



**TOWN OF BEACON FALLS  
BOARD OF SELECTMEN MONTHLY MEETING  
C/O TOWN HALL  
10 MAPLE AVE.  
BEACON FALLS, CT. 06403**

March 3, 2021

Town Clerk Leonard C. Greene  
c/o Town Hall 10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

Please be advised that the **Town of Beacon Falls Board of Selectmen** has scheduled a **Regular Monthly Meeting** for **Monday, March 8, 2021**. The Meeting will begin at **7:00 P.M.**

**Join Zoom Meeting**

<https://zoom.us/j/99874187438?pwd=dkd5OWdKSVkwZFl4UGczSlppajZxQT09>

**Meeting ID:** 998 7418 7438

**Passcode:** 155021

**One tap mobile**

+16468769923,,99874187438# US (New York)

**Dial by your location**

+1 646 876 9923 US (New York)

**Public comments can be submitted via email to [kmcandrew@beaconfallsct.org](mailto:kmcandrew@beaconfallsct.org) by noon on Monday, March 8, 2021. Public comment will then be added to the meeting minutes.**

**AGENDA**

1. Call to Order/Pledge to the Flag
2. Read and Approve Minutes from Previous Meetings
3. Comments from the Public
4. Resident Trooper/Police Report
5. Wastewater Treatment Plant Report
6. Report of Public Works
7. Report of the Fire Marshal
8. Report of the Finance Manager
9. Report of the Tax Collector
10. Report of the Town Treasurer

11. Report of the Town Clerk
12. Report from Economic Development
13. Report of the Library
14. Report of the Fire Department
15. Other Departmental Reports
  - a. Report of the Custodian
  - b. Report of the Town Nurse - (Quarterly)
  - c. Report of the Animal Control Officer
  - d. Park Ranger Report
  - e. Board of Education
16. Reading of Correspondence & Payment of Bills
17. Old Business
  - a. Town Sesquicentennial Celebration - Update
  - b. Ordinance Committee – Update
  - c. COVID-19 – Update
  - d. Burton Road Update
  - e. Rimmon School House Land Surveying
18. New Business
  - a. Appointments & Reappointments – Discussion & Action
    - Brownsfield Commission – Vacancy
  - b. Tax Refunds – Discussion & Action
19. Budget Transfer Requests (if needed) - YES!
20. Executive Session (if needed)
21. Adjournment

Respectfully submitted,

*Kerry McAndrew*  
*First Selectman's Office Administrator*

Beacon Falls Board of Selectmen  
10 Maple Avenue  
Beacon Falls, CT 06403



BEACON FALLS BOARD OF SELECTMEN  
Monthly Meeting  
February 8, 2021  
MINUTES  
(Subject to Revision)

1. **Call to Order / Pledge of Allegiance**  
Selectman Gerard Smith called the meeting to order at 7:02 P.M.  
**Members Present:** Gerard Smith (GS), Mike Krenesky (MK), Chris Bielik (CB)  
**Others Present:** Animal Control Officer, Pat Dionne (ACO) and 3 members of the public
2. **Read & Approval Minutes from Previous Meetings**  
Motion made to approve Minutes from BOS Monthly Meeting held on 01.11.2021 & the BOS/BOF Joint Budget Workshop held on 1.26.2021, CB/GS, all ayes.
3. **Comments from the Public**  
None
4. **Resident Trooper/Police Report**  
Motion to approve Resident Trooper Report as presented – MK/CB, all ayes.
5. **Wastewater Treatment Plant Report.**  
Motion to approve Wastewater Treatment Plant report as presented – MK/CB, all ayes.
6. **Report of Public Works**  
No report provided.
7. **Report of the Fire Marshal**  
Motion to approve the report for the Fire Marshal as presented – CB/MK, all ayes.
8. **Report of the Finance Manager**  
Motion to approve and forward to BOF for discussion at monthly meeting – CB/MK, all ayes.
9. **Report of the Tax Collector**  
Motion to approve and forward to BOF for discussion at monthly meeting – MK/CB, all ayes.  
GS – we have collected 97% of taxes, which is great. Only 3 people took advantage of the COVID deferment. CB – when you get to the end of the report and can see the side-to-side year end comparison, the YTD has very little difference which is great.
10. **Report of the Town Treasurer**  
Motion to approve and forward to BOF for discussion at monthly meeting – MK/CB, all ayes.
11. **Report of the Town Clerk**  
Motion to approve and forward to BOF for discussion at monthly meeting – CB/MK, all ayes.
12. **Report from Economic Development - No report provided.**
13. **Report of the Library**  
Motion to approve and forward to BOF for discussion at monthly meeting – MK/CB, all ayes.
14. **Report of the Fire Department**  
No report provided.

15. Any other reports

- a. **Report of the Custodian – No report provided.**
- b. **Report of the Town Nurse – (Quarterly)**
- c. **Report of the Animal Control Officer –** GS – I did ask Patrick to join the meeting tonight. We had numerous questions on the previous reports. There are a lot more details in addition to the State Reporting Forms, which is what we were looking for. There have been issues with dogs on Munson Road and Lasky Road. I have been getting complaints about the dogs on Lasky Road being left in the cold and barking all hours of the night, which is being heard on Dolly Drive. ACO – the dogs on Munson Road were reviewed by the State Animal Control office and everything was deemed as standard. Regarding the Lasky Road dogs, I informed residents that they need to fill out a 14-day barking log and sworn statement. The dogs on Lasky Road do have a shelter they go into. GS – on the State Form, we do not get a lot of details. ACO – that State form is only for dogs that we pick up. GS – ok, so we will be getting a more detailed report by you each month in addition to the State report? ACO – right. GS – what happened with the dog fight? ACO – the wife called me and told me about the incident, but she was not sure where the dog came from. Then the husband called me to inform me of when the dog is typically walked. Once I determined the owner of the dog, I left tags on their door to call me. GS – we have a leash law, and the dog was roaming. What are we doing? ACO – if both animals are up to date, they get quarantined on property. They were out of that period before I could determine the owner. The dog was not roaming, he was just off leash. The State statute says you must have control over your dog. I urged the owner to walk his dog on a leash. Does this become a civil matter? ACO – it becomes a civil matter if there are any vet bills. I did not witness the dog off the leash. ACO – just another note, Hemlock Kennels are out of business and I am in the process of working a mutual agreement with Watertown. Once I have that agreement, I will bring it to you to sign. GS – there is no one closer? ACO – Naugatuck has banned other towns and Oxford is part time. GS – should I make a call to Mayor Hess to see if Naugatuck would allow us to use their kennel? ACO – sure. They have banned surrounding towns from Naugatuck about 8 years ago or so. GS – ok, I will reach out to Mayor Hess.

**Motion to approve the reports for October, November, December, and January as presented – CB/MK, all ayes.**

- d. **Park Trails Report –** No report provided.
- e. **BOE Report –** No report provided.

16. Reading of Correspondence & Payment of Invoices

- a. Letter received from Beacon Falls Lions requesting permission to hold outdoor Easter Flower sale. **GS – motion to add the Easter Flower sale under New Business as item 18e MK/CB, all ayes.**
- b. Letter of interest in serving on the Beacon Falls Ethics Committee received from Chris Kopjanski.
- c. Letter of interest in serving on the Beacon Falls Ethics Committee received from Donato Rubino, Jr.
- d. Letter of interest in serving on the Connecticut Water Authority received from Xenia Falkenham.
- e. Letter of interest in serving on the Connecticut Water Authority received from Maria Loughlin.
- f. Correspondence from the EDC Chair regarding the MOU with NEDC

17. Old Business

- a. **Town Sesquicentennial Celebration – Update** MK – We met last week and again still trying to get ourselves organized. We had about 4 new people who are interested

in joining the committee. We are still researching some fundraising events. We have a reoccurring meeting set up for every Wednesday from 6:30PM -9:00PM. We did discuss some of the activities. We do not know how COVID will affect the celebration and we are exploring partnering with other town activities such as family day or the fire department parade, etc. Fundraising is the key. Kudos to Lisa Daigle who has been creating some of our documentation and brochures. There is a line item in our budget for the 150<sup>th</sup> so any printing we may need to do for the brochures should be expended out of that account. Effective today, we are looking to put together a 150<sup>th</sup> logo poster like the Believe lawn signs. We sent a contest type letter to Region 16, so any school age resident can create a logo. CB – as of right now the Region has not sent that information out. MK – the deadline is the middle of March. **GS – motion made to accept the report as presented CB/GS, all ayes.**

- b. **Ordinance Committee** – GS – diligently codifying. They have not yet formally updated any ordinances. We cannot change fees without changing ordinances and they are working to clean up the language. Tom Pratt has taken over the chair of that committee.
- c. **COVID-19** – GS – since the last meeting there has not been much to update. The money we received from the grant allowed us to do the shelter on the side of the building. It is a challenge that we get a call everyday from upset residents who want to enter the building. All our professionals and our HR are even telling us, we are safer and should remain closed. It is a closer space. The Town is conducting the vaccine clinic with Griffin Hospital on Thursday. I was made aware of this program by my mother-in-law's church. Griffin saw a need and stepped up. We will be vaccinating 30 residents 75 and older.
- d. **Burton Road Update** – GS – we did not get anywhere with the Legislature. We were directed back to local government. I engaged SLR (Milone & MacBroom), who is preparing a task order and we are making application for the LOTCIP funds. Weather is now a problem because the road is covered in snow, but the project is well underway to get the funding to fix the road. CB – and this is through the COG? GS – yes, the engineers will take it from design and through the process.

## 18. New Business

### a. **Appointments & Reappointments**

- **Ethics Committee** – GS – motion made to appoint Chris Kopjanski to fill Ed Grace expired term, MK/CB, all ayes. GS – motion made to appoint Donato Rubino, Jr. to Pete Christensen's expired term, CB/MK, all ayes.
- **Brownfields Commission** – Still vacant.
- **CT Water Customer Advisory Council** – motion made to appoint Xenia Falkenham, MK/CB, all ayes.

- b. **Construction Phase of LoCIP Project #006-19-010 - Rebuild Basketball Court in Town Park** – GS – we had discussed a couple of different options. After talking to SLR and Park & Rec, we are going to redo all three courts with asphalt the way they are, and we just need to apply for more LoCIP funds. Motion made to move forward with the LoCIP project as stated on the agenda and request additional funds to rebuild basketball courts at Pent Road. CB – this project will be funded under LoCIP which is different from LOTCIP.

- c. **NEDC/Beacon Falls MOU** – GS – this is like the package that we had with CERC. The COG has formed something called the NERDC which is a regional economic development group which was established on Friday. I did not want to get into a long-term agreement with Naugatuck as this is new and then the COG group was formed. The COG group will not be up and running for another 3 months. The agreement with NEDC would run through the end of this fiscal year and then provide options to renew if we wanted to. I think this is in our best interest. GS –

motion made to approve the NEDC MOU that would run from March 1, 2021 through June 30, 2021 and the annual cost of \$11,666.68 which we have fully funded in the EDC account. MK/CB, all ayes. CB – Ron is well known and respected in this region and I have no reservations about testing the waters over the next four months with the NEDC. I expect good things.

