

Safety Committee Meeting Minutes
Wednesday, January 8, 2020
10:00 AM
Town Hall Assembly Room

Members Present: Chairman Rob Pruzinsky, Peter Colon, James Gracy, Tom Carey, Edith Dionne, Amy Enquist, Chris McInnis, Leonard Greene

Members Absent: Susan Mis, Gerry Smith, Robert Egan

Call to Order: Rob Pruzinsky called the meeting to order at 10:02 AM and led the assembled in the Pledge of Allegiance.

Review of Previous Meeting Minutes: **A. Enquist called for a motion to approve the October 2019 meeting minutes, as presented. L. Greene seconded the motion. All ayes.**

Comments from the Public: No public present.

Reading of Correspondence: No correspondence.

Old Business:

OSHA Training: Upon review with the State, it was determined that OSHA 10 Training is not required by the State of CT for municipal workers. As a result, Chris McInnis is recommending that those in the supervisory role maintain an OSHA 10 certification with refresher course every 5 years. Requirements will be discussed further.

CIRMA – Confined Space Plan: T. Carey is reviewing confined space requirements and possible training for this spring.

Municipal Employee IDs: The IDs are being distributed from the First Selectman's Office. Employees must sign them out.

New Business

P. Colon is unhappy with the current pest control company and the service they are providing. Finance will look for alternative companies for the next fiscal year.

E. Dionne put in a request for a sedan style vehicle other than the minivan for trips of single riders to medical and personal appointments.

A. Enquist noted there are fungal gnats in the plants up in the library. There is an issue with one of the floorboards. P. Colon will address the floorboard. The suggestion is to remove the plants with the gnats if other solutions do not work.

The subject of panic buttons on desks at town hall were brought up. L. Greene will have panic buttons checked.

E. Dionne noted that the Senior Center currently has no working fire alarm system.

Chris McInnis noted that the HR firm is working on the completing a uniform Employee Handbook with policies, procedures and a code of conduct which will be signed off on by all employees.

Comments from the Public: None

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Adjournment: E. Dionne made a motion for adjournment at 10:43 AM. A. Enquist seconded the motion. All ayes.

Respectfully Submitted,

Erin Schwarz

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Finance Office