



Board of Education Meeting
Prospect and Beacon Falls, CT

30 Coer Road, Prospect, CT 06712
203-758-6671

Date: July 12, 2023
Place: District Office
Time: 7:00 p.m.

AGENDA

The order of business shall be at the discretion of the Chairman.

- I. CALL TO ORDER**
 - A. Pledge of Allegiance**
 - B. Roll Call**
 - C. Revision/Additions to Agenda Order**

- II. APPROVAL OF MINUTES**

Minutes of June 7, 2023, Special Board of Education Meeting (Ex. I)

- III. COMMENT**
 - A. Town Officials**
 - B. Public Comments - *Note: Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject. The BOE will not reply to comments made at a meeting.***

- IV. CORRESPONDENCE**
 - Superintendent's Region 16 End of Year Report (EOY)
 - Mrs. Michele Raynor, Bussing Coordinator's update on bussing dated June 14, 2023

- V. TREASURER'S REPORT**

- VI. EXEMPLARY PEOPLE, PROGRAMS and AWARDS**
 - Woodland Girls Softball Team State Champs two consecutive years.

- VII. REPORT OF SUPERINTENDENT**
 - A. Superintendent's Update**
 1. Administrative Retreat June 28 and June 29th at District Office.
 2. Safe Haven update - sexual harassment update.
 3. Basketball court at Long River Middle School.
 4. Soccer field renovation at WRHS (Mark Parrino) and WRHS gym floor update.

B. Director of Finance and Business Operations Report

- 2023 House Bond Request Form

C. Action Items

1. Act to hire Christopher Sutton, Physics Teacher for Woodland Regional High School for the 2023-2024 school year at MA +30, Step 12, \$97,600.00.
2. Act to approve WRHS out-of-country trip to Costa Rica for summer 2024.
3. Act to award a three year contract for athletic trainer services to Advanced Physical therapy in the total amount of \$175,000.00. (3 year price)

VIII. OLD BUSINESS

- WRHS Capital Improvement Project

IX. NEW BUSINESS

- Communication with the community next year - open email enrollment for community.
- BOE monthly update to Citizen News.
- Elementary and middle school class trips.

X. ITEMS for NEXT BOE AGENDA

XI. INFORMATION ITEMS

- Expenditure Report - June 2023

XII. COMMITTEE REPORTS

- A. Personnel and Negotiations Committee:
- B. Facilities and Transportation Committee:
 - Discuss financing for Woodland's gym floor
 - Revise FAQ Document
- C. Curriculum Committee:
- D. Policy Committee
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
 1. Schools
 2. Wellness Committee
 3. Professional Development Committee
 4. 2COM
- I. Parent Advisory Council:
- J. Interdepartmental Safety Committee

XIII. ADJOURNMENT

DATE OF NEXT MEETING: August 16, 2023, District Office, 7:00 p.m.

EXHIBIT # 1

**REGIONAL SCHOOL DISTRICT No. 16
Special Board of Education Meeting
June 7, 2023**

BOARD MEMBERS PRESENT:

		<u>Weighted Vote Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Tiffany Burkitt-Lyga	.7
	Priscilla Cretella	.7
<i>Prospect...</i>	Robert Hiscox	1.3
	Roxann Vaillancourt	1.3
	Nazih Noujaim	1.3
	Karima Jackson	1.3

STAFF MEMBERS PRESENT: Michael P. Yamin, Superintendent
Tony DiLeone, Dir. of Finance and Business Operations
Michele Raynor, Director of Curriculum

I. CALL TO ORDER

The Special Board of Education Meeting was called to order at 7:00 p.m. at LRMS, Prospect, CT.

A. Pledge of Allegiance**B. Roll Call**

The roll was called and a quorum was present.

C. Revision/Additions to Agenda Order**II. APPROVAL OF MINUTES**

Minutes of May 24, 2023 Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Tiffany Burkitt-Lyga to approve the May 24, 2023 Board of Education meeting minutes.