**d. Tax Refunds – GS – entertain a motion to approve refunds in the amount of \$3,901.76 MK/CB, all ayes.**

**e. Beacon Falls Lions Club Easter Flower Sale – GS – the Lion's reached out and are concerned because of COVID. I would encourage them to hold the event outside so long as they provide safety measures and feel comfortable doing so. CB – this is an annual tradition. So long as preventative measures and social distancing is followed, I have no objections. Motion made to approve the Lion's Easter Flower Sale on April 2 & 3, CB/MK, all ayes. MK – I am a former Lion, and this is an annual event that many look forward too.**

**GS – motion made to add snow removal from sidewalks under New Business as item 18f, CB/MK, all ayes.**

**f. Snow Removal from Sidewalks – MK – I was approached by two residents in the hill area. We have several spots where homeowners are not fulfilling the duty of cleaning the sidewalks. There is a responsibility to clear sidewalks. With Burton Road closed, we have more traffic in the area, and it is critical that residents are clearing sidewalks for pedestrian traffic. GS – run the snow ordinance in the paper and continued sharing online and the Town website.**

**19. Budget Transfer Requests – None**

**20. Executive Session – None**

**21. Adjournment**

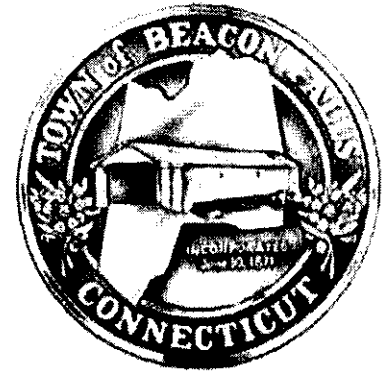
**Motion to adjourn at 7:53 P.M. CB/MK, all ayes.**

Respectfully submitted,

*Kerry McAndrew*

First Selectman's Office Administrator/Clerk

Beacon Falls Board of Selectman  
 Beacon Falls Board of Finance  
 10 Maple Avenue  
 Beacon Falls, CT 06403



BEACON FALLS BOARD OF SELECTMAN  
 BEACON FALLS BOARD OF FINANCE  
 VIRTUAL Special Monthly Meeting & Budget Workshop  
 February 16, 2021  
 MINUTES  
 (Subject to Revision)

**1. Call to Order / Pledge of Allegiance**

Members Present: G. Smith, M. Krenesky (7:02 PM), C. Bielik, T. Pratt, S. Leeper, K. Brennan, D. Fennell, W. Hopkinson

Members Absent: J. Carroll

Public Present: Finance Manager N. Nau, Library Director E. Setaro, Building Inspector Jim Baldwin, P&Z Chair D. Molleur, Fire Chief/Fire Marshal B. DeGeorge, Asst Chief/Asst Fire Marshal C. Brennan, Fire Admin J. Weid, Elio Gugliotti of the Citizens News.

G. Smith and T. Pratt called Special Meeting/Budget Workshop of the Boards of Selectmen and Finance (respectively) to order at 7:00 PM. G. Smith led the assembled in the Pledge of Allegiance.

**2. Budget Transfers:**

a. Board of Selectman: There are 4 budget transfers being presented this evening as follows.



TRANSFERS

02/16/2021

#	Transfer From	Transfer To	Amount	Description
1	10-90-83-1120 Contingency	10-90-39-1410 COSL	\$ 250.00	Unbudgeted membership dues increase, just made notice
2	10-90-83-1120 Contingency	10-90-15-1047 Wages - Assessor Clerk	\$ 5,000.00	Position moved from 25 hours to 35 hours/week. Police Clerk received from transfer
3	10-90-83-1120 Contingency	10-90-33-1040 Wages - Police Clerk	\$ 2,200.00	Wages for position increased by \$3.00/hour on 2/8/21
4	10-90-59-1040 Jib Pole Project	10-90-57-1001 Side Conveyor Project	\$ 3,200.00	Side conveyor project was underbudgeted, while jib pole has fund remaining
Total			\$ 10,650.00	

**C. Bielik made a motion to approve the transfers as presented. G. Smith seconded the motion. 2 ayes.** M. Krenesky abstained as he had just logged into the meeting. The motion passes.

- b. Board of Finance: **S. Leeper made a motion to approve the 4 budget transfers as presented. K. Brennan seconded the motion. All ayes.**

### **3. Budget Workshop Discussion**

- a. Library: Library Director E. Setaro reviewed her operating budget in detail. She is requesting increases to the PT Wage line to meet minimum wage increases, to the Computer Software/IT line, so the library can add new databases and expand IT. Department Supplies and Professional Development lines have been kept flat. E. Setaro spoke about the success the Library has had with "Make and Take" programming, as they are reaching more people during the pandemic with take home activities that are not limited by space. Therefore, she is requesting an increase to their Programming line. M. Krenesky asked if the library has included 150<sup>th</sup> anniversary programming and there is one program planned which is included in the budget. G. Smith noted that any other 150<sup>th</sup> programming would be under the budget for that event. G. Smith applauded the library for their outreach during the pandemic and encouraged continuation of these programs, even after the library reopens to the public. E. Setaro stated the library plans to continue these programs, as their mission is to reach as many people as possible and the take home programs are convenient and well received. They hope to reach 150 children with the summer reading program and plan more outreach to senior patrons. T. Pratt complimented the Library Director and staff for an outstanding job. N. Nau noted the Library has added their performance metrics to their operating budget request and E. Setaro added the metrics are for items that the library tracks regularly.
- b. Capital Requests for the Library: E. Setaro has 2 Capital requests for the Library, an air purification system which would be installed in the 2 air handlers for the library, as a safety measure for patrons and staff. When asked about maintenance of this UV system, S. Leeper noted that the UV bulb would be replaced every 2 years, at minimal cost. The second request is to complete the finish on the new shelving which the library purchased with the State Everybody Learns Grant. The request would improve the look of the shelving in its space. N. Nau encouraged E. Setaro to review her IT needs, as the Finance Office is compiling an IT capital project list.
- c. Land Use- Building: Building Inspector Jim Baldwin reviewed his operating budget in detail. He noted that with the pandemic, he is using a mail-in system with permits which is working well. Major projects in town, including Chatfield Farms and O&G, have led to an uptick in permit volume this year and he is quite busy. He is proposing a salary increase, based on an 18-hour work week. The budget has lines for phone, mileage, and miscellaneous expenses. He has added lines for the ICC membership and CT Code Cycle books, as these are updated every 2 years and he expect to



purchase these books after October 2021. He added a line for the Land Use Administrator at 10 hours per week, as the new position which began February 1<sup>st</sup>, will have hours that will reside in his budget. Revenues have been very good and his projections for FY2022 are strong. He expects the Land Use Admin position will contribute to the operations of his office, as the Building Department ensures compliance and provides a valuable service to the community. T. Pratt asked if 18 hours is sufficient, and J. Baldwin noted that if another large residential project kicks off soon, it will strain the department. He is employed by 2 towns and balances his time. Seymour has also provided him with a Town vehicle, so to use the municipal vehicle in Beacon Falls an MOU (Memorandum of Understanding) must be worked out between the 2 towns, in place of mileage for his personal vehicle. G. Smith will reach out to Seymour on this matter.

- d. Planning & Zoning: Don Molleur – P&Z Chair spoke regarding the Planning & Zoning Commission budget, which has the ZEO wages based on 20 hours per week. He asked where the ZEO mileage is located and it is currently paid from miscellaneous expenses. He asked if P&Z legal fees could be tracked in his budget and asked for more detail on permit revenue. The Finance Office can provide the revenue and legal expenses detail. In working with the ordinance committee and reviewing fees in surrounding towns, P&Z is far behind with their fees. D. Molleur plans to present a new fee structure to the P&Z commission this Thursday night, and hopes for a vote to change fees by the April meeting. This will increase revenue from P&Z. G. Smith and M. Krenesky noted that both legal and engineering costs are summed in one line in the budget and the town is inclined to keep those costs together. The Land Use Admin position will work to develop a permit tracking system, where every permit is assigned a unique number and data is in a complete cohesive format. The Boards thanked Jim Baldwin and Don Molleur for their input and participation.
- e. Fire Department: Fire Chief/Fire Marshal Brian DeGeorge began by reviewing the operating expenses and lines where increases are requested:
- Vehicle Fuel – The Fire Department is seeking an increase to provide fuel cards to their members as an incentive, as volunteers are responding to emergencies using their own vehicles.
  - Mandatory Vehicle Maintenance & Equipment Testing – The line-item increase is to cover new NFPA requirements on fire replacements. Beacon Hose are seeking to take some of the peaks and valleys out of the maintenance budget, with more regular replacement cycles.
  - PPE – The Cancer bill for the Fire service has increased requirements for gear replacement. W. Hopkinson asked about the cancer bill and Chief DeGeorge explained that the State bill requires new gear which fits better and is replaced more often to reduce cancer risk in first responders. It also requires some responders to have duplicate sets of gear, such as hoods. The gear is replaced more frequently, provided to probationary responders, and washed regularly. PPE replacement is on a 10-year cycle.
  - Hose Replacement – The current Hose Replacement amount is not keeping in pace with the amount of hose line that BHC needs to replace each year. The increase is to avoid mechanical failures in older hoses and due to price increases. They are replacing all types of hose – attack hose to supply hose.

- Air Bottle Replacement/Air Pack Replacement – The operating budget has a line item for air bottle replacement and BHC is proposing an operating line for air pack replacement. BHC also has a Capital Request included for 23 air bottle replacements this year at 4500 psi. The NFPA has changed the bottle size requirements to 45-minute bottles from 30-minute bottles. Beacon Hose will be phasing out the 30-minute bottles, although they can still be used for training. J. Weid explained that in the past air bottles were all purchased at one time, so spacing out the replacements is the plan moving forward. The air packs that BHC owns, are two cycles behind the current ratings, and they are getting harder to repair. The new operating line for air packs will replace 3 packs per year. Packs are also replaced with vehicle purchases, so as new vehicles come online, packs are part of outfitting the vehicle, which will keep the replacement cycle manageable.
- Building Maintenance – There is a one-time increase in this budget for a renovation of the office to allow shared space with the Fire Marshal office. The project is split between Fire Department and Fire Marshal budget. Finance will move this project to make it a capital request. C. Bielik noted the project is a good candidate for LOCIP grant funds.

#### Capital Projects –

Vehicle Replacement: Chief DeGeorge noted that Vehicle Replacement is the biggest area of concern for the Beacon Hose. The Fire Department has been looking at their apparatus for efficiency, practicality, and usage. They would like to replace the 1995 Engine 2 with a pumper and a tanker. This vehicle was due for replacement last year. Engine 3 is a 1999 engine which is next on the replacement list. BHC is asking the town to establish a revolving vehicle replacement fund, which can be funded each year to cover the lease purchases of these vehicles. Pushing off the replacement of the older vehicles will lead to a backlog. BHC is also looking to extend the life of the 2012 Dodge Ambulance to put the ambulances on a 5-year rotating replacement cycle. They are seeking an investment of \$25,000-\$30,000 in the suspension of this ambulance to prolong its life. The request outlines contributions to a Vehicle replacement fund with a 2022 contribution of \$415,000 and \$150,000-\$165,000 contributed over the next 2 years. B. DeGeorge feels the lease purchase program is the way to make the cycle of vehicle replacement work, leveling out the costs and ensuring vehicles are replaced on time. He stressed the time sensitive nature of vehicle replacement.

Brush Truck Engine 5 Replacement: Chief DeGeorge has another vehicle replacement proposal involving selling the Engine 5 and replacing it with a Chevy Silverado, a trailer, 2 UTVs and 2 skid pumps. The project is \$96,000, but he expects the town could receive proceeds from the sale of Engine 5 in the amount of \$15-\$20,000.

Paratech Struts – Capital project request for vehicle stabilization kits for \$28,899. This project has been requested in the past and is a potential AFG grant application. The struts that the department currently uses do not meet the same weight requirements for lifting heavy vehicles.

Spreaders/Cutters/Rams - This is also a repeat request for new extrication equipment replacing equipment which is 15-30 years old. N. Nau noted that this equipment can be packaged with the Struts in a grant application as it has a similar function.

T. Pratt added that if the AFG grant for the Compressor is not approved, then the Compressor replacement will be a capital project for FY2022, as the compressor is broken and BHC is currently filling their bottles at neighboring departments.

Generator – The final capital request is a new 60Kwh generator at the Fire Department, which serves as the EOC and services the Senior Center which is the shelter for storms. The current generator is 30 years old and recently required expensive repairs.

