

# PLANNING AND ZONING COMMISSION

## Regular Meeting Minutes June 21, 2018 Draft Minutes Subject to Modifications

Present: Chairman K. McDuffie, Vice Chairman B. Giglio, Commissioners J. Burns, P. Hinman and R. Starkey.

Absent: Commissioners D. Taylor, D. Setaro, Cal Brennan and R. Jurzynski.

### **I CALL TO ORDER**

Chairman K. McDuffie called the Regular meeting of the Beacon Falls Planning and Zoning Commission to order at 7:33 P.M. The Pledge of Allegiance was recited and the legal notice was read into the minutes.

### **II APPROVAL OF MINUTES**

A motion to approve the minutes from the May 23, 2018 regular meeting as submitted, was made by Comm. R. Starkey and 2<sup>nd</sup> by Chairman. K. McDuffie. All in favor.

A motion to approve the minutes from the May 23, 2018 Public Hearing as submitted was made by Vice Chairman B. Giglio and 2<sup>nd</sup> by Comm. P. Hinman. All in favor.

### **III COMMENTS FROM THE PUBLIC**

Chairman K. McDuffie asked 3 times if there were any comments from the public and no one came forward.

### **IV ZONING ENFORCEMENT OFFICERS REPORT**

The ZEO was present and submitted a written report which showed 14 certificates of Zoning Compliance issued. A motion to accept the report as submitted was made by Vice Chairman B. Giglio and 2<sup>nd</sup> by Comm. R. Starkey. All in favor.

### **V TOWN ENGINEER REPORT**

The Town Engineer was present and submitted a verbal report. He stated that Pond Spring was clearing out 2 lots and they went to Wetlands Commission and they would not sign off on building permits until erosion control was set and material that was placed on Lancaster Drive, be removed. A motion to accept the report as presented was made by Vice Chairman B. Giglio and 2<sup>nd</sup> by Comm. R. Starkey. All in favor.

### **VI COMPREHENSIVE PLAN OF CONSER. AND DEVELOPMENT**

No activity.

**VII OLD BUSINESS**

- 1) Chatfield Farms – No Activity
- 2) Pond Spring – No Activity
- 3) 74 Pent Road – No Activity

**VIII NEW BUSINESS**

None

**IX NEW APPLICATIONS**

None

**X CORRESPONDENCE AND PAYMENT OF BILLS**

A motion to approve payment of bills was made by Comm. R. Starkey and 2<sup>nd</sup> by Vice Chairman B. Giglio. All in favor.

**XI PETITIONS FROM COMMISSIONERS**

No Petitions from commissioners.

**XII ADJOURNMENT**

A motion to adjourn at 7:47 P.M. was made by Chairman K. McDuffie and 2<sup>nd</sup> by Vice Chairman Giglio. All in favor.

Respectfully submitted,  
Mary Ellen Fernandes  
Clerk, June 24, 2018