

**NAUGATUCK VALLEY HEALTH DISTRICT**

**98 Bank Street, Seymour, CT**

**VIRTUAL BOARD OF DIRECTORS MEETING**

**Tuesday, October 11, 2022**

**MINUTES**

**BOARD MEMBERS PRESENT:** Jennifer Behuniak, Vice-Chairman, Tom Clifford, Rita Pelaggi, Jan Mizeski, Rosalie Averill, John Zikaras, Jean Jones, Barbara Lombardi, and Justin Rompre.

**ABSENT:** Adam Bronko, Thomas Carney, Barbara Dlugos, Cady Lenart, and Meghan Smith.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health, and Lisa McEachern, Business Manager.

**BOARD RECORDING SECRETARY:** Betty King.

**I. Call to Order and Pledge of Allegiance**

Jennifer Behuniak, Vice-Chair, called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

**II. Acceptance of Minutes of Board Meeting on September 13, 2022**

**2023-12**     **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the Board Meeting of September 13, 2022, seconded by Jan Mizeski. All Ayes.

Correction: to Staff Present add Lisa McEachern, Business Manager.

**III. Correspondence**

Jess is working with Adam to finalize all the pending pieces of outgoing correspondence discussed at the September meeting.

**IV. Financial Report - Lisa McEachern**

The Financial Report September 2022 was reviewed and discussed.

**V. Chairman's Report**

None at this time.

**VI. Director's Report – Jessica Kristy**

The Director's Report was reviewed and discussed.

**VII. Committee Reports**

None at this time.

**VIII. Old Business**

None at this time.

**IX. New Business**

**a. DPH Population Estimates**

**2023-13**      **ACTION TAKEN:** Motion by Tom Clifford, to accept the Department of Public Health Estimated Populations for Member Municipalities, with Comparison of July 1, 2020 and 2021, seconded by Barbara Lombardi. All Ayes.

**X. Adjournment**

**2023-14**      **ACTION TAKEN:** Motion made by Rosalie Averill, to adjourn at 7:56 PM, seconded by Tom Clifford. All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary, and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Directors meeting.