- f. Fire Marshal – C. Brennan joined the conversation regarding the operating budget for the Fire Marshal and the advances that this department has made over the past year. In operating, the Department is seeking wage increases for all positions, and in their Expense line they have a project for the Office Renovation. The Fire Marshals are now inspecting businesses on a yearly cycle and they have begun community outreach program of installing smoke detectors. The Deputy Fire Marshal is budgeted for 10 hours per week, so he is seeking an increase to his hours. For Capital they are seeking a town vehicle for the Deputy, as the position often is hauling equipment, and use of a personal vehicle is not optimal. B. DeGeorge and C. Brennan spoke about the advancements of the department, the commercial inspections which have taken numerous hours, the regular annual inspection cycle. They have begun to bring in inspection revenue. Rather than imposing fines, C. Brennan noted they are working with businesses that have violations to produce a plan which will bring them up to code and move them towards compliance. The progressive plans are working well, and a safer community is the result. B. DeGeorge noted that the outreach into homes is very helpful for the department to assist homeowners with potential fire hazards. K. Brennan spoke in support of the progress that the department has made, their service to the community and accountability standards the office is setting. The Boards thanked B. DeGeorge, C. Brennan and J Weid for them through presentation and for their participation.

2. Adjournment:

**C. Bielik made a motion for adjournment of the Board of Selectmen at 9:18 PM. M.**

**Krenesky seconded the motion. All ayes.**

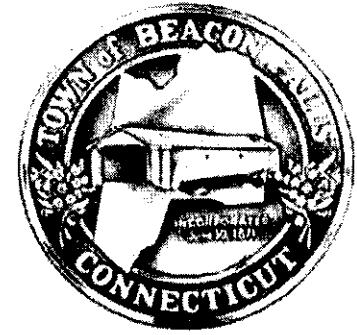
**W. Hopkinson made a motion for adjournment of the Board of Finance at 9:18 PM. K.**

**Brennan seconded the motion. All ayes.**

Respectfully submitted,

Erin A. Schwarz  
Finance Assistant

Beacon Falls Board of Selectmen  
Beacon Falls Board of Finance  
10 Maple Avenue  
Beacon Falls, CT 06403



**BEACON FALLS BOARD OF SELECTMEN  
and BOARD OF FINANCE  
Budget Workshop  
February 23, 2021  
MINUTES  
(Subject to Revision)**

**1. Call to Order / Pledge of Allegiance**

Chair Tom Pratt called the workshop to order for the BOF at 7:03P.M.

Selectman Gerard Smith called the workshop to order for BOS at 7:06 P.M.

**Members Present:** Gerard Smith (GS), Mike Krenesky (MK), Chris Bielik (CB), Dalton Fennell (DF), Jim Carroll (JC), Kyle Brennan (KB), Steve Leeper (SL), Tom Pratt (TP), Wendy Hopkinson (WH)

**Others Present:** Natasha Nau, Erin Schwarz, Jeremy Rodorigo, Robert Egan, 2 Members of the public

**Others Absent:** Rob Pruzinsky, Peter Colon, Ruth Burritt, Kristen Jabanoski

**2. Budget Discussion & Action**

- a. Emergency Management/Public Safety** – Jeremy asked the BOF if there are any items that need clarification on the submitted budget. TP asked Jeremy to review Finance recommendations. Jeremy stated that he has reviewed them and approves recommended changes including changing the Civil Defense title to Emergency Management. Natasha asked for Jeremy to give a quick summary of budget line items. Jeremy – everything is staying the same except for the CERT Team. They get a mini grant from the State to get equipment and one of the things that I wanted to do was to add another \$1,000 to the line item. This would be used for recruitment, retention, and safety supplies not covered by the State grant. The other items are standard costs like Code Red. Natasha – I know we spoke about Code Red and if we would stay with them. Kerry did a lot of research about other companies, and we paired down on some services. I think we can use Code Red more often. Jeremy – I think we can use this more especially for vaccine rollouts etc. TP – does your CERT Team has a roster and is their equipment tracked and returned if they leave? Jeremy – yes, Bill McCausland oversees CERT team and when equipment is issued, members keep those items until they quit. Are there members that keep the equipment, I am sure, but the idea is that they are issued equipment and it is returned if they quit. These are not people who are getting expensive equipment. They get a vest, hard hat and a flashlight. Those costs are not tremendous if they are not returned. Natasha – if anything, what do you feel like your department should be measuring? How can we connect those dollars to items spent? Is there anything we should track as a metric? Jeremy – it is about having a hazard mitigation plan, knowing what the hazards are for your

community, how your community responds and the expectation of the leaders to respond and how did we respond. All these things should be measured after every incident. When we are not busy, we should be making sure plans are up to date and understood by the leaders of the town. We have been monitoring the pandemic as Emergency Managers. We have been trying to get our key players vaccinated, ensuring they have proper protection and PPE. Natasha – the COG is putting together the Hazard Mitigation Plan for us as we speak. GS – the latest and greatest should be available shortly. TP – obviously, you do not have an office, what do you consider a phone line that you use? Do you have a line that you need changed or moved? Jeremy – currently the Fire House is our EOC and I have a Town issued cell phone. The only issues would be if we had to move the EOC. We would have to make sure that wherever we go has phone lines and wifi. GS – I think the Town Hall is the back up EOC. Jeremy – the only issue is that we do not have two-way radio service there. TP – how about storage of items that you have? Jeremy – files are kept at Town Hall or my house. EOC plans are kept at the fire house. Natasha – you have a capital item, too right? Jeremy – yes, correct. Currently we have a backup to our secondary communications tower at Rimmon Hill. There is no emergency power there, so if we lose power, we have no communication. If the tower at Rice Lane is down, then we have no communication. Although we have a control station at the Fire House, it relies on the repeater system at Rice Lane. Rimmon Hill does not have back up power. What I am proposing is that we put back up power at Rimmon Hill. Our system can dispatch police, public works, and fire. Natasha – who owns the generator at Rice Lane? Jeremy – I believe it is a lease. TP – I did some checking and previous chiefs have gone before Region 16 with a similar proposal because it is the Regions property. When they put the unit in, I believe there is a 3-day battery back-up. My question is has that been maintained? Also, there is a plug for a portable generator. If we bring a generator in, we must go back to the Region and get another agreement. I believe a propane tank can be installed to the other side of the fence. The Region may not approve that. I just wanted to point these out. If we cannot move forward with your recommendation, then we should look into a portable generator as a backup. Jeremy – those are good points, and that location is not ideal for auxiliary power. I think it can be done and I have not explored the options with Region 16 yet. It is possible and not impractical to put a temporary generator up there as a need-by-need basis. It is not ideal, but it is doable. GS – as part of facilities that we use, isn't the high school a shelter? That would play well into the ask to expand the tower. Jeremy – yes of course. These are all valid concerns. TP – I think it is a well worth item, but Region 16 needs to be part of the plan. Natasha – if you are going to do a portable, would you agree that it has to be diesel? Jeremy – it would be gasoline. Natasha – ok, so similar in cost? Jeremy – much cheaper. Jeremy – my last item was a vehicle mounted radio. This is not a high priority. The EMD in Seymour did replacements and they provided me with a radio and I have that in my car. I would like to give that back but they do not expect it back. TP – we do have a line item in Safety #48 with about \$5,000 in that line and this would fall under that present money now. I really think it is feasible to get that out of the line item. I did not realize that you did not have a radio. GS – it will be mounted into your pickup, how hard is it to transfer it if we had to move it to another vehicle? Jeremy – the equipment can transfer, there are just removal and install fees. Natasha – what if it gets stolen out of your vehicle? We insure Town vehicles but not yours. Jeremy – I would just claim it on my insurance if it were stolen. Natasha – yes, we can keep a copy of your insurance on file. Norcom is the State bid and we have bought from them before. TP – great, something we can talk about in March and hopefully get purchased.

b. **Custodial** – Natasha – we can run through this section quickly. This will be a team effort between myself and Erin. Peter does not have his own separate budget however he has many materials needed to keep the buildings maintained. Some of these items should be discussed as to if they should remain under this department. I do not think we are asking for any large changes. Everything is pretty much flat from last year. Erin does a great job at managing our utility costs. Erin – office supplies is higher due to our contract with CBS. They provide maintenance and toner for all printers in town. They have also leased us 5 new printers. Natasha – something Erin and I have talked about is putting the printer costs in with IT. The printers are a great added capacity for us, which helps efficiencies in the departments. Erin – the office supplies line also houses, shred vendor, water vendor, copier lease in First Selectman's office. Miscellaneous repairs is the main custodial line and that is where he purchases those supplies. It also houses the pest control, heating maintenance and plumbing repairs. SL – my question with that line is, is that enough? Erin – it does fluctuate. We have replaced air handlers and had duct work cleaned out of that line. Natasha – to close the book on IT, I think we will have a good presentation from Novus when they present, that is why that line is blank. We are in talks with them about a more advanced Adobe client and our 365 licenses. TP – the electricity/solar generation, how does the solar turn into electric? Erin – we have been paying the owners of the solar panels and that number is based on the KW the panels produce each year. Right now, we pay .103 per KW and next year it will be .106KW. We are using the average number of KW it generates. TP – the panels that are on Town property, we are paying them for electricity? Do we get money from them? Erin – yes, we get credits off our bills at 5 locations. GS – what do the credits total? Erin – I can get you that information. TP – what is the Alarm Monitoring for? Erin – that is the alarms at the Police Station and Fire. GS – I am working on a price for an alarm at Pent Road. Even though there is not internet, they can get cameras and monitoring. They would be able to do a 30-day lookback. TP – what about the Senior Center? Are we looking to get that alarm system up and running? GS – I followed up on that yesterday and will have the revised quote in the next few days for monitoring all facilities under one line item. Natasha – looking at utilities, we have had some current conversations with Dime oil, they came in as low bid. Unfortunately, the market is different. When we locked in with the current provider things were different. My proposal is to keep the current provider if we can because we are making out in the current deal. Rates are high right now, due to winter. We are looking at \$2.05 a gallon and right now we are paying \$1.35-\$1.65 which is what we are paying now. TP – I agree, that is fine. Erin – the only other utility change would be telephones. We have a service maintenance contract with CT Communications for our landlines. The one-year warranty is expiring. Also, I was thinking of breaking out town cell phones. We added about 13 new lines due to COVID. Natasha – we have been doing a lot of procurement and trying to keep track of the legal notice fees. It is about \$100 per ad. TP – maybe we should have a line item for town issued cell phones. GS- TP are you proposing one line for all town phones under Town Hall? Erin – currently the cost is dispersed among departments based on how many lines they have. Natasha – from my perspective, it does not make sense for Erin to divide these up among the departments. TP – Erin would it save you time if they were all in one line? Erin – certainly. We would just have to pull it out of each departments budget. GS – I believe we are all with Verizon, so it should be just one bill we get and itemize it by the number. KB – eventually COVID will end, are we planning on getting rid of some lines when staff is not remote? GS – yes, and some. A lot of people who have them should, like the Tax Collector. It is a good way to reach key personnel in town. It is a benefit to the town. Do we need all of them, no, but the majority of them. Erin – we

have over 30 cell phones in town. All full-time officers, EMD, public works etc. GS – they are computers on the go. They are the time clocks, GPS tracking etc. Public Work's cannot always clock in at the office, they clock in on their cell phones. If there is an incident on the roads, they can take pictures etc. DF – are we using a group purchasing plan? Erin – yes, we are on group plan. The phones cost nothing, we always get the free phones. DF – I think they are very useful for the Town and I think they should stick around. As 5G comes around more and more it will be more prevalent to have and, in the future, we can use 5G phones to run computers and EM items. GS – regarding capital projects, we do have one quote for the roof at Town Hall. We are going to get other quotes and look at the whole situation. This quote is probably a good number to use however, we will have a final number in the coming weeks. We will compare the quote to the state contractor lists. TP – how many roofs are at Town Hall? GS – two but it is really the lower roof that leaks many times, but this quote is for the full replacement. MK – someone should also look at the fire escape because it is rotting away. GS – yes, that was discussed because it is also pointing the bricks. That will probably be another CAP project. We are getting a price for the stairs and the re-pointment will be quoted by a mason. Natasha – you can probably get that all on one quote.

