocate surface transportation program, CMAQ, and ASAP discretionary funding to the attached projects.

This resolution shall become effective as of November 4, 2022.

I do hereby certify that the resolution adopted by the Central Naugatuck Valley MPO at a public meeting held on November 4, 2022, at which a quorum was present and that the same is a correct and true transcript from the original thereof.

November 4, 2022

Ed Mone, Treasurer Date



AMENDMENT FFY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM CENTRAL NAUGATUCK VALLEY MPO

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WHEREAS, the CNVMPO endorsed the FFY 2021-2024 Transportation Improvement Program for the Central Naugatuck Valley Planning Region (TIP) at its October 9, 2020, meeting; and the US Department of Transportation (Federal Highway Administration and Federal Transit Administration) have approved the State FFY 2021-2024 Transportation Improvement Program (STIP); and

WHEREAS, the Connecticut Department of Transportation is requesting amendment of the FFY 2021-2024 TIP as shown in the attached page; and

WHEREAS, the proposed project does not necessitate a new Air Quality Conformity Determination; and

WHEREAS, the public notification and review of these amendments was consistent with and followed the procedures set forth in the MPO's public involvement guidelines, and the proposed amendments are consistent with the Metropolitan Transportation Pan for the Central Naugatuck Valley planning region;

BE IT RESOLVED that Central Naugatuck Valley MPO approves the amendment of the FFY 2021-2024 TIP to add the Waterbury W.A.T.E.R. Phase II project and discretionary funding under the RAISE program.

This resolution shall become effective as of November 4, 2022.

I do hereby certify that the resolution adopted by the Central Naugatuck Valley MPO at a public meeting held on November 4, 2022, at which a quorum was present and that the same is a correct and true transcript from the original thereof.

Ed Mone, Treasurer

November 4, 2022

Date



LOTCIP ALLOCATE NVCOG ATTRIBUTABLE FUNDS FOR BEACON VALLEY ROAD BEACON FALLS

WHEREAS, The NVCOG is responsible for selecting and distributing funds to member municipalities under the Local Transportation Capital Improvement Program ("Program"); and

WHEREAS, Program guidelines stipulate that changes in cost greater than 20% require review and approval by the Council of Governments; and

WHEREAS, the current cost estimate for the proposed project to construct ADA Sidewalks in Watertown, Connecticut, funded under the Program, has increased by greater than 20% since endorsed by the NVCOG;

BE IT RESOLVED, that the Naugatuck Valley Council of Governments approves the revised construction cost estimate as enumerated and described in Memorandum 2022089-Beacon Valley Road.

I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on November 4, 2022, in Waterbury, Connecticut, at which a quorum was present.

Dated at _	Waterbury	_ , Connecticut, on	November 4	, 2022
Agency: Na	augatuck Valley Council o		and 2	
			Ed Mone,	Treasurer

ANSONIA - BEACON FALLS - BETHLEHEM - BRISTOL - CHESHIRE - DERBY - MIDDLEBURY - NAUGATUCK - OXFORD - PLYMOUTH

PROSPECT - SEYMOUR - SHELTON - SOUTHBURY - THOMASTON - WATERBURY - WATERTOWN - WOLCOTT - WOODBURY



LOTCIP EXTEND CURRENT ENGINEERING ON-CALL LIST FOR 6 MONTHS

WHEREAS, The NVCOG has maintained an on-call transportation engineering list of firms to perform LOTCIP 3rd party reviews and for the benefit of the municipalities who may utilize the on-call firms to design LOTCIP projects.

WHEREAS, The current engineering on-call list was adopted in 2019 and has reached the limit of its 3- year term.

WHEREAS, The NVCOG has the option to extend the term by one year.

WHEREAS, The NVCOG has maintained the right to extend the term by up to one year.

WHEREAS, The NVCOG intends to issue an RFQ by the end of November to solicit proposals and select on-call engineering firms for a new 3-year term.

WHEREAS, The continued operation of the LOTCIP is dependent on the maintenance of an active list.

BE IT RESOLVED, that the Naugatuck Valley Council of Governments approves extending the term of the current on-call list for a period of 6 months or until a new on-call list is adopted by this board, whichever comes first.

I certify that the following is a true copy of the vote of the Naugatuck Valley Council of Governments at its meeting on November 4, 2022, in Waterbury, Connecticut, at which a quorum was present.

Dated at	Waterbury	, Connecticut, on	November 4	, 2022
Agency: Nau	gatuck Valley Council	of Governments Sign	ed	<i>U.</i> ~
		o .	Ed Mo	ne, Treasurer

ANSONIA . BEACON FALLS . BETHLEHEM . BRISTOL . CHESHIRE . DERBY . MIDDLEBURY . NAUGATUCK . OXFORD . PLYMOUTH PROSPECT . SEYMOUR . SHELTON . SOUTHBURY . THOMASTON . WATERBURY . WATERTOWN . WOLCOTT . WOODBURY