



**TOWN OF BEACON FALLS
BOARD OF FINANCE REGULAR MONTHLY MEETING
BOARD OF FINANCE
C/O TOWN HALL
10 MAPLE AVE.
BEACON FALLS, CT 06403**

June 8, 2023

Mr. Leonard Greene
Town Clerk
c/o Town Hall
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Greene:

Please be advised that the Town of Beacon Falls Board of Finance has scheduled a Regular Monthly Meeting for **Tuesday, June 13, 2023**. The Meeting will begin at **7:00 P.M** and will take place in the **Town Hall Assembly Room, 10 Maple Avenue, Beacon Falls, CT 06403**.

AGENDA

1. Call to Order/Pledge to the Flag
2. Comments from the Public
3. Read and Approve Minutes from Previous Meetings
4. Correspondence
5. Reports
 - a. Tax Collector Report
 - b. Treasurer Report
 - c. Town Clerk Report
 - d. Region 16 Report
 - e. Ambulance Report
6. First Selectman's Report
 - a. Budget Transfers
 - b. Capital Projects
 - c. Burton Road Project
 - d. Beacon Valley Road Projects - LOTCIP and LOCIB (Bridge)
 - e. Wastewater Treatment Plant Update
 - f. Other
7. Finance Manager's Report
8. Finance Policy Manual
 - a. EMS Revenue Changes
 - b. Credit Card limits
9. Old Business
 - a. Master Fee Schedule – on hold

10. New Business
 - a. FY2024 Mill rate
 - b. 2024 Private Duty Rates
 - c. Police Private Duty - Proposed Write Offs
11. Executive Session (if needed)
12. Comments from the Public
13. Adjournment

Respectfully submitted,

Erin Schwarz
Finance Office

Treasurers Report

| 5/31/23 | Interest Rates | Account Structure | Interest Posted at Month-end | Deposit in Transit | Outstanding Checks | General Ledger Balance as of 5/31/23 | GL + OS Checks - DIT | Bank Balance as of 5/31/23 | |
|--|----------------|-----------------------------|------------------------------|--------------------|--------------------|--------------------------------------|----------------------|----------------------------|----------------|
| <u>LIBERTY BANK & STIF Accounts</u> | | | | | | | | | |
| <u>Major Funds</u> | | | | | | | | | |
| General Fund | 3.00% | Commercial Checking w/Sweep | \$ 2,139.45 | | \$ 109,673.26 | \$ 3,010,546.63 | \$ 3,120,219.89 | \$ 3,120,343.01 | \$ 123.12 |
| STIF General Fund Account | 5.11% | | \$ 13,118.07 | | | \$ 3,061,406.37 | \$ 3,061,406.37 | \$ 3,061,406.37 | |
| Total General Fund | | | | | | | \$ 6,181,626.26 | \$ 6,181,749.38 | \$ 123.12 |
| SWWT Checking | 3.00% | Municipal Interest | \$ 1,334.06 | | | \$ 523,375.79 | \$ 523,375.79 | \$ 523,375.79 | |
| STIF SWWT Account | 5.11% | | \$ 4,372.69 | | | \$ 1,020,468.75 | \$ 1,020,468.75 | \$ 1,020,468.75 | |
| Total SWWT Fund | | | | | | | \$ 1,543,844.54 | \$ 1,543,844.54 | = |
| Bonded Projects Checking | 3.00% | Municipal Interest | \$ 10,155.95 | | | \$ 3,872,366.94 | \$ 3,872,366.94 | \$ 3,872,366.94 | = |
| Capital Non-Recurring | 1.98% | Municipal Interest | \$ 1,135.75 | | | \$ 468,559.40 | \$ 468,559.40 | \$ 468,559.40 | = |
| Unbudgeted Grants | 3.00% | Municipal Interest | \$ 5,692.33 | | \$ 202.21 | \$ 2,119,209.23 | \$ 2,119,411.44 | \$ 2,119,411.44 | = |
| <u>Other Government Funds</u> | | | | | | | | | |
| Town Clerk | 0.10% | Municipal Interest | \$ 1.22 | | | \$ 22,997.09 | \$ 22,997.09 | \$ 22,997.09 | = |
| Public Library | | PayBack Business Checking | \$ - | | \$ 1,244.06 | \$ 4,690.22 | \$ 5,934.28 | \$ 5,934.28 | = |
| Library Money Market Account | 0.05% | Max Money Market Business | \$ 0.27 | | | \$ 11,456.20 | \$ 11,456.20 | \$ 11,456.20 | = |
| Special Activities | 0.10% | Municipal Interest | \$ 2.23 | | | \$ 25,826.41 | \$ 25,826.41 | \$ 25,826.41 | = |
| Dog Fund | 0.04% | Bus Municipal Money Market | \$ 0.05 | | | \$ 1,990.67 | \$ 1,990.67 | \$ 1,990.67 | = |
| OS Preservation | 0.05% | Bus Municipal Money Market | \$ 0.24 | | | \$ 9,636.51 | \$ 9,636.51 | \$ 9,636.51 | = |
| <u>Fiduciary Fund</u> | | | | | | | | | |
| Melbourne Trust | | Commercial Checking | | | \$ 500.00 | \$ 480.04 | \$ 980.04 | \$ 980.04 | = |
| Melbourne Trust - CD | NEW - 3.5% | CD | \$ 31.81 | | | \$ 10,083.52 | \$ 10,083.52 | \$ 10,083.52 | = |
| <u>Small Cities Accounts</u> | | | | | | | | | |
| Small Cities Revolving Fund | 0.10% | Commercial Checking | \$ 6.55 | | | \$ 72,505.95 | \$ 72,505.95 | \$ 72,505.95 | = |
| Small Cities 2017 Grant Expenditures | | Bus Municipal Money Market | | | | \$ - | \$ - | \$ - | Account Closed |
| | | | \$ 37,990.67 | \$ - | \$ 111,619.53 | \$ 14,235,599.72 | \$ 14,347,219.25 | \$ 14,347,342.37 | |
| Service Fees Posted against Interest in GF | | | \$ (47.70) | | | | | | |
| | | | \$ 37,942.97 | | | | | | |

Newtown Savings Bank -- Melbourne Account

CD closed as of 3/21/23

| | | | | | | | | | |
|---|--|-----------------------------------|---------|--|--|--------------|------|------|--------------------------------|
| Newtown Savings Bank -- Melbourne Account | | Interest posted through 3/21/2023 | \$ 2.01 | | | \$ 10,015.19 | \$ - | \$ - | Closed and moved to Liberty CD |
|---|--|-----------------------------------|---------|--|--|--------------|------|------|--------------------------------|

Interest rates posted in red by account.

This month, the General Fund sweep account has been closed out in favor of a higher interest rate. Balances are no longer sweeping. To achieve this new rate for the General Fund, Liberty Bank requires the town to hold \$50,000 in non-interest bearing accounts. Treasurer is currently working with Liberty to establish the best options for non-interest bearing accounts.

DAILY RATE, 06-04-23: 5.12%

7 DAY YIELD: 5.11%



Expenditure Summary

EXPENDITURE REPORT

REGIONAL SCHOOL DISTRICT

Report Description: Gen Oper Budget -OBJ.-EFS-DIST

Account Year: 23

Account Periods: 11 - 11

Dates: 05/01/2023 - 05/31/2023

| Account Account Description | Original Budget | Adjusted Budget | YTD Encumbrance | Period Expended | YTD Expended | Available Balance | Percent |
|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------|---------|
| 111 SALARIES, CERTIFIED STAFF | \$17,634,421.66 | \$17,503,940.58 | \$0.00 | \$1,316,861.22 | \$13,589,972.40 | \$3,913,968.18 | 77.64 |
| 112 WAGES, SUPPORT STAFF | \$5,223,184.63 | \$5,244,184.63 | \$0.00 | \$476,963.82 | \$4,515,096.91 | \$729,087.72 | 86.10 |
| 117 WAGES, HOMEBOUND/TUTORIAL | \$13,500.00 | \$26,399.35 | \$0.00 | \$6,333.55 | \$22,431.42 | \$3,967.93 | 84.97 |
| 120 WAGES, EXTRA-CURR ACTIVITY | \$386,200.00 | \$387,048.05 | \$0.00 | \$9,579.25 | \$218,815.92 | \$168,232.13 | 56.53 |
| 122 WAGES,SUBSTITUTE TEACHERS | \$175,100.00 | \$223,735.30 | \$0.00 | \$27,931.60 | \$201,261.02 | \$22,474.28 | 89.95 |
| 130 OVERTIME WAGES | \$40,000.00 | \$43,419.75 | \$0.00 | \$3,824.58 | \$41,765.70 | \$1,654.05 | 96.19 |
| 142 SALARY,SUM,SCH,CERT STAFF | \$140,620.00 | \$129,964.20 | \$0.00 | \$0.00 | \$114,664.39 | \$15,299.81 | 88.23 |
| 144 SALARY,ADULT ED COOR | \$4,000.00 | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$4,000.00 | 0.00 |
| 210 MEDICAL BENEFIT INSURANCE | \$5,095,177.28 | \$4,638,380.85 | \$0.00 | \$450,094.76 | \$4,402,438.53 | \$235,942.32 | 94.91 |
| 216 OTHER MEDICAL BENEFITS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$260.00 | -\$260.00 | 0.00 |
| 220 FICA | \$659,944.16 | \$659,944.16 | \$0.00 | \$56,725.75 | \$562,333.40 | \$97,610.76 | 85.21 |
| 221 TUITION REIMBURSEMENT | \$20,000.00 | \$20,000.00 | \$0.00 | \$19,998.00 | \$19,998.00 | \$2.00 | 99.99 |
| 230 RETIREMENT BENEFIT | \$443,640.00 | \$443,640.00 | \$14,546.90 | \$46,609.55 | \$402,118.77 | \$26,974.33 | 93.92 |
| 250 UNEMPLOYMENT COMPENSATION | \$30,000.00 | \$9,859.26 | \$0.00 | \$291.00 | \$3,150.00 | \$6,709.26 | 31.95 |
| 260 WORKERS COMPENSATION INS | \$205,000.00 | \$142,560.00 | \$0.00 | \$0.00 | \$142,560.00 | \$0.00 | 100.00 |
| 300 PURCH PROF & TECH SERVICE | \$794,823.80 | \$953,602.92 | \$253,120.97 | \$67,457.52 | \$677,552.07 | \$22,929.88 | 97.60 |
| 301 PURCH. PROF.-PHYSICIAN | \$7,500.00 | \$7,500.00 | \$0.00 | \$0.00 | \$7,500.00 | \$0.00 | 100.00 |
| 311 TREASURER/CLERK EXPENSES | \$10,784.34 | \$10,784.34 | \$0.00 | \$237.62 | \$3,089.06 | \$7,695.28 | 28.64 |
| 313 ELECTION & REG MEET EXP | \$6,000.00 | \$6,000.00 | \$28.00 | \$4,428.13 | \$4,648.13 | \$1,323.87 | 77.94 |
| 314 CABE POLICY SERVICE | \$1,500.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0.00 |
| 320 PROFESS CONF & TRAVEL | \$34,122.00 | \$43,341.35 | \$4,435.00 | \$9,381.19 | \$27,338.99 | \$11,567.36 | 73.31 |
| 322 IN SERVICE | \$7,500.00 | \$12,336.60 | \$0.00 | \$895.63 | \$12,130.95 | \$205.65 | 98.33 |
| 326 GRADUATION EXPENSE | \$16,600.00 | \$17,050.00 | \$6,478.90 | \$115.00 | \$10,467.45 | \$103.65 | 99.39 |
| 331 AUDIT SERVICES | \$42,230.00 | \$42,230.00 | \$0.00 | \$0.00 | \$41,500.00 | \$730.00 | 98.27 |
| 332 LEGAL & LITIGATION FEES | \$65,000.00 | \$80,000.00 | \$0.00 | \$32,250.00 | \$75,789.22 | \$4,210.78 | 94.74 |
| 341 DATA PROCESS & SCORING | \$2,000.00 | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | 0.00 |
| 421 RUBBISH DISPOSAL | \$50,450.00 | \$56,705.93 | \$4,342.68 | \$4,094.98 | \$52,363.25 | \$0.00 | 100.00 |
| 422 SNOW REMOVAL | \$84,520.00 | \$108,275.00 | \$0.00 | \$0.00 | \$108,275.00 | \$0.00 | 100.00 |
| 423 CONTRACTED GROUNDS CARE | \$157,775.00 | \$165,705.00 | \$46,958.78 | \$0.00 | \$117,386.22 | \$1,360.00 | 99.18 |
| 432 REPAIR OF EQUIP,INSTRUCT | \$4,845.00 | \$10,334.10 | \$972.00 | \$115.00 | \$765.00 | \$8,597.10 | 16.81 |
| 433 REPAIR OF EQUIP, NON-INST | \$40,575.00 | \$14,465.64 | \$1,744.88 | \$1,297.15 | \$10,706.14 | \$2,014.62 | 86.07 |
| 434 REPAIR BLDGS - ELECTRICAL | \$17,400.00 | \$26,404.89 | \$1,328.02 | \$0.00 | \$25,076.87 | \$0.00 | 100.00 |
| 435 REPAIR BLDGS - PLUMBING | \$24,400.00 | \$83,067.35 | \$21,930.00 | \$36,314.50 | \$61,137.35 | \$0.00 | 100.00 |
| 436 REPAIR BLDGS - OTHER | \$27,000.00 | \$144,670.05 | \$78,585.46 | \$18,650.00 | \$65,844.59 | \$240.00 | 99.83 |

Expenditure Summary

EXPENDITURE REPORT

REGIONAL SCHOOL DISTRICT

Report Description: Gen Oper Budget -OBJ.-EFS-DIST

Account Year: 23

Account Periods: 11 - 11

Dates: 05/01/2023 - 05/31/2023

| Account Account Description | Original Budget | Adjusted Budget | YTD Encumbrance | Period Expended | YTD Expended | Available Balance | Percent |
|--------------------------------|-----------------|-----------------|-----------------|-----------------|--------------|-------------------|---------|
| 505 INTERNS | \$115,500.00 | \$96,600.00 | \$0.00 | \$0.00 | \$61,200.00 | \$35,400.00 | 63.35 |
| 513 TRANSPORTATION, REG ELEM | \$1,044,746.00 | \$953,423.17 | \$100,966.75 | \$93,531.75 | \$841,785.75 | \$10,670.67 | 98.88 |
| 514 TRANSPORTATION, REG HS | \$518,000.00 | \$446,500.00 | \$74,839.38 | \$40,151.33 | \$365,993.97 | \$5,666.65 | 98.73 |
| 515 TRANSPORTATION, VO-TECH | \$100,137.75 | \$97,637.75 | \$30,008.77 | \$6,846.59 | \$65,029.31 | \$2,599.67 | 97.34 |
| 517 TRANSP. SPEC ED IN DIST. | \$748,773.00 | \$691,760.50 | \$123,294.88 | \$57,301.60 | \$568,063.31 | \$402.31 | 99.94 |
| 518 TRANSP. SPEC ED OUT DIST. | \$592,549.00 | \$647,227.92 | \$181,192.47 | \$38,113.01 | \$466,035.45 | \$0.00 | 100.00 |
| 519 TRANSPORTATION | \$32,980.00 | \$30,480.00 | \$4,200.96 | \$2,805.95 | \$25,718.57 | \$560.47 | 98.16 |
| 520 OTHER TRANS | \$0.00 | \$3,055.95 | \$1,475.00 | \$690.90 | \$1,580.95 | \$0.00 | 100.00 |
| 521 PROPERTY/LIABILTY INSURAN | \$142,750.00 | \$139,017.00 | \$0.00 | \$0.00 | \$139,017.00 | \$0.00 | 100.00 |
| 522 INTERSCHOOL ATHELETIC INS | \$16,200.00 | \$11,697.00 | \$0.00 | \$0.00 | \$11,697.00 | \$0.00 | 100.00 |
| 526 LICENSING & FEES | \$100.00 | \$100.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | 0.00 |
| 530 COMMUNICATION | \$603,512.74 | \$579,643.92 | \$29,170.30 | \$123,570.69 | \$541,681.62 | \$8,792.00 | 98.48 |
| 540 ADVERTISING | \$4,000.00 | \$4,000.00 | \$0.00 | \$1,389.20 | \$2,317.38 | \$1,682.62 | 57.93 |
| 550 PRINTING & BINDING | \$62,892.00 | \$57,552.67 | \$7,453.94 | \$455.84 | \$37,885.05 | \$12,213.68 | 78.78 |
| 561 TUITION, PUBLIC HIGH SCH | \$208,920.00 | \$208,920.00 | \$0.00 | \$0.00 | \$197,279.60 | \$11,640.40 | 94.43 |
| 562 TUITION, SPEC ED PUBLIC | \$563,454.00 | \$630,577.43 | \$74,035.32 | \$67,803.00 | \$556,542.11 | \$0.00 | 100.00 |
| 563 TUITION, SPEC ED NON PUB | \$1,419,493.00 | \$1,260,532.38 | \$289,520.78 | \$69,801.44 | \$886,615.96 | \$84,395.64 | 93.30 |
| 565 TUITION, ADULT EDUCATION | \$3,500.00 | \$3,500.00 | \$0.00 | \$0.00 | \$0.00 | \$3,500.00 | 0.00 |
| 582 LOCAL TRAVEL | \$18,399.00 | \$30,723.68 | \$0.00 | \$1,669.93 | \$20,386.79 | \$10,336.89 | 66.36 |
| 590 MISC. PURCHASED SERVICES | \$151,370.00 | \$188,400.85 | \$0.02 | \$32,687.35 | \$168,451.01 | \$19,949.82 | 89.41 |
| 609 DISTRICT WIDE TESTING | \$6,886.00 | \$6,233.00 | \$0.00 | \$3,951.00 | \$5,889.00 | \$344.00 | 94.48 |
| 611 PROGRAM SUPPLIES | \$173,355.18 | \$247,670.01 | \$44,375.85 | \$26,070.48 | \$190,340.34 | \$12,953.82 | 94.77 |
| 613 CUSTODIAL SUPPLIES | \$68,750.00 | \$83,374.60 | \$7,491.66 | \$9,784.80 | \$75,453.59 | \$429.35 | 99.49 |
| 614 A-V SUPPLIES | \$17,252.06 | \$45,497.62 | \$20,751.08 | \$5,068.91 | \$24,358.19 | \$388.35 | 99.15 |
| 616 EXTRA CURRICULAR SUPPLIES | \$10,660.00 | \$5,226.00 | \$716.50 | \$915.07 | \$3,632.28 | \$877.22 | 83.21 |
| 617 MAINTENANCE SUPPLIES | \$47,650.00 | \$46,570.44 | \$526.62 | \$2,573.03 | \$37,639.32 | \$8,404.50 | 81.95 |
| 618 WATER | \$48,150.00 | \$48,150.00 | \$143.86 | \$1,854.35 | \$35,407.44 | \$12,598.70 | 73.83 |
| 621 NATURAL GAS | \$275,700.00 | \$275,700.00 | \$0.00 | \$22,306.87 | \$233,015.22 | \$42,684.78 | 84.52 |
| 622 ELECTRICITY | \$596,400.00 | \$566,400.00 | \$133,746.30 | \$42,358.40 | \$398,905.23 | \$33,748.47 | 94.04 |
| 623 BOTTLED GAS | \$13,900.00 | \$13,900.00 | \$8,834.96 | -\$552.63 | \$14,369.59 | -\$9,304.55 | 166.94 |
| 624 FUEL OIL | \$70,800.00 | \$70,800.00 | \$1,346.96 | \$737.77 | \$54,560.30 | \$14,892.74 | 78.97 |
| 626 GASOLINE | \$52,500.00 | \$52,500.00 | \$15,733.15 | \$11,859.29 | \$63,335.69 | -\$26,568.84 | 150.61 |
| 627 TELEPHONE | \$53,240.17 | \$58,009.88 | \$9,577.94 | \$7,315.08 | \$48,431.94 | \$0.00 | 100.00 |
| 640 PROF. BOOKS & PERIDICALS | \$741.00 | \$462.09 | \$0.00 | \$205.92 | \$462.09 | \$0.00 | 100.00 |

Expenditure Summary

EXPENDITURE REPORT

REGIONAL SCHOOL DISTRICT

Report Description: Gen Oper Budget -OBJ.-EFS-DIST

Account Year: 23

Account Periods: 11 - 11

Dates: 05/01/2023 - 05/31/2023

| Account Account Description | Original Budget | Adjusted Budget | YTD Encumbrance | Period Expended | YTD Expended | Available Balance | Percent |
|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------|---------|
| 641 TEXTBOOKS | \$14,350.00 | \$167,273.84 | \$114,242.84 | \$36,410.33 | \$52,344.78 | \$686.22 | 99.59 |
| 642 WORKBOOKS | \$20,666.00 | \$39,998.17 | \$20,093.37 | \$3,276.74 | \$19,117.52 | \$787.28 | 98.03 |
| 645 LIBRARY BOOKS | \$3,218.41 | \$2,810.38 | \$0.00 | \$290.89 | \$2,755.72 | \$54.66 | 98.06 |
| 648 LIBRARY PERIODICALS | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 |
| 730 EQUIPMENT, SPORTS | \$0.00 | \$26,093.00 | \$26,093.00 | \$0.00 | \$0.00 | \$0.00 | 100.00 |
| 733 FURNITURE & FIXTURES | \$0.00 | \$40,550.59 | \$24,438.36 | \$12,172.38 | \$16,067.18 | \$45.05 | 99.89 |
| 734 EQUIPMENT, INSTRUCTIONAL | \$381,492.85 | \$413,318.82 | \$18,220.83 | \$9,143.31 | \$386,105.52 | \$8,992.47 | 97.82 |
| 735 EQUIPMENT, NON INSTRUCT | \$9,000.00 | \$107,029.26 | \$82,672.41 | \$7,656.63 | \$22,510.06 | \$1,846.79 | 98.27 |
| 739 MAJOR BLDG IMPROVEMENTS | \$0.00 | \$40,500.00 | \$40,500.00 | \$0.00 | \$0.00 | \$0.00 | 100.00 |
| 800 OTHER OBJECTS | \$10,000.00 | \$25,907.07 | \$1,741.99 | \$2,131.65 | \$24,165.08 | \$0.00 | 100.00 |
| 810 DUES, FEES & MEMBERSHIP | \$40,719.97 | \$50,646.71 | \$5,200.00 | \$0.00 | \$29,280.68 | \$16,166.03 | 68.08 |
| 830 INTEREST, BONDS & NOTES | \$524,569.00 | \$524,569.00 | \$0.00 | \$0.00 | \$524,568.78 | \$0.22 | 100.00 |
| 835 PRINCIPAL | \$1,420,000.00 | \$1,420,000.00 | \$0.00 | \$0.00 | \$1,420,000.00 | \$0.00 | 100.00 |
| 840 CONTINGENCIES | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 |
| 1 BOARD OF EDUCATION BUDGET | \$41,723,590.00 | \$41,723,590.00 | \$1,927,077.84 | \$3,332,798.65 | \$34,178,433.12 | \$5,618,079.04 | 86.54 |

To: Board of Finance & Board of Selectmen
From: Natasha Nau, Finance Manager
Cc: Erin Schwarz, Assistant to the Finance Manager
Date: June 9, 2022
Subject: May Monthly Report – Finance Department



GENERAL:

- **Financial Accounting/Asset Software:** AsseTrax data audit is as complete as it can be for now. SlatePages integration project to occur before June 30.
- **Streetlogix:** Summer item.
- **Financial Policy Manual:** credit card changes and EMS revenue account language additions (same from last month).
- **Private Duty Scheduling & Billing:** as discussed last month, the Police Department has scheduling challenges for PPD that they wish to solve by contracting with ExtraDutySolutions. The agreement has been reviewed by the insurance company and attorney. The attorney's concerns were reflected by ExtraDuty in a final version, which is before the BOS for approval, along with a new FY24 rate schedule. Finance is still not in support of contracting this service.
- **Melbourne Trust Donations:** The BOS has tabled a vote on this in an ordinance until next CY or FY.