- c. **Conservation/Open Space** – Natasha – I can try to run through this. They are wanting to do community outreach including a clean up which was delayed due to COVID. They have made strides in determining Open Space in town. Their focus is on tree work and making sure areas are cleared. They want to continue work at Lantern Ridge and it does not appear to be an acquisition year. Open Space Preservation Fund has about \$7,000 and we put \$1,000 a year from the general fund. Natasha – do we have a 5-year plan for Open Space Preservation? Typically, the Planner will talk with the Commission about the vision of the town. GS – that is a good question, and our Town Planner can discuss that with the Board. I will have Keith reach out to the Commission. Erin – POCD is at the 10-year mark in 2022.
- d. **Parks & Recreation** – Robert Egan – operating is flat except for seasonal wages, due to the increase in the minimum wage, \$500 more for recreation program activities. Right now, we are looking at new locks for the parks and we are looking to include costs for what the Park Ranger incurs (signs etc.) The new Park Ranger is not paid but does patrol 4 parks and the new line item is his mileage reimbursement because he does use his personal vehicle. All our other items are flat. I included the Recreation Director again. TP – what about the buildings and storage at the Rec? Robert – Rob Pruzinsky would be better to ask about that because the town crew takes care of that. I do not even have access to it. TP – ok, I will follow up with public works. Natasha – what is coming up within the next few months regarding recreation plans. Robert – we would like to have the summer rec camp. Heather is willing to run it again. We have preliminary plans but nothing definite. The fireworks are up in the air. We are trying to coordinate with the 150<sup>th</sup>. The fishing derby will probably not happen because St. Michael's Men's Club is not having any organized events. I would still like to stock it this year even if we do not have a derby. Summer Concerts – we have the same problem with the church because they are not having activities. Performers are willing to perform if possible. GS – TP – I would suggest we move the CAP projects for Park & Rec to the regular BOF meeting on Tuesday. GS – I am not opposed to stocking the fish, but can we over stock it? Will it affect the ecosystem of the pond? Robert – I think it would be fine.
- e. **Public Works/Town Garage/Safety** – GS – recommend skipping this and adding it to the Regular BOF meeting on Tuesday. Public Work's has been out all hours due to the storms and were not available tonight.
- f. **Region 16 Update Budget Items** – Natasha – as you recall we talked about the letter that we received from the Region at the regular meeting which discussed the

amount they were transferring into non-capital recurring fund. The two questions that were proposed was are they following State Statute and are we getting the correct reporting from them that we need. I spoke with the Finance Manager at Region 16, I communicated with the Town Attorney and then we received information from the Regions attorney. They do hold to the opinion that they are following State statute and our attorney agrees with them. They can pass the transfer without having the information and plan behind it. They must have all that back up when they do the expenditure. The transfer is going to happen at the meeting tomorrow night. JC – several members of the Board of Ed are requesting that the full surplus go back to the Towns. The conclusion from each attorney's is that we need a detailed report, and we are not getting that. All they sent us was a screenshot of checks. Their own attorney even told them we should be getting detailed reports. Natasha – in my suggestion in this memo, we want to keep our relationship as it is, and I have thanked them for what they have provided and included our request for more. JC – we have too but that does not mean we need to close our eyes and ignore about following Statute. I have been asking about this report for 3 years. Positive relationships are wonderful but when it comes to what the taxpayers of the Town of Beacon Falls are not getting the required documentation under the opinions of two attorneys my question is where are our BOE representatives? Why are we not getting it? Natasha – that is why I want to put it in writing and have it serve as a formal letter requesting the provisions of the report. JC – I love that both attorneys agree. GS – The answer that I got from a member of the BOE is that they are aware of the Statute and their interpretation is that the Statute applies to BOE that are not part of a region and a region does not need to detail anything. JC – if you read the opinion by both attorney's they tell you exactly what they are supposed to do and the Statute states Regional Board of Ed. What are we supposed to do as a town if they ignoring the legal opinions? GS – the letter can come from my office and I think the letter should point to both attorney opinion letters stating that. TP – when was the conversation that you had with the Chair? GS – last week. TP – I went to her house and brought all the documentation. She is brining it all up at the meeting tomorrow night. I think it will be addressed but a letter should go out from us, so they read it in their meeting tomorrow night. I think this whole thing will be clarified tomorrow night. They have a right to keep the 1%. I did give this whole packet for her and I hope it cleared up some misconceptions that they had. GS – when I had the conversation, she was adamant that they were correct. If she is presenting that they were wrong and acknowledge that, I do not know if it is in our best interest to provide a letter. TP – I think after I spoke with her, she had a different perspective. I think it should be a soft letter and it should include both attorney letters. The letter will let them know that we as a town are on top of it and clearly understand what is required that they are supposed to get to us. I think it is the appropriate thing to do. JC – I agree 100%. TP – the Chair thought we were getting the State report. Natasha – we also got the 5-year CIP but what is the timeline on this letter? GS – I am ok with writing the letter, but the meeting is tomorrow night. Natasha – I can get you the letter tomorrow night. JC – according to the article in the paper, they are going to decide if they are going to give the refunds to the towns or \$100,000 into the fund. Natasha – I will draft the letter and get it to GS tomorrow morning. CB – you can reference this conversation tonight stating that there is concurrence from both the BOS and the BOF. Natasha – should we include a request for money back? GS – I do not know. Erin – I am looking at the capital plan out a couple of years and I am wondering if these transfers are for those improvements. Natasha – the other big project is the heating loop at Laurel Ledge, I am not sure what that is. I will formulate a sentence about the capital plans in the letter.



3. **Adjournment**

**Motion to adjourn BOS at 8:36 P.M. CB/MK, all ayes.**

**Motion to adjourn BOF at 8:36 P.M. JC/DF, all ayes.**

Respectfully submitted,

*Kerry McAndrew*

First Selectman's Office Administrator/Clerk

## Kerry McAndrew

---

**From:** Contact form at Beacon Falls CT <cmsmailer@civicplus.com>  
**Sent:** Monday, February 22, 2021 3:48 PM  
**To:** Kerry McAndrew  
**Subject:** [Beacon Falls CT] Questions for meeting on March 8,2021 (Sent by Marie Williams, Mariewilliams2@me.com)

Hello kmcandrew,

Marie Williams ([Mariewilliams2@me.com](mailto:Mariewilliams2@me.com)) has sent you a message via your contact form (<https://www.beaconfalls-ct.org/user/293/contact>) at Beacon Falls CT.

If you don't want to receive such e-mails, you can change your settings at <https://www.beaconfalls-ct.org/user/293/edit>.

### Message:

I have been living here in Beacon Falls for 28 years & I love this town. I noticed that the mill rate is high 35.90. This town has very little benefits, what I mean by that is : NO BULK PICKUP,THE BULK STATION IS ONLY OPEN 3 MONTHS out of the year or less. The plow workers at least where I live has no courteous and consideration, just smear the snow around. I am not asking for special treatment but I work in the medical field, so when I clean up and then the hospital calls me, I can not get out due to being blocked. This town had two guys that use to work the plow trucks in my area,they were wonderful, I know they retired. This new bunch needs help..

Here's several questions: 1: Why in the ordinance it states the plow workers can put the snow in your driveway? Totally wrong(not nice when people are cleaning there property)

2: why can we have for this town "Bulk pickup"? example(shrub and tree branches and xmas tree)

3:Why can we have the bulk waste station be open twice a month in the spring and summer months?

4: Where is the tax dollars going too?

Thank you Looking forward to here from you. Marie Williams

To: Board of Selectman, Town of Beacon Falls

From: TFC Humberto Henriques

Date: March 08, 2021

**MOTOR VEHICLE:**

Accidents without Injury	16
Infractions	13
Warnings	0
Motorist Assists	18

**CALLS FOR SERVICE:**

Alarms	13
Assist Other Agencies	3
Assist Citizens	14
Assist Fire Department	2
Disturbance	4
Domestic Disturbance	2
Emergency Committal	2
Harassment	1
Threatening	1
Larceny	2
Medical Calls	12
Missing Person	1
Patrol Checks	647
Suspicious Incidents	8

*There were a total of 787 calls for service during the month of February 2021*

[Home](#)



# Call for Service



Start Date (MM/DD/YYYY)

2/1/2021 00:00

End Date (MM/DD/YYYY)

2/28/2021 23:59

Beacon Falls

- OR -

Badge numbers separated by commas (###,###,###)

Run Report

<u>Act Call Type</u>	<u>Act Sub Type</u>	<u>Description</u>	<u>Total</u>
ACCNOINJ		NO REPORT	6
ACCNOINJ		REPORT WRITTEN	13
ACCWINJY	MINOR	REPORT WRITTEN	2
ACCWINJY	POSS	REPORT WRITTEN	1
ADMINSER	ADMINOTH	NO REPORT	6
ADMINSER	F/P-GUN	NO REPORT	9
ADMINSER	F/P-GUN	REPORT WRITTEN	1
ADMINSER	F/POTHER	NO REPORT	2
ALARMS		NO REPORT	2
ALARMS	BUSINES	NO REPORT	5
ALARMS	RESID	NO REPORT	4
ASAGENCY		NO REPORT	1
ASAGENCY	FEDERAL	REPORT WRITTEN	1
ASAGENCY	STATE	REPORT WRITTEN	1
ASCITIZE		NO REPORT	2
ASCITIZE	COMMCT	NO REPORT	1
ASCITIZE	OTHER	NO REPORT	8
ASCITIZE	OTHER	REPORT WRITTEN	3
DISTRNON	DNONIND	REPORT WRITTEN	1
DOMACT	APHYSICA	REPORT WRITTEN	2
DOMACT	THREATS	REPORT WRITTEN	1
HARASS	PHONE	REPORT WRITTEN	1
LARNON	LACNONC	REPORT WRITTEN	1
LARNON	LARNONR	REPORT WRITTEN	1
MEDICAL		NO REPORT	2
MEDICAL	EMCOMMIT	REPORT WRITTEN	2
MEDICAL	MEDBASIC	NO REPORT	6

MPERSACT	MPAA	NO REPORT	1
PARKING	PARKINGU	NO REPORT	2
PATCHECK	PATCOM	NO REPORT	106
PATCHECK	PATCOVID	NO REPORT	1
PATCHECK	PATRES	NO REPORT	115
PATCHECK	PATROAD	NO REPORT	332
PATCHECK	PATSTATE	NO REPORT	19
PATCHECK	TOWN	NO REPORT	63
PATCHECK	TOWN	TS ALL OTHER (PROFILING REQ)	1
SUSINCDT		NO REPORT	1
SUSINCDT	911	NO REPORT	1
SUSINCDT	SPERSON	NO REPORT	5
SUSINCDT	THREATS	NO REPORT	1
TRAFSERV		ABANDONED MV TOWED	1
TRAFSERV	14-DMV	NO REPORT	18
TRAFSERV	DEBRIS	NO REPORT	2
TRAFSERV	HAZ-14	NO REPORT	2
TS	INFRAC	TS ALL OTHER (PROFILING REQ)	4
TS	NOACT	TS ALL OTHER (PROFILING REQ)	1
TS	TSMISDOR	TS ALL OTHER (PROFILING REQ)	1
TS	TSWARN	TS ALL OTHER (PROFILING REQ)	24

[Home](#)

**WARNING:** This report may contain information that is deemed confidential under state and/or federal law. Disclosure of this report or any information contained herein to any unauthorized party is strictly prohibited.

Powered By NexGen Solutions LLC.