ALL IN FAVOR (weighted vote totals 7.3)

23-105

III. COMMENT**A. Town Officials**

B. Public Comments - *Note: Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject. The BOE will not reply to comments made at a meeting.*

IV. CORRESPONDENCE

- Superintendent's announcement of Assistant Director of Special Education
- Superintendent's community end of the year update 5/31/2023

V. TREASURER'S REPORT

Mrs. Burkitt-Lyga read the report as follows:

Balance in General Fund as of 6/7/23:	\$7,242,788.93
Tonight's invoices total:	\$330,547.30
General Fund:	\$239,599.30
Federal and State Grants:	\$72,091.83
Adult Ed, Other Grants, Athletic Fund:	\$18,856.17
Capital Non Recurring Project	\$0.00

VI. STUDENT REPRESENTATIVE'S REPORT (Kaltrina Ameti, Charli Hughes)

- Students' last meeting was 5/24/2023 until next year

VII. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

- Retiring Teacher Ceremony (6:30pm)

VIII. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Staffing update for the 2023-2024 school year.
The District is now staffed at 100%.
2. Administrative Retreat June 28 and June 29th at District Office.
Will finalize District Strategic Plan and implement RULER to support faculty.
3. Update on bussing concerns this past year.
A narrative will be sent out to the community to explain that bussing continues to be an ongoing issue.

Mr. Yamin also provided an update regarding the Woodland Drama HALO awards. There were 13 total nominees and 2 were award winners.

Flowers were also sent out for a student's mother's funeral.

B. Director of Finance and Business Operations Report

Mr. DiLeone reported on ongoing conversations with Greenleaf and Eversource regarding the solar arrays. Approval is still pending from Eversource regarding the medium projects. There was a successful meeting with the Administrators' union and the Personnel Committee resulting in a new tentatively agreed upon three-year contract. Mr. DiLeone also provided the Expenditure report along with a brief explanation.

C. Action Items

1. Second reading of revised policy #1324 *Community Relations (Fundraising)*.

A MOTION was made by Nazih Noujaim and SECONDED by Tiffany Burkitt-Lyga to approve second reading of revised policy #1324 *Community Relations (Fundraising)*

ALL IN FAVOR (weighted vote totals 7.3)

23-106

2. Second reading of revised policy #5131.3 *Student (Driving and Parking)*.

A MOTION was made by Nazih Noujaim and SECONDED by Karima Jackson to approve second reading of revised policy #5131.3 *Student (Driving and Parking)*.
ALL IN FAVOR (weighted vote totals 7.3) **23-107**

3. Second reading of revised policy #5145.511 *Student (Sexual Harassment)*.

A MOTION was made by Karima Jackson and SECONDED by Tiffany Burkitt-Lyga to approve second reading of revised policy #5145.511 *Student (Sexual Harassment)*.
ALL IN FAVOR (weighted vote totals 7.3) **23-108**

4. Second reading of **new regulation** #6141.323 *Instruction (Internet Acceptable Use: Filtering)*

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to approve second reading of revised policy #6141.323 *Instruction (Internet Acceptable Use: Filtering)*.
ALL IN FAVOR (weighted vote totals 7.3) **23-109**

5. Second reading of revised policy #6144 *Instruction (Controversial Issues)*.

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to approve second reading of revised policy #6144 *Instruction (Controversial Issues)*.
ALL IN FAVOR (weighted vote totals 7.3) **23-110**

6. Second reading of **new regulation** form #6163.3 *Instruction (Live Animals in the Classroom)*.

A MOTION was made by Karima Jackson and SECONDED by Roxann Vaillancourt to approve second reading of **new regulation** form #6163.3 *Instruction (Live Animals in the Classroom)*.
ALL IN FAVOR (weighted vote totals 7.3) **23-111**

7. Second reading of revised policy #9325 *Bylaws of the Board (Meeting Conduct)*

A MOTION was made by Priscilla Cretella and SECONDED by Christine Arnold to approve second reading of revised policy #9325 *Bylaws of the Board (Meeting Conduct)*.
ALL IN FAVOR (weighted vote totals 7.3) **23-112**

8. Act to approve proposed Board of Education meeting dates for 2023-2024 school year.

A MOTION was made by Roxann Vaillancourt and SECONDED by Christine Arnold to approve proposed Board of Education meeting dates for 2023-2024 school year with the cancellation of the May 15 meeting and addition of the May 8 and May 22nd meetings.
ALL IN FAVOR (weighted vote totals 7.3) **23-113**

These meetings will be held at WRHS and the District Office.