PROCUREMENT:

- **RFQs/RFPs/ITBs:**
 - 23-3: Professional Auditing Services: only 1 submission received by 5/24 deadline. Re-bid for 2 weeks through 6/9/23.
 - Other opportunities being drafted.
- **Contracts:**
 - 23-2 Ave C, E, and E Ext + Feldspar Ave Sanitary Sewer Replacement (Emergent) awarded to the lowest responsive, responsible bidder: Birmingham Construction LLC. Work is almost complete.
 - 23-4 Residential Curbside Trash (MSW) & Recycling Services (and Optional Transfer Station): Collection, Hauling & Disposal: opened 5/15. Questions due 5/26. Submissions due 6/5. 1 submission received. Under review.
- **SOWs:** Working on one under State Contract #19PSX0245 for the Senior Center concrete work.

BUDGET/PAYABLES/RECEIVABLES:

- **March FY23 Revenue and Expenditure Summary:**
 - **Revenue:** 96.27% collected or \$22.8M realized YTD and \$98K this month. \$882K is unrealized. The most notable receipts this month are property taxes, conveyance and building permits.
 - **Expenditures:** 95.57% committed. \$2.69M expended this month and \$22.37M YTD. \$1.05M encumbered and \$342K unencumbered.
- **Transfers & Line to Monitor:** 8 transfers & 15 lines to monitor.
- **FY21 Outstanding Capital Projects:**

- **DPW generator:** Delivery/install expected August 2023.
- **Digester:** Final cover placement work in progress. Electrical work beginning shortly. Manufacturer on-site soon for start-up.
- **FY22 Outstanding Capital Projects:**
 - **Fire generator:** see notes above under DPW generator.
 - **Rimmon Hill Schoolhouse Relocation:** no movement on this until FY24.
- **FY23 Outstanding Capital Projects:**
 - **Fire & EMS - Cutter/Spreader/Rams + Vehicle Stabilization Kits:** 1 PO input and executed. 1 PO waiting on NYS HIRE Contract piggybacking approval.
 - **Fire & EMS - Pumper + Tanker Financing Pmt. (1 of 5):** Delivery – TBD 2023 for engine and June 2023 for tanker. Engine progress can be viewed here: <https://firematic.com/truckprogress.htm>. Latest attached.
 - **Land Use - Plan of Conservation & Development (POCD):** work underway.
 - **PW - 2001 Plow Truck Replacement Plan:** finance purchase being proposed in FY24 budget. Letter of intent sent to secure our spot. Will be sending quote over to financier shortly.
 - **PW - Beacon Valley Road Bridge:** work began on May 15th. Water level issues toward the end of May.
 - **PW - Beacon Valley Road (East Side):** easement documentation accepted. Final package sent to CDOT. Additional revisions requested. In-progress.
 - **PW - Burton Road & Wall:** wall height issue in discussion for resolution. Aesthetic options for face of wall being discussed.
 - **PW - Street Master Plan: Preventative/Rehabilitation/Reconstruction:** Dolly/Patricia/Coventry – swale will be installed on Dolly to help capture overland flow in June. All other work complete.
 - **Recreation - Expansion of Playscape:** DPW will be raising the height of the track glide soon.
 - **Senior/Health Services - Replacement of Windows & Flooring:** Procurement research is in-progress.
 - **Senior/Health Services - Replacement of Concrete Ramp:** same as above.
 - **Town Hall/Townwide - Main St. Improvement:** Phase II (Dumschott Road to Bethany Road (R42)) being swapped for Phase I (Feldspar Ave to Bethany Road (R42)) due to the complicated nature of original Phase I and requiring more time for public input and review.
 - **Town Hall/Townwide - Switch Replacement – EOC/Snr Center Generator:** Same delivery date (August 2023).
 - **Town Hall/Townwide - SWM/Sewer Projects –** Majority of remaining \$ un earmarked will be spent on Ave C, E, E Ext. and Feldspar Ave sewer. To be invoiced soon.
 - **WWTP - Electrical & Generator:** Final specs/special provisions to follow soon.
- **American Rescue Plan Act:** monthly spending report attached.

GRANTS:

- **State EV grant:** still waiting on \$149,569 for (2) Level 2 stations plus prep. DEEP claims the awards will be announced soon.

- **Charging and Fueling Infrastructure (CFI) Grant:** is due 6/13 but we are not applying due to \$500k app floor.
- **STEAP:** Fall 2023 or later start on Church Street pending status of Burton Road closure.
- **Build Back Better America grants SS4A (USDOT):** is due 7/10 but we are not applying due to our roads not being a high enough safety concern.
- **Congressionally Directed Spending (CDS):** submitted the above SS4A \$4M project by the 3/19 deadline. NVCOG advises it will be a fall announcement.
- **Community Investment Fund (CIF) Round 3:** Application for \$TBD for Community/Senior/Library Center from last round will be submitted in this round on or before 6/30/23.
- **DHS HSGP (SHSP) grant:** Didn't apply by 5/18 deadline because we could not substantiate the need.

Attachments:

- May Actual and Estimated Revenue Report
- May Expenditures, Encumbrances & Appropriations report
- FY23 Transfers & Lines to Monitor
- May 2023 - ARPA Expenditure Reports
- Bonded projects report
- Tax-Finance reconciliation
- Engine progress report
- Financial Policy Manual language updates

Statement of Actual & Estimated Revenue

Town of Beacon Falls
 For Period Ending 05/31/2023
 Selecting on FUND from 10 to 10

| ACCOUNT DESCRIPTION | ESTIMATED REVENUE | MONTH-TO-DATE REVENUE | YEAR-TO-DATE REVENUE | UNREALIZED REVENUE | ACTUAL YTD % REALIZED |
|---------------------------------|-------------------|-----------------------|----------------------|--------------------|-----------------------|
| 10.80.01.1070 | | | | | |
| STATE - MISCELLANEOUS REIMBURSE | 1,000.00 | 2,325.17 | 2,326.17 | 1,326.17- | 232.62 |
| 10.80.01.4005 | | | | | |
| STATE PROPERTY TAX (PILOT) | 38,089.00 | | 38,089.20 | 0.20- | 100.00 |
| 10.80.01.4020 | | | | | |
| MRSA SALES TAX SHARING | | | 122,214.34 | 122,214.34- | |
| 10.80.01.4022 | | | | | |
| MUNICIPAL TRANSITION (MV CAP RE | 142,406.00 | | 142,406.00 | | 100.00 |
| 10.80.01.4030 | | | | | |
| DISABILITY TAX RELIEF | 2,129.00 | | 1,451.32 | 677.68 | 68.17 |
| 10.80.01.4035 | | | | | |
| ADD. EXEMPTIONS FOR VETERANS | 8,236.00 | | 4,982.56 | 3,253.44 | 60.50 |
| 10.80.01.4040 | | | | | |
| TOWN-AID-ROAD | 192,974.00 | | 190,481.60 | 2,492.40 | 98.71 |
| 10.80.01.4045 | | | | | |
| SCHOOL EQ. GRANT GTB&ECS | 4,012,796.00 | | 4,012,796.00 | | 100.00 |
| 10.80.01.4055 | | | | | |
| MASHANTUCKET PEQUOT GRANT | 12,467.00 | | 8,311.33 | 4,155.67 | 66.67 |
| 10.80.01.4062 | | | | | |
| DISTRESSED MUNICIPALITIES | 19,354.00 | | 22,018.39 | 2,664.39- | 113.77 |
| 10.80.01.4066 | | | | | |
| MUNICIPAL GRANT-IN-AID | 43,809.00 | | | 43,809.00 | |
| 10.80.01.4070 | | | | | |
| MISCELLANEOUS REIMBURSEMENTS | 5,000.00 | 7.02 | 2,113.74 | 2,886.26 | 42.27 |
| 10.80.01.4072 | | | | | |
| EMPG GRANT | 5,000.00 | | | 5,000.00 | |
| 10.80.02.4070 | | | | | |
| PLANNING & ZONING COMMISSION | 5,000.00 | 81.00 | 6,473.90 | 1,473.90- | 129.48 |
| 10.80.02.4075 | | | | | |
| ZONING BD. OF APPEALS | 500.00 | | | 500.00 | |
| 10.80.02.4080 | | | | | |
| BUILDING PERMITS | 200,000.00 | 8,942.92 | 146,610.26 | 53,389.74 | 73.31 |
| 10.80.02.4081 | | | | | |
| AMBULANCE REIMBURSEMENT | 5,000.00 | | | 5,000.00 | |
| 10.80.02.4082 | | | | | |
| FIRE MARSHAL INSPECTIONS | 3,000.00 | 170.00 | 4,285.00 | 1,285.00- | 142.83 |
| 10.80.02.4087 | | | | | |
| CONVEYANCE - TOWN CLERK | 125,000.00 | 11,041.81 | 93,519.68 | 31,480.32 | 74.82 |
| 10.80.02.4088 | | | | | |
| LOCIP - TOWN CLERK | 2,000.00 | 189.00 | 2,100.00 | 100.00- | 105.00 |
| 10.80.02.4089 | | | | | |
| MERS - TOWN CONTRIBUTION | 12,000.00 | 539.00 | 3,414.00 | 8,586.00 | 28.45 |
| 10.80.02.4090 | | | | | |
| MISCELLANEOUS PERMITS | 500.00 | 345.00 | 4,872.00 | 4,372.00- | 974.40 |
| 10.80.02.4091 | | | | | |
| INLANDS WETLANDS FEES | 1,500.00 | | 5,463.35 | 3,963.35- | 364.22 |
| 10.80.02.4096 | | | | | |
| POLICE EXTRA DUTY | 15,000.00 | | 15,000.00 | | 100.00 |
| 10.80.02.4099 | | | | | |
| POLICE - OTHER REVENUE | 2,500.00 | 560.00 | 3,080.00 | 580.00- | 123.20 |
| 10.80.02.4101 | | | | | |
| POLICE TRAFFIC TICKETS | 2,500.00 | | 5,115.00 | 2,615.00- | 204.60 |
| 10.80.02.4105 | | | | | |
| DOG LICENSE | 350.00 | 5.00 | 77.00 | 273.00 | 22.00 |
| 10.80.02.4106 | | | | | |
| TOWN CLERK RECORDING FEES & VI | 45,000.00 | 3,353.00 | 33,949.00 | 11,051.00 | 75.44 |
| 10.80.02.4110 | | | | | |
| DISPOSAL FEES | 100.00 | 46.00 | 383.60 | 283.60- | 383.60 |
| 10.80.02.4120 | | | | | |
| MINI-BUS | 6,000.00 | 1,113.00 | 8,630.00 | 2,630.00- | 143.83 |
| 10.80.02.4999 | | | | | |

Statement of Actual & Estimated Revenue

Town of Beacon Falls
 For Period Ending 05/31/2023
 Selecting on FUND from 10 to 10

| ACCOUNT DESCRIPTION | ESTIMATED REVENUE | MONTH-TO-DATE REVENUE | YEAR-TO-DATE REVENUE | UNREALIZED REVENUE | ACTUAL YTD % REALIZED |
|---|----------------------|-----------------------|----------------------|--------------------|-----------------------|
| MISCELLANEOUS INCOME 10.80.03.4122 | 1,000.00 | 2,774.25 | 24,997.10 | 23,997.10- | 2499.71 |
| INTEREST - TAX COLLECTOR 10.80.03.4123 | 150,000.00 | 7,375.32 | 102,345.03 | 47,654.97 | 68.23 |
| LIENS/FEES - TAX COLLECTOR 10.80.03.4126 | 1,500.00 | 70.27 | 2,866.66 | 1,366.66- | 191.11 |
| SUPPLEMENTAL MOTOR VEHICLE TA 10.80.03.4132 | 200,000.00 | 4,490.63 | 186,351.47 | 13,648.53 | 93.18 |
| WATER PROJECT (2001) - CURRENT & 10.80.03.4133 | 35,000.00 | | 22,467.86 | 12,532.14 | 64.19 |
| RIMMON HILL SEWER ASSESSMENTS 10.80.04.4130 | 85,000.00 | | 71,036.96 | 13,963.04 | 83.57 |
| TELECOMM. PROPERTY TAX 10.80.04.4140 | 9,641.00 | | 8,885.44 | 755.56 | 92.16 |
| MISCELLANEOUS 10.80.04.4145 | 500.00 | | | 500.00 | |
| INSURANCE MEMBER DISTRIBUTION 10.80.04.4150 | 10,000.00 | | 13,250.00 | 3,250.00- | 132.50 |
| XEROX EQUIPMENT 10.80.04.4161 | 150.00 | | 298.50 | 148.50- | 199.00 |
| INSURANCE CLAIMS 10.80.05.4165 | 1,000.00 | | 6,948.33 | 5,948.33- | 694.83 |
| INVESTMENTS/INTEREST EARNED 10.80.06.4300 | 10,000.00 | 2,091.75 | 65,921.13 | 55,921.13- | 659.21 |
| PROPERTY TAXES-CURRENT 10.80.06.4301 | 16,921,048.00 | 48,695.75 | 17,004,011.64 | 82,963.64- | 100.49 |
| PROPERTY TAXES - PRIOR 10.80.06.4325 | 250,000.00 | 4,614.09 | 161,229.96 | 88,770.04 | 64.49 |
| TRANSFER FROM UNASSIGNED FUND 10.80.06.4327 | 747,981.00 | | | 747,981.00 | |
| TRANSFER FROM UNASSIGNED TO V 10.80.06.4328 | 100,000.00 | | | 100,000.00 | |
| TRANSFER IN FROM DEBT SERVICE 10.80.06.4400 | 250,000.00 | | 250,000.00 | | 100.00 |
| SALE OF TOWN PROPERTY | 1,000.00 | | | 1,000.00 | |
| Report Totals | 23,683,030.00 | 98,829.98 | 22,800,773.52 | 882,256.48 | 96.27 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.01.1010 | | | | | | | | |
| WAGES - FIRST SELECTMAN | 01 | 62,000.00 | 62,000.00 | 5,166.67 | 56,833.37 | | 5,166.63 | 91.67 |
| 10.90.01.1011 | | | | | | | | |
| WAGES - SELECTMAN | 01 | 13,750.00 | 13,750.00 | 1,145.83 | 12,604.13 | | 1,145.87 | 91.67 |
| 10.90.01.1012 | | | | | | | | |
| WAGES - SELECTMAN | 01 | 13,750.00 | 13,750.00 | 1,145.83 | 12,604.13 | | 1,145.87 | 91.67 |
| 10.90.01.1014 | | | | | | | | |
| HUMAN RESOURCES CONSULTA | 01 | 41,580.00 | 41,580.00 | 1,261.26 | 19,047.60 | | 22,532.40 | 45.81 |
| 10.90.01.1020 | | | | | | | | |
| WAGES - FIRST SELECTMAN'S S | 01 | 50,432.00 | 50,432.00 | 3,879.40 | 45,021.91 | | 5,410.09 | 89.27 |
| 10.90.01.1021 | | | | | | | | |
| OVERTIME - OFFICE ADMINISTRA | 01 | 1,662.00 | 1,662.00 | | 727.49 | | 934.51 | 43.77 |
| 10.90.01.1220 | | | | | | | | |
| FIRST SELECTMAN'S EXPENSES | 01 | 2,500.00 | 2,500.00 | 546.25- | 1,839.87 | | 660.13 | 73.59 |
| Totals for Department: 01 (SELECTMAN) | | 185,674.00 | 185,674.00 | 12,052.74 | 148,678.50 | | 36,995.50 | 80.08 |
| 10.90.03.1040 | | | | | | | | |
| WAGES - CUSTODIAN | 03 | 42,739.00 | 42,739.00 | 3,784.41 | 36,834.22 | | 5,904.78 | 86.18 |
| 10.90.03.1049 | | | | | | | | |
| WAGES - OVERTIME CUSTODIAN | 03 | 2,000.00 | 2,000.00 | 66.01 | 756.58 | | 1,243.42 | 37.83 |
| 10.90.03.1070 | | | | | | | | |
| BOARD & COMMISSION CLERKS | 03 | 13,000.00 | 13,000.00 | 1,040.00 | 11,680.00 | | 1,320.00 | 89.85 |
| 10.90.03.1071 | | | | | | | | |
| BOARD & COMMISSION EXPENSE | 03 | 1,000.00 | 1,000.00 | 8.70 | 214.60 | | 785.40 | 21.46 |
| 10.90.03.1078 | | | | | | | | |
| LEGAL NOTICES | 03 | 6,000.00 | 6,000.00 | 702.41 | 4,757.41 | | 1,242.59 | 79.29 |
| 10.90.03.1080 | | | | | | | | |
| POSTAGE | 03 | 3,200.00 | 3,200.00 | 107.75 | 2,612.04 | | 587.96 | 81.63 |
| 10.90.03.1090 | | | | | | | | |
| OFFICE SUPPLIES | 03 | 12,700.00 | 12,700.00 | 695.91 | 9,150.01 | 2,403.98 | 1,146.01 | 90.98 |
| 10.90.03.1105 | | | | | | | | |
| INFORMATION TECHNOLOGY - SU | 03 | 74,000.00 | 74,000.00 | 4,055.09 | 69,801.91 | 4,039.90 | 158.19 | 99.79 |
| 10.90.03.1110 | | | | | | | | |
| HONOR ROLL MEMORIAL | 03 | 800.00 | 800.00 | 120.00 | 240.00 | | 560.00 | 30.00 |
| 10.90.03.1120 | | | | | | | | |
| UTILITIES - ELECTRICITY | 03 | 7,500.00 | 7,500.00 | | 4,557.73 | | 2,942.27 | 60.77 |
| 10.90.03.1121 | | | | | | | | |
| ELECTRICITY - SOLAR GENERATIO | 03 | 50,000.00 | 50,000.00 | 4,358.34 | 36,570.42 | | 13,429.58 | 73.14 |

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|---|
| Statement of Expenditures, Encumbrances & Appropriations |
|---|