[Home](#)



# Activity Summary



Start Date (MM/DD/YYYY)

End Date (MM/DD/YYYY)

▼

- OR -

Badge numbers separated by commas (####,####,####)

<u>Statistic</u>	<u>Total</u>
Total Calls for Service	<u>787</u>
Total Accidents With Report	<u>16</u>
Total Accidents Without Report	<u>6</u>
Total Fatal Accidents	<u>0</u>
Total Fatalities	<u>0</u>
Total Serious Injury Accidents	<u>0</u>
Total Minor Injury Accidents	<u>0</u>
Total Noninjury Accidents	<u>19</u>
Total Accident Dwis	<u>0</u>
Total Onsite Dwis	<u>0</u>
Total Dwis	<u>0</u>
Total Other Reportables	<u>15</u>
Total Nonreportables	<u>724</u>
Total Motorist Assists	<u>18</u>
Total Citations Primary Charge	<u>13</u>
Total Citations All Charges	<u>13</u>
Total Warnings Primary Charge	<u>0</u>
Total Warnings All Charges	<u>17</u>
Total Seatbelt Citations Primary Charge	<u>0</u>
Total Seatbelt Citations All Charges	<u>0</u>
Total Seatbelt Warnings All Charges	<u>0</u>

[Home](#)

**WARNING:** This report may contain information that is deemed confidential under state and/or federal law. Disclosure of this report or any information contained herein to any unauthorized party is strictly prohibited.

Powered By NexGen Solutions LLC.



TOWN OF  
**BEACON FALLS**  
CONNECTICUT

**WPCF**  
**Monthly Report**

March 2021 Meeting / February 2021 Data

Total Flow (RAW SEWAGE) :	11,459,900 gals.	Beacon Heights Leachate
Total Septage Received :	1,000 gals.	
Total Sludge Removed :	73,200 gals.	
Beacon Heights Leachate :	No Data gals.	
Total Phosphorous Discharged :	12.80 lbs./day	
Total Nitrogen Discharged :	73.75 lbs./day	

**EMERGENCY CALLS & ALARMS :**

2-1 Pines bridge power loss  
2-3 WPCF Generator lost prime  
2-10 communication loss on SCADA

**Repair or Replacement :**

oil change and front brake pads done on utility truck

**Testing :**

Normal weekly testing performed

**Misc.:**

Snow detail 2-1, 2,7,9,11,18,  
2-17 Confined space awareness training ( I think we all still need to be certified)  
2-25 Synagro on site visit for possible storage tank cleaning

**Ongoing :**

Digester roof and electrical upgrade projects

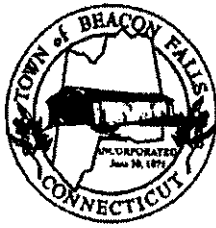
**Zoom Meetings**

2-3 NVCOG meeting  
2-3 Kovacs and DPC / Digester project  
2-5 Regional wastewater study / workshop  
2-11 Meeting with Synagro on possible storage tank cleaning

*Thank you,  
For letting me serve.*

*Thomas A. Carey  
WPCF Superintendent*





TOWN of BEACON FALLS  
*Connecticut*

Public Works Department

February 2021

**MONTHLY REPORT**

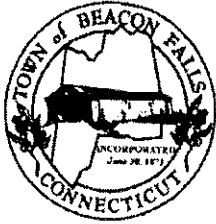
- Plow and treat all roads, parking lots, and sidewalks. Move snow piles from Main St, Town Hall, and cul-de-sacs. Clear sight lines from snow.
- Prepared equipment for snowstorms.
- Pick up X-Mas trees around Town.
- Cut trees and cleanup trees at Pent Rd. Park
- Cleared C.B.'s on Town roads and inspect C.B.'s on Oak Dr.
- Pick trash along roads.
- Met with Lewis tree and Eversource on tree trimming work in Town.
- Cut back trees on Lancaster Dr.
- Repaired potholes on roads with cold patch.
- Repaired light pole on streetscape.
- Worked on budgets and received quotes on capital plan items.
- Ordered fuel and prepared monthly fuel reports.
- Video inspection of sewer and storm drainage on Burton Rd. Located sewer and depth of piping. Had all Utilities marked out in section near the wall.
- Working with Town Engineer on test boring road base for upcoming projects.
- C.B.Y.D. mark outs. Working on locating maps for sewers and for detention basin locations. All roads with test borings scheduled must have sewers marked out.
- Working with Engineer on Fairfield Pl. water main replacement.

Rob Pruzinsky

Road Foreman

CC:

Gerald Smith  
Mike Krenesky  
Chris Bielik



TOWN of BEACON FALLS  
*Connecticut*

Public Works Department

March 8, 2021

**MONTHLY REPORT**

- Pick trash on roadsides.
- Work on budget for Finance Board meeting
- Plow and treat roads during winter storms. Move snow to clear sight lines and move snow in cul-de-sacs.
- Service and maintain equipment.
- Order salt for roads and pickup winter sand. 400 tons of salt delivered.
- Order fuel and submit fuel reports.
- Work with Town Engineer on upcoming road projects. Lay out test boring locations and mark sewers in roads. Also working water main replacement on Fairfield Pl. with Aquarion and Engineer.
- Work with Finance on bids.
- Repair potholes with cold patch and pickup broken asphalt on roads.
- Mark outs for C.B.Y.D. and sewer inspections.
- Cleared C.B.'s tops and needed outfall drains.
- Clean branches up on roads after windstorm 3/2.
- WJ Electric replaced and installed new led lighting at Town Garage.

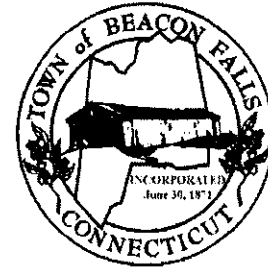
Rob Pruzinsky

Road Foreman

CC: Gerald Smith  
Mike Krenesky  
Chris Bielik



## Town of Beacon Falls Office of the Fire Marshal



10 Maple Ave  
Beacon Falls, CT 06403  
(475) 777-6020

Fire Marshal Brian DeGeorge  
Deputy Fire Marshal Cal Brennan

Gerry Smith  
First Selectman  
10 Maple Ave  
Beacon Falls, CT 06403

March 7, 2021

First Selectman Smith,

Below is a report from the Fire Marshal's Office for the Month of February.

Updates to Knox Boxes

Review of Town Ordinances

Research on codes for WRHS welding work

Research for codes on hood system at 125 South Main St

Annual Inspection and Liquor License for New Harvest Restaurant. Signed with exceptions.

Occupancy sign-off for Pioneer Gas

Approved blasting permit for Alliance Circle

Follow up on blasting complaints

Blasting inspections at Alliance Circle

80 hours of continuing education classes

28 smoke detectors, 7 carbon monoxide and 36 battery changes installed

4 home safety walk through

Any questions or concerns please contact me directly.

Respectfully,

Fire Marshal  
Brian DeGeorge

Town Only

<b>Terminal / Batch</b>	
Terminal	2
Batch	2278

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
<b>Total</b>	<b>0.00</b>	<b>0</b>

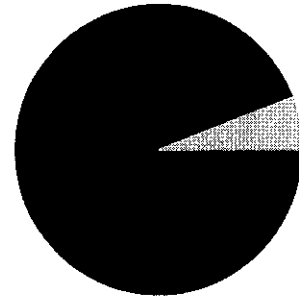
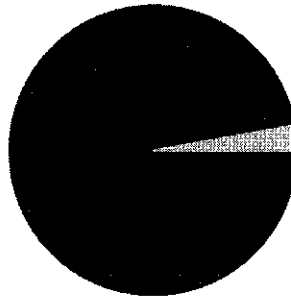
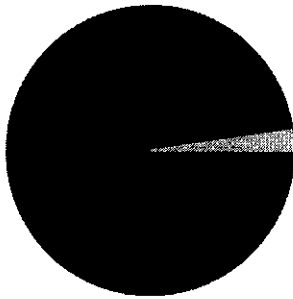
<b>Last Assessor Bridge</b>	
Run on:	03/16/2020

**Percent Collection as of 03/03/2021**

**REAL ESTATE**  
 Uncollected - 2.25%  
 Collected - 97.75%

**PERSONAL PROPERTY**  
 Uncollected - 2.79%  
 Collected - 97.21%

**MV REGULAR**  
 Uncollected - 5.82%  
 Collected - 94.18%



Total Due = \$329,043.76  
 Total Paid = \$14,316,567.99

Total Due = \$28,103.91  
 Total Paid = \$979,306.24

Total Due = \$100,128.97  
 Total Paid = \$1,619,069.12

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	14,645,611.75	14,316,567.99	329,043.76	97.75
PERSONAL PRO	1,007,410.15	979,306.24	28,103.91	97.21
MOTOR VEHICL	1,719,198.09	1,619,069.12	100,128.97	94.18
MOTOR SUPPLE	222,722.68	170,029.90	52,692.78	76.34
SEWER ASSESS	48,552.50	57,996.00	-9,443.50	119.45
WATER	10,608.81	25,712.34	-15,103.53	242.37
<b>TOTALS:</b>	<b>\$17,654,103.98</b>	<b>\$17,168,681.59</b>	<b>\$485,422.39</b>	

## Original Beginning Balance Totals

Type	Count	Gross Assessment	Exemptions	Net Assessment	First Installment	Second Installment	Total Tax
REAL ESTATE	2,423	383,986,658	3,520,048	380,466,610	6,767,942.81	6,767,442.95	13,535,385.76
REAL ESTATE C	79	8,709,260	276,000	8,433,260	110,362.23	109,943.02	220,305.25
REAL ESTATE X	85	41,567,430	41,567,430	0	0.00	0.00	0.00
PERSONAL PROPERTY	273	33,159,742	5,036,502	28,123,240	507,119.84	502,505.48	1,009,625.32
MOTOR VEHICLE	5,937	48,782,307	346,890	48,435,417	1,734,140.57	0.00	1,734,140.57
MOTOR SUPPLEMENTAL	914	11,633,360	11,130	11,622,230	224,985.45	0.00	224,985.45
SEWER ASSESSMENT	239	0	0	0	42,220.31	0.00	42,220.31
WATER	179	0	0	0	10,166.33	0.00	10,166.33
<b>TOTALS:</b>	<b>10,129</b>	<b>527,838,757</b>	<b>50,758,000</b>	<b>477,080,757</b>	<b>9,396,937.54</b>	<b>7,379,891.45</b>	<b>16,776,828.99</b>

Waived Bills							
Type	Count	Gross Assessment	Exemptions	Net Assessment	Total Tax	Waived Amount	
<b>TOTALS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	

## Summary of Cash Collections - Year to Date

Type	Taxes	Bond Int	Interest	Lien	Fees	Total
REAL ESTATE	14,316,567.99	0.00	8,607.98	0.00	100.00	14,325,275.97
PERSONAL PROPERTY	979,306.24	0.00	203.37	0.00	20.00	979,529.61
MOTOR VEHICLE	1,619,069.12	0.00	14,503.97	0.00	80.00	1,633,653.09
MOTOR SUPPLEMENTAL	170,029.90	0.00	571.33	0.00	0.00	170,601.23
SEWER ASSESSMENT	3,474.58	2,664.23	813.62	0.00	0.00	6,952.43
WATER	5,684.09	835.37	188.18	24.00	0.00	6,731.64
TOTALS:	17,094,131.92	3,499.60	24,888.45	24.00	200.00	17,122,743.97

## Summary of Cash Collections - Monthly for March 2021

Type	Taxes	Bond Int	Interest	Lien	Fees	Total
REAL ESTATE	9,791.23	0.00	102.97	0.00	0.00	9,894.20
MOTOR VEHICLE	1,525.40	0.00	205.93	0.00	0.00	1,731.33
MOTOR SUPPLEMENTAL	1,223.93	0.00	51.84	0.00	0.00	1,275.77
SEWER ASSESSMENT	292.05	216.79	78.85	0.00	0.00	587.69
TOTALS:	12,832.61	216.79	439.59	0.00	0.00	13,488.99