9. Act to award milk bid for 2023-2024 to Wade's Dairy

A MOTION was made by Priscilla Cretella and SECONDED by Tiffany Burkitt-Lyga to award milk bid for 2023-2024 to Wade's Dairy.

ALL IN FAVOR (weighted vote totals 7.3) **23-114**

10. Act to confirm hire of Assistant Director of SPED/Pupil Personnel Services, Amy Filippone.

A MOTION was made by Nazih Noujaim and SECONDED by Karima Jackson to hire of Assistant Director of SPED/Pupil Personnel Services, Amy Filippone, starting with school year 2023-2024 at Step 2, \$117,157.

ALL IN FAVOR (weighted vote totals 7.3) **23-115**

11. Act to hire Joanna Wojteczko, School Counselor for Regional School District #16 for the 2023-2024 year at MA +30, Step 8, \$71,968.

A MOTION was made by Nazih Noujaim and SECONDED by Tiffany Burkitt-Lyga to hire Joanna Wojteczko, School Counselor for Regional School District #16 for the 2023-2024 year at MA +30, Step 8, \$71,968.

ALL IN FAVOR (weighted vote totals 7.3) **23-116**

12. Act to hire Nicole Speranzo, School Counselor for Regional School District #16 for the 2023-2024 year at MA +30, Step 2, \$55,161.

A MOTION was made by Nazih Noujaim and SECONDED by Tiffany Burkitt-Lyga to hire Nicole Speranzo, School Counselor for Regional School District #16 for the 2023-2024 year at MA +30, Step 2, \$55,161.

ALL IN FAVOR (weighted vote totals 7.3) **23-117**

IX. OLD BUSINESS

Ms. Cretella would like a report that displays the equity in class trips. This can also be revisited as some updates may be made.

X. NEW BUSINESS

- Communication with the community next year - open email enrollment for community.
- BOE monthly update to Citizen News.

XI. ITEMS for NEXT BOE AGENDA

Mr. Yamin stated there will be a Facilities meeting when bid documents arrive.

XII. INFORMATION ITEMS

XIII. ENROLLMENT

June 2023

XIV. COMMITTEE REPORTS

A. Personnel and Negotiations Committee: **Meeting minutes of 5/18/23 and 5/30/23**
Executive Session: Possible BOE action on Administrators' contract and Superintendent's contract

1. Discussion concerning collective bargaining strategy and records related to administrators contract.
 2. Central Office contracts.
- B. Facilities and Transportation Committee: **Meeting minutes of 5/17/23**
- C. Curriculum Committee
- D. Policy Committee: **Meeting minutes of 5/24/23**
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
1. Schools
 2. Wellness Committee
 3. Professional Development Committee
 4. 2COM
- I. Parent Advisory Council
- J. Interdepartmental Safety Committee

A MOTION was made by Nazih Noujaim and **SECONDED** by Tiffany Burkitt-Lyga to go into Executive Session at 7:33 p.m. to include Mr. DiLeone and Superintendent Yamin to discuss possible BOE action on Administrators' contract and Superintendent's contract.
ALL IN FAVOR (weighted vote totals 7.3) **23-118**

The Board came out of Executive Session at 7:46 p.m.

A MOTION was made by Priscilla Cretella and **SECONDED** by Tiffany Burkitt-Lyga to approve a three-year contract for Superintendent Michael P. Yamin for the years 2023-2026.
ALL IN FAVOR (weighted vote totals 7.3) **23-119**

A MOTION was made by Priscilla Cretella and **SECONDED** by Nazih Noujaim to approve a three-year contract for the Region 16 Board of Education and the Region 16 School Administrators' Association for the years 2023-2026.
ALL IN FAVOR (weighted vote totals 7.3) **23-120**

XV. ADJOURNMENT

A MOTION was made by Nazih Noujaim and **SECONDED** by Karima Jackson to adjourn the June 7, 2023 Special Board of Education meeting at 7:47 p.m.
ALL IN FAVOR (weighted vote totals 7.3) **23-121**

DATE OF NEXT MEETING: July 12, 2023, District Office, 7:00 p.m.

Board Secretary,

Christine Arnold

*These minutes are subject to Board approval.
 Submitted by Kelly Rodriguez, Board Clerk*