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.03.1122 | | | | | | | | |
| UTILITIES - HEAT & WATER | 03 | 9,200.00 | 9,200.00 | 1,114.75 | 9,921.11 | | 721.11- | 107.84 |
| 10.90.03.1130 | | | | | | | | |
| TELEPHONE & INTERNET | 03 | 19,540.00 | 19,540.00 | 5,992.05 | 17,964.14 | | 1,575.86 | 91.94 |
| 10.90.03.1135 | | | | | | | | |
| TOWN CELL PHONES | 03 | 21,000.00 | 21,000.00 | 1,655.93 | 16,697.50 | | 4,302.50 | 79.51 |
| 10.90.03.1140 | | | | | | | | |
| MISC. REPAIRS/BUILDING MAINT | 03 | 18,000.00 | 26,000.00 | 145.57 | 15,285.06 | 2,580.00 | 8,134.94 | 68.71 |
| 10.90.03.1160 | | | | | | | | |
| ELEVATOR SERVICE AGREEMEN | 03 | 3,500.00 | 3,500.00 | 264.49 | 2,863.19 | 270.49 | 366.32 | 89.53 |
| 10.90.03.1167 | | | | | | | | |
| MILEAGE & TOWN CAR MAINT. | 03 | 2,500.00 | 2,500.00 | 233.96 | 2,011.57 | | 488.43 | 80.46 |
| 10.90.03.1495 | | | | | | | | |
| EDUCATION/TRAINING | 03 | 6,000.00 | 4,500.00 | | 2,153.49 | | 2,346.51 | 47.86 |
| 10.90.03.1600 | | | | | | | | |
| ALARM SYSTEM MONITORING | 03 | 12,000.00 | 12,000.00 | 458.92 | 7,880.88 | | 4,119.12 | 65.67 |
| Totals for Department: 03 (TOWN HALL) | | 304,679.00 | 311,179.00 | 24,804.29 | 251,951.86 | 9,294.37 | 49,932.77 | 83.95 |
| 10.90.05.1010 | | | | | | | | |
| WAGES - TOWN CLERK | 05 | 61,500.00 | 61,500.00 | 4,730.76 | 54,572.69 | | 6,927.31 | 88.74 |
| 10.90.05.1020 | | | | | | | | |
| WAGES-ASST.TOWN CLERK / PT | 05 | 26,459.00 | 26,459.00 | 2,100.10 | 15,489.75 | | 10,969.25 | 58.54 |
| 10.90.05.1042 | | | | | | | | |
| WAGES - ASST. TOWN CLERK | 05 | 47,921.00 | 47,921.00 | 3,686.20 | 42,569.05 | | 5,351.95 | 88.83 |
| 10.90.05.1170 | | | | | | | | |
| TOWN CLERK EXPENSES | 05 | 5,000.00 | 5,000.00 | 82.67 | 4,648.86 | | 351.14 | 92.98 |
| 10.90.05.1175 | | | | | | | | |
| ELECTION EXPENSES | 05 | 2,000.00 | 2,000.00 | | 394.08 | | 1,605.92 | 19.70 |
| 10.90.05.1180 | | | | | | | | |
| LAND RECORDS SOFTWARE SYS | 05 | 20,560.00 | 20,560.00 | 1,818.00 | 17,556.35 | 3,150.00 | 146.35- | 100.71 |
| 10.90.05.1190 | | | | | | | | |
| LEASE PURCHASE COPIER | 05 | 2,000.00 | 2,000.00 | 66.67 | 882.26 | | 1,117.74 | 44.11 |
| 10.90.05.1195 | | | | | | | | |
| RECORDS/BOOKS | 05 | 4,000.00 | 4,000.00 | | 2,192.45 | 1,807.00 | 0.55 | 99.99 |
| 10.90.05.1210 | | | | | | | | |
| MAP PRINTER MAINT. & SUPPLIE | 05 | 600.00 | 600.00 | 267.50 | 267.50 | | 332.50 | 44.58 |
| 10.90.05.1405 | | | | | | | | |
| VITAL STATISTICS | 05 | 200.00 | 200.00 | | | | 200.00 | |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.05.2155 | | | | | | | | |
| GENERAL CODE | 05 | 1,200.00 | 1,200.00 | | | 1,200.00 | | 100.00 |
| Totals for Department: 05 (TOWN CLERK) | | 171,440.00 | 171,440.00 | 12,751.90 | 138,572.99 | 6,157.00 | 26,710.01 | 84.42 |
| 10.90.07.1010 | | | | | | | | |
| WAGES - TAX COLLECTOR | 07 | 63,101.00 | 63,101.00 | 4,853.92 | 55,993.43 | | 7,107.57 | 88.74 |
| 10.90.07.1020 | | | | | | | | |
| WAGES - ASST. TAX COLLECTOR | 07 | 30,390.00 | 30,390.00 | 2,068.04 | 27,644.29 | | 2,745.71 | 90.97 |
| 10.90.07.1060 | | | | | | | | |
| COMPUTER LICENSE & SUPPORT | 07 | 7,000.00 | 7,000.00 | | 6,984.60 | | 15.40 | 99.78 |
| 10.90.07.1061 | | | | | | | | |
| COMPUTER SVCS - PRINTING | 07 | 8,800.00 | 8,800.00 | | 6,465.90 | | 2,334.10 | 73.48 |
| 10.90.07.1220 | | | | | | | | |
| MISCELLANEOUS EXPENSES | 07 | 6,600.00 | 6,600.00 | 100.47 | 4,202.22 | | 2,397.78 | 63.67 |
| 10.90.07.1221 | | | | | | | | |
| EDUCATION | 07 | 800.00 | 800.00 | | 770.48 | | 29.52 | 96.31 |
| Totals for Department: 07 (TAX COLLECTOR) | | 116,691.00 | 116,691.00 | 7,022.43 | 102,060.92 | | 14,630.08 | 87.46 |
| 10.90.09.1010 | | | | | | | | |
| WAGES - TREASURER | 09 | 13,750.00 | 13,750.00 | 1,145.83 | 12,604.13 | | 1,145.87 | 91.67 |
| Totals for Department: 09 (TREASURER) | | 13,750.00 | 13,750.00 | 1,145.83 | 12,604.13 | | 1,145.87 | 91.67 |
| 10.90.11.1020 | | | | | | | | |
| WAGES - BUILDING INSPECTOR | 11 | 42,500.00 | 42,500.00 | 3,269.24 | 37,796.26 | | 4,703.74 | 88.93 |
| 10.90.11.1021 | | | | | | | | |
| WAGES - BUILDING ADMINISTRAT | 11 | 15,589.00 | 15,589.00 | 1,080.00 | 11,918.20 | | 3,670.80 | 76.45 |
| 10.90.11.1022 | | | | | | | | |
| OVERTIME - BUILDING ADMINIST | 11 | 6,318.00 | 6,318.00 | 263.26 | 637.47 | | 5,680.53 | 10.09 |
| 10.90.11.1023 | | | | | | | | |
| WAGES - LAND USE ADMINISTRA | 11 | 15,600.00 | 28,100.00 | 2,355.00 | 26,909.50 | | 1,190.50 | 95.76 |
| 10.90.11.1024 | | | | | | | | |
| WAGES - WEO | 11 | 6,644.00 | 10,644.00 | 942.23 | 9,422.34 | | 1,221.66 | 88.52 |
| 10.90.11.1025 | | | | | | | | |
| WAGES - ZEO/LAND USE ADMIN | 11 | 34,590.00 | 22,090.00 | | 2,837.99 | | 19,252.01 | 12.85 |
| 10.90.11.1167 | | | | | | | | |
| BUILDING INSPECTOR MILEAGE | 11 | 3,500.00 | 3,500.00 | 255.45 | 2,060.11 | | 1,439.89 | 58.86 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.11.1220 | | | | | | | | |
| BLDG/P&Z/IWWC/CONSERV MIS | 11 | 5,300.00 | 5,300.00 | 301.81 | 4,062.16 | | 1,237.84 | 76.64 |
| 10.90.11.1223 | | | | | | | | |
| SOIL CONSERVATION | 11 | 1,500.00 | 1,500.00 | | 1,500.00 | | | 100.00 |
| 10.90.11.1225 | | | | | | | | |
| BLIGHT | 11 | 1,000.00 | 11,000.00 | 828.85- | 3,039.39 | | 7,960.61 | 27.63 |
| 10.90.11.1226 | | | | | | | | |
| LAND ACQ./OS PRESERVATION F | 11 | 1,000.00 | 1,000.00 | | 1,000.00 | | | 100.00 |
| 10.90.11.1227 | | | | | | | | |
| OPEN SPACE MAINTENANCE | 11 | 5,000.00 | 5,000.00 | | | | 5,000.00 | |
| Totals for Department: 11 (BUILDING DEPT) | | 138,541.00 | 152,541.00 | 7,638.14 | 101,183.42 | | 51,357.58 | 66.33 |
| 10.90.13.1045 | | | | | | | | |
| WAGES - LONGEVITY | 13 | 7,200.00 | 7,200.00 | | 6,600.00 | | 600.00 | 91.67 |
| 10.90.13.1047 | | | | | | | | |
| WAGES-PAYMENT IN LIEU HEAL | 13 | 5,750.00 | 6,750.00 | | | | 6,750.00 | |
| 10.90.13.1235 | | | | | | | | |
| WAGE SALARY ADJUSTMENTS | 13 | 45,000.00 | 41,000.00 | | 14,511.48 | | 26,488.52 | 35.39 |
| 10.90.13.1240 | | | | | | | | |
| SOCIAL SECURITY | 13 | 186,347.00 | 186,347.00 | 15,621.19 | 177,206.78 | | 9,140.22 | 95.10 |
| 10.90.13.1245 | | | | | | | | |
| MEDICAL INSURANCE | 13 | 422,000.00 | 422,000.00 | 33,448.86 | 424,876.55 | | 2,876.55- | 100.68 |
| 10.90.13.1246 | | | | | | | | |
| LIFE INSURANCE | 13 | 15,000.00 | 15,000.00 | 1,058.48 | 11,629.30 | | 3,370.70 | 77.53 |
| 10.90.13.1247 | | | | | | | | |
| DENTAL REIMBURSEMENT | 13 | 19,500.00 | 19,500.00 | 1,709.81 | 17,861.29 | | 1,638.71 | 91.60 |
| 10.90.13.1250 | | | | | | | | |
| PENSION | 13 | 470,064.00 | 470,064.00 | 24,624.02 | 438,096.75 | | 31,967.25 | 93.20 |
| 10.90.13.1255 | | | | | | | | |
| WORKERS COMPENSATION | 13 | 125,979.00 | 125,979.00 | | 121,305.00 | | 4,674.00 | 96.29 |
| 10.90.13.1256 | | | | | | | | |
| FIRE - LIFE AND AD&D INSURANC | 13 | 9,400.00 | 9,400.00 | | 7,992.74 | | 1,407.26 | 85.03 |
| 10.90.13.1257 | | | | | | | | |
| EMPLOYEE ASSISTANCE PROGR | 13 | 3,375.00 | 3,375.00 | 237.79 | 2,377.90 | 713.37 | 283.73 | 91.59 |
| 10.90.13.1595 | | | | | | | | |
| PW CLOTHING ALLOWANCES | 13 | 5,000.00 | 7,200.00 | | 7,200.00 | | | 100.00 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|---------------------|---------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| Totals for Department: 13 (EMPLOYEE'S BENEFITS) | | 1,314,615.00 | 1,313,815.00 | 76,700.15 | 1,229,657.79 | 713.37 | 83,443.84 | 93.65 |
| 10.90.15.1041 | | | | | | | | |
| WAGES - CERTIFIED ASSESSOR | 15 | 67,959.00 | 67,959.00 | 5,358.29 | 61,905.08 | | 6,053.92 | 91.09 |
| 10.90.15.1042 | | | | | | | | |
| WAGES - CLERK P/T | 15 | 35,100.00 | 35,100.00 | 2,700.00 | 31,779.00 | | 3,321.00 | 90.54 |
| 10.90.15.1043 | | | | | | | | |
| WAGES - BD. OF ASSESSMENT A | 15 | 1,800.00 | 1,800.00 | | 1,800.00 | | | 100.00 |
| 10.90.15.1060 | | | | | | | | |
| COMPUTER LICENSES & SUPPO | 15 | 12,320.00 | 12,320.00 | | 12,254.60 | | 65.40 | 99.47 |
| 10.90.15.1061 | | | | | | | | |
| COMPUTER SERVICES - PRINTI | 15 | 1,480.00 | 1,480.00 | | 1,464.50 | | 15.50 | 98.95 |
| 10.90.15.1220 | | | | | | | | |
| OFFICE SUPPLIES | 15 | 3,500.00 | 3,500.00 | 834.46 | 3,399.86 | | 100.14 | 97.14 |
| 10.90.15.1280 | | | | | | | | |
| GIS (MAPS)/ONLINE PROPERTY C | 15 | 6,800.00 | 6,800.00 | | 3,720.00 | 2,500.00 | 580.00 | 91.47 |
| 10.90.15.1495 | | | | | | | | |
| EDUCATION | 15 | 2,200.00 | 2,200.00 | | 650.00 | | 1,550.00 | 29.55 |
| Totals for Department: 15 (BD OF ASSESSORS) | | 131,159.00 | 131,159.00 | 8,892.75 | 116,973.04 | 2,500.00 | 11,685.96 | 91.09 |
| 10.90.19.1380 | | | | | | | | |
| AUDIT | 19 | 30,700.00 | 27,400.00 | | 27,400.00 | | | 100.00 |
| 10.90.19.1381 | | | | | | | | |
| ACTUARIAL VALUATIONS | 19 | 4,000.00 | 7,800.00 | | 800.00 | 7,000.00 | | 100.00 |
| Totals for Department: 19 (BOARD OF FINANCE) | | 34,700.00 | 35,200.00 | | 28,200.00 | 7,000.00 | | 100.00 |
| 10.90.20.1044 | | | | | | | | |
| WAGES - ADMIN ASST. FINANCE | 20 | 53,690.00 | 53,690.00 | 4,026.75 | 47,059.93 | | 6,630.07 | 87.65 |
| 10.90.20.1046 | | | | | | | | |
| WAGES - FINANCE MANAGER | 20 | 79,517.00 | 79,517.00 | 5,984.85 | 67,797.60 | | 11,719.40 | 85.26 |
| 10.90.20.1047 | | | | | | | | |
| WAGES - OVERTIME | 20 | 5,236.00 | 5,236.00 | 98.88 | 3,866.68 | | 1,369.32 | 73.85 |
| 10.90.20.1060 | | | | | | | | |
| COMPUTER LICENSES & SUPPO | 20 | 25,000.00 | 25,000.00 | | 16,711.52 | 2,450.00 | 5,838.48 | 76.65 |
| 10.90.20.1061 | | | | | | | | |
| INTERNS | 20 | 2,960.00 | 2,960.00 | 140.00 | 1,813.00 | | 1,147.00 | 61.25 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|---|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| Totals for Department: 20 (FINANCE DEPARTMENT) | | 166,403.00 | 166,403.00 | 10,250.48 | 137,248.73 | 2,450.00 | 26,704.27 | 83.95 |
| | | | | | | | | |
| 10.90.21.1220 | | | | | | | | |
| EXPENSES - EDC | 21 | 5,000.00 | 5,000.00 | | 242.40 | | 4,757.60 | 4.85 |
| Totals for Department: 21 (ECONOMIC DEVELOPMENT) | | 5,000.00 | 5,000.00 | | 242.40 | | 4,757.60 | 4.85 |
| | | | | | | | | |
| 10.90.29.1010 | | | | | | | | |
| WAGES - REGISTRARS (2) | 29 | 27,500.00 | 27,500.00 | 3,291.66 | 26,460.26 | | 1,039.74 | 96.22 |
| 10.90.29.1011 | | | | | | | | |
| WAGES - DPTY REGISTRARS | 29 | 2,000.00 | 1,500.00 | 374.00 | 1,740.00 | | 240.00- | 116.00 |
| 10.90.29.1031 | | | | | | | | |
| WAGES - ELECTION WORKERS | 29 | 5,000.00 | 8,400.00 | 2,226.50 | 9,834.67 | | 1,434.67- | 117.08 |
| 10.90.29.1173 | | | | | | | | |
| CERTIFICATION & WORKSHOPS | 29 | 1,500.00 | 750.00 | | 87.50 | | 662.50 | 11.67 |
| 10.90.29.1175 | | | | | | | | |
| REGISTRATION/CONFERENCES/ | 29 | 1,500.00 | 750.00 | | 220.00 | | 530.00 | 29.33 |
| 10.90.29.1176 | | | | | | | | |
| OFFICE SUPPLIES | 29 | 1,500.00 | 1,300.00 | 575.99 | 1,335.90 | | 35.90- | 102.76 |
| 10.90.29.1177 | | | | | | | | |
| MAINT. VOTING MACHINES | 29 | 1,000.00 | 1,000.00 | | 1,000.00 | | | 100.00 |
| 10.90.29.1345 | | | | | | | | |
| ELECTION EXPENSES | 29 | 4,000.00 | 5,250.00 | 19.31- | 4,849.66 | | 400.34 | 92.37 |
| 10.90.29.1355 | | | | | | | | |
| PRIMARIES | 29 | 2,000.00 | 1,670.00 | | 1,662.77 | | 7.23 | 99.57 |
| 10.90.29.1360 | | | | | | | | |
| CANVAS EXPENSES | 29 | 300.00 | 180.00 | 60.00 | 60.00 | | 120.00 | 33.33 |
| Totals for Department: 29 (REGISTRAR OF VOTERS) | | 46,300.00 | 48,300.00 | 6,508.84 | 47,250.76 | | 1,049.24 | 97.83 |
| | | | | | | | | |
| 10.90.33.1270 | | | | | | | | |
| LEGAL FEES/TOWN COUNSEL RE | 33 | 100,000.00 | 100,000.00 | 4,396.49 | 45,791.99 | | 54,208.01 | 45.79 |
| 10.90.33.1290 | | | | | | | | |
| ENGINEERING & CONSULTANTS | 33 | 150,000.00 | 149,039.00 | 4,732.50 | 85,085.20 | 41,420.00 | 22,533.80 | 84.88 |
| 10.90.33.1291 | | | | | | | | |
| TOWN PLANNER | 33 | 49,000.00 | 49,000.00 | | 43,695.48 | | 5,304.52 | 89.17 |
| 10.90.33.1385 | | | | | | | | |
| TOWN WEBSITE/WEBSITE CONS | 33 | 2,955.00 | 2,955.00 | | 2,951.94 | | 3.06 | 99.90 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|---|------|-------------------|-------------------|----------------------------|---------------------------|--------------------------|----------------------|--------------|
| Totals for Department: 33 (PROFESSIONAL FEES) | | 301,955.00 | 300,994.00 | 9,128.99 | 177,524.61 | 41,420.00 | 82,049.39 | 72.74 |
| 10.90.37.1410 | | | | | | | | |
| PROPERTY, CASUALTY & CYBER | 37 | 116,500.00 | 116,500.00 | | 107,701.00 | | 8,799.00 | 92.45 |
| Totals for Department: 37 (TOWNWIDE INSURANCE) | | 116,500.00 | 116,500.00 | | 107,701.00 | | 8,799.00 | 92.45 |
| 10.90.39.1415 | | | | | | | | |
| REGIONAL COUNCIL GOV'TS (NV) | 39 | 3,792.00 | 4,753.00 | | 4,676.17 | | 76.83 | 98.38 |
| 10.90.39.1425 | | | | | | | | |
| CCM | 39 | 3,571.00 | 3,571.00 | | 3,571.00 | | | 100.00 |
| 10.90.39.1430 | | | | | | | | |
| VALLEY COUNCIL/BROWNFIELD | 39 | 1,000.00 | 1,000.00 | | 1,000.00 | | | 100.00 |
| 10.90.39.1440 | | | | | | | | |
| C.O.S.T. | 39 | 1,075.00 | 1,075.00 | | 1,075.00 | | | 100.00 |
| Totals for Department: 39 (AGENCY MEMBERSHIP) | | 9,438.00 | 10,399.00 | | 10,322.17 | | 76.83 | 99.26 |
| 10.90.44.1010 | | | | | | | | |
| STIPEND - FIRE CHIEF | 44 | 12,923.00 | 12,923.00 | 1,076.92 | 11,846.12 | | 1,076.88 | 91.67 |
| 10.90.44.1012 | | | | | | | | |
| STIPEND - ADMIN. ASSISTANT (S | 44 | 3,652.00 | 3,652.00 | 304.33 | 3,347.63 | | 304.37 | 91.67 |
| 10.90.44.1030 | | | | | | | | |
| TELEPHONE | 44 | 5,759.00 | 5,759.00 | 308.40 | 4,408.78 | | 1,350.22 | 76.55 |
| 10.90.44.1031 | | | | | | | | |
| EMERGENCY TELEPHONE (911) | 44 | 20,820.00 | 20,820.00 | 1,444.55 | 18,954.89 | 440.11 | 1,425.00 | 93.16 |
| 10.90.44.1060 | | | | | | | | |
| SOFTWARE & IT | 44 | 19,100.00 | 23,100.00 | 1,518.00 | 20,833.26 | | 2,266.74 | 90.19 |
| 10.90.44.1121 | | | | | | | | |
| ELECTRICITY | 44 | 10,000.00 | 9,152.00 | 7.42 | 6,031.64 | | 3,120.36 | 65.91 |
| 10.90.44.1122 | | | | | | | | |
| HEATING FUEL | 44 | 15,000.00 | 19,000.00 | 2,610.74 | 17,818.56 | | 1,181.44 | 93.78 |
| 10.90.44.1123 | | | | | | | | |
| WATER | 44 | 1,300.00 | 1,300.00 | 94.51 | 1,072.23 | | 227.77 | 82.48 |
| 10.90.44.1435 | | | | | | | | |
| BUILDING MAINTENANCE | 44 | 18,000.00 | 18,000.00 | 828.86 | 14,081.32 | 2,475.00 | 1,443.68 | 91.98 |
| 10.90.44.1436 | | | | | | | | |
| BUILDING EQUIPMENT | 44 | 6,500.00 | 6,500.00 | 873.39 | 4,603.72 | 112.71 | 1,783.57 | 72.56 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|---|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.44.1465 | | | | | | | | |
| COMM. EQUIP-MAINTENANCE | 44 | 6,000.00 | 6,000.00 | | 2,692.18 | | 3,307.82 | 44.87 |
| 10.90.44.1466 | | | | | | | | |
| EQUIPMENT MAINTENANCE | 44 | 9,000.00 | 9,000.00 | 118.00 | 8,859.68 | 118.00 | 22.32 | 99.75 |
| 10.90.44.1470 | | | | | | | | |
| VEHICLE FUEL | 44 | 14,200.00 | 24,200.00 | 1,720.88 | 20,656.26 | | 3,543.74 | 85.36 |
| 10.90.44.1471 | | | | | | | | |
| MANDATORY VEHICLE AND EQU | 44 | 20,000.00 | 20,000.00 | | 15,929.52 | 1,428.56 | 2,641.92 | 86.79 |
| 10.90.44.1472 | | | | | | | | |
| VEHICLE REPAIRS | 44 | 38,000.00 | 49,682.28 | 652.09 | 45,824.58 | | 3,857.70 | 92.24 |
| 10.90.44.1485 | | | | | | | | |
| PERSONAL PROTECTIVE EQUIP | 44 | 30,000.00 | 27,000.00 | 1,414.78 | 16,048.04 | 10,236.00 | 715.96 | 97.35 |
| 10.90.44.1486 | | | | | | | | |
| EMS TRAINING | 44 | 16,000.00 | 12,000.00 | 185.00 | 9,025.52 | | 2,974.48 | 75.21 |
| 10.90.44.1487 | | | | | | | | |
| AIR BOTTLE REPLACEMENT PROC | 44 | 6,500.00 | 6,500.00 | | 5,572.00 | | 928.00 | 85.72 |
| 10.90.44.1488 | | | | | | | | |
| HOSE REPLACEMENT | 44 | 5,000.00 | 5,000.00 | | 4,824.60 | | 175.40 | 96.49 |
| 10.90.44.1489 | | | | | | | | |
| AIR PACK REPLACEMENT | 44 | 22,500.00 | 22,500.00 | | 22,470.00 | | 30.00 | 99.87 |
| 10.90.44.1490 | | | | | | | | |
| PHYSICALS/HEALTH & WELLNES | 44 | 17,350.00 | 17,350.00 | 3,925.00 | 15,006.35 | 315.00 | 2,028.65 | 88.31 |
| 10.90.44.1495 | | | | | | | | |
| FIRE TRAINING | 44 | 20,000.00 | 17,000.00 | 1,207.35 | 12,020.28 | | 4,979.72 | 70.71 |
| 10.90.44.1500 | | | | | | | | |
| SERVICE AWARD PROGRAM | 44 | 52,000.00 | 52,848.00 | | 52,848.00 | | | 100.00 |
| 10.90.44.1552 | | | | | | | | |
| DEPARTMENTAL SUPPLIES - FD | 44 | 16,000.00 | 16,000.00 | 450.58 | 16,013.79 | | 13.79- | 100.09 |
| 10.90.44.1553 | | | | | | | | |
| DEPARTMENTAL SUPPLIES - AMB | 44 | 22,000.00 | 22,000.00 | 2,389.51 | 20,601.35 | 1,373.44 | 25.21 | 99.89 |
| Totals for Department: 44 (EMERGENCY SERVICES) | | 407,604.00 | 427,286.28 | 21,130.31 | 371,390.30 | 16,498.82 | 39,397.16 | 90.78 |
| 10.90.45.1010 | | | | | | | | |
| STIPEND - FIRE MARSHAL | 45 | 25,490.00 | 25,490.00 | 2,124.16 | 23,365.76 | | 2,124.24 | 91.67 |
| 10.90.45.1011 | | | | | | | | |
| WAGES - DEPUTY FIRE MARSHAL | 45 | 26,658.00 | 26,658.00 | 1,784.12 | 17,820.88 | | 8,837.12 | 66.85 |
| 10.90.45.1012 | | | | | | | | |
| STIPEND - ADMIN. ASSISTANT (S | 45 | 3,652.00 | 3,652.00 | 304.34 | 3,347.74 | | 304.26 | 91.67 |

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|---|
| Statement of Expenditures, Encumbrances & Appropriations |
|---|