## END OF MONTH BALANCING

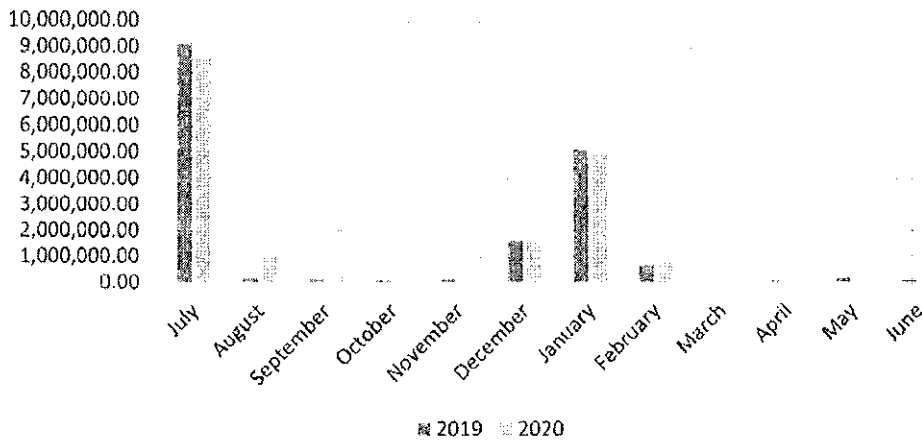
February 2021

Last Months Uncollected Tax on GRBBS-		<u>\$ 1,729,372.74</u>
Subtract TAX collected on CASH REPORT for Month-		<u>\$ - 787,363.88</u>
Subtotal-		<u>\$ 942,008.86</u>
Add in Bounced Checks (Tax Column only)		<u>\$ 4,123.11</u>
	Subtotal-	<u>\$ 946,131.97</u>
Add in Refunds (Tax Column only)		<u>\$ 4,941.35</u>
	Subtotal-	<u>\$ 951,073.32</u>
Adjustments-Add if net is increase		<u>\$- 0</u>
-Subtract if net is Decrease		<u>\$301.49</u>
	Subtotal-	<u>\$ 950,771.83</u>
Transfers-Add if tax amount is negative		<u>\$ 0</u>
-Subtract if positive	Subtotal-	<u>\$ 950,771.83</u>
Suspense put on as of -subtract		<u>\$ 0</u>
	Subtotal-	<u>\$ 950,771.83</u>
Current Month Uncollected Tax on GRBBS-		<u>\$ 950,771.83</u>
	Difference	<u>(\$0)</u>



	2019	2020
July	9,117,165.84	8,573,199.72
August	166,620.26	1,003,938.34
September	122,642.04	213,098.04
October	68,328.89	95,583.22
November	102,753.49	92,086.00
December	1,623,993.21	1,552,768.70
January	5,080,846.35	5,008,797.15
February	651,254.96	787,363.88
March	58,654.71	
April	33,637.66	
May	144,647.84	
June	49,268.53	

2018 and 2019 Comparison





# Town Monthly Report

TOWN OF BEACON FALLS CT

Len Greene Sr - Town Clerk

2/3/2021 TO 2/26/2021

---

ACCOUNT	AMOUNT
<b>CLERK FEE TOTAL</b>	
Burial Permit	15.00
Community Investment Account - Town	61.00
Copies	586.00
Dog License Fees - Town	3.00
Fish & Game - Town	0.00
Liquor Permits	0.00
Maps	40.00
Marriage Fees - Town	32.00
Notary Fees	20.00
Recording Fees	3,047.00
Trade Names	0.00
<hr/>	
CLERK FEE TOTAL: 3,804.00	
<b>FUND TOTAL</b>	
Community Investment - Town Clerk MERS	220.00
Conveyance Tax - Town	3,518.25
Dog License Fees	15.00
Dog Surcharge	6.00
Historic Preservation - Town Clerk Share	122.00
Local Capital Improvement - Town	183.00
Miscellaneous	0.00
Payment On Account	0.00
Recording Fees - Town Share MERS	968.00
<hr/>	
FUND TOTAL: 5,032.25	
<b>TRUST &amp; AGENCY</b>	
Community Investment Account - State	2,196.00
Conveyance Tax - State	10,554.75
Fish & Game - State	0.00
Historic Preservation - State	488.00
Marriage Fees - State	68.00
MERS Fees - State	4,325.00
<hr/>	
TRUST & AGENCY TOTAL: 17,631.75	
<hr/>	
GRAND TOTAL: 26,468.00	

# BEACON FALLS PUBLIC LIBRARY

LEARN...PARTICIPATE...ENJOY

10 Maple Avenue, Beacon Falls, Connecticut 06403

(203) 729 - 1441 ◊ Fax: (203) 729 - 4927

[beaconfallslibrary@yahoo.com](mailto:beaconfallslibrary@yahoo.com)



March 3, 2021

Dear members of the Board of Selectmen,

Attached you will find the library's February service report and financial report.

Areas of note from the February Service report:

- The overall total of adults and children participating in library programs is up by 125% from last year to this year. Take and make activities have allowed the library to have greater participation.
- The library is still offering homebound deliveries to patrons who are unable to pick up library materials during curbside pickup allotted times. The use of this service is up 225%.
- Circulation of downloadable audiobooks, e-books and downloadable videos are up. Hoopla also offers downloadable music. The library has seen a 540% increase of patrons using this music service.
- The "other" category on the service report has increased due to mailing out seed packets to patrons
- The library is offering a choice of physical story time to go bags or a digital only file with all of the crafts/rhymes/ activities to accompany eBooks so we can reach a larger number of families (including those who are not comfortable picking up physical materials yet.) This has increased our reach to 75 children and 22 adults each week for three weeks in February.
- A teen only baking program (Valentine's Day cookies) reached 36 teens.
- Our first monthly spice club bag was a big success. The library provided three recipe cards, an informational sheet about the spices and their benefits/history, and the 5 packaged and sealed spices needed to create the recipes. Each month we will explore a different cuisine. We had 48 adults, 14 children and 2 teens participate with even more signing up for March.
- There was a children's origami take and make craft bag that reached 24 children.
- 95 vegetable/flower seed packets were mailed out to patrons. This is now our second year doing this with a very good response.

Areas of note regarding the February FY 20-21 Financial Report:

- The computer line item is 94% expended. The part time staff have not worked since March 2020 leaving the part-time line item as 4% expended. The overall total of expenditures for the library is at 58% which is where it is to be expected.

Coming up for March, the library has teen and children's take and make programs for St. Patrick's Day, a Seinfeld Kahoot trivia challenge, another monthly spice club bag, and a "bake along" program with Chef Rob where he will be giving instructions for making a variety of homemade pet treats.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

Elizabeth Setaro  
Library Director

February  
Service Report 2020-2021

**PROGRAM ATTENDANCE**

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	77	231	88	507	-54.44%
ADULTS AT CHILD PROGRAMS	63	793	34	443	79.01%
CHILDREN AT CHILD PROGRAMS	285	3197	66	921	247.12%
<b>TOTAL</b>	<b>425</b>	<b>4221</b>	<b>188</b>	<b>1871</b>	<b>125.60%</b>
# of CHILDREN/YA/FAMILY PROGRAMS	8	52	9	95	-45.26%
avg # children at child programs	35.63	61.48	7.33	75 8/9	-19.00%
# of ADULT PROGRAMS	2	8	8	35	-77.14%
avg # adults at adults programs	38.5	28.9	11.0	97 1/2	-70.38%
# of COMPUTER SESSIONS	0	0	12	50	-100.00%

**LIBRARY SERVICES**

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	0	0	78 2/7	629 2/9	-100.00%
COMPUTER (#PEOPLE)	0	0	101	812	-100.00%
WEB SITE VISITS* estimate	493	4497	534	6400	-29.73%
VOLUNTEER HOURS	0	15	49 3/4	240 1/4	-93.76%
HOMEBOUND DELIVERIES	2	13	1	4	225.00%
Notary Services	2	62	15	86	-27.91%

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULT	198	1713	375	3290	-47.93%
YOUNG ADULT	10	155	73	421	-63.18%
JUVENILE	91	1075	358	2676	-59.83%
AUDIO BOOKS	8	71	27	175	-59.43%
Downloadable audiobooks	145	1173	159	1105	6.15%
Digital Music downloads	3	32	1	5	540.00%
ADULT VIDEO	43	458	388	3032	-84.89%
JUVENILE VIDEO	10	122	64	575	-78.78%
Digital Video downloads	3	21	1	15	40.00%
E-BOOKS	199	1356	143	1063	27.56%
LIBRARY PASSES	0	3	6	47	-93.62%
OTHER	117	155	0	69	124.64%
<b>TOTALS</b>	<b>827</b>	<b>6334</b>	<b>1595</b>	<b>12473</b>	<b>-49.22%</b>
<b>(included in above)</b>					
ILL-BORROWED	82	649	150	1137	-42.92%
ILL-LENT	89	1061	136	1131	-6.19%
CONNECTICARD LOANS	0	46	71	530	-91.32%

**REGISTRATION THIS MONTH**

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	24	10	122	198	-38.38%
CHILDREN	9	2	11	81	-86.42%
<b>TOTALS</b>	<b>33</b>	<b>12</b>	<b>133</b>	<b>279</b>	<b>-52.33%</b>

February  
2020-2021 financial report

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$9,638.40	\$78,476.73	\$81,168.36	\$46,822.27	62.63%
#1019 PART TIME	\$0.00	\$496.61	\$7,772.55	\$12,555.39	3.80%
#1060 COMPUTER	\$0.00	\$3,995.66	\$3,351.24	\$244.34	94.24%
#1130 TELEPHONE	\$0.00	\$0.00	\$270.79	\$660.00	0.00%
#1170 LIBRARY MATERIALS	\$2,095.66	\$14,816.33	\$16,409.85	\$9,833.67	60.11%
#1800 PROF. DEVEL.	\$250.00	\$250.00	\$254.56	\$750.00	25.00%
#1805 PROGRAMMING	\$126.89	\$3,154.63	\$3,394.39	\$2,345.37	57.36%
#1807 COPIER LEASES	\$65.05	\$541.38	\$467.02	\$278.62	66.02%
<b>TOTAL</b>	<b>\$12,176.00</b>	<b>\$101,731.34</b>	<b>\$113,088.76</b>	<b>\$73,489.66</b>	<b>58.06%</b>

<u>PETTY CASH</u>	
BEG. BALANCE	\$50.00
ADD'L FUNDS	
MINUS EXPENSES	
<b>TOTAL</b>	<b>\$50.00</b>

<u>CHECKING ACCT. ****</u>	
BEG. BALANCE	\$8,136.06
ADD'L FUNDS	\$80.00
MINUS EXPENSES	\$961.25
<b>TOTAL</b>	<b>\$7,254.81 ****</b>

Deposits

last month petty cash

Damaged/Lost Library materials		Sign Craft	\$40.00
Fax		Donation	\$40.00
Late Video			
Printing			
Replaced Library cards			

**PETTY CASH TOTAL \$0.00**

\*No deposit made in Feb\*

Liberty Bank CD	\$11,438.61
**** reserved in checking acct & accounted for in yearly budget	<u>\$6,984.88</u>
Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan/CMC Survey	\$175.00
FOL Watercolor donation	\$186.00
Programming fees collected to be used for credit card expenses for program materials	\$259.45

Expenses

Crystal Rock	\$1.25
Nicole Swerceski	\$960.00



Est. 1899

# Beacon Hose Co. No. 1



35 North Main Street \* Beacon Falls, Connecticut 06403

Telephone (203) 729-1470 \* Fax (203) 723-2209 \* [www.beaconhose.com](http://www.beaconhose.com)

February 1, 2021

Gerard Smith, 1<sup>st</sup> Selectman  
Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403

Re: Monthly Activity Report for January 2021

Dear 1<sup>st</sup> Selectman Smith,

During the month of January 2021, Beacon Hose Company No. 1 responded to 83 EMS calls (52 Transports, 13 Refusals, 3 Lift Assists, 14 Cancellations, 1 EMS Standby and 3 Fire Standby) and 18 fire calls.

