

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
April 11, 2018

BOARD MEMBERS PRESENT:	<u>Weighted Vote Per Member</u>
<i>Beacon Falls</i>	
David Rybinski	.7
Christine Arnold	.7
Priscilla Cretella	.7
<i>Prospect</i>	
Nazih Noujaim	1.3
Roxann Vaillancourt	1.3

STAFF MEMBERS PRESENT: Michael P. Yamin, Superintendent
Pamela Mangini, Dir. of Finance & Business Operations
Michele Raynor, Curriculum Director
Shelly McNulty, Director of Pupil Services
Kurt Ogren, Principal WRHS

I. CALL TO ORDER

The Board of Education Meeting was called to order at 7:00 p.m. in the gymnasium at Long River Middle School, Prospect, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. RECORD OF MEMBERS PRESENT

The roll was called and a quorum was present.

The Board adjourned to the Public Hearing/District Meeting at 7:01 p.m.

The regular Board meeting resumed at 7:33 p.m. after the Public Hearing.

IV. APPROVAL OF MINUTES

Minutes of March 28, 2018, Special Board of Ed Meeting/Budget Workshop (Ex. I)

A MOTION was made by David Rybinski and SECONDED by Christine Arnold to approve Minutes of March 28, 2018, Special Board of Ed Meeting/Budget Workshop (Ex. I). **ALL IN FAVOR** (weighted vote totals 4.7) **18-073**

Minutes of March 28, 2018, Board of Education Meeting (Ex. II)

A MOTION was made by David Rybinski and SECONDED by Roxann Vaillancourt to approve Minutes of March 28, 2018, Board of Ed Meeting (Ex. II).

ALL IN FAVOR (weighted vote totals 4.7)

18-074

V. TOWN OFFICIAL COMMENT

VI. PUBLIC COMMENT

***Note:** The BOE will not reply to comments made at a meeting. However, either the Superintendent or Board Chair will respond to a concern within five business days.*

No public comments were shared at this regular Board meeting, however, the public did speak at tonight's District Meeting prior.

VII. CORRESPONDENCE

1. Letter to parents re-cancellation of middle/elementary schools on 4-2-18.
2. Email from Chris Borajkiewicz re-budget.
3. Thank you note from McGeehan and Zelvis families.
4. Thank you note to Mrs. Regina Murzak from Region 16 parent.

VIII. TREASURER'S REPORT

Nazih Noujaim read the report as follows:

Balance in General Fund as of 4/11/18:	\$8,118,813.03
Tonight's invoices total:	\$402,876.88
General Fund:	\$400,461.70
Federal and State Grants:	\$0.00
Adult Ed, Other Grants, Athletic Fund:	\$2,415.18

IX. STUDENT REPRESENTATIVE'S REPORT (Anna Witkowski, Bayan Galal)

Ms. Galal shared this evening's report.

X. EXEMPLARY PEOPLE AND PROGRAMS

1. Zach Bellavance of Beacon Falls, role model at Boys & Girls Club.
Zach was recognized at tonight's meeting and will be sent a certificate from the Board.

Mr. Yamin also noted that 70% of the 8th graders went on the annual trip to Washington, D.C. this year. Participation in the past few years has been much lower.

XI. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. Departmentalizing 5th grade teachers.
This is a proposed change for next year. It will give the opportunity for Science and Social Studies every day for fifth graders to help prepare them for middle school.

2. Mr. Riello's Film class's video *Mourning Hour*.
<https://www.youtube.com/watch?v=x2M1ICWFZCs>
 Will be shown at next Board meeting.
3. Number of students doing internships each year.
 This is a very successful program. It went from a grant funded position with 32 participants to having 45 students participate this year. Also, there were originally six internship placements, whereas now there are 40.
4. Rental of school buildings on Sundays.
 Dialogue continues to take place regarding this matter.
5. Read 180 and i-Ready. (S. McNulty & M. Raynor)
 Ms. Raynor presented along with input from Ms. McNulty regarding i-Ready and Read 180. The following information was provided for each: Purpose, Anticipated Outcomes and Description.

B. Action Items

1. Act to accept teacher's letter of retirement. (C. Buffinton)

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to accept Carolyn Buffinton's letter of retirement, with appreciation, effective at the end of this school year.

ALL IN FAVOR (weighted vote totals 4.7)

18-075

Carolyn Buffinton has been a Special Education teacher in Region 16 for 24 years.

2. Act to adopt amendment to Region 16's Educator Evaluation and Support Plan.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to adopt the amendment to Region 16's Educator Evaluation and Support Plan, as presented. **ALL IN FAVOR** (weighted vote totals 4.7)

18-076

3. Act to hold Annual District Meeting at WRHS on Monday, May 7, 2018, at 7:00 p.m. to vote, by paper ballot, on the proposed budget of \$40,857,082, a -0.2% decrease, for 2018-2019.

Motions were previously made at tonight's District Meeting/Public Hearing. At the Public Hearing, a further reduction was made to the proposed budget for 2018-2019. The new proposed budget total of \$40,731,402, a -0.5% decrease from the 2017-2018 fiscal year budget, will be brought forward to the public for a vote, by paper ballot, at the Annual District Meeting on May 7, 2018, at 7:00 p.m. at Woodland Regional High School.

4. Act on approval of resolution for Schools and Libraries Universal Services (E-Rate) for 2018-2019.

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to approve of resolution for Schools and Libraries Universal Services (E-Rate) for 2018-2019, as presented.

ALL IN FAVOR (weighted vote totals 4.7)

18-077

5. Act to approve to authorize funds for mailing/signage for budget advertising, not to exceed \$2500.

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve to authorize funds for mailing/signage for budget advertising, not to exceed \$2500. **ALL IN FAVOR** (weighted vote totals 4.7)

18-078

C. **Director of Finance and Business Operations Report**

Mrs. Mangini briefly shared the following:

Business office personnel will be meeting with time clock software companies over the April break to explore the possibility of moving away from paper timesheets for non-salaried staff for better payroll efficiency.

The state of Connecticut will be eliminating the ED001 reporting format for the 2017-2018 data report. The state now plans to collect information through its Educational Finance System and our business office staff will be participating in the training for this system.

D. **Old Business**

1. Bid waiver for Sarracco Mechanical Svcs. for Energy Management System (EMS) at WRHS.

E. **New Business**

F. **Items to be discussed at future BOE meetings**

1. Continue discussion of usage of school facilities on Sundays.
2. Start time change at high school.

G. **Information Items**

XII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
Much work will be done over April break at the schools.
3. Curriculum Committee
4. Policy Committee: **Next meeting May 23, 2018, District Office, 6:00 p.m.**
5. Public Communications
6. Technology Committee
Meeting was held two weeks ago.
7. Recognition Committee
May is Teacher Recognition month.

8. Liaisons
 - a. Schools
Mr. Noujaim commented on 8th grade students laying a wreath on the tomb of the unknown soldier in Washington D.C.
 - b. Wellness Committee
There will be a meeting by end of year.
 - c. Professional Development Committee: **Meetings 4th Monday of each month, District Office, 3:30 p.m.**
 - d. 2COM –
There will be a meeting tomorrow, April 12, 2018, at 1:00 p.m.
 1. RSD 16 respect initiative.

XIII. ADJOURNMENT

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to adjourn the April 11, 2018, Board of Education meeting at 8:05 p.m.

ALL IN FAVOR (weighted vote totals 4.7)

18-079

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval
Submitted by Kelly Blum, Board Clerk*