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.45.1167 VEHICLE REPAIRS | 45 | 3,000.00 | 3,000.00 | 2,730.00 | 2,730.00 | | 270.00 | 91.00 |
| 10.90.45.1413 FIRE PREVENTION & SAFETY | 45 | 4,000.00 | 4,000.00 | | 2,387.79 | | 1,612.21 | 59.69 |
| 10.90.45.1495 TRAINING/CONTINUING EDUCATI | 45 | 2,200.00 | 2,200.00 | | | | 2,200.00 | |
| 10.90.45.1515 FIRE CODE SUBSCRIPTION | 45 | 2,300.00 | 2,300.00 | | 1,990.00 | | 310.00 | 86.52 |
| 10.90.45.1526 COMPUTER SUPPORT | 45 | 650.00 | 650.00 | | 650.00 | | | 100.00 |
| 10.90.45.1527 FIRE MARSHAL - EXPENSES | 45 | 4,500.00 | 4,500.00 | | 117.96 | | 4,382.04 | 2.62 |
| 10.90.45.1595 FIRE MARSHAL - UNIFORMS | 45 | 750.00 | 750.00 | | 553.00 | | 197.00 | 73.73 |
| Totals for Department: 45 (FIRE MARSHAL) | | 73,200.00 | 73,200.00 | 6,942.62 | 52,963.13 | | 20,236.87 | 72.35 |
| 10.90.47.1010 STIPEND - EMD | 47 | 6,304.00 | 6,304.00 | 525.33 | 5,778.63 | | 525.37 | 91.67 |
| 10.90.47.1530 EMERGENCY NOTIFICATION SYS | 47 | 5,513.00 | 5,513.00 | | 5,512.50 | | 0.50 | 99.99 |
| Totals for Department: 47 (CIVIL DEFENSE) | | 11,817.00 | 11,817.00 | 525.33 | 11,291.13 | | 525.87 | 95.55 |
| 10.90.49.1540 COTTON HOLLOW | 49 | 10,250.00 | 10,250.00 | 870.16 | 8,892.97 | | 1,357.03 | 86.76 |
| 10.90.49.1541 BEACON FALLS | 49 | 216,800.00 | 216,800.00 | 17,107.47 | 176,442.06 | | 40,357.94 | 81.38 |
| Totals for Department: 49 (HYDRANT RENTAL) | | 227,050.00 | 227,050.00 | 17,977.63 | 185,335.03 | | 41,714.97 | 81.63 |
| 10.90.50.0350 PRIOR YEAR EXPENSE ACCOUNT | 50 | | 6,000.00 | | | 6,000.00 | | 100.00 |
| Totals for Department: 50 (EXPENDITURE CONTROL) | | | 6,000.00 | | | 6,000.00 | | 100.00 |
| 10.90.53.1010 RESIDENT STATE TROOPER | 53 | 191,211.00 | 189,357.00 | 159,642.78 | 162,055.44 | | 27,301.56 | 85.58 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|-------------------------------|------|-------------------|-------------------|----------------------------|---------------------------|--------------------------|----------------------|--------------|
| 10.90.53.1020 | | | | | | | | |
| WAGES - PATROL F/T | 53 | 215,000.00 | 215,000.00 | 16,574.80 | 189,366.78 | | 25,633.22 | 88.08 |
| 10.90.53.1040 | | | | | | | | |
| WAGES - CLERK | 53 | 42,073.00 | 42,073.00 | 3,236.40 | 28,318.52 | | 13,754.48 | 67.31 |
| 10.90.53.1041 | | | | | | | | |
| WAGES - PATROL P/T | 53 | 150,000.00 | 150,000.00 | 12,383.43 | 139,741.16 | | 10,258.84 | 93.16 |
| 10.90.53.1052 | | | | | | | | |
| FT PATROL OVERTIME | 53 | 35,875.00 | 35,875.00 | 1,333.29 | 36,899.33 | | 1,024.33- | 102.86 |
| 10.90.53.1053 | | | | | | | | |
| PT PATROL OVERTIME | 53 | 30,750.00 | 30,750.00 | 1,706.15 | 27,533.35 | | 3,216.65 | 89.54 |
| 10.90.53.1054 | | | | | | | | |
| SHIFT DIFFERENTIAL | 53 | 3,000.00 | 3,000.00 | 159.98 | 1,786.02 | | 1,213.98 | 59.53 |
| 10.90.53.1060 | | | | | | | | |
| COMPUTER SUPPORT | 53 | 5,500.00 | 5,500.00 | | 2,306.00 | | 3,194.00 | 41.93 |
| 10.90.53.1130 | | | | | | | | |
| TELEPHONE | 53 | 5,100.00 | 5,100.00 | 246.84 | 4,105.21 | | 994.79 | 80.49 |
| 10.90.53.1220 | | | | | | | | |
| DEPARTMENTAL SUPPLIES | 53 | 6,500.00 | 6,500.00 | 273.66 | 4,417.48 | | 2,082.52 | 67.96 |
| 10.90.53.1505 | | | | | | | | |
| STATE MANDATED TRAINING | 53 | 40,000.00 | 40,000.00 | 721.20 | 24,590.45 | | 15,409.55 | 61.48 |
| 10.90.53.1585 | | | | | | | | |
| VEHICLE REPAIRS & MAINTENANCE | 53 | 6,500.00 | 6,500.00 | 511.00 | 5,515.95 | | 984.05 | 84.86 |
| 10.90.53.1595 | | | | | | | | |
| UNIFORMS | 53 | 12,000.00 | 12,000.00 | | 2,184.34 | 2,750.00 | 7,065.66 | 41.12 |
| 10.90.53.1620 | | | | | | | | |
| BUILDING OPS & MAINTENANCE | 53 | 16,000.00 | 16,000.00 | 685.02 | 9,676.99 | 958.24 | 5,364.77 | 66.47 |
| 10.90.53.1703 | | | | | | | | |
| VEHICLE GAS & OIL | 53 | 14,000.00 | 14,000.00 | 1,931.37 | 19,665.61 | | 5,665.61- | 140.47 |
| 10.90.53.1704 | | | | | | | | |
| EQUIPMENT | 53 | 4,200.00 | 4,200.00 | | 4,019.82 | | 180.18 | 95.71 |
| 10.90.53.1705 | | | | | | | | |
| BODY & DASH CAMERAS | 53 | 23,000.00 | 23,000.00 | | | 21,598.09 | 1,401.91 | 93.90 |
| Totals for Department: | | 800,709.00 | 798,855.00 | 199,405.92 | 662,182.45 | 25,306.33 | 111,366.22 | 86.06 |
| 53 (POLICE) | | | | | | | | |
| 10.90.55.1010 | | | | | | | | |
| ANIMAL CONTROL CONTRACT | 55 | 9,525.00 | 9,525.00 | | 7,937.59 | | 1,587.41 | 83.33 |
| 10.90.55.1020 | | | | | | | | |
| MILEAGE | 55 | 1,000.00 | 1,000.00 | | | | 1,000.00 | |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.55.1550 | | | | | | | | |
| DEPT SUPPLIES/PHONE/TRAIN. | 55 | 500.00 | 500.00 | | | | 500.00 | |
| Totals for Department: 55 (DOG WARDEN) | | 11,025.00 | 11,025.00 | | 7,937.59 | | 3,087.41 | 72.00 |
| 10.90.57.1645 | | | | | | | | |
| E911 DISPATCH | 57 | 43,274.00 | 43,274.00 | | 43,176.00 | | 98.00 | 99.77 |
| 10.90.57.1650 | | | | | | | | |
| STREET LIGHTING | 57 | 42,000.00 | 42,000.00 | 3,239.71 | 35,274.15 | | 6,725.85 | 83.99 |
| 10.90.57.1655 | | | | | | | | |
| DRUG AND ALCOHOL TESTING | 57 | 1,073.00 | 1,073.00 | | 500.00 | | 573.00 | 46.60 |
| 10.90.57.1656 | | | | | | | | |
| SAFETY COMMITTEE | 57 | 6,000.00 | 15,730.00 | 2,695.00 | 14,611.45 | | 1,118.55 | 92.89 |
| Totals for Department: 57 (PUBLIC SAFETY) | | 92,347.00 | 102,077.00 | 5,934.71 | 93,561.60 | | 8,515.40 | 91.66 |
| 10.90.59.1010 | | | | | | | | |
| WAGES - FOREMAN | 59 | 78,832.00 | 78,832.00 | 6,064.00 | 70,096.07 | | 8,735.93 | 88.92 |
| 10.90.59.1011 | | | | | | | | |
| WAGES - ASST ROAD FOREMAN | 59 | 75,004.00 | 75,004.00 | 5,769.61 | 60,731.00 | | 14,273.00 | 80.97 |
| 10.90.59.1012 | | | | | | | | |
| WAGES - CREW LEADER | 59 | 71,885.00 | 71,885.00 | 5,538.24 | 52,958.40 | | 18,926.60 | 73.67 |
| 10.90.59.1013 | | | | | | | | |
| WAGES - HWY MAINT (3) | 59 | 206,294.00 | 206,294.00 | 10,579.20 | 182,631.15 | | 23,662.85 | 88.53 |
| 10.90.59.1049 | | | | | | | | |
| WAGES - OVERTIME | 59 | 62,735.00 | 62,735.00 | 3,714.51 | 38,858.36 | | 23,876.64 | 61.94 |
| 10.90.59.1550 | | | | | | | | |
| HIGHWAY & PARKS EQUIPMENT | 59 | 10,000.00 | 10,000.00 | 245.15 | 9,520.36 | | 479.64 | 95.20 |
| 10.90.59.1555 | | | | | | | | |
| EQUIPMENT RENTAL | 59 | 2,000.00 | 800.00 | | 799.55 | | 0.45 | 99.94 |
| 10.90.59.1670 | | | | | | | | |
| STREET SWEEPING | 59 | 18,000.00 | 26,000.00 | | | 22,883.00 | 3,117.00 | 88.01 |
| 10.90.59.1685 | | | | | | | | |
| SNOW REMOVAL MATERIALS | 59 | 70,000.00 | 50,001.00 | | 33,152.84 | | 16,848.16 | 66.30 |
| 10.90.59.1690 | | | | | | | | |
| TOOLS | 59 | 4,000.00 | 4,000.00 | | 2,634.70 | | 1,365.30 | 65.87 |
| 10.90.59.1700 | | | | | | | | |
| VEHICLE FUEL | 59 | 15,000.00 | 15,000.00 | 1,513.96 | 17,005.16 | | 2,005.16- | 113.37 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.59.1703 | | | | | | | | |
| VEHICLE MAINTENANCE | 59 | 37,500.00 | 37,500.00 | 2,835.35 | 35,251.15 | | 2,248.85 | 94.00 |
| 10.90.59.1710 | | | | | | | | |
| HIGHWAY MATERIALS | 59 | 45,000.00 | 45,000.00 | 8,736.44 | 29,491.54 | 744.78 | 14,763.68 | 67.19 |
| 10.90.59.1713 | | | | | | | | |
| TREE WORK | 59 | 20,000.00 | 25,200.00 | 2,200.00 | 20,872.80 | 4,327.20 | 0.00 | 100.00 |
| 10.90.59.1714 | | | | | | | | |
| GUARD RAILS/LINE PAINTING | 59 | 8,000.00 | 8,000.00 | | 7,748.47 | | 251.53 | 96.86 |
| 10.90.59.1715 | | | | | | | | |
| CATCH BASIN CLEANING | 59 | 16,500.00 | 16,500.00 | | | 16,477.50 | 22.50 | 99.86 |
| 10.90.59.1782 | | | | | | | | |
| PAVEMENT MAINTENANCE | 59 | 75,000.00 | 94,999.00 | | 28,228.80 | 65,000.00 | 1,770.20 | 98.14 |
| 10.90.59.1785 | | | | | | | | |
| FERTILIZER/CLAY | 59 | 6,000.00 | 6,000.00 | | 4,627.28 | | 1,372.72 | 77.12 |
| 10.90.59.1786 | | | | | | | | |
| SETTLING POND MAINTENANCE | 59 | 5,000.00 | 5,000.00 | | 5,000.00 | | | 100.00 |
| 10.90.59.1787 | | | | | | | | |
| PARKS - BUILDING MAINTENANC | 59 | 13,000.00 | 11,000.00 | 136.25 | 4,110.86 | | 6,889.14 | 37.37 |
| 10.90.59.1788 | | | | | | | | |
| PARKS GROUNDS MAINTENANCE | 59 | 20,000.00 | 12,127.00 | 2,398.12 | 10,555.03 | | 1,571.97 | 87.04 |
| 10.90.59.1790 | | | | | | | | |
| FIELD RECONSTRUCTION | 59 | 10,000.00 | 10,000.00 | | 8,280.00 | | 1,720.00 | 82.80 |
| 10.90.59.1791 | | | | | | | | |
| PROPANE | 59 | 2,300.00 | 2,300.00 | | 1,522.84 | | 777.16 | 66.21 |
| 10.90.59.1792 | | | | | | | | |
| TELEPHONE/INTERNET/ALARM | 59 | 2,400.00 | 2,400.00 | 206.72 | 2,233.85 | | 166.15 | 93.08 |
| 10.90.59.1793 | | | | | | | | |
| TOWN GARAGE - BUILDING MAI | 59 | 10,000.00 | 10,000.00 | 178.37 | 8,766.28 | 175.00 | 1,058.72 | 89.41 |
| Totals for Department: 59 (HIGHWAY) | | 884,450.00 | 886,577.00 | 50,115.92 | 635,076.49 | 109,607.48 | 141,893.03 | 84.00 |
| 10.90.63.1010 | | | | | | | | |
| WAGES - NURSE | 63 | 32,302.00 | 32,302.00 | 2,624.58 | 31,324.09 | | 977.91 | 96.97 |
| 10.90.63.1170 | | | | | | | | |
| DEPARTMENTAL SUPPLIES | 63 | 500.00 | 500.00 | | 117.85 | | 382.15 | 23.57 |
| 10.90.63.1390 | | | | | | | | |
| RESIDENT RELIEF/COMMUNITY O | 63 | 500.00 | 500.00 | | | | 500.00 | |
| 10.90.63.1395 | | | | | | | | |
| T.E.A.M. | 63 | 7,500.00 | 7,500.00 | | 7,500.00 | | | 100.00 |

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|---|
| Statement of Expenditures, Encumbrances & Appropriations |
|---|

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.63.1400 VETERAN'S FUNERALS | 63 | 200.00 | 200.00 | | | | 200.00 | |
| 10.90.63.1723 MEALS ON WHEELS | 63 | 1,400.00 | 1,400.00 | | 1,015.80 | | 384.20 | 72.56 |
| 10.90.63.1725 REGIONAL MENTAL HEALTH | 63 | 925.00 | 925.00 | | | | 925.00 | |
| 10.90.63.1726 PROBATE COURT | 63 | 2,500.00 | 2,500.00 | | | | 2,500.00 | |
| 10.90.63.1735 HEALTH DISTRICT | 63 | 41,532.00 | 41,532.00 | | 41,531.48 | | 0.52 | 100.00 |
| 10.90.63.1737 BH CARE | 63 | 500.00 | 500.00 | | 500.00 | | | 100.00 |
| 10.90.63.1739 MUNICIPAL HISTORIAN | 63 | 250.00 | 250.00 | | 100.00 | | 150.00 | 40.00 |
| Totals for Department: 63 (COMMUNITY WELFARE) | | 88,109.00 | 88,109.00 | 2,624.58 | 82,089.22 | | 6,019.78 | 93.17 |
| 10.90.65.1740 REFUSE COLLECTION | 65 | 280,000.00 | 280,000.00 | 23,025.58 | 233,026.53 | | 46,973.47 | 83.22 |
| 10.90.65.1745 RECYCLING | 65 | 117,000.00 | 117,000.00 | 7,700.76 | 73,342.49 | | 43,657.51 | 62.69 |
| 10.90.65.1750 BULKY WASTE TRANSFER | 65 | 50,000.00 | 50,000.00 | 6,664.91 | 23,799.62 | | 26,200.38 | 47.60 |
| 10.90.65.1755 HOUSEHOLD HAZARDOUS WAST | 65 | 10,000.00 | 10,000.00 | 1,098.76 | 3,153.26 | | 6,846.74 | 31.53 |
| Totals for Department: 65 (REFUSE) | | 457,000.00 | 457,000.00 | 38,490.01 | 333,321.90 | | 123,678.10 | 72.94 |
| 10.90.67.1010 WAGES - SUPERVISOR | 67 | 77,085.00 | 77,085.00 | 5,929.60 | 68,486.91 | | 8,598.09 | 88.85 |
| 10.90.67.1011 WAGES - ASST. SUPERVISOR | 67 | 72,946.00 | 72,946.00 | 5,611.20 | 64,809.36 | | 8,136.64 | 88.85 |
| 10.90.67.1042 WAGES - MAINTAINER/OPERATO | 67 | 65,582.00 | 65,582.00 | 5,044.81 | 58,015.24 | | 7,566.76 | 88.46 |
| 10.90.67.1049 WAGES - OVERTIME | 67 | 46,027.00 | 46,027.00 | 2,240.87 | 37,166.73 | | 8,860.27 | 80.75 |
| 10.90.67.1121 ELECTRICITY | 67 | 19,000.00 | 19,000.00 | | 14,459.11 | | 4,540.89 | 76.10 |

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| Statement of Expenditures, Encumbrances & Appropriations |
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Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.67.1122 | | | | | | | | |
| WATER & HEATING FUEL | 67 | 5,500.00 | 5,500.00 | 687.58 | 5,819.84 | | 319.84- | 105.82 |
| 10.90.67.1130 | | | | | | | | |
| TELEPHONE & ALARM | 67 | 4,500.00 | 4,500.00 | 344.98 | 4,307.68 | | 192.32 | 95.73 |
| 10.90.67.1140 | | | | | | | | |
| SUPPLIES & MAINTENANCE | 67 | 9,328.00 | 9,328.00 | 109.89 | 7,982.21 | 1,375.00 | 29.21- | 100.31 |
| 10.90.67.1470 | | | | | | | | |
| VEHICLE FUEL & MAINTENACE | 67 | 6,000.00 | 6,000.00 | 569.07 | 2,984.33 | 2,350.00 | 665.67 | 88.91 |
| 10.90.67.1760 | | | | | | | | |
| PLANT OPERATIONS | 67 | 50,000.00 | 89,998.00 | 7,659.12 | 56,062.54 | 13,861.64 | 20,073.82 | 77.70 |
| 10.90.67.1765 | | | | | | | | |
| EQUIPMENT REPLACEMENT | 67 | 40,000.00 | 29,354.00 | 6,406.46 | 19,391.35 | | 9,962.65 | 66.06 |
| 10.90.67.1770 | | | | | | | | |
| SLUDGE PROCESSING | 67 | 180,000.00 | 180,000.00 | 18,520.84 | 127,049.80 | 52,950.20 | | 100.00 |
| 10.90.67.1775 | | | | | | | | |
| D.E.P. DISCHARGER PERMIT | 67 | 1,800.00 | 1,800.00 | | 1,722.50 | | 77.50 | 95.69 |
| 10.90.67.1776 | | | | | | | | |
| NITROGEN CREDITS | 67 | 55,000.00 | 25,648.00 | | | 25,648.00 | | 100.00 |
| 10.90.67.1780 | | | | | | | | |
| SEWER MAINTENANCE | 67 | 20,000.00 | 20,000.00 | | 18,160.94 | | 1,839.06 | 90.80 |
| 10.90.67.1785 | | | | | | | | |
| MANDATED TOXICITY TESTING | 67 | 19,982.00 | 19,982.00 | 1,751.60 | 17,514.92 | 2,372.32 | 94.76 | 99.53 |
| Totals for Department: 67 (WASTE WATER TREATMENT) | | 672,750.00 | 672,750.00 | 54,876.02 | 503,933.46 | 98,557.16 | 70,259.38 | 89.56 |
| 10.90.69.1010 | | | | | | | | |
| WAGES - FULL TIME (3) | 69 | 167,040.00 | 167,040.00 | 12,849.20 | 147,941.24 | | 19,098.76 | 88.57 |
| 10.90.69.1019 | | | | | | | | |
| WAGES - PART TIME | 69 | 14,560.00 | 14,560.00 | 1,193.50 | 12,877.75 | | 1,682.25 | 88.45 |
| 10.90.69.1060 | | | | | | | | |
| COMPUTER SOFTWARE | 69 | 5,860.00 | 5,860.00 | 176.41 | 4,959.09 | | 900.91 | 84.63 |
| 10.90.69.1170 | | | | | | | | |
| DEPARTMENTAL SUPPLIES | 69 | 24,650.00 | 24,650.00 | 1,684.25 | 21,303.23 | 2,204.17 | 1,142.60 | 95.36 |
| 10.90.69.1800 | | | | | | | | |
| PROFESSIONAL DEVELOPMENT | 69 | 1,000.00 | 1,000.00 | 102.18 | 709.18 | | 290.82 | 70.92 |
| 10.90.69.1805 | | | | | | | | |
| PROGRAMS | 69 | 11,750.00 | 11,750.00 | 1,049.78 | 11,181.77 | | 568.23 | 95.16 |
| 10.90.69.1807 | | | | | | | | |
| LIBRARY COPIER LEASES | 69 | 820.00 | 820.00 | 69.60 | 735.85 | 53.00 | 31.15 | 96.20 |

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|--------------------|-------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| Totals for Department: 69 (LIBRARY) | | 225,680.00 | 225,680.00 | 17,124.92 | 199,708.11 | 2,257.17 | 23,714.72 | 89.49 |
| 10.90.71.1010 YMCA CONTRACT | 71 | 15,000.00 | 15,000.00 | | 15,000.00 | | | 100.00 |
| 10.90.71.1019 WAGES - SEASONAL | 71 | 18,000.00 | 18,000.00 | | 17,364.50 | | 635.50 | 96.47 |
| 10.90.71.1121 ELECTRICITY, WATER & FUEL | 71 | 22,000.00 | 22,000.00 | 1,602.54 | 17,575.68 | | 4,424.32 | 79.89 |
| 10.90.71.1820 SANITATION FACILITIES | 71 | 8,000.00 | 8,000.00 | 450.00 | 5,700.00 | 900.00 | 1,400.00 | 82.50 |
| 10.90.71.1840 STOCK FISH | 71 | 3,500.00 | 3,500.00 | | 3,493.60 | | 6.40 | 99.82 |
| 10.90.71.1861 RECREATIONAL PROGRAM & AC | 71 | 3,500.00 | 3,500.00 | | 553.97 | | 2,946.03 | 15.83 |
| 10.90.71.1870 INDEPENDENCE DAY CELEBRATI | 71 | 20,000.00 | 20,000.00 | 4,000.00 | 6,750.00 | 13,000.00 | 250.00 | 98.75 |
| 10.90.71.1905 SUMMER CONCERT SERIES | 71 | 6,800.00 | 6,800.00 | 2,500.00 | 5,790.00 | | 1,010.00 | 85.15 |
| Totals for Department: 71 (PARK & RECREATION) | | 96,800.00 | 96,800.00 | 8,552.54 | 72,227.75 | 13,900.00 | 10,672.25 | 88.97 |
| 10.90.77.1041 WAGES - DRIVER/ASST. SNR DI | 77 | 39,208.00 | 39,208.00 | 3,113.50 | 36,406.50 | | 2,801.50 | 92.85 |
| 10.90.77.1470 GAS/MAINTENANCE | 77 | 5,000.00 | 8,500.00 | 400.23 | 7,687.76 | | 812.24 | 90.44 |
| Totals for Department: 77 (MINI BUS OPERATIONS) | | 44,208.00 | 47,708.00 | 3,513.73 | 44,094.26 | | 3,613.74 | 92.43 |
| 10.90.79.1010 SNR CENTER DIRECTOR P/T | 79 | 10,400.00 | 10,400.00 | 866.67 | 9,533.37 | | 866.63 | 91.67 |
| 10.90.79.1120 HEATING OIL | 79 | 3,750.00 | 3,750.00 | 374.64 | 3,628.40 | | 121.60 | 96.76 |
| 10.90.79.1121 ELECTRICTY & WATER | 79 | 4,500.00 | 4,500.00 | 367.64 | 4,123.75 | | 376.25 | 91.64 |
| 10.90.79.1130 TELEPHONE | 79 | 3,800.00 | 3,800.00 | 271.23 | 3,334.66 | | 465.34 | 87.75 |
| 10.90.79.1220 SENIOR CENTER SUPPLIES | 79 | 1,725.00 | 1,725.00 | 297.96 | 1,671.70 | | 53.30 | 96.91 |