- **Fire Mutual Aid Given:** 0
- **Fire Mutual Aid Received:** 0
- **EMS Mutual Aid Given:** 25 to Naugatuck, 1 to Seymour, 1 to Bethany, 3 to Oxford
- **Fire Training:** Man vs. Machine via Zoom, Bloodborn/Airborn via Zoom, Hazmat via Zoom
- **EMS Mutual Aid Received:** 0
- **EMS Training:** COVID Vaccine Administration Training
- **Junior Corps Training:** None due to COVID Restrictions
- **Department Activities:** None due to COVID Restrictions

Respectfully submitted by,

Gretchen Carlson, Administrative Assistant, EMT/FF

Brian DeGeorge, Fire Chief

cc: Michael Krensky, 2<sup>nd</sup> Selectman  
Christopher Bielik, 3<sup>rd</sup> Selectman

To : Mr. Gerard Smith

From : Peter J. Colon

Date : March 1, 2021

Re : Monthly Report January 2021

---

- 2/1/2021- Town Hall closed...snow was removed from building ( police station, town hall, senior center)
- 2/2/2021- Town Hall closed...snow was removed from building ( town hall and police station....salt was thrown down )
- 2/3/2021- Threw salt down; sanitized building and hallways
- 2/4/2021- Sanitized building and hallways; broke off wood in library and threw it in the dumpster
- 2/5/2021- Sanitized building and hallways; threw salt down in the icy spots of police station and town hall parking lot(s)
- 2/8/2021- Sanitized building and hallways; took apart bookshelf in the library and threw away boxes
- 2/9/2021- Sanitized building and hallways; removed snow from buildings...threw down salt
- 2/10/2021- Sanitized building and hallways; threw salt down by senior center and police station
- 2/11/2021- Sanitized building and hallways; removed snow
- 2/12/2021- Sanitized building and hallways;threw down salt, threw away cardboard boxes, nuts came in but no bolts for the mini bus.. Erin had told me to talk to Smith to put it together
- 2/17/2021- Sanitized building and hallways;
- 2/18/2021- Sanitized building and hallways; moved empty desk into the assembly room. Started painting walls; threw down salt



2/19/2021- Sanitized the building and hallways; started to paint the moldings and doorways; 9:30 am meeting with CT fire extinguisher tagged all 5 fire extinguishers and checked all emergency lights, and in between I removed snow and threw down salt. They had given me a quote on the alarm system. Mini Bus battery was dead

2/22/2021- Sanitized the building and hallways; went and changed the battery for the bus and then drove it around the parking lot. Met up with Kerry after furniture was installed in her office. Put everything back and everything was working

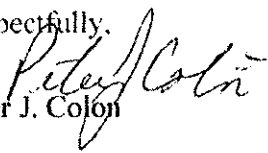
2/23/2021- Sanitized building and hallways; put battery in clock in the meeting room; threw down salt outside of town hall, senior center and the police station

2/24/2021- Sanitized building and hallways; threw out metal shelving from library, threw away desk in meeting room, from the 1st selectmen's office i hung up the fire extinguisher; brought mini bus to town garage and put guards up, sneeze guards in mini bus all set to go

2/25/2021- Sanitized building and hallways

*\*This does not include any general cleaning that was completed during the month. \**

Respectfully,

  
Peter J. Colon

To : Mr. Gerard Smith

From : Peter J. Colon

Date : February 8, 2021

Re : Monthly Report January 2021


---

- 1/5/2021- Sanitized building rooms and hallways and knobs;
- 1/6/2021- Sanitized building rooms and hallways and knobs;  
Put sanitizer in the mini bus and in the Senior Center
- 1/7/2021- Sanitized building rooms and hallways and knobs;  
Threw away table from the Library to the dumpster  
Filled truck up with Diesel Oil
- 1/8/2021- Sanitized building rooms and hallways and knobs;  
Set up entrances front/ back
- 1/11/2021- Sanitized building rooms and hallways and knobs;  
Threw away boxes from the LIbrary to the dumpster
- 1/12/2021- Sanitized building rooms and hallways and knobs;  
Brought all paper for the mini bus to finance
- 1/13/2021- Sanitized building rooms and hallways and knobs;  
Brought filters to police station and Air Profiler
- 1/14/2021- Sanitized building rooms and hallways and knobs;  
Unclogged the mens bathroom  
Brought hand sanitizer
- 1/15/2021- Sanitized building rooms and hallways and knobs;  
Put purifier in meeting room and bathrooms
- 1/19/2021- Sanitized building rooms and hallways and knobs

- 1/20/2021- Sanitized building rooms and hallways and knobs;  
Threw salt down by senior center, police station and town hall (dusting we got an  
inch of snow)
- 1/21/2021- Sanitized building rooms and hallways and knobs;  
Brought 4 boxes and put them in the minibus, 3 boxes brought to the police  
station, met up with Kone Elevator Company ( elevator was making noise going  
up and down...needed oil)
- 1/22/2021- Sanitized building rooms and hallways and knobs
- 1/25/2021- Sanitized building rooms and hallways and knobs;  
7am meeting with exterminator  
Town hall, police station, senior center, done.. No one in the building at the time
- 1/26/2021- Sanitized building rooms and hallways and knobs;
- 1/27/2021- Sanitized building rooms and hallways and knobs;
- 1/28/2021- Sanitized building rooms and hallways and knobs;
- 1/29/2021- Sanitized building rooms and hallways and knobs;

*\*This does not include any general cleaning that was completed during the month. \**

Respectfully,

  
Peter J. Colon

March 8, 2021

Fm: Park Ranger

To: Board of Selectman

Cc: Parks & Rec. Commission, Public Works, Finance, Resident Trooper

Re: February Parks/Trails Report

### **Patrolling of Parks & Checking for Compliance**

Patrols were conducted at the following parks: Matthies Park, Riverbend, Toby's Pond and Pent Road, totaling 23.5 miles.

### **Matthies Park**

Refreshing of all trail markings and review of trail obstructions/hazards to take place at the end of March in conjunction with Public Works. Remediation plan to follow if required.

A decision as to when we should have an official opening of the Message Centers should be placed on the calendar; the grant was awarded by the Katharine Matthies Foundation in 2019. Understanding issues then and the ongoing Covid-19/Variant issues at hand, we should at least plan a date or alternate date dependent on CDC guidelines and or weather conditions. Lots of variables here; just want to put it on the radar screen.

### **Toby's Pond**

Nothing to report.

### **Riverbend Park**

Nothing to report.

### **Park Closures/Opening**

Continue to post weather related closures and delayed openings on town website and various town associated Facebook sites. Closures/Opening posted in concert with our Department of Public Works.

### **Park Gate Security**

Steve Moffat and I have been working on a project to replace our old combination style lock system with a more secure and weather resistant lock. Steve ordered these locks and will distribute them under a key log control log once I have created the log sheet for key accountability.

Submitted by:

*Allan A. Banyascky*

Park Ranger, Town of Beacon Falls

Good morning, Here is the monthly report for Monday's meeting.

Pent Rd Park

Worked with Park Ranger and Calvert Lock to come up with up padlock key system, padlocks ordered

Plow and salted main parking lots after storm

More repair maintenance on some equipment

Routine park maintenance

Mathies

Worked with Park Ranger and Calvert Lock to come up with up padlock key system, padlock system ordered

Plow and salted main parking lots after storms

Routine park maintenance

Toby's

Worked with Park Ranger and Calvert Lock to come up with up padlock key system, padlocks ordered

Routine park maintenance

Other

Veterans

River bend and Volunteer

Routine park maintenance

Steve Moffat

Public Works

Beacon Falls CT 06403

C: 203-704-0038

[smoffat@beaconfallsct.org](mailto:smoffat@beaconfallsct.org)



MARGARET E. KELLEY  
STATE'S ATTORNEY

**State of Connecticut**  
DIVISION OF CRIMINAL JUSTICE  
OFFICE OF THE STATE'S ATTORNEY  
JUDICIAL DISTRICT OF ANSONIA-MILFORD

14 WEST RIVER STREET  
MILFORD, CONNECTICUT 06460  
TELEPHONE: (203) 874-3361  
FAX: (203) 283-8268  
[HTTP://WWW.AMSTATESATTORNEY.ORG](http://www.amstatesattorney.org)

February 22, 2021

Gerard Smith, First Selectman  
Town of Beacon Falls  
10 Maple Ave  
Beacon Falls, CT 06403

Dear Selectman Smith,

I am writing to you to request your assistance in reaching out to community leaders within your town. It has been my intention to form a Community Engagement Board with representation from each of the municipalities served by the Ansonia/Milford Judicial District. I am looking for recommendations from you as to potential board members.

It is my hope that we would meet two to three times per year and address issues in the community as they relate to the roles and responsibilities of my office within the criminal justice system. In light of the continuing pandemic, I am resigned to the fact that this meeting must be virtual. I would like to schedule this in the very near future.

If you have any questions, please do not hesitate to contact me. I value your input as to the any recommendations. I may be reached at [Margaret.E.Kelley@ct.gov](mailto:Margaret.E.Kelley@ct.gov) or (203)874-3361.

Stay safe and well,

  
Margaret E. Kelley

## Kerry McAndrew

---

**From:** Michael Krenesky  
**Sent:** Thursday, February 25, 2021 10:07 AM  
**To:** Kerry McAndrew  
**Cc:** Lisa Daigle; Gerard Smith  
**Subject:** 150th Committee Minutes

Not sure if we are including these in BOS Correspondence for BOS meeting?

Meeting Feb 24, 2021

### Discussion - June 30<sup>th</sup> Birthday Party

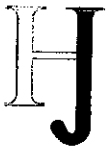
- Note: suggestion to change name from Anniversary to Birthday
- Wednesday 30<sup>th</sup>, plan to be kickoff of the birthday
  - Suggested that we hold an opening ceremony
    - Special Invited guests: Gov, US Senators, US Rep, 105<sup>th</sup> Rep, 17 Rep
      - Ask minimally for proclamation/letter
  - Create 'banner' to be unveiled hanging off Depot Street Bridge
  - Create flags for Streetwalk poles
    - Alternate American Flags w/Birthday Flags
  - Officials – limit speeches to two-minutes!
  - Cupcake Giveaway
    - Cupcake Truck?
    - Other food trucks if the event is longer than 1 hour and based on time of day.
  - Publish Notice: "SAVE THE DATE – June 30, 2021"
    - Signs, email, social media

General discussion on the remaining events.

- Funding
  - Town Funds – Park & Rec activity funds if not used.
  - Sponsorship Form – carry to local businesses.
- Date for event(s)
- Resend the several forms in flight right now.

Next meeting March 3<sup>rd</sup> – agenda – plan out June 30<sup>th</sup> event.

Michael A Krenesky, Selectman  
10 Maple Avenue  
Beacon Falls, CT 06403  
Office: 203-729-4340  
Cell: 203-893-0693



## PROFESSIONAL SERVICES AGREEMENT

January 11, 2021

Town of Beacon Falls  
Board of Selectmen  
10 Maple Avenue  
Beacon Falls, CT 06403

Re: Survey of land to be conveyed from the State of Connecticut  
Proposed Rimmon Hill School House Site  
North Main Street  
Beacon Falls, CT 06403

Dear Town of Beacon Falls Board of Selectmen,

Thank you for considering Horbal & Judson, Land Surveyors & Associates (HJLSA) for your surveying and planning needs at North Main Street, Beacon Falls, Connecticut. The following describes the Scope of Services, Special Conditions/Exclusions, Fees, and Terms and Conditions for this project.

### SCOPE OF SERVICES:

#### PHASE 1: PREPARATION OF PROPERTY SURVEY

- Perform class A-2 property survey of the proposed Rimmon Hill Road school house site from #3 Church Street and #11 Beacon Street to the existing fence line along the easterly line of Route #8. See "Survey Limits" on attached sketch.
- Prepare a Property Survey Map of the parcel depicting improvements, features, easements of record, surface utilities, and underground utilities (underground utilities to be marked by others).
- Calculate and plot proposed property line along Church Street
- Provide map copies and PDF of Property Survey Map for the Town to review with the State of Connecticut.

