

# INLAND WETLANDS AND WATERCOURSES COMMISSION

## SITE PLAN REVIEW CHECKLIST

The following checklist is designed to help municipal staff verify the completeness and accuracy of submitted site plans and supporting application materials, and generate questions and concerns for the applicant to address.

Date of Application _____	Commission File No. <input type="text"/>
Applicant _____	
Project Name _____	
Address/Location _____	
Type of Development _____	

Review submitted site plans to  
Confirm the following information

### General Information

1. North arrow
2. Submission date
3. Revision dates
4. Professional seal
5. Graphic scale/written scale
6. Legend
7. Property Line
8. Abutting property owners
9. Easements

Y	N	NA	Notes

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**Site Data**

- 10. Total size of parcel
- 11. Zoning Classification
- 12. Proposed improvements
- 13. Building coverage
- 14. Topographic information
- 15. Spot Evaluations

**Inland Wetland Information**

- 16. Total wetland acreage/  
linear feet of watercourse
- 17. Wetland soil types
- 18. Wetlands and watercourse  
Boundaries/regulated areas  
(including setbacks, buffers)
- 19. Proposed regulated activities:
  - Altering/Reconfiguring
  - Blasting/Mining
  - Clear cutting/Grubbing
  - Crossing
  - Discharging
  - Draining/Dredging
  - Excavation/Filling
- 20. Acreage of wetland disturbance

<b>Y</b>	<b>N</b>	<b>NA</b>	<b>Notes</b>

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**Potential Impacts**

- 21. Increased erosion; sedimentation and turbidity
- 22. Water quality degradation
- 23. Degradation of fish and wildlife habitat
- 24. Decreased flood control Potential
  - Change in flood storage potential
  - Change in flood conveyance capacity
  - Change in ground and surface water discharge/recharge
- 25. Aesthetic degradation/impairment of Recreational uses

**Preservation/protection measures:**

- 26. Erosion and Sedimentation control measures:
  - Silt fence
  - Hay bales
  - Combined silt fence/hay bale
  - Other control measures

<b>Y</b>	<b>N</b>	<b>NA</b>	<b>Notes</b>

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27. Stormwater/water pollution control measures:

- Catch basin with/without oil/water separators
- Detention basin
  - Within wetlands
  - Outside wetlands
- Grassy swale
- Riprap plunge pool
- Previous surface to allow Groundwater filtration
- Other control measures

28. Construction sequencing

29. Wetlands Compensation

Miscellaneous:

<b>Y</b>	<b>N</b>	<b>NA</b>	<b>Notes</b>

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**Action**

Submission of application      Date\_\_\_\_\_

Acceptance of application      Date\_\_\_\_\_

Public Hearing                      Date\_\_\_\_\_

  Date\_\_\_\_\_

Application withdrawn      Date\_\_\_\_\_

Denied                              Date\_\_\_\_\_

Approved                          Date\_\_\_\_\_

Approved with  
Modification/conditions      Date\_\_\_\_\_

Modifications/conditions\_\_\_\_\_

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U.S. Army Corps of Engineers permit required