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Town of Beacon Falls
For Period Ending 05/31/2023

Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|---|------|----------------------|----------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| 10.90.79.1681 SENIOR ACTIVITIES | 79 | 4,500.00 | 4,500.00 | | 4,125.11 | | 374.89 | 91.67 |
| 10.90.79.1943 BUILDING MAINTENANCE | 79 | 5,000.00 | 5,000.00 | 681.00 | 3,581.56 | 590.00 | 828.44 | 83.43 |
| Totals for Department: 79 (SENIOR CITIZENS CENTER) | | 33,675.00 | 33,675.00 | 2,859.14 | 29,998.55 | 590.00 | 3,086.45 | 90.83 |
| 10.90.83.1170 CONTINGENCY EXPENSES | 83 | 100,000.00 | 44,887.72 | | | | 44,887.72 | |
| Totals for Department: 83 (CONTINGENCY) | | 100,000.00 | 44,887.72 | | | | 44,887.72 | |
| 10.90.85.1984 PRINCIPAL - 2014 (\$5.865M) BOND | 85 | 330,000.00 | 330,000.00 | | 330,000.00 | | | 100.00 |
| 10.90.85.1985 INTEREST - 2014 (\$5.865M) BOND | 85 | 118,700.00 | 118,700.00 | | 118,700.00 | | | 100.00 |
| Totals for Department: 85 (DEBT SERVICE - INTEREST) | | 448,700.00 | 448,700.00 | | 448,700.00 | | | 100.00 |
| 10.90.87.2009 PRINCIPAL - 2016 (\$4.35M) BOND | 87 | 260,000.00 | 260,000.00 | | 260,000.00 | | | 100.00 |
| 10.90.87.2013 INTEREST - 2016 (\$4.35M) BOND | 87 | 58,050.00 | 58,050.00 | | 58,050.00 | | | 100.00 |
| 10.90.87.2021 INTEREST - 2021 BOND ISSUE | 87 | 175,500.00 | 175,500.00 | 84,000.00 | 175,500.00 | | | 100.00 |
| 10.90.87.2022 PRINCIPAL - 2021 BOND ISSUE | 87 | 300,000.00 | 300,000.00 | | 300,000.00 | | | 100.00 |
| Totals for Department: 87 (DEBT SERVICE - PRINCIPLE) | | 793,550.00 | 793,550.00 | 84,000.00 | 793,550.00 | | | 100.00 |
| 10.90.88.2001 REGIONAL SCHOOL DISTRICT #1 | 88 | 14,670,570.00 | 14,670,570.00 | 2,006,398.00 | 14,670,570.00 | | | 100.00 |
| Totals for Department: 88 (Department - 88) | | 14,670,570.00 | 14,670,570.00 | 2,006,398.00 | 14,670,570.00 | | | 100.00 |
| 10.90.90.2500 TRANSFER TO NON-RECURRING (| 90 | 376,942.00 | 466,668.00 | | 464,814.00 | | 1,854.00 | 99.60 |
| 10.90.90.2504 TRANSFER TO VEHICLE REPLAC | 90 | 100,000.00 | 100,000.00 | | 100,000.00 | | | 100.00 |

Date: 06/06/2023

Time: 1:45:47PM

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| Statement of Expenditures, Encumbrances & Appropriations |
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User: ERIN

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Town of Beacon Falls
 For Period Ending 05/31/2023
 Selecting on FUND from 10 to 10

| ACCOUNT ACCOUNT DESCRIPTION | DEPT | ORIGINAL BUDGET | AMENDED BUDGET | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|------|----------------------|----------------------|-------------------------------|------------------------------|-----------------------------|-------------------------|-----------------|
| Totals for Department: 90 (TRANSFERS/SPECIAL PROJ.) | | 476,942.00 | 566,668.00 | | 564,814.00 | | 1,854.00 | 99.67 |
| Report totals | | 23,673,031.00 | 23,769,030.00 | 2,697,367.92 | 22,372,917.29 | 342,251.70 | 1,053,861.01 | 95.57 |

June



TOWN OF BEACON FALLS

FY23
For 6/13 and 6/14/23 Meetings

FY23 TRANSFERS

| TRANSFER FROM: | | | | TRANSFER TO: | | | |
|----------------|----------------------|---------------|---------------------------|---------------|--------------------------|--------------------|---|
| # | Amount | Line | Description | Line | Description | Amount | Explanation |
| 1 | \$ (200.00) | 10.90.05.1405 | Vital Statistics | 10.90.05.1170 | Town Clerk Expenses | \$ 200.00 | Covering June Bills |
| 2 | \$ (1,936.00) | 10.90.83.1170 | Contingency | 10.90.79.1943 | Senior Center Building | \$ 1,936.00 | Countertop project which was extremely overbudget |
| 3 | \$ (70.00) | 10.90.15.1495 | Assessor Education | 10.90.15.1220 | Assessor Office Supplies | \$ 70.00 | Covering June Bills |
| 4 | \$ (600.00) | 10.90.44.1121 | Fire Electricity | 10.90.44.1466 | Equipment Maintenance | \$ 200.00 | Covering June Bills |
| 5 | | | | 10.90.44.1553 | EMS Supplies | \$ 200.00 | Covering June Bills |
| 6 | | | | 10.90.44.1552 | Fire Dept Supplies | \$ 200.00 | Covering June Bills |
| 7 | \$ (40.25) | 45.90.59.1003 | Dump Trailer | 45.90.59.1005 | Freightliner Lease | \$ 40.25 | Budget was shy. |
| 8 | \$ (700.00) | 45.90.44.1017 | Engine & Tanker Lease Pmt | 45.90.44.1020 | TVs, Trailer & Skid Pump | \$ 700.00 | Increased shipping costs for trailer; negotiated down to half (\$600) |
| TOTAL | \$ (3,546.25) | | | | | \$ 3,546.25 | |

FY23 LINES TO MONITOR

Highlighted Lines on EE&A 5/31/23 (should be 91.67%)

| # | Line | Description | Amount | | | | Description |
|----|---------------|---------------------------|-----------------|--------------|---------|---------------------|---|
| | | | Budgeted Amount | YTD | % Spent | Unencumbered Amount | |
| 1 | 10.90.03.1122 | Town Hall - Heat & Water | \$ 9,200.00 | \$ 9,921.11 | 108% | \$ (721.11) | Oil prices higher No additional purchases expected for FY23. |
| 2 | 10.90.03.1105 | Town Hall - IT | \$ 74,000.00 | \$ 73,841.81 | 100% | \$ 158.19 | |
| 3 | 10.90.29.1031 | Deputy Registrars | \$ 1,500.00 | \$ 1,740.00 | 116% | \$ (240.00) | Town Meeting costs added. |
| 4 | 10.90.44.1485 | Fire - PPE | \$ 27,000.00 | \$ 26,284.04 | 97% | \$ 715.96 | |
| 5 | 10.90.53.1052 | FT Patrol Overtime | \$ 35,875.00 | \$ 36,899.22 | 103% | \$ (1,024.22) | Trending High |
| 6 | 10.90.53.1703 | Police - Gas & Oil | \$ 14,000.00 | \$ 19,665.61 | 140% | \$ (5,665.61) | Higher fuel costs/Waiting for more solid \$\$ to transfer |
| 7 | 10.90.59.1550 | Highway & Parks Equipment | \$ 10,000.00 | \$ 9,275.21 | 93% | \$ 724.79 | Paint sprayer repairs |
| 8 | 10.90.59.1700 | Vehicle Fuel | \$ 15,000.00 | \$ 17,005.16 | 113% | \$ (2,005.16) | Higher fuel costs |
| 9 | 10.90.59.1792 | PW - Telephone/Internet | \$ 2,400.00 | \$ 2,233.85 | 93% | \$ 166.15 | |
| 10 | 10.90.63.1010 | Wages - Nurse | \$ 32,302.00 | \$ 31,324.09 | 97% | \$ 977.91 | |

| | | | | | | | | | |
|----|---------------|--------------------------------|----|------------------|----|-----------|----------------|-------------|------------------------|
| 11 | 10.90.67.1122 | WWTP - Water & Heat | \$ | 5,500.00 | \$ | 5,819.84 | 106% | \$ (319.84) | Inflationary increases |
| 12 | 10.90.67.1140 | WWTP - Supplies | \$ | 9,328.00 | \$ | 9,357.21 | 100.31% | \$ (29.21) | Tredning high |
| 13 | 10.90.69.1805 | Library Programs | \$ | 11,750.00 | \$ | 11,181.77 | 95% | \$ 568.23 | |
| 14 | 10.90.77.1041 | Wages - Mini Bus Driver | \$ | 39,208.00 | \$ | 36,406.50 | 93% | \$ 2,801.50 | |
| 15 | 10.90.79.1220 | Senior Supplies | \$ | 1,725.00 | \$ | 1,671.70 | 97% | \$ 53.30 | |

General Ledger

Town of Beacon Falls
For Period From 07/01/2021 To 05/31/2023
For FUND from 70 to 70 and OBJC from 0021 to 0021

| ACCOUNT NUMBER | | | | DESCRIPTION | | BALANCE |
|-----------------|-------|-------------|------------|--|------------|--------------------|
| TRANSACTION | BATCH | POST PERIOD | DATE | DESCRIPTION | DEBIT | CREDIT |
| 70.80.57.0021 | | | | American Rescue Plan Act (ARPA) Allotment | | **PREV BALANCE |
| JV 00002113-002 | 9321 | 7/2021 | 07/01/2021 | ARP Funds 2021 Allocation | | 920,702.27 |
| JV 00002511-001 | 11175 | 6/2022 | 06/30/2022 | Enter to defer the unspent portion of ARPA Funds | 308,162.00 | |
| | | YEAR END | | FY 2022 year end automatic entries | 612,540.27 | |
| JV 00002437-002 | 10732 | 8/2022 | 08/11/2022 | ARPA NEU Tranche 2 | | 316,426.99 |
| CR 00009408-001 | 10898 | 10/2022 | 10/04/2022 | ARPA County Tranche 2 | | 604,275.28 |
| | | | | END BALANCE | | -920,702.27 |
| 70.90.57.0021 | | | | American Rescue Plan Act (ARPA) - Sewer, Stormwater | | **PREV BALANCE |
| VR 00026689-001 | 9055 | 9/2021 | 09/01/2021 | Cook Lane Catch Basin Replacement - Products | 7,252.00 | |
| | | | | Vendor: UNITED CONCRETE PRODUCTS, INC. Bank/Check #: 14/000452 | | |
| VR 00026765-001 | 9093 | 9/2021 | 09/08/2021 | Manhole Installation on Fairfield Pl. | 6,550.00 | |
| | | | | Vendor: Forest Construction Co., LLC Bank/Check #: 14/000453 | | |
| VR 00026758-001 | 9093 | 9/2021 | 09/08/2021 | 6 Inch Cap/6" Lug Accessories Kit | 295.27 | |
| | | | | Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN Bank/Check #: 14/000454 | | |
| VR 00026742-001 | 9093 | 9/2021 | 09/08/2021 | Video Inspection of Cook Lane | 2,572.50 | |
| | | | | Vendor: MCVAC ENVIRONMENTAL Bank/Check #: 14/P00010 | | |
| VR 00026749-001 | 9093 | 9/2021 | 09/08/2021 | Video Inspection of Cook Lane | 2,572.50 | |
| | | | | Vendor: MCVAC ENVIRONMENTAL Bank/Check #: 14/P00010 | | |
| VR 00026802-001 | 9122 | 9/2021 | 09/15/2021 | Police Private Duty for Cook Lane - McVac Camera | 2,378.25 | |
| | | | | Vendor: Extra Duty Solutions Bank/Check #: 14/P00011 | | |
| VR 00027073-001 | 9158 | 10/2021 | 10/13/2021 | ARP Reimb. for Sewer Pump Replacements & SCADA | 43,466.60 | |
| | | | | Vendor: Chatfield Farms Community Association Inc. Bank/Check #: 14/000455 | | |
| VR 00027332-001 | 9367 | 11/2021 | 11/09/2021 | EHR/Cardiac Monitoring/Billing/Scheduling | 9,573.00 | |
| | | | | Vendor: ESO Solutions Inc. Bank/Check #: 14/000457 | | |
| VR 00027770-001 | 9559 | 11/2021 | 11/11/2021 | Cook Lane Storm Drainage Improvements (21-3) | 12,185.17 | |
| | | | | Vendor: Gerber Construction Inc. Bank/Check #: 14/000474 | | |
| VR 00027516-001 | 9428 | 11/2021 | 11/23/2021 | 2 LifePak 15 V4 Monitor/Defib | 1,807.50 | |
| | | | | Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000459 | | |
| VR 00027524-001 | 9453 | 12/2021 | 12/01/2021 | 2 LifePak 15 V4 Monitor/Defib | 53,179.85 | |
| | | | | Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000461 | | |
| JV 00002402-001 | 10627 | 1/2022 | 01/21/2022 | Total Private Duty Costs for Cook Lane Drainage | 35,260.11 | |
| VR 00028092-002 | 9721 | 1/2022 | 01/27/2022 | Cook Lane Storm Drainage Improvements (21-3) | 42,641.19 | |
| | | | | Vendor: Gerber Construction Inc. Bank/Check #: 14/000462 | | |
| VR 00028093-001 | 9723 | 1/2022 | 01/27/2022 | Application #2 | 71,167.99 | |
| | | | | Vendor: Gerber Construction Inc. Bank/Check #: 14/000463 | | |
| VR 00028097-001 | 9734 | 1/2022 | 01/31/2022 | Cook Lane Storm Drainage Improvements (21-3) | 21,645.00 | |
| | | | | Vendor: Gerber Construction Inc. Bank/Check #: 14/000474 | | |
| VR 00028124-001 | 9738 | 2/2022 | 02/02/2022 | Cook Lane Storm Drainage Improvements (21-3) | 62,457.35 | |
| | | | | Vendor: Gerber Construction Inc. Bank/Check #: 14/000465 | | |
| VR 00029054-001 | 10186 | 5/2022 | 05/17/2022 | Cook Lane Storm Drainage Improvements (21-3) | 158.04 | |
| | | | | Vendor: Gerber Construction Inc. Bank/Check #: 14/000474 | | |
| VR 00029050-001 | 10186 | 5/2022 | 05/17/2022 | 2 LifePak 15 V4 Monitor/Defib | 1,556.10 | |
| | | | | Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000475 | | |
| VR 00029051-001 | 10186 | 5/2022 | 05/17/2022 | 2 LifePak 15 V4 Monitor/Defib | 2,580.00 | |
| | | | | Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000475 | | |
| JV 00002434-001 | 10724 | 6/2022 | 12/31/2021 | Private Duty BV Road from 9/28/21-12/23/21 | 42,020.08 | |

General Ledger

Town of Beacon Falls
For Period From 07/01/2021 To 05/31/2023
For FUND from 70 to 70 and OBJC from 0021 to 0021

| ACCOUNT NUMBER | | | | DESCRIPTION | | BALANCE |
|--|-------|-------------|------------|---|------------|------------|
| TRANSACTION | BATCH | POST PERIOD | DATE | DESCRIPTION | DEBIT | CREDIT |
| VR 00029167-001 | 10255 | 6/2022 | 06/01/2022 | Pipe for Diana Lane | 1,482.35 | |
| Vendor: THE JACK FARRELLY COMPANY | | | | Bank/Check #: 14/000476 | | |
| VR 00029405-001 | 10369 | 6/2022 | 06/29/2022 | Aggregate for Diana Lane Drainage Project | 320.41 | |
| Vendor: H.I. Stone & Son Inc. | | | | Bank/Check #: 14/000479 | | |
| JV 00002408-001 | 10659 | 6/2022 | 06/30/2022 | Type "C" Catch Bason - Beacon Valley Road | 37,050.00 | |
| JV 00002408-002 | 10659 | 6/2022 | 06/30/2022 | Type "C" Catch Basin Tops - Beacon Valley Road | 5,335.00 | |
| JV 00002408-003 | 10659 | 6/2022 | 06/30/2022 | 15" RC Pipe - Beacon Valley Road | 11,277.50 | |
| JV 00002408-004 | 10659 | 6/2022 | 06/30/2022 | 18" RC Pipe - Beacon Valley Road | 25,200.00 | |
| JV 00002408-005 | 10659 | 6/2022 | 06/30/2022 | 15" RC Pipe - Type V Beacon Valley Road | 5,335.20 | |
| JV 00002408-006 | 10659 | 6/2022 | 06/30/2022 | 6" Underdrain - Beacon Valley Road | 52,325.00 | |
| JV 00002408-007 | 10659 | 6/2022 | 06/30/2022 | Convert Catch Basin to Manhole - Beacon Valley Rd | 1,100.00 | |
| JV 00002469-001 | 10838 | 6/2022 | 06/30/2022 | Modified RipRap | 1,069.60 | |
| VR 00029772-002 | 10570 | 6/2022 | 06/30/2022 | Diana Lane Drainage/Paving | 1,170.88 | |
| Vendor: COCCHIOLA PAVING, INC | | | | Bank/Check #: 11/000653 | | |
| VR 00029773-002 | 10570 | 6/2022 | 06/30/2022 | Cook Lane Paving | 777.04 | |
| Vendor: COCCHIOLA PAVING, INC | | | | Bank/Check #: 11/000653 | | |
| VR 00029491-001 | 10438 | 6/2022 | 06/30/2022 | Aggregate for Diana Lane Drainage Project | 1,558.38 | |
| Vendor: H.I. Stone & Son Inc. | | | | Bank/Check #: 14/000480 | | |
| VR 00029662-001 | 10472 | 6/2022 | 06/30/2022 | Aggregate for Diana Lane Drainage Project | 579.72 | |
| Vendor: H.I. Stone & Son Inc. | | | | Bank/Check #: 14/000482 | | |
| VR 00029702-001 | 10524 | 6/2022 | 06/30/2022 | Diana Lane Drainage/Paving | 23,417.65 | |
| Vendor: COCCHIOLA PAVING, INC | | | | Bank/Check #: 14/000484 | | |
| VR 00029703-001 | 10524 | 6/2022 | 06/30/2022 | Cook Lane Paving | 23,222.96 | |
| Vendor: COCCHIOLA PAVING, INC | | | | Bank/Check #: 14/000484 | | |
| YEAR END | | | | FY 2022 year end automatic entries | | 612,540.19 |
| VR 00029664-001 | 10488 | 7/2022 | 07/20/2022 | M.H. Frame/covers Burton Sewer | 2,688.00 | |
| Vendor: CAMPBELL FOUNDRY CO | | | | Bank/Check #: 14/000481 | | |
| VR 00030176-001 | 10795 | 7/2022 | 07/31/2022 | Diana Lane Paving & Drainage | 212.90 | |
| Vendor: COCCHIOLA PAVING, INC | | | | Bank/Check #: 11/000653 | | |
| VR 00029701-001 | 10524 | 8/2022 | 08/02/2022 | CB Structure /RCP for 96 West Rd. Drainage Issue | 1,575.00 | |
| Vendor: UNITED CONCRETE PRODUCTS, INC. | | | | Bank/Check #: 14/000485 | | |
| VR 00029793-001 | 10586 | 8/2022 | 08/09/2022 | 96 West Rd. Emergency Drainage Repair | 8,086.00 | |
| Vendor: Forest Construction Co., LLC | | | | Bank/Check #: 14/000486 | | |
| JV 00002417-001 | 10684 | 8/2022 | 08/31/2022 | Burton Sewer 162.5 Hours PD for RR Hiltbrandt | 10,530.00 | |
| VR 00030020-001 | 10694 | 8/2022 | 08/31/2022 | Diana Lane Paving & Drainage | 4,045.00 | |
| Vendor: COCCHIOLA PAVING, INC | | | | Bank/Check #: 11/000647 | | |
| JV 00002446-001 | 10757 | 9/2022 | 09/15/2022 | 159.5 hours of Private Duty for RR Hiltbrandt | 10,503.00 | |
| VR 00030174-001 | 10773 | 9/2022 | 09/15/2022 | Burton Road Sanitary Sewer Replacement | 138,109.81 | |
| Vendor: R.R.Hiltbrand Construction LLC | | | | Bank/Check #: 14/P00033 | | |
| JV 00002475-001 | 10857 | 9/2022 | 09/29/2022 | Hiltbrandt Private Duty w/e 9/24/22 Burton | 9,331.20 | |
| VR 00030299-002 | 10863 | 10/2022 | 10/04/2022 | Hiltbrandt Sewer Work on Burton Road | 935.00 | |
| Vendor: Town of Bethany | | | | Bank/Check #: 01/034243 | | |
| VR 00030308-001 | 10885 | 10/2022 | 10/05/2022 | Digester Support Beams | 34,217.50 | |
| Vendor: Enduro Composite Systems | | | | Bank/Check #: 14/000487 | | |
| VR 00030343-002 | 10904 | 10/2022 | 10/11/2022 | On Call Engineering/Burton Road Sewer | 3,012.50 | |