Town of Beacon Falls to provide:

- Title search of the property dating back to when the State took ownership of the parcel, including deeds and supporting documents.
- Town to have underground utilities marked on site prior to parcel survey. (We can mark limits but need Public Works to contact CBYD)

**FEE = NOT TO EXCEED \$2,800.00**



**PHASE 2: REVISIONS, PROPERTY STAKEOUT, ETC.**

- Address any comments regarding the Property Survey Map from the Town and State of Connecticut and make any revisions if necessary.
- Add any required easements to the map by the State of Connecticut.
- Mark the property corners of the parcel with iron pins or other permanent markers.
- Provide a legal description of the parcel for the Town Attorneys use provide a mylar map for filing on the land records.

**ESTIMATED FEE (HOURLY RATES APPLY) = \$600.00 TO \$900.00**

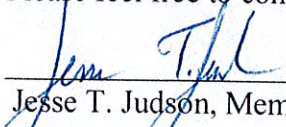
**TOWN PROVIDED INFORMATION:**

- As mentioned in Phase 1, the Town must provide a title search of the property dating back to when the State took ownership of the parcel, including deeds and supporting documents. Additionally, the Town must have the underground utilities marked on site prior to beginning survey work.

**SPECIAL CONDITIONS/EXCLUSIONS:**

1. Any work not specifically listed in the scope of services will be billed at our hourly rates.
2. Any work involving the location of the relocated School House is not included.
3. Wetland delineation/mapping is not included.
4. Underground utilities must be marked by the Town.
5. All legal services and fees are to be provided by the Town.
6. Submittal to the State or any other agencies is not included in the estimated fees. The Town shall provide submittals.
7. Estimated fees do not include provisions for any new easement maps for utility companies (Frontier, CL&P, Yankee Gas, etc.). There are Frontier utility cabinets and overhead electric lines crossing the property, easements may need to be created if they do not presently exist.
8. Estimated completion time is approximately 6 weeks from receipt of signed proposal and retainer. Please note that substantial snow cover can cause delays.
9. Signed and sealed paper prints, a legal description, and a recording mylar will be provided to client upon completion.

**FEES:** The fee for the above-described services will be based on our hourly rates with an estimated fee range noted in each Phase. Invoices will be submitted monthly for work completed and are due upon receipt. If the terms of this proposal are acceptable, please sign in the space indicated below and return one copy of this document and a retainer check for **\$800.00** to this office. Upon receipt, the signed proposal will become our agreement for the services described herein and will serve as authorization to proceed. Please feel free to contact me with any questions you may have regarding this matter.

  
 \_\_\_\_\_  
 Jesse T. Judson, Member: Judson Land Surveying, LLC

Date: 1/11/2021

**AUTHORIZED TO PROCEED WITH WORK BY:**

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Printed)

**TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

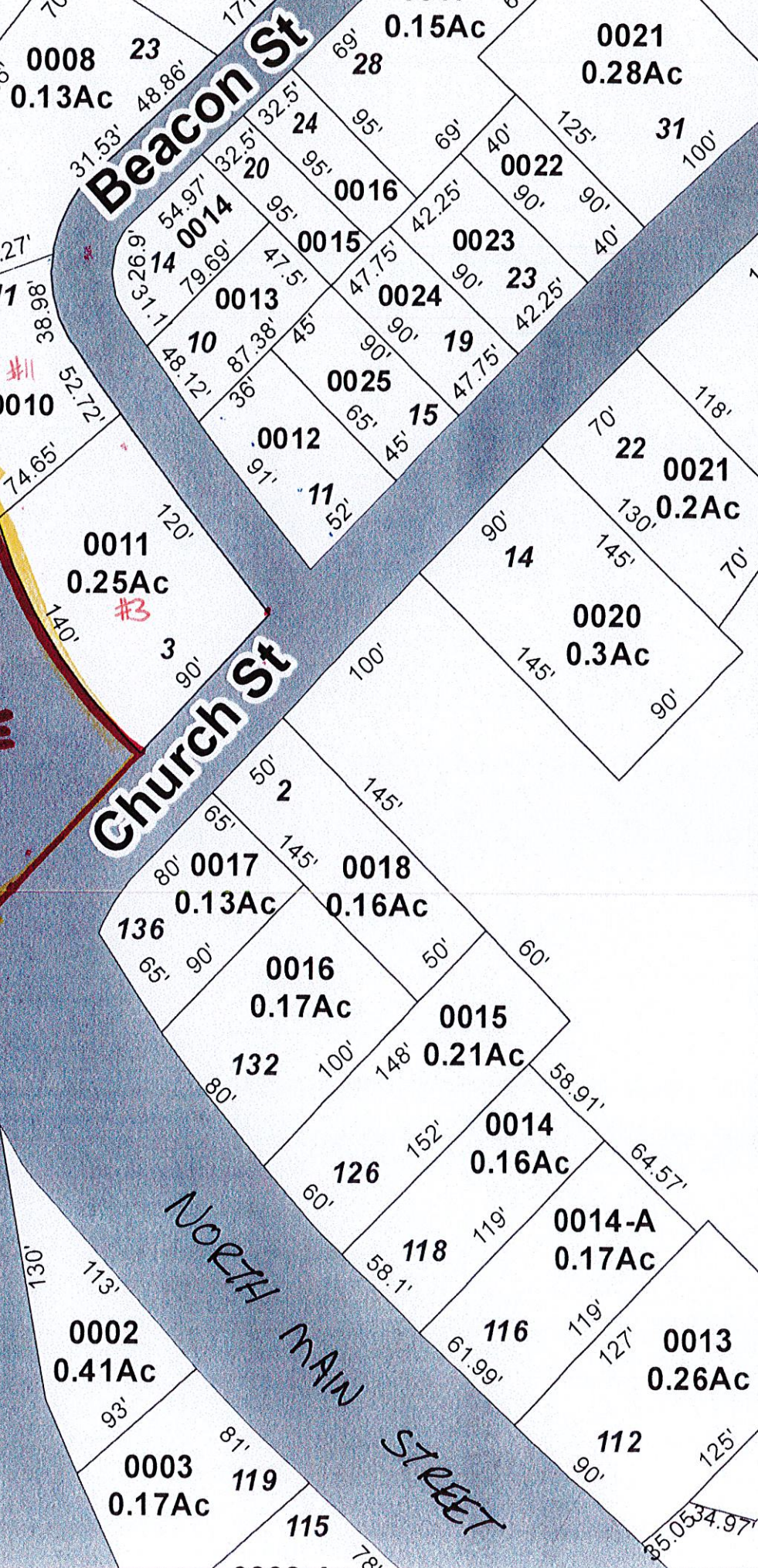




**Beacon St**

**Church St**

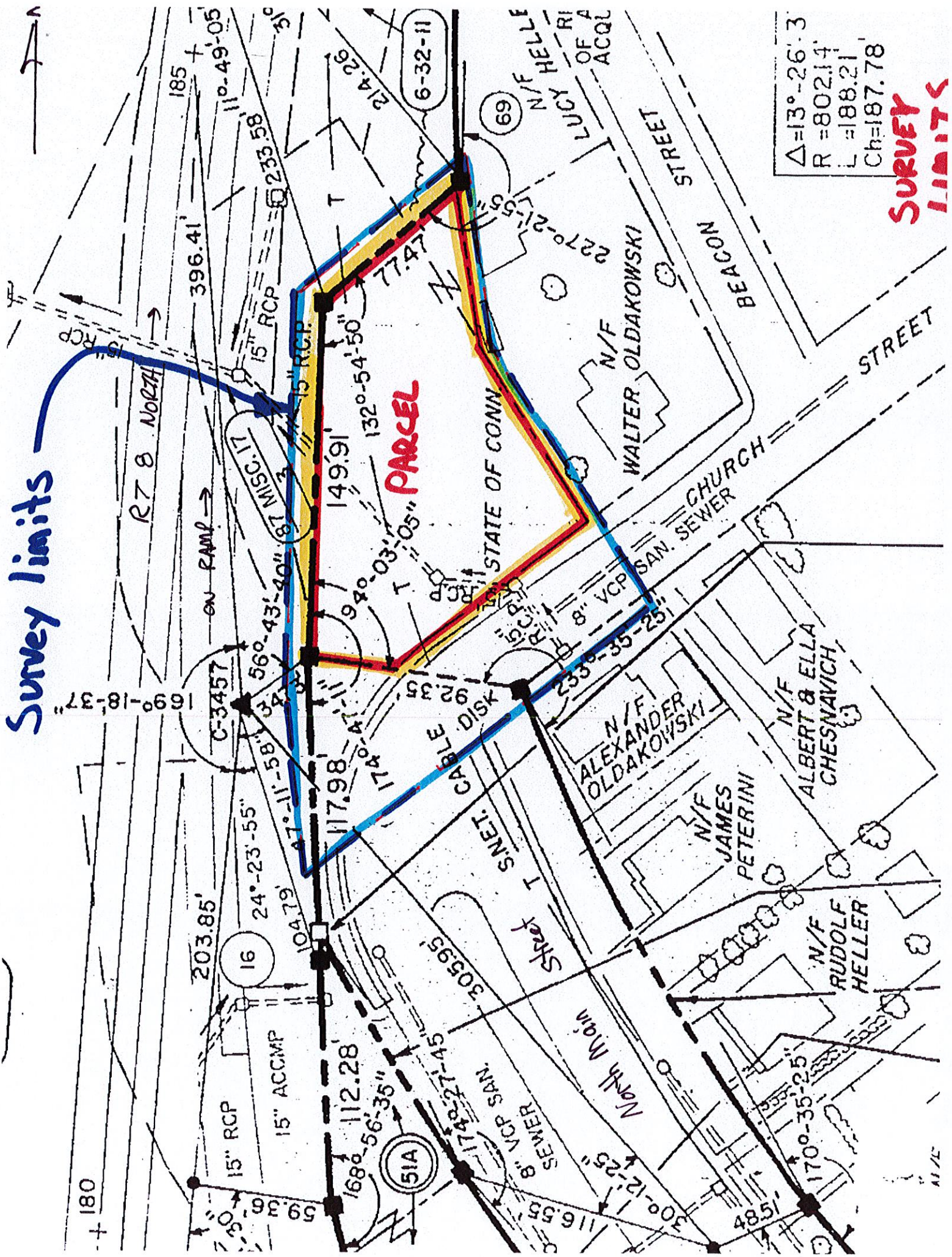
**NORTH MAIN STREET**



8



Survey limits



$\Delta = 13^\circ - 26' - 3$   
 $R = 802.14'$   
 $L = 188.21'$   
 $Ch = 187.78'$   
**SURVEY LIMITS**

PARCEL

+ 180

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

1690-18-37"

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185

185



**REFUNDS**

To be Presented at Bd. Of Selectman Meeting-  
3-8-2021

NAME/ADDRESS	G/L Bill #	UNIQUE ID #	Amounts	Total	Comments	Outstanding Taxes? /Notes
J & L Enterprise LLC 19 Peachtree Lane Shelton, CT 06484	2019-01-01219	00030500	\$84.37	\$84.37	bill pd in july	Timber Ridge Ln
Buther Domingo 23 Chatfield Dr Beacon Falls, CT 06403	2019-01-00492	1660081	\$5,903.94	\$5,903.94	Pd by Atty & Lender	
Robert & Susan Horniski 5 Coventry Ln Beacon Falls, CT 06403	2019-MS-00274	274	\$132.51	\$132.51	Doubled amt due	
Joel Zinko 13 Rimmon Hill Rd Beacon Falls, CT 06403	2019-03-55868	55868	\$166.57	\$166.57	cc#32-08622M	
Ally Financial Louisville PPC P. O. Box 9001951 Louisville, KY 40290-1951	2019-04-80843	80843	\$634.09	\$634.09	cc#42-08626S	
			<b>TOTAL</b>	<b>\$6,921.48</b>		

**ONCE VOTED UPON PLEASE SEND TO FINANCE DEPT.**