



# NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688 • nvcogct.org

## MINUTES

### Special Meeting

#### Naugatuck Valley Council of Governments

NVCOG Conference Room

49 Leavenworth St., 3<sup>rd</sup> Floor

Waterbury, CT

1 p.m., Monday, August 27, 2018

**NVCOG Representatives:** Sheila O'Malley, Alternate, Ansonia; Chris Bielik, First Selectman, Beacon Falls; Len Assard, First Selectman, Bethlehem; Ellen Zoppo-Sassu, Mayor, Bristol; Rich Dziekan, Mayor, Derby; Ed St. John, First Selectman, Middlebury; Pete Hess, Mayor, Naugatuck; George Temple, First Selectman, Oxford; David Merchant, Mayor, Plymouth; Bob Chatfield, Mayor, Prospect (by phone); Jeff Manville, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Neil O'Leary, Mayor, Waterbury; Tom Winn, Town Council Chair, Watertown; Tom Dunn, Mayor, Wolcott; Bill Butterly, Jr., First Selectman, Woodbury

**Staff:** Rick Dunne, Lauren Rizzo

**1. Commencement of Meeting (Pledge of Allegiance, Roll Call, Public Comment)**

Chairman Neil O'Leary called the meeting to order at 1 p.m. Those in attendance recited the Pledge of Allegiance and the roll was called. There was no public comment.

**2. Authorization for NVCOG Executive Director Rick Dunne to Execute and Deliver the OPM Notice of Grant Award for the FY 19 Regional Services Grant**

Rick Dunne explained that this is NVCOG's main grant from the State of Connecticut and must be executed by August 30, 2018. If the grant is not returned to OPM by that date, NVCOG will be ineligible for reimbursement of any expenditures from July 1 through the end of August. It was noted that the grant reflects an increase from the FY 18 RSG amount. On a motion by Tom Dunn, seconded by Bill Butterly, it was unanimously

VOTED: To authorize NVCOG Executive Director Rick Dunne to execute and deliver the OPM Notice of Grant Award for the FY 19 Regional Services Grant.

**3. Authorization to Empower NVCOG Executive Director Rick Dunne to Sign All OPM Grant Award Documents for Grant Award RPI-19-1 in the Amount of \$168,000 as Required to Fund a School Consolidation Study for the Cities of Ansonia and Derby, and to Execute All Other Documents Related to Said Study**

Rick Dunne said adoption of this resolution will allow him to sign all grant award documents and other related documents for RPI-19-1. This grant was a special act of the legislature under the RPI program and will fund a school consolidation study for the cities of Ansonia and Derby. NVCOG will act as the fiduciary for this grant. NVCOG is not part of the study per se, but will be the entity hiring the consultants. Supervision will be delegated to the statutory temporary regional school study committee. NVCOG is directing the school study committee to conduct the process of engaging the consultant, but the process to be followed will be directly out of NVCOG's procurement manual. NVCOG will enter into the contract with the consultant and supervise him or her on a contractual basis, but invoices will only be paid based upon sign-off by the school study committee. Mr. Dunne said the process is being done per statute and the agreement between OPM and NVCOG says that NVCOG shall follow the statute that governs temporary school regional consolidation studies. Ultimately, the towns will hold a

referendum and the voters will decide whether or not to consolidate. Mr. Dunne also explained that only councils of governments are eligible to receive RPI funds.

Ed St. John noted that governance is an important aspect of regional school districts. Bob Chatfield, Bill Butterly and Jeff Manville, as CEOs of towns currently in regionalized school districts, offered input on the process. Further discussion followed. On a motion by Rich Dziekan, seconded by Jeff Manville, it was unanimously

VOTED: To empower NVCOG Executive Director Rick Dunne to sign all OPM grant award documents for Grant Award RPI-19-1 in the amount of \$168,000 as required to fund a school consolidation study for the cities of Ansonia and Derby, and to execute all other documents related to said study.

**4. Adoption of Revised NVCOG Organizational Chart**

Mr. Dunne noted that the revised organizational chart had been discussed at the last Executive Committee meeting. He reviewed the proposed chart and responded to questions. He described how the new Municipal Shared Planner position would be funded and utilized. This individual would also perform planning work for NVCOG, who would also be paying a portion of the planner's salary. Mr. Dunne said he was looking for the ability to advertise and interview for positions. On a motion by George Temple, seconded by Bill Butterly, it was unanimously

VOTED: To adopt the NVCOG Organizational Chart Proposed Revision: 07/24/18.

**5. Adjournment**

At 1:27 p.m., on a motion by Chris Bielik, seconded by Ed Mone, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by  
Lauren Rizzo  
Administrative Services Coordinator  
for  
Ed Mone  
Secretary



NVCOG RESOLUTION 2019-01

SECRETARY'S CERTIFICATE/RESOLUTION


I, Edmond Mone, Secretary of Naugatuck Valley Council of Governments, an organization (the "Organization") existing under the laws of the State of Connecticut, certify that the following are true and complete resolutions which were adopted at a duly called and held meeting of the governing body of the Naugatuck Valley Council of Governments on 8/27/2018, and that such resolutions have not been amended or modified and continue to be in full force and effect:

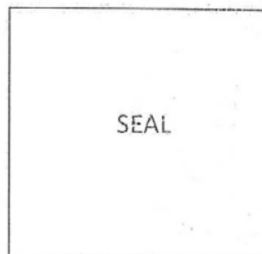
**RESOLVED**, that the Organization execute and deliver to the State of Connecticut a Notice of Grant Award (the "Agreement") in the amount of \$428,405.00 for the 2019 Regional Services Grant.

**RESOLVED**, that Rick Dunne, as Executive Director of the Organization, is directed to execute and deliver the Agreement on behalf of the Organization and to do all things necessary or appropriate to carry out the terms of the Agreement, including executing and delivering all agreements and documents contemplated by the Agreement.

I further certify that Rick Dunne now holds the office of Executive Director and that he/she has held that office since 1/3/2015.

I am signing this certificate on 8/27/2018.

 Secretary  
Signature



NVCOG RESOLUTION 2019-03

SECRETARY'S CERTIFICATE/RESOLUTION

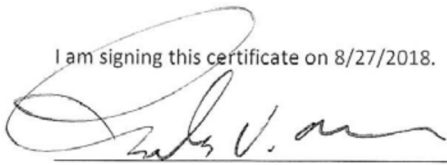
I, Edmond Mone, Secretary of Naugatuck Valley Council of Governments, an organization (the "Organization") existing under the laws of the State of Connecticut, certify that the following are true and complete resolutions which were adopted at a duly called and held meeting of the governing body of Naugatuck Valley Council of Governments on 8/27/2018, and that such resolutions have not been amended or modified and continue to be in full force and effect:

**RESOLVED**, that the Organization execute and deliver to the State of Connecticut a Notice of Grant Award (the "Agreement") in the amount of \$168,000 for the 2019 Regional Performance Incentive Grant.

**RESOLVED**, that Rick Dunne, as Executive Director of the Organization, is directed to execute and deliver the Agreement on behalf of the Organization and to do all things necessary or appropriate to carry out the terms of the Agreement, including executing and delivering all agreements and documents contemplated by the Agreement.

I further certify that Rick Dunne now holds the office of Executive Director and that he/she has held that office since 1/3/2015.

I am signing this certificate on 8/27/2018.

 Secretary

Signature