General Ledger

Town of Beacon Falls
For Period From 07/01/2021 To 05/31/2023
For FUND from 70 to 70 and OBJC from 0021 to 0021

| ACCOUNT NUMBER | DESCRIPTION | | | BALANCE |
|--|-------------|-------------|------------|-----------------|
| TRANSACTION | BATCH | POST PERIOD | DATE | DEBIT CREDIT |
| Vendor: SLR International Corporation | | | | |
| JV 00002488-003 | 10906 | 10/2022 | 10/13/2022 | 7,322.40 |
| JV 00002488-005 | 10906 | 10/2022 | 10/13/2022 | 648.00 |
| VR 00030419-001 | 10949 | 10/2022 | 10/18/2022 | 25,148.75 |
| Vendor: SLR International Corporation | | | | |
| VR 00030440-001 | 10949 | 10/2022 | 10/18/2022 | 1,070.50 |
| Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN | | | | |
| VR 00030543-001 | 11019 | 11/2022 | 11/02/2022 | 161,050.19 |
| Vendor: R.R.Hiltbrand Construction LLC | | | | |
| VR 00030718-002 | 11078 | 11/2022 | 11/16/2022 | 910.00 |
| Vendor: SLR International Corporation | | | | |
| VR 00030862-002 | 11149 | 11/2022 | 11/30/2022 | 680.00 |
| Vendor: Town of Bethany | | | | |
| VR 00030851-002 | 11155 | 11/2022 | 11/30/2022 | 136,153.07 |
| Vendor: R.R.Hiltbrand Construction LLC | | | | |
| VR 00030915-001 | 11192 | 12/2022 | 12/07/2022 | 2,800.00 |
| Vendor: AMERICAN ROOTER, LLC | | | | |
| JV 00002568-001 | 11308 | 1/2023 | 01/05/2023 | 4,276.80 |
| JV 00002573-001 | 11348 | 1/2023 | 01/19/2023 | 3,499.20 |
| VR 00031323-001 | 11374 | 1/2023 | 01/24/2023 | 63,650.00 |
| Vendor: Kovacs Construction Corporation | | | | |
| JV 00002590-001 | 11422 | 2/2023 | 02/02/2023 | 5,180.10 |
| JV 00002599-001 | 11515 | 2/2023 | 02/16/2023 | 4,309.20 |
| JV 00002599-002 | 11515 | 2/2023 | 02/16/2023 | 259.20 |
| JV 00002599-003 | 11515 | 2/2023 | 02/16/2023 | 680.40 |
| VR 00031578-001 | 11517 | 2/2023 | 02/28/2023 | 28,378.88 |
| Vendor: Kovacs Construction Corporation | | | | |
| VR 00031579-001 | 11517 | 2/2023 | 02/28/2023 | 1,764.30 |
| Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN | | | | |
| JV 00002610-001 | 11381 | 3/2023 | 03/02/2023 | 4,652.40 |
| JV 00002623-005 | 11653 | 3/2023 | 03/16/2023 | 518.40 |
| VR 00031825-001 | 11622 | 3/2023 | 03/22/2023 | 1,839.30 |
| Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN | | | | |
| VR 00031876-001 | 11659 | 3/2023 | 03/29/2023 | 2,800.00 |
| Vendor: AMERICAN ROOTER, LLC | | | | |
| JV 00002632-001 | 11677 | 3/2023 | 03/30/2023 | 3,110.40 |
| VR 00031976-001 | 11740 | 4/2023 | 04/12/2023 | 101,302.40 |
| Vendor: B&W Paving and Landscaping, LLC | | | | |
| VR 00032031-002 | 11779 | 4/2023 | 04/19/2023 | 66,317.55 |
| Vendor: B&W Paving and Landscaping, LLC | | | | |
| VR 00032032-002 | 11779 | 4/2023 | 04/19/2023 | 82,886.14 |

Date: 06/09/2023
Time: 9:04:33AM

General Ledger

User: ERIN
Page: 4

Town of Beacon Falls
For Period From 07/01/2021 To 05/31/2023
For FUND from 70 to 70 and OBJC from 0021 to 0021

| ACCOUNT NUMBER | DESCRIPTION | | | | BALANCE | |
|--|-------------|-------------|------------|---|--------------|---------------------|
| TRANSACTION | BATCH | POST PERIOD | DATE | DESCRIPTION | DEBIT | CREDIT |
| Vendor: B&W Paving and Landscaping, LLC VR 00032268-001 | 11931 | 5/2023 | 05/16/2023 | Bank/Check #: 14/000497 Rehab of Patricia Terr, Dolly Dr, & Coventry Ln | 76,516.38 | |
| Vendor: B&W Paving and Landscaping, LLC | | | | Bank/Check #: 11/000657 | | |
| | | | | END BALANCE | | 1,010,969.87 |
| | | | | Report Totals | 2,544,212.33 | 2,453,944.73 |

\$6M Bond Issuance - 12/14/2021

Town of Beacon Falls

Updated: 06/08/2023

As of MAY 2023

| Bonded Projects | | | | | | | | | | | \$5M Bond Issued for Roads - 12/14/2021 |
|--|--|------------------------------|-------------------------------|-------------------------------|-----------------------------------|-------------------------------|-----------------------------------|---------------|-------------------------------|----------------------|--|
| Project Name | Description of Work | Vendor | 2021 Fiscal Year Expenditures | 2022 Fiscal Year Expenditures | 2023 Fiscal Year Expenditures YTD | Encumbered or AP Amounts 2023 | Retainage/ Private Duty Estimates | Budget | Final Cost to the Town | Year to be Completed | |
| Townwide Boring Project | Survey Work Townwide | SLR | \$ 18,700.00 | | | | | | \$ 18,700.00 | 2021 | Complete |
| Hillside/Ladyslipper/Stoddard | Reconstruction/Catch Basins/Paving | Cocchiola | \$ 691,487.50 | \$ (18,735.43) | | | | | \$ 672,752.07 | 2021 | Complete - Retainage overbooked and reversed in 2022 |
| Fairfield Place | Paving | Cocchiola | \$ 2,520.00 | \$ 19,386.07 | | | | | \$ 21,906.07 | 2022 | Complete |
| Back Rimmon Road | Paving | Cocchiola | \$ 71,587.23 | \$ 52,320.70 | | | | | \$ 123,907.93 | 2022 | Complete |
| Cook Lane Drainage | Treework Engineering | Ed the Treeman SLR | \$ 21,900.00 | \$ 20,807.52 \$ 79,903.71 | | | | | \$ 42,707.52 \$ 79,903.71 | 2022 2022 | Complete Complete |
| Cook Lane Paving | Paving | Cocchiola | | \$ 222,547.33 | \$ 210,009.77 | | | | \$ 432,557.10 | 2023 | Complete |
| Diana Lane Paving | Paving | Cocchiola | | \$ 56,795.19 | \$ 25,662.75 | | | | \$ 82,457.94 | 2023 | Complete |
| Beacon Valley Road - STEAP | Reconstruction/Drainage Engineering | Grasso SLR | | \$ 39,095.85 \$ 91,575.40 | \$ 31,491.16 \$ 9,026.25 | | | | \$ 70,587.01 \$ 100,601.65 | 2023 2023 | Complete - Retainage owed Complete |
| | Private Duty - Beacon Valley Road | PD Fund | | \$ 39,687.62 | \$ 1,879.20 | | | | \$ 41,566.82 | 2023 | Complete |
| | Lower Burton Retaining Wall Rebuild Engineering Treework on Burton Road | SLR Ed the Treeman | \$ 9,500.00 | \$ 99,179.27 | \$ 15,051.50 \$ 2,200.00 | \$ 2,384.23 | | | \$ 126,115.00 \$ 2,200.00 | 2023 2023 | Construction Engineering shifts to LOTCIP |
| Burton Road - LOTCIP | Private Duty on Burton Road for Treework Guardrails and Stamped Wall - Non Qualified Items | Dayton | | | \$ 518.40 | | | | \$ 518.40 | 2023 | |
| | Engineering | Decarlo & Doll Homeowners | | \$ 47,426.00 | \$ 3,786.00 | \$ 30,180.50 | \$ 50,000.00 | | \$ 131,392.50 | 2023 | |
| Beacon Valley Road - LOTCIP | Drainage Easements | | | \$ 12,120.00 | | | | | \$ 12,120.00 | 2023 | |
| Patricia Terrace/Dolly Drive/Coventry | Engineering for Reconstruction | SLR | | \$ 57,519.94 | \$ 86,674.48 | \$ 39,805.58 | | | \$ 184,000.00 | 2023 | |
| Patricia Terrace/Dolly Drive/Coventry | Reconstruction/Paving | B&W Paving | | | \$ 171,279.97 | \$ 433,118.78 | | | \$ 604,398.75 | 2023 | |
| | Private Duty - for B&W | PD Fund | | | \$ 17,089.50 | | \$ 10,000.00 | | \$ 27,089.50 | 2023 | |
| Beacon Valley Bridge - LOCIB | Engineering | SLR | | | \$ 2,006.93 | \$ 17,370.73 | | | \$ 19,377.66 | 2023 | |
| | Private Duty for Bridge Project | PD Fund | | | | | \$ 30,000.00 | | \$ 30,000.00 | 2023 | |
| | Construction Engineering | NJR | | | | \$ 78,783.15 | | | \$ 78,783.15 | 2023 | |
| Main Street Connectivity | Sidewalks, crosswalks, street calming Engineering | TBD DeCarlo & Doll | | | \$ 28,400.00 | \$ 28,400.00 | | \$ 280,000.00 | \$ 280,000.00 | 2023 | Estimate Finalizing Numbers DeCarlo |
| | EV Station Match | TBD | | | | | | \$ 52,349.15 | \$ 52,349.15 | 2024 | |
| Feldspar & Avenues | Drainage and Paving | SLR | | | | | | TBD | | 2024 | |
| Church Street | Reconstruction | TBD | | | | | | \$ 580,000.00 | \$ 580,000.00 | 2024 | |
| | Engineering | SLR | | | \$ 27,185.51 | \$ 132,714.49 | | | \$ 159,900.00 | 2024 | |
| Reconnecting Communities (RS On/Off Ramps) Grant Match (50%, min capital construction proj size - \$5M),.....NVCOC only doing a planning grant - probably therefore not submitting for this) | | | | | | | | | | | |
| Safe Streets for All (Main St Rehab and the one RS North on/off ramp) Grant Match (20%) | | | | | | | | | | | |
| TOTALS | | | \$ 815,694.73 | \$ 807,509.17 | \$ 679,317.27 | \$ 869,157.46 | \$ 90,000.00 | \$ 912,349.15 | \$ 4,174,027.78 | | \$ 4,174,027.78 |

Balance Remaining: \$ 825,972.22

| Bonded Projects | | | | | | | | | | | \$1M Bond Issued for Wastewater Treatment Plant - 12/14/2021 |
|---------------------|---------------------|--|-------------------------------|-------------------------------|-------------------------------|--------------------|-----------|--|------------------------|----------------|--|
| Project Name | Description of Work | | 2021 Fiscal Year Expenditures | 2022 Fiscal Year Expenditures | 2023 Fiscal Year Expenditures | Encumbered Amounts | Retainage | | Final Cost to the Town | Year Completed | |
| Electrical Upgrades | | | \$ - | \$ - | \$ - | \$ - | | | \$ - | | |
| | | | \$ - | \$ - | \$ - | \$ - | | | \$ - | | |
| | | | \$ - | \$ - | \$ - | \$ - | | | \$ - | | |
| | | | \$ - | \$ - | \$ - | \$ - | | | \$ - | | |
| | | | \$ - | \$ - | \$ - | \$ - | | | \$ - | | |
| TOTALS | | | \$ - | \$ - | \$ - | \$ - | | | \$ - | | |

Balance Remaining: \$ 1,000,000.00

2022-2023 TAX COLLECTIONS

Microfund / QDS Cash Report

| MICROFUND INFORMATION | Current Taxes (Debits): Tax | | 10.80.06.4300 | 10.80.03.4126 | 10.80.06.4301 | 10.80.03.4122 | Interest | Liens/Fees | Liens (Credits - Paid to Tax Serv) | 10.80.03.4123 |
|-----------------------|-----------------------------|--------------------------------------|-------------------|--------------------|---------------|---------------|-------------|---------------|------------------------------------|---------------|
| | Current Taxes (Credits) | Refunds, Bounced Checks, Adjustments | Net Current Taxes | Supplemental Taxes | Prior Taxes | | | | | Net Liens |
| July | \$ 6,683,328.25 | \$ (7,012.11) | \$ 6,676,316.14 | | \$ 28,883.47 | \$ 5,620.17 | \$ 802.04 | \$ 802.04 | | \$ 802.04 |
| August | \$ 2,765,447.15 | \$ (12,528.53) | \$ 2,752,918.62 | | \$ 23,975.47 | \$ 9,189.70 | \$ 239.78 | \$ (1,119.19) | \$ (879.41) | \$ (879.41) |
| September | \$ 146,744.15 | \$ (1,631.77) | \$ 145,112.38 | | \$ 8,115.23 | \$ 9,391.54 | \$ 231.93 | \$ (45.91) | \$ 186.02 | \$ 186.02 |
| October | \$ 100,602.23 | \$ (1,825.59) | \$ 98,776.64 | | \$ 6,923.93 | \$ 5,139.33 | \$ 593.38 | \$ (27.71) | \$ 565.67 | \$ 565.67 |
| November | \$ 71,227.72 | \$ (2,693.14) | \$ 68,534.58 | | \$ 8,792.35 | \$ 4,135.28 | \$ 586.14 | \$ (28.32) | \$ 557.82 | \$ 557.82 |
| December | \$ 1,429,348.48 | \$ (2,374.55) | \$ 1,426,973.93 | | \$ 2,815.39 | \$ 2,958.37 | \$ 352.85 | \$ 352.85 | \$ 352.85 | \$ 352.85 |
| January | \$ 5,212,540.44 | \$ (2,525.01) | \$ 5,210,015.43 | \$ 118,280.82 | \$ 10,628.11 | \$ 9,593.00 | \$ 1,469.32 | \$ (941.31) | \$ 528.01 | \$ 528.01 |
| February | \$ 331,571.13 | \$ (2,195.91) | \$ 329,375.22 | \$ 36,173.49 | \$ 11,378.26 | \$ 7,296.72 | \$ 616.48 | \$ (555.99) | \$ 60.49 | \$ 60.49 |
| March | \$ 204,291.68 | \$ (6,723.47) | \$ 197,568.21 | \$ 21,678.23 | \$ 33,722.76 | \$ 24,866.53 | \$ 1,093.68 | \$ (504.48) | \$ 589.20 | \$ 589.20 |
| April | \$ 50,786.64 | \$ (1,061.95) | \$ 49,724.69 | \$ 5,728.30 | \$ 21,380.90 | \$ 16,779.11 | \$ 695.38 | \$ (661.68) | \$ 33.70 | \$ 33.70 |
| May | \$ 53,120.13 | \$ (4,424.38) | \$ 48,695.75 | \$ 4,490.63 | \$ 4,614.09 | \$ 7,375.32 | \$ 589.82 | \$ (519.55) | \$ 70.27 | \$ 70.27 |
| June | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ 17,049,008.00 | \$ (44,996.41) | \$ 17,004,011.59 | \$ 186,351.47 | \$ 161,229.96 | \$ 102,345.07 | \$ 7,270.80 | \$ (4,404.14) | \$ 2,866.66 | \$ 2,866.66 |

Numbers in red can be found in Microfund Revenue lines.

| | |
|---|------------------|
| Current (with Credits), Prior & Interest | \$ 17,235,359.47 |
|---|------------------|

| | |
|-----------------------------|---------------|
| Net Prior Taxes & Interest: | \$ 263,575.03 |
|-----------------------------|---------------|

| | |
|------------|-------------|
| Net Liens: | \$ 2,866.66 |
|------------|-------------|

| | |
|--|------------------|
| Total Microfund Revenue Recorded (-Duplicates): | \$ 17,506,205.30 |
|--|------------------|

| QDS Cash Report | Cash Report Total | Current | Prior Taxes & Interest | Liens/Fees |
|-----------------|-------------------|------------------|------------------------|-------------|
| July | \$ 7,195,574.68 | \$ 7,162,690.50 | \$ 32,520.76 | \$ 363.42 |
| August | \$ 2,311,487.75 | \$ 2,279,684.82 | \$ 31,587.02 | \$ 215.91 |
| September | \$ 182,401.59 | \$ 161,124.45 | \$ 21,249.43 | \$ 27.71 |
| October | \$ 100,022.64 | \$ 87,591.45 | \$ 12,334.87 | \$ 96.32 |
| November | \$ 106,821.25 | \$ 92,588.52 | \$ 13,901.07 | \$ 331.66 |
| December | \$ 1,451,806.03 | \$ 1,439,931.54 | \$ 10,893.18 | \$ 981.31 |
| January | \$ 5,429,947.41 | \$ 5,411,803.36 | \$ 17,516.06 | \$ 627.99 |
| February | \$ 268,955.92 | \$ 249,752.16 | \$ 18,587.28 | \$ 616.48 |
| March | \$ 293,299.29 | \$ 233,057.32 | \$ 59,148.29 | \$ 1,093.68 |
| April | \$ 102,514.48 | \$ 62,962.84 | \$ 38,722.09 | \$ 829.55 |
| May | \$ 60,323.23 | \$ 48,470.71 | \$ 11,262.70 | \$ 589.82 |
| June | \$ - | \$ - | \$ - | \$ - |
| | \$ 17,503,154.27 | \$ 17,229,657.67 | \$ 267,722.75 | \$ 5,773.85 |

| Differences between Microfund & QDS Attributable to Timing of Deposits | |
|---|---------------|
| Current Tax Collections | \$ 5,701.80 |
| Prior Taxes & Interest Collections | \$ (4,147.72) |
| Lien/Fee Collections | \$ 1,496.95 |
| | \$ 3,051.03 |

Cash Difference \$ (3,051.03) Attributable to Timing



**Photo Album for
Beacon Hose Co. No.1 CT.**

Job # 38259

W/O # 30683471

June 3, 2023

This week the cab was unavailable for photos and the pump house was in staging. The body began the paint process. Next week the pump house may begin the paint process and the body should continue with paint.



DSC00109



DSC00110



DSC00111



DSC00112



DSC00164



DSC00165



DSC00166



DSC00167

TOWN OF BEACON FALLS

FINANCIAL POLICY MANUAL



As revised June 13, 2023

Style Definition: TOC 1: Tab stops: 5.99", Right,Leader: ...

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**TOWN OF BEACON FALLS
FINANCIAL POLICY MANUAL**

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

III. BUDGETING

The Annual Operating Budget identifies the services to be provided by the Town of Beacon Falls and how the services will be paid for. The Capital Budget allows the Town to assess the expected capital requirements of the departments in upcoming years and serves as an input into the overall multi-year financial plan.

The Board of Finance will provide a budget preparation schedule which outlines the timeline for preparation and approval of the annual operating and capital budget.

A. Annual Operating Budget

The annual operating budget is for the fiscal year of the Town which begins July 1 and ends June 30 and is comprised of revenue and expenditures.

Revenue

The revenue budget will be comprised of revenue estimates by major category including but not limited to the following: Taxes, Other Taxation, State Funding, Fees, Refunds, Investment Income, and Internal Transfers.

For each budgeted revenue item, the budget document will also show the prior year actual, current year budget and year to date expense for the current year (at a minimum). Other columns such as percent Year To Date (YTD) used or percent change may also be incorporated. Lastly, a narrative "Notes" section shall be provided, which provides an explanation of the changes from the prior year to the current year.

Expenditures

The expenditures budget will contain the following:

- a) Expenditure estimates by department/commission/committee and account number;
- b) Proposed staffing levels by department;
- c) Region 16 (school) total proposed/approved budget. This will depend on the time of year the processes begin/end.
- d) Debt service.

For each budgeted expenditure item, the budget document will also show the prior year actual, current year budget and year to date expense for the current year. Other columns such as percent Year To Date (YTD) used or percent change may also be incorporated. Lastly, a narrative "Notes" section shall be provided, which provides an explanation of the changes from the prior year to the current year.

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The expenditure budget for each Town department is to be prepared by department heads (with input from the members of the department) and submitted to the First Selectman and the Board of Finance. After approval by the Board of Selectmen the Selectmen present their budget requests to the Board of Finance.

The Town may annually appropriate a contingency fund to provide for unanticipated expenditures. The amount of the contingency fund will not exceed three (3%) percent of the total town expenditures for the fiscal year (not including the Region 16 (school) budget, which is embedded within the total).

Multi-year financial plan – the Town will have a financial planning process that assesses long-term financial implications of current and proposed policies, programs and assumptions that develop appropriate strategies to achieve its goals and anticipate future needs. Revenue and expenditure forecasting provides the following:

- An understanding of available funding;
- Evaluation of financial risk;
- Assesses the likelihood that services can be sustained;
- Identifies future commitments and resource demands;
- Identifies the key variables that may change in the level of revenue.

Currently, this is done informally while constructing the annual operating budget and it involves looking at prior years for patterns and projects any long-term operating demands. The Town will begin preparing to develop a printed multi-year operating financial plan in the coming years. By FY 2025, the Town plans to have a multi-year operating budget established for the General Fund.

By FY 2024, the Town plans to create annual budgets for all special funds.

General Fund and Special Funds Earmarking

Within the General Fund, there are special purpose revenue lines that offset corresponding expenditures. While not explicitly stated, certain state, federal or local revenue supports the intended purpose. Examples of these instances include (but are not limited to):

- Town Aid Road funds – used for public works road maintenance expenditures
- Land use/building permit fee revenue – used for land use/building expenditures
- Ambulance corps reimbursement – used for EMS related expenditures (see below for more details)
- Fire Marshal fee revenue – used for Fire Marshal related expenditures
- Police revenue lines – used for Police related expenditures
- Minibus ride fares – used for minibus related expenditures

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Commented [NN1]: Should we mention the opioid settlement funds that are currently in Misc? They have to be earmarked for opioid epidemic mitigation efforts. Or since it is not annual, don't mention?

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

- Environmental nip fee revenue – this tax was recently assessed and its revenue needs to be used for clean-up efforts in town as a result of improper disposal

Generally, the above revenue gets deposited into the General Fund and is earmarked for the special purpose and offsets the above expenditures. Sometimes it is appropriate to create a Special Revenue fund if the project or purchase extends multiple years. In this definition, a “fund” does not necessarily translate into a separate bank account. An example of this occurring is when the Town established the Police Private Duty Fund, which is the revenue received from companies performing work in Town that hire police officers to mitigate traffic. This revenue is dedicated to funding only police related capital projects (vehicles, equipment, buildings, etc.).

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There is an annual agreement between the Town of Beacon Falls and Beacon Hose Co. No. 1 concerning the EMS revenue account, which holds the funds received for the payment of ambulance transport invoices administered through BHC’s third-party billing company. This account first pays the wages/stipends to EMS employees as well as other EMS related payables and then BHC has historically administered 80% of the balance above \$50,000 back to the Town in the General Fund to support EMS expenditures. At the end of the fiscal year, the ending balance is documented. All invoices, payroll or pay per call relating to that year, including checks are evaluated to determine if they cleared. Any payments outstanding are deducted from the ending balance on December 31st. Beginning with CY23, BHC and the Town agreed that 100% of the surplus revenue above \$50,000 from the EMS account be dedicated to the Vehicle Replacement Fund with an earmark to current and future ambulance replacement. In FY24 and beyond, this removes the General Fund revenue line for EMS surplus funds.

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B. Annual Capital Budget

Capital budget requests will be prepared as part of the annual budget process. Each department may submit a list of proposed capital projects to the First Selectman. The projects recommended by the First Selectman require the review and approval of the Board of Finance.

The annual capital budget will be part of a larger five-year Capital Improvement Plan, which will include the projected life of existing assets and proposed capital expenditures by department and project. The budget should include an evaluation of the current condition of capital assets that is updated annually. The Finance Department will create a condition checklist form for department heads to use as a part of the next manual revision. At a minimum, each Department must plan five years in advance and submit this updated five-year CIP as support to their annual capital requests each year.

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

Only items on the CIP may be requested for replacement. Capital items requested not on the CIP should only be considered as a new investment by the town and assessed accordingly as an expansion of current capabilities.

All assets that are within 10 years of anticipated replacement will be costed for planning purposes. This will be done separately from the annual capital budget in a 10-Year Capital Plan maintained by the Finance Department. The Finance Department will utilize the department's five-year CIP as a base to create said 10-Year Plan and communicate with departments as-needed for years five through ten. The Finance Department will present an exhaustive 10-Year Plan to the BOS and BOF for review.

C. Format

The Town of Beacon Falls creates two annual budget documents: Budget Detail and Budget Narrative. The Budget Detail includes a line-item level operating revenue and expenditure budget as well as line-item capital budget. Also included is the mill rate calculation. The Budget Narrative is a qualitative complement to the Budget Detail and includes items such as (but not limited to): budget workshop schedule, stakeholders, process, organizational chart, list of departments' and boards/committees/commissions responsibilities, funds, statistics and performance measures, grants, and visual summaries of operating revenue and operating/capital expenditures.

D. Budget Transfers

The Finance Manager, Board of Finance and Board of Selectmen are responsible for monitoring the budget. The Department Heads are responsible for making budget transfers within sub-function (e.g., transferring funds between one budget line to another budget line within a single department) called a Budget Transfer. Budget transfer requests must be made in writing using the Budget Transfer Request Form (Addendum A) and sent to the Finance Department for review and discussion. The Finance Department will present the transfer request in the next meeting packets for the BOS and BOF. From time to time, the Finance Department may make these budget transfers on behalf of the department (typically the end of the fiscal year). Any request to transfer funds outside a department's budget, transfer from or to a salary line or for amounts up to \$19,999 must be approved by the Board of Finance and Board of Selectmen at their regular meeting (or a special meeting) prior to the transfer. All transfer requests exceeding \$20,000 must be approved by voters at a Town Meeting.

E. Governance

This Financial Policy Manual and the Board of Finance By-Laws primarily govern the responsibilities of the Board of Finance. Title 7 of the Connecticut General Statute entitled "Municipalities" (https://www.cga.ct.gov/current/pub/title_07.htm), generally governs all municipalities in the state, absent a municipal charter, ordinance, or policy. Chapter 106 within Title 7 specifically governs Town Boards of Finance, which is detailed in the BOF By-Laws. The policies contained within this Manual govern the

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

actions of the Board of Selectman and Board of Finance and are generally consistent with the applicable chapters in Title 7. In the few instances where inconsistencies exist, this Manual supersedes Title 7.

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

VI. RISK MANAGEMENT

The Town will manage its risk and limit risk exposure in a professional and prudent manner.

The Town will protect and preserve Town assets against losses that could deplete its resources or impair the ability to provide services to its citizens.

The Town will administer town property as-needed for employees or volunteers to complete their duties/tasks. This can include (but is not limited to) laptops, headphones, cellphones, keys, etc. These are expected to be returned upon separation. Employees/volunteers shall completed an Acknowledgement of Receipt of Town Property form (Addendum K), acknowledging that if the item(s) are not returned or are returned damaged, the employee/volunteer shall be responsible for replacing them at their expense at an agreed upon replacement cost.

The Town will reduce its exposure to liability through employee training, emphasis on safety and insuring against loss.

The Town will manage its exposure to risk through the purchase of insurance in the following areas:

- General liability;
- Vehicle liability;
- Public officials' errors and omissions;
- Property loss and workers' compensation;
- Cyber;
- Crime.

Insurance Claim Procedure: In the event that a town vehicle, equipment, property, and/or employee or volunteer is involved in an incident where injury, property damage, or other loss occurs, the Town Department Head or Commission/Committee/Board Chair is responsible for reporting this incident within five (5) business days of the loss. For workers compensation (i.e., injury) claims, the town staff or volunteer involved should make the Department Head or Chair aware and work with he/she to communicate this information to the Town's HR firm, who will file the claim with the insurance company on the employee or volunteer's behalf. For automobile, equipment, property, or other liability related incidents, the Town Department Head or commission/board/committee Chair shall communicate the loss immediately to the Finance Department. All incidents must be reported within five (5) business days. The Finance Department will then work with the applicable staff or volunteer(s) to file the claim with the Town's insurance provider. For all liability incidents, the employee/volunteer involved is responsible for taking photos and a writing a summary of the incident. The summary should include the date, time, location, equipment/vehicle/property involved, the employee(s)/volunteer(s)

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

involved, and a description of what occurred. For liability incidents that involve a vehicle, the employee/volunteer involved must request police response and a corresponding police report be created.

Insurance coverages will be reviewed on an annual basis in conjunction with the Town's insurance broker to ensure coverages are adequate and costs consistent with prevailing market rates.

The Town will control its exposure to risk by requiring all contractors which provide a service to the Town to carry liability insurance. A certificate of insurance will be obtained from all contractors designating the Town of Beacon Falls as an additional insured. The certificates will be obtained by the department head making the purchase. The certificates will be kept permanently on file and reviewed annually to ensure they are unexpired.

The Town is registered in GatherGuard via its current insurance provider (CIRMA). This is insurance that residents/visitors can utilize who hold events on town property.

Deleted: the Tenant User Liability Insurance Program

Please see Addendum C for the Town's current insurance carrier's recommended insurance coverage limits based on industry when requesting a Certificate of Insurance (COI) for any service procured. Addendum C also contains information on the GatherGuard program.

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

XI. CREDIT/PROCUREMENT CARDS

Introduction

Employees shall read, understand, and comply with all provisions of this Credit/Procurement Card Policy. This policy cannot anticipate every circumstance that employees and/or the town may encounter in the use of their credit/procurement card. As such, the Town reserves the right to amend this policy as appropriate.

Code of Conduct

The Code of Conduct for the Town of Beacon Falls credit/procurement card program is designed to provide a set of guidelines to follow regarding the use of the credit/procurement card.

1. Use of credit/procurement card shall not replace the standard invoicing and payment procedures employed by the Town of Beacon Falls. Instead, the credit/procurement card shall be used for expenditures when (1) a vendor accepts that form of payment and the invoice is approved by the appropriate department head; (2) a staff member is at a conference/convention/training on authorized expenditures; (3) the payment of certain invoices only upon receipt (vendor will not take a check); and (4), for the other special payments approved by the First Selectman.
2. Credit/procurement card purchases should be made so that the town gains the maximum value and quality for each purchase.
3. Whenever possible, credit/procurement card purchases shall not include tax charges because the Town is tax exempt. Tax exempt paperwork can be retrieved from the Finance Department to supply to the vendor(s). If tax is charged, employees must notify the Finance Department and seek a credit for the tax amount as soon as possible.
4. Employees shall not accept gifts or other items of value offered by vendors.
5. The First Selectman and Finance Manager shall select employees to receive a credit/procurement card and shall set spending and/or other limits on each card.
6. Prior to the issuance of a credit/procurement card, an employee must sign the Credit/Procurement Card Agreement (attached).
7. Only authorized purchases may be made with the credit/procurement card, and any personal purchases are strictly prohibited. Disciplinary action shall be taken against any employee who uses a credit/procurement card for personal use or other benefit.
8. The credit/procurement card is the property of Town of Beacon Falls. An employee may use the credit/procurement card when traveling on business on behalf of the town; otherwise, the credit/procurement card shall be retained in the employee's purse, billfold, or other secure location.

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9. Only the employee to whom a credit/procurement card is issued is authorized to use said credit/procurement card. Delegating the use of the credit/procurement card to another employee is prohibited unless a signed agreement is provided in order to do business on the cardholder's behalf.
10. If a disagreement occurs with a vendor, the employee shall immediately notify his or her immediate supervisor.
11. All purchases using the credit/procurement card must be properly documented. Invoice, charge receipt and itemized receipt (if applicable) are required at minimum. Any altered or forged documentation is prohibited.
12. The purchase of products, services, or commodities on the prohibited purchases list in this policy is prohibited. If any employee is not sure if a purchase is valid under the credit/procurement card program, he or she must immediately consult with the First Selectman.
13. Employees shall adhere to all dollar value purchase limits imposed, and any splitting of the transactions to avoid said limits is prohibited.

Employee Setup & Activation

Overview

The First Selectman, Finance Manager and Finance Clerk shall be responsible for the implementation, maintenance, program compliance, auditing, processing payment, issuance of the credit/procurement card, and bank relations to solve customer service issues. Only Town of Beacon Falls employees can participate in the credit/procurement card program. Below is the current list of employees with credit/procurement cards and their associated limits:

- (a) **First Selectman:** Purchases are limited to a maximum of \$1,000 per statement
- (b) **Finance Manager:** Purchases are limited to a maximum of \$10,000 per statement; this is the card that is mainly used for all Administration and Public works related purchases
- (c) **Road Foreman/Public Works Director:** Purchases are limited to a maximum of \$2,500 per statement
- (d) **Wastewater Treatment Plant Supervisor:** Purchases are limited to a maximum of \$2,500 per statement
- (e) **First Selectman Administrative Assistant/Secretary:** Purchases are limited to a maximum of \$500 per statement
- (f) **Fire Chief (Beacon Hose Co. No. 1):** Purchases are limited to a maximum of \$2,500 per statement
- (g) **Police Department Administrative Assistant:** Purchases are limited to a maximum of \$1,000 per statement
- (h) **Library Director:** Purchases are limited to a maximum of \$1,000 per statement

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- (i) **Program Librarian:** Purchases are limited to a maximum of \$1,000 per statement
- (j) **Assistant Librarian:** Purchases are limited to a maximum of \$500 per statement
- (k) **Parks and Recreation Director:** Purchases are limited to a maximum of \$1,000 per statement
- (l) **Senior Center Director/Minibus Driver:** Purchases are limited to \$500 per statement
- (m) **Tax Collector:** Purchases are limited to a maximum of ~~\$1,000~~ per statement
- (n) **Assessor:** Purchases are limited to a maximum of ~~\$1,000~~ per statement
- (o) **Registrar of Voters:** Purchases are limited to a maximum of \$500 per statement
- (p) **Land Use:** Purchases are limited to a maximum of \$500 per statement
- (q) **Town Clerk:** Purchases are limited to a maximum of \$1,000 per statement
- (r) **Fire Marshal:** Purchases are limited to a maximum of \$500 per statement

Total Town credit/procurement card limit (sum of A through R) = ~~\$28,500~~

The Finance Clerk has the responsibility to review, reconcile and submit the monthly account statements with the appropriate receipts and signatures for processing and payment. The Finance Manager reviews the Finance Clerk's work and authorizes the payment of the statement via Automated Clearing House (ACH). JP Morgan makes an automatic withdrawal from our account, so we will have to see how this works.

Employees must adhere to all policies outlined herein, any failure to comply may result in the employee's suspension from the credit/procurement card program and/or disciplinary actions that may include termination of employment. The credit/procurement card issued to the employee is the property of the Town of Beacon Falls, and the town may cancel an employee's credit/procurement card at any time and without notice. Periodic audits may be performed to ensure the employee follows the policies and procedures.

A new participant eligible to participate in the credit/procurement card program must obtain the appropriate authorizations and provide his/her information to the Finance Manager. Once authorized by the First Selectman, the Finance Manager shall submit the application to the bank and the account shall be established. Prior to the issuance of a credit/procurement card an employee must sign the Credit/procurement card Agreement.

Purchasing Guidelines & Limits

Overview

The Town of Beacon Falls allows only General Fund related purchases to be made using the credit/procurement card. Special/restricted funds related purchases are prohibited. All purchases must be made in compliance with town purchasing policies, the guidelines set forth in this policy, and State Law. Any violation will result in disciplinary action that

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

may include termination of employment. Only the authorized employee may use the credit/procurement card and no authority is permitted or conferred to the employee for the delegation of the credit/procurement card use. Each employee may be designated a credit limit for monthly purchases, daily purchase credit limit, single purchase credit limit or other use restriction at the discretion of the First Selectman. Intentional circumvention of these limits is strictly prohibited. This includes splitting a transaction amount with the same vendor or multiple vendors for purchases that would otherwise exceed the employee's limits. The Town of Beacon Falls may perform periodic audits electronically and manually to verify adherences to this policy.

Allowable Purchases

Allowable purchases are those items as included in the adopted town budget, subject to any purchase limit imposed on the account. An employee shall not purchase any item not included in the adopted town budget, and an employee shall not purchase any item over the purchase limit imposed on the account, unless first obtaining the written approval of the First Selectman. Food, non-alcoholic beverages, travel, and room/board purchases for employment related trips such as conferences, conventions, training, etc. are permissible.

Prohibited Purchases

Prohibited purchases include, but are not limited to, the following items:

- Items not included in the adopted town budget;
- Special/restricted funds related purchases
- Cash advances, wire transfers or money orders;
- Personal purchases;
- Alcohol purchases;
- Donations;
- Parking tickets, fines, and penalties; and,
- Purchases required to be bid pursuant to State Law.

If an employee is unsure whether a certain purchase is prohibited by this policy, the employee shall consult with the First Selectman prior to making said purchase.

Tax should not be included on any purchase because the Town is tax exempt. Please retrieve the tax-exempt paperwork from the Finance Department to supply to the vendor(s).

Recordkeeping & Reconciliation

Overview

The employee is responsible for maintaining adequate receipts for goods and services purchased with the credit/procurement card. The employee must contact the vendor directly to resolve any discrepancies or incomplete orders. Any incorrect charges, duplicate transactions or missing credits must be addressed directly between the employee and the vendor.

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

Report of Expenditures

No later than seven (7) calendar days after purchase, the employee shall submit to the Finance Manager an invoice, charge receipt, itemized receipt (if applicable) and any other satisfactory documentation evidencing the purchase (i.e., e-mail chains, etc.). If the purchases made require the approval of the employee's supervisor and/or the First Selectman, these signatures/stamps shall be provided on the invoice in advance of the purchase and then submitted to the Finance Clerk. **If a purchase is over \$1,000 and therefore requires a Purchase Order (PO), the PO should be approved before the credit/procurement card is charged.** In the event of an emergency (such as a snowstorm etc.), verbal approval shall be allowed provided an invoice and receipt is supplied within three (3) calendar days.

The Finance Manager and Finance Clerk shall determine if the documentation is satisfactory, and the employee shall furnish additional documentation as may be required. An employee may be required to reimburse the town for any prohibited expenditure or for any expenditure which the employee does not supply adequate documentation.

Missing Receipts

If the employee is missing receipts, the employee must submit written documentation of the pertinent transaction information to his or her supervisor and to the Finance Clerk within seven (7) calendar days of the purchase. The Finance Manager and Finance Clerk shall determine if the documentation is satisfactory; the employee shall furnish additional documentation if required. An employee does not supply adequate documentation. If required, the reimbursement must be received within seven (7) calendar days of the purchase.

Disputed Transactions

At times there may arise disputed transactions due to non-delivery of the goods or services, incorrect billing, altered charges, defective merchandise or like circumstances. When this occurs, the employee shall promptly notify the Finance Clerk, and the employee shall immediately submit to the Finance Clerk a detailed reason for the disputed transaction, and this shall be in writing and signed by the employee.

Account Maintenance

Terms of the employee's participation in the credit/procurement card program are subject to change at the discretion of the First Selectman. In addition, employees must report any change of information pertinent to their participation in the credit/procurement card program to the First Selectman and Finance Manager in writing and within three (3) calendar days of said change. Upon an employee termination, the credit/procurement card must be returned to the Town and the Finance Manager will cancel and destroy said card.

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

Audits

All employee accounts are subject to periodic audits to ensure compliance with the Town policies. The First Selectman may review daily, monthly, and annual transaction activity reports as deemed necessary to ensure adherence to the credit/procurement card policies. If an audit reveals a policy violation, this information will be provided to the employee. If the employee does not provide the information required to reconcile the violation, the First Selectman may consider appropriate disciplinary action.

Lost or Stolen Cards

If a card is lost or stolen, the employee must immediately make the Finance Manager aware.

Security Precautions

When not traveling on Town business, the credit/procurement card shall be retained in a secure location such as a billfold or purse. A canceled credit/procurement card shall be destroyed by being cut-up into several pieces prior to disposal. When presenting a credit/procurement card for purchase, an employee shall provide a driver's license, Town photo identification (if available), or other photo identification to identify the authorized user of the credit/procurement card. The Town ID is highly suggested as it may also make tax exemption an easier process. Employees shall sign the back of the credit/procurement card and write "Request Photo ID" next to this signature so to prompt the vendor to check the employee's identification. Employees shall not provide their credit/procurement card account number, or any other credit/procurement card account number in the program, to unsolicited marketing calls.

Violations

Violations of the Code of Conduct and the credit/procurement card program policies include, but are not limited to, the following:

- Special/restricted funds related purchases.
- Intentional splitting of transactions to circumvent credit limits.
- Consistent delinquencies in submitting monthly reports and proper receipts.
- Personal use of the credit/procurement card.
- Allowing an unauthorized user to use the credit/procurement card.
- Purchase of prohibited products, service, or merchandise.
- Failure to pay inadvertent personal charges on the credit/procurement card.
- Fraudulent transactions with a vendor.
- Violations of town policies and/or State purchasing laws.

The credit/procurement card acknowledgement form is provided attached hereto as Addendum F.

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

XVIII. REVISION HISTORY

| | |
|--------------------------|---|
| Initial approval: | January 14, 2016 |
| Revision 1: | July 10, 2016 – revised Fund Balance to conform with GASB 54 |
| Revision 2: | March 13, 2017 – revision of bid requirements; addition of \$10,000 to \$20,000 tier requiring less stringent bidding process |
| Revision 3: | <p>June 9, 2020 – revision to all sections of manual. Highlights are below:</p> <ul style="list-style-type: none"> • Numerous formatting improvements • New section named “Chart of Accounts” • New section named “Ethics” • New section named “Petty Cash” • New section named “Cash Drawers” • New section named “Credit/Procurement Cards” • Numerous additions to existing sections (including but not limited to) <ul style="list-style-type: none"> ○ Added ACH policy to the Cash Management section ○ Added capital asset type definitions to the Capital Assets section ○ Added RFQ/RFP/ITB/RFI/SOW purchasing language, indebtedness resolution language, and ethics language to Procurement section ○ Added OPEB requirements under the Annual Audit section ○ Added new insurance information to Risk Management section ○ Clarified that the manual applies to both employees AND volunteers who get involved in fiscal tasks • Addendums (A-I) added with various required forms and additional guidelines |
| Revision 4: | September 15, 2020 – revision to Cash Drawers Chapter (Chapter X) and Addendum E-TC (corresponding form) for the Tax Collection Department |
| Revision 5: | <p>October 13, 2010:</p> <ul style="list-style-type: none"> • Chapter III - Budgeting: insertion of Connecticut General Statute language. • Chapter XI - Credit/Procurement Cards: addition of Park Ranger |

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

| | |
|--------------------|--|
| Revision 6: | <p>January 7, 2021:</p> <ul style="list-style-type: none"> • Chapter XI - Credit/Procurement Cards: increase Finance Manager limit from \$7k to \$10k • Chapter VI – Risk Management: section entitled “Insurance Claim Procedure” added |
| Revision 7: | <p>June 14 - September 14, 2021:</p> <ul style="list-style-type: none"> • Chapter III – Budgeting: added multi-year and special fund goals. • Chapter IV – Procurement: added local preference section. Added mention of CT Source. • Chapter V – Ethics: added mention of ethics language in procurement chapter. • Chapter VII – Cash Management: added mention of total signature quantity required and live signatures. • Chapter X – Cash Drawer: added Senior Center as a petty cash drawer holder. • Chapter XI – Credit/Procurement Cards: increased Program Librarian’s credit limit from \$500 to \$1000. • Chapter XII – Capital Assets: added mention of machinery and infrastructure categories; added maintenance tracking department head responsibility. • Chapter XIII – Debt Management: overhauled entire chapter; added purpose, objective, 14 sections to the policy. • Chapter XIV – Fund Balance: increased minimum % for undesignated • Addendum A – Budget Transfer Request Form: modified order of columns. • Addendum I – Acknowledgement Form: added mention of personnel file. |
| Revision 8: | <p>December 14, 2021</p> <ul style="list-style-type: none"> • New Addendum I: added for Post Issuance Compliance Policy. Addendum I becomes Addendum J and clarification added to language |
| Revision 9: | <p>March 15, 2022</p> <ul style="list-style-type: none"> • Chapter XI – Credit/Procurement Cards: removed Park Ranger and added Senior Center Director/Minibus Driver • Chapter VII – Revenue and Collections: added grants process language and re-named title • Addendums A, G & H: switched out for fillable forms. |

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

| | |
|----------------------------|---|
| | <ul style="list-style-type: none"> Added Purchase Order revision request form as Addendum B and adjusted all addendum sequencing as appropriate |
| Revision 10: | <p>July 12, 2022</p> <ul style="list-style-type: none"> Chapter XI – Credit/Procurement Cards: added Tax Collector, Assessor, Registrar, and Land Use departments |
| Revision 11: | <p>September 13, 2022</p> <ul style="list-style-type: none"> Chapter IV – Procurement: updated the purchasing methods to match actual practice in the new digital software – Harris’s Spectrum Suite Dept PO module. Chapter IV – Added software as a professional service, which is exempt from competitive bidding |
| Revision 12: | <p>November 15, 2022-February 14, 2023</p> <ul style="list-style-type: none"> Chapter IV – Procurement: added language about sole-source parameters, AA/EEO, bonding, change-order parameters, recycled items, NPP consortium, recordkeeping, department head responsibilities Chapter VI – Risk Management: added language about town property Chapter XII – Capital Assets: added language about using surplus/excess items; added language about disposals and depreciable lives, department head responsibilities Chapter XIX – Addendums: added Addendum K (moved K to L) “Acknowledgement of Receipt of Town Property form”. Modified Addendum H and I to notate capital asset definition change. |
| <u>Revision 13:</u> | <p><u>May 9, 2023</u></p> <ul style="list-style-type: none"> <u>Chapter XI – Credit/Procurement Cards: added Town Clerk, added Fire Marshal card, increased Tax and Assessor limits</u> <u>Chapter III – Budgeting: added language about earmarking special purpose funds</u> <u>Chapter VI – Risk Management & Chapter XIX – Addendums: Replaced TULIP with GatherGuard information</u> |

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

XIX. ADDENDUMS

The following Addendums are attached to this Financial Policy Manual as though incorporated herein:

- Addendum A: Budget Transfer Request Form
- Addendum B: Purchase Order Revision Request Form
- Addendum C: Ethics Ordinance
- Addendum D: Certificate of Insurance/Risk + GatherGuard Guidelines
- Addendum E: Petty Cash Reimbursement Form
- Addendum F: Cash Drawer Reconciliation Form
 - Addendum F-TC Tax Collector's Cash Drawer Balancing Form
- Addendum G: Credit/Procurement Card Agreement
- Addendum H: Asset Addition Form
- Addendum I: Asset Disposal Form
- Addendum J: Post Issuance Compliance Policy
- Addendum K: Acknowledgement of Receipt of Town Property Form
- Addendum L: Financial Policy Manual Acknowledgement Form

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL



Addendum D Town of Beacon Falls Certificate of Insurance (3rd Party)/Risk Management Guidelines

Third-Party Coverages and Minimum Limits

While CIRMA does not require that your contractors, lessees or permittees have specific coverage limits, CIRMA does recommend minimum limits of liability. These limits and their related coverages are indicated in the chart below.

IMPORTANT NOTE: As a CIRMA recommended best practice a member should contact their CIRMA Risk Management Consultant and CIRMA Underwriter to conduct a cooperative assessment with the municipality of potential liability exposures and an evaluation of potential severity of loss. Depending on the type of operation, this is the recommended method for utilizing this risk transfer technique to help ensure the appropriate limits are obtained. Remember that the limits alone do not guarantee coverage for a loss. All of the best practices outlined in this guide should be utilized to help ensure a municipality has adequate protection from a potential loss.

| Coverages and Minimum Limits | | | | | |
|--|------------------------------|------------------------------|--|---|---|
| Exposure/Service Type | Commercial General Liability | Auto-Mobile Liability | Professional or Errors & Omissions Liability | Excess/ Umbrella Liability (with all liability coverages as underlyers) | Worker's Compensation & Employers Liability |
| Construction | \$1,000,000* | \$1,000,000* | \$1,000,000 (architects, engineers, designers, etc.) | \$5,000,000 with all liability coverages as underlyers | WC: Statutory EL: \$1,000,000 |
| Non- construction, e.g., use of premises | \$1,000,000* | \$1,000,000* | \$1,000,000 (if applicable) | \$1,000,000 (higher limits recommended for high-risk) | WC: Statutory EL: \$1,000,000 |
| Delivered Supplies Under Contract | \$1,000,000* | \$1,000,000* | N/A | \$1,000,000 | WC: Statutory EL: \$1,000,000 |
| Permit-Utility Company Permit | \$1,000,000* | \$1,000,000* | N/A | \$5,000,000 | WC: Statutory EL: \$1,000,000 |
| School Bus Contract | \$1,000,000* | \$1,000,000* | N/A | \$5,000,000 | WC: Statutory EL: \$1,000,000 |
| Professional Services | \$1,000,000* | \$1,000,000* (if applicable) | \$1,000,000 | \$5,000,000 | WC: Statutory EL: \$1,000,000 |
| Permit-Blasting Permit | \$1,000,000* | \$1,000,000* | \$1,000,000 (engineers if applicable) | \$10,000,000 | WC: Statutory EL: \$1,000,000 |
| Permit- Right of Way /On Public Land | \$1,000,000* | \$1,000,000* (if applicable) | N/A | \$1,000,000 | WC: Statutory EL: \$1,000,000 |
| Lease/ Rental-Non-Athletic | \$1,000,000* | \$1,000,000* (if applicable) | N/A | \$1,000,000 | WC: Statutory EL: \$1,000,000 |

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

| Coverages and Minimum Limits | | | | | |
|-------------------------------|------------------------------|---------------------------------|--|---|---|
| Exposure/Service Type | Commercial General Liability | Auto-Mobile Liability | Professional or Errors & Omissions Liability | Excess/ Umbrella Liability (with all liability coverages as underlyers) | Worker's Compensation & Employers Liability |
| Lease/Rental-Athletic | \$1,000,000* | \$1,000,000* (if applicable) | N/A | \$1,000,000 | WC: Statutory EL: \$1,000,000 |
| Special Events-Carnival Rides | \$1,000,000* | \$1,000,000* (if applicable) | N/A | \$5,000,000 | WC: Statutory EL: \$1,000,000 |
| Special Events-Concerts | \$1,000,000* | \$1,000,000* (if applicable) | N/A | \$5,000,000 | WC: Statutory EL: \$1,000,000 |
| Special Events-Fireworks | \$1,000,000* | \$1,000,000* (if applicable) | N/A | \$5,000,000 | WC: Statutory EL: \$1,000,000 |

*** ADDITIONAL INSURED REQUIRED.**

Umbrella Coverage/Excess Coverage is recommended for all large contracts with catastrophic exposures or to bring underlying general liability and/or auto liability coverage up to recommended levels. Please refer to Appendix Q, page Q1 for a more detailed description of Umbrella and Excess Coverage.

TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

GatherGuard Program:

The Town is registered in the GatherGuard program via its current insurance provider (CIRMA). This is insurance that residents/visitors can utilize who hold events on town property. Information is provided below:

Protection through **GatherGuard**

CIRMA can help protect your big day from the "uh-ohs" and "what-ifs" that might arise before or during an event through **GatherGuard**—a unique insurance program that provides convenient, low-cost coverage for special events held at local venues. GatherGuard, available through Intact Insurance, can help mitigate your risks while providing valuable protections and peace of mind.

Special Event Insurance

Get the protection you need.

A fast and easy way to obtain insurance coverage required for your event—available online and on demand.

CIRMA

Connecticut Interlocal Risk Management Agency
545 Long Wharf Drive, 8th Floor, New Haven, CT 06511

CIRMA

Deleted: TULIP

Deleted: Tenant User Liability Insurance Program

Why TULIP?

REQUESTS to use local government (including cities, towns, counties, schools, and special districts) property and facilities by the public have become a common occurrence. Individuals and organizations that use your governmental facilities are not covered under your local government's insurance program. This opens the possibility of the local government becoming drawn into unnecessary claims.

THE SOLUTION to this dilemma is the Tenant Users Liability Insurance Program (TULIP). TULIP is a low-cost insurance policy that protects both the "Tenant User" and the local government. A "Tenant User" is any outside party using local government facilities. The policy applies to bodily injury or property damage arising out of the use of the local government's premises by Tenant Users. Premium costs are traditionally paid by the Tenant User. Premium costs are based on the nature of the event, the number of event days, the number of participants, the level of risk, and any special requirements.

Coverage

COVERAGE products/operations injury and property damage those sums it becomes legal because of which this insurance

COVERAGE

- Premises
- Products
- Contract
- Broad Form
- Personal
- Third Party
- Limits of cost of liability
- The Local Insured
- Liquor Liability

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TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

GatherGuard

Need proof of insurance?

We've got you covered.

Some of the country's most beautiful landscapes are found in local Connecticut parks and venues -- we'll help you get the protection you need and peace of mind you deserve for your next local event.



With **GatherGuard**, you can secure protection for most types of events, including:

- | | |
|--|--|
|  Weddings and Receptions |  Meetings and Seminars |
|  Birthday Parties |  Concerts |
|  Festival and Cultural Events |  Outdoor Fitness Events |



Protection in three easy steps:

1. Visit gatherguard.com and answer a few basic questions.
2. Once approved, purchase your insurance coverage online.
3. Congratulations! A Certificate of Insurance (COI) will automatically be emailed to you and your town, city, or school point of contact.

Examples of what your **GatherGuard Policy** may cover:

- Damages to your or town/city property
- Injuries sustained by your guests while attending event
- Liability for accidents that may occur during your event
- Liability for events where alcohol is provided or sold (Host and Liquor Liability)

Get Covered Today!

Scan the QR Code or visit gatherguard.com



Deleted: *CIRMA is changing providers for event insurance as of April 1, 2023 and the policy manual will be updated.



**TOWN OF BEACON FALLS - FY24 APPROVED BUDGET
MILL RATE CALCULATION**

Dated: 05/11/2023

| | | 2022 Grand List | |
|---|---------------|------------------------|------------------------|
| Total Taxable Net Assessment (from Assessor) | | \$ 633,460,944 | |
| 2.61% increase from 2022 | | | |
| Adjust for BOAA Appeals Adjustments | | \$ - | |
| Prorations increase (Oct 2022-Apr 2023 Additions) | | \$ 1,382,522 | |
| Net Total | | \$ 634,843,466 | |
| 1 Mill = | | \$ 634,843.47 | |
| Amount to be raised by Taxation (From Current Year "Property Tax" (which includes prorations) & "Supplemental Motor Vehicle" - Revenue Lines) | | \$ 18,327,875 | |
| Tax Levy - assuming a tax collection rate: | 98.90% | | |
| (Tax Levy = Amount to be Raised by Taxation divided by the Collection Rate) | | \$ 18,531,724 | |
| Add Tax Credits: Emergency Services Tax Relief | | \$ 27,959 | <i>Up \$215.23</i> |
| (from Assessor) State Elderly Circuit Breaker Program | | \$ 46,824 | <i>Down \$2702.72</i> |
| Town Elderly Tax Relief | | \$ 145,374 | <i>Down \$7,594.42</i> |
| ADJUSTED TAX LEVY | | \$ 18,751,882 | |
| FY23 MILL RATE = (Adjusted Tax Levy divided by (Taxable Net Assessment/1000)) | | 28.31 | |
| FY24 MILL RATE = (Adjusted Tax Levy divided by (Taxable Net Assessment/1000)) | | 29.54 | |
| Effective Mill Rate Increase (Decrease): | | 1.23 | |



Published on *Beacon Falls CT* (<https://www.beaconfalls-ct.org>)

[Home](#) > [FY2024 Police Private Duty Information](#)

FY2024 Police Private Duty Information

The Town of Beacon Falls Police Department's Private Duty hourly rates were set for Fiscal Year (FY) 2024 are as follows:

| Hourly Rate Type | Hourly Rate |
|-------------------------------------|--|
| Police Private Duty Weekday | \$111.00 + 10% Extra Duty Solutions Admin Fee = \$122.10 |
| Police Private Duty Weekend/Holiday | \$136.00 + 10% Extra Duty Solutions Admin Fee = \$149.60 |
| Nonprofit/School Flat Rate | \$82.00 |

[Ordinance 25k](#)

[Ordinance 25j](#)

Please contact our office at (203)729-5173 during normal business hours, or email privateduty@beaconfallsct.org, making every effort to schedule an officer as far in advance as possible. If you are contacting us regarding an emergency job or within 48 hours of scheduled start of a job, please call Officer Piccirillo @ (203) 577-7450 or Trooper Culbertson @ (203)232-8309. If it is necessary to cancel a scheduled officer, please do so by the day before in order to avoid the 4-hour minimum charge.

Source URL: <https://www.beaconfalls-ct.org/police-department/pages/fy2024-police-private-duty-information>

TOWN OF BEACON FALLS
 POLICE UNION CONTRACT - POLICE PRIVATE DUTY RATE CALCULATION
 Appendix A Evaluation

| | 07/01/2017 | 07/01/2018 | 07/01/2019 | 07/01/2020 | 07/01/2021 | 07/01/2022 | 07/01/2023 | 2.75% increase |
|----------|-------------|-------------|-------------|-------------|-------------|-------------|------------|----------------|
| Grade B | \$28.650000 | \$29.366250 | \$29.953575 | \$30.702414 | \$31.469975 | \$32.256724 | \$33.14 | |
| Grade A | \$29.380000 | \$30.114500 | \$30.716790 | \$31.484710 | \$32.271827 | \$33.078623 | \$33.99 | |
| Corporal | \$33.040000 | \$33.866000 | \$34.543320 | \$35.406903 | \$36.292076 | \$37.200000 | \$38.22 | |

In-house

| PARTIME&FULLTIME | 18-'19 Rate | 19-'20 Rate | 20-'21 Rate | 21-'22' Rate | 22-'23' Rate | 22-'23' Rate | 2023-2024 |
|------------------------------|-------------|-------------|-------------|--------------|--------------|--------------|-----------|
| Weekday Private Duty | \$54.17 | \$60.810000 | \$62.10 | \$63.44 | \$64.80 | \$64.80 | \$66.33 |
| Weekend/Holiday Private Duty | \$69.22 | \$78.086640 | \$79.80 | \$81.58 | \$83.40 | \$83.40 | \$85.45 |

| School | Calc | 18-'19 Rate | 19-'20 Rate | *\$15 Rule | 20-'21 Rate | 21-'22 Rate | 21-'22 Rounded | 22-'23 Rate | 22-'23 Rounded | 2023-2024 |
|----------------------------------|---------|-------------|-------------|------------|-------------|-------------|----------------|-------------|----------------|-----------|
| Weekdays, Weekends, Private Duty | \$69.17 | \$69.00 | \$75.81 | ~24% | \$78.44 | \$79.80 | \$80.00 | \$80.80 | \$81.00 | \$ 82.00 |

| | | | | | | | | | | | Extra Duty Solutions | | | |
|------------------------------|-------------|----------------|-------------|----------------|------------|------------|---------------|----------|---------------|----------|--|------------------|------------------------------|-----------|
| | | | | | | | | | | | 2023-2024 | Percentage (10%) | Rate with Extra Duty Premium | |
| External Vendors | 18-'19 Calc | 18-'19 Rounded | 19-'20 Calc | 19-'20 Rounded | *\$20 Rule | 20-21 Cals | 20-21 Rounded | 21-22 | 21-22 Rounded | 21-22 | 21-22 Rounded | \$ 111.00 | \$ 11.10 | \$ 122.10 |
| Weekday Private Duty | \$92.01 | \$90.00 | \$100.83 | \$100.00 | ~60% | \$105.32 | \$105.00 | \$108.12 | \$108.00 | \$108.55 | \$109.00 | \$ 136.00 | \$ 13.60 | \$ 149.60 |
| Weekend/Holiday Private Duty | \$112.01 | \$100.00 | \$123.80 | \$120.00 | | \$129.72 | \$130.00 | \$133.42 | \$133.00 | \$133.97 | \$134.00 | | | |
| | | | | | | | | | | | Presented for approval at June 2022 BOS and BOF meetings | | | |
| | | | | | | | | | | | To be presented at June 2023 BOS and BOF Meetings | | | |

| 20-21 | % | 20.95% | 6.20% | 1.45% | 5.89% | | | | | |
|-------|---------|------------|--------|--------|--------|---------|----------|--|--|--|
| PT/FT | Wages | Retirement | SS | Medc | WC | FRINGE | TOTAL | Vehicle Fuel/Maintenance and/or Purchase | | |
| wkdy | \$63.44 | \$13.29 | \$3.93 | \$0.92 | \$3.74 | \$21.88 | \$85.32 | \$19.68 | | |
| wkend | \$81.58 | \$17.09 | \$5.06 | \$1.18 | \$4.81 | \$28.14 | \$109.72 | \$20.28 | | |
| 21-22 | % | 22.45% | 6.20% | 1.45% | 5.89% | | | | | |
| PT/FT | Wages | Retirement | SS | Medc | WC | FRINGE | TOTAL | Vehicle Fuel/Maintenance and/or Purchase | | |
| wkdy | \$64.80 | \$14.55 | \$4.02 | \$0.94 | \$3.82 | \$23.32 | \$88.12 | \$19.88 | | |
| wkend | \$83.40 | \$18.72 | \$5.17 | \$1.21 | \$4.91 | \$30.02 | \$113.42 | \$19.58 | | |
| 22-23 | % | 23.11% | 6.20% | 1.45% | 5.89% | | | | | |
| PT/FT | Wages | Retirement | SS | Medc | WC | FRINGE | TOTAL | Vehicle Fuel/Maintenance and/or Purchase | | |
| wkdy | \$64.80 | \$14.98 | \$4.02 | \$0.94 | \$3.82 | \$23.75 | \$88.55 | \$20.45 | | |
| wkend | \$83.40 | \$19.27 | \$5.17 | \$1.21 | \$4.91 | \$30.57 | \$113.97 | \$20.03 | | |
| 23-24 | % | 25.69% | 6.20% | 1.45% | 5.89% | | | | | |
| PT/FT | Wages | Retirement | SS | Medc | WC | FRINGE | TOTAL | Vehicle Fuel/Maintenance and/or Purchase | | |
| wkdy | \$66.33 | \$17.04 | \$4.11 | \$0.96 | \$3.91 | \$26.02 | \$92.36 | \$18.64 | | |
| wkend | \$85.45 | \$21.95 | \$5.30 | \$1.24 | \$5.03 | \$33.52 | \$118.97 | \$17.03 | | |

TOWN OF BEACON FALLS POLICE DEPT
Aged Accounts Report: AgdAct1

| Account | Name | Location | Service | Cycle | Book | Actual | Current | 90 Days | 120 Days | 180 Days | Total |
|-----------------------|-----------------------------------|--------------|-----------------|-------|------|------------|---------|----------|----------|----------|------------|
| 00018.PPD | Construction Engineering, Henkles | PRIVATE DUTY | PPD WEEKDAY PD1 | M 1 | | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 | \$400.00 |
| Sub Totals: 00018.PPD | | | | | | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 | \$400.00 |
| 00027.PPD | Fiber, Rocky Mountain | PRIVATE DUTY | PPD WEEKDAY PD1 | M 1 | | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 | \$436.00 |
| Sub Totals: 00027.PPD | | | | | | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 | \$436.00 |
| 00062.00 | American Fiber Communications LLC | PO Box 337 | PPD WEEKDAY PD1 | M 1 | | \$654.00 | \$0.00 | \$654.00 | \$0.00 | \$0.00 | \$654.00 |
| Sub Totals: 00062.00 | | | | | | \$654.00 | \$0.00 | \$654.00 | \$0.00 | \$0.00 | \$654.00 |
| Grand Totals: | | | | | | \$1,490.00 | \$0.00 | \$654.00 | \$0.00 | \$836.00 | \$1,490.00 |

| Service | Actual | Current | 90 Days | 120 Days | 180 Days | Total |
|-----------------|----------|---------|---------|----------|----------|----------|
| PPD WEEKDAY PD1 | 1,490.00 | 0.00 | 654.00 | 0.00 | 836.00 | 1,490.00 |

\$400*

hm

Outstanding Balance Report by Customer
TOWN OF BEACON FALLS POLICE DEPT

| | Current Due | Prior Due | Current Penalty | Prior Penalty | Total Due |
|----------------------|--|-------------------|----------------------------|----------------------|--------------------|
| 00013-PPD | Eversource, | | PRIVATE DUTY | | |
| PPD WEEKDAY-PD1 | \$872.00 | \$436.00 | \$0.00 | \$0.00 | \$1,308.00 |
| | \$872.00 | \$436.00 | \$0.00 | \$0.00 | \$1,308.00 |
| 00014-PPD | Frontier Communications, | | PRIVATE DUTY | | |
| PPD WEEKDAY-PD1 | \$4,305.50 | \$0.00 | \$0.00 | \$0.00 | \$4,305.50 |
| | \$4,305.50 | \$0.00 | \$0.00 | \$0.00 | \$4,305.50 |
| 00018-PPD | Construction Engineering, Henkles & M | | PRIVATE DUTY | | |
| PPD WEEKDAY-PD1 | \$0.00 | \$400.00 | \$0.00 | \$0.00 | \$400.00 |
| | \$0.00 | \$400.00 | \$0.00 | \$0.00 | \$400.00 |
| 00022-PPD | Tree Service, Lewis | | PRIVATE DUTY | | |
| PPD WEEKDAY-PD1 | \$872.00 | \$0.00 | \$0.00 | \$0.00 | \$872.00 |
| PPD WEEKEND-PD2 | \$2,144.00 | \$0.00 | \$0.00 | \$0.00 | \$2,144.00 |
| | \$3,016.00 | \$0.00 | \$0.00 | \$0.00 | \$3,016.00 |
| 00027-PPD | Fiber, Rocky Mountain | | PRIVATE DUTY | | |
| PPD WEEKDAY-PD1 | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 |
| | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 |
| 00044-00 | Mohawk Northeast, | | 120 Canal Street | | |
| PPD WEEKDAY-PD1 | \$16,786.00 | \$0.00 | \$0.00 | \$0.00 | \$16,786.00 |
| | \$16,786.00 | \$0.00 | \$0.00 | \$0.00 | \$16,786.00 |
| 00052-00 | Eversource Gas, PO# 13047180 | | PO Box 5017 | | |
| PPD WEEKDAY-PD1 | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 |
| | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 |
| 00054-00 | Buckley Cable, | | POLICE PRIVATE DUTY | | |
| PPD WEEKDAY-PD1 | \$1,744.00 | \$0.00 | \$0.00 | \$0.00 | \$1,744.00 |
| | \$1,744.00 | \$0.00 | \$0.00 | \$0.00 | \$1,744.00 |
| 00062-00 | American Fiber Communications LLC, | | PO Box 337 | | |
| PPD WEEKDAY-PD1 | \$654.00 | \$0.00 | \$0.00 | \$0.00 | \$654.00 |
| | \$654.00 | \$0.00 | \$0.00 | \$0.00 | \$654.00 |
| 00064-00 | Oxford Police Department, | | 429 Oxford Road | | |
| PPD WEEKDAY-PD1 | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 |
| | \$436.00 | \$0.00 | \$0.00 | \$0.00 | \$436.00 |
| 00066-00 | C.M. Tree, | | 229 Burton Road | | |
| PPD WEEKDAY-PD1 | \$654.00 | \$0.00 | \$0.00 | \$0.00 | \$654.00 |
| | \$654.00 | \$0.00 | \$0.00 | \$0.00 | \$654.00 |
| 00067-00 | M. Rondano, Inc., | | 49 East Ave | | |
| PPD WEEKDAY-PD1 | \$2,180.00 | \$1,744.00 | \$0.00 | \$0.00 | \$3,924.00 |
| | \$2,180.00 | \$1,744.00 | \$0.00 | \$0.00 | \$3,924.00 |
| REG16-PPD | Regional School District 16, | | PRIVATE DUTY | | |
| Region16TRAFFIC-TR16 | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 |
| | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 |
| Grand Totals | \$31,919.50 | \$2,580.00 | \$0.00 | \$0.00 | \$34,499.50 |

Re: FY23 PPD Write-Off's Proposed?**Erin Schwarz**

Thu 6/1/2023 12:06 PM

To: Natasha Nau <nnau@beaconfallsct.org>

Cc: Jennifer Kornblut <jkornblut@beaconfallsct.org>

Ok

I just checks and Heckles is 2 years old.

- Rocky Mountain Fiber dates back to September 2022, so Jen can pursue that payment.
- American Fiber is from January 2023 so Jen can pursue that payment.

Erin Schwarz

Finance Assistant

eschwarz@beaconfallsct.org

Town of Beacon Falls

10 Maple Avenue

Beacon Falls, CT 06403

Direct Phone: 203-490-4395

Fax: 203-729-8204

Cell: 203-343-1140

From: Erin Schwarz <eschwarz@beaconfallsct.org>**Sent:** Thursday, June 1, 2023 11:47 AM**To:** Natasha Nau <nnau@beaconfallsct.org>**Cc:** Jennifer Kornblut <jkornblut@beaconfallsct.org>**Subject:** Re: FY23 PPD Write-Off's Proposed?

Well -The aging report has a glitch.

Rocky Mountain and American Fiber Billing is recent from what I can tell.

Erin Schwarz

Finance Assistant

eschwarz@beaconfallsct.org

Town of Beacon Falls

10 Maple Avenue

Beacon Falls, CT 06403

Direct Phone: 203-490-4395

Fax: 203-729-8204

Cell: 203-343-1140

From: Natasha Nau <nnau@beaconfallsct.org>**Sent:** Thursday, June 1, 2023 11:28 AM**To:** Erin Schwarz <eschwarz@beaconfallsct.org>; Jennifer Kornblut <jkornblut@beaconfallsct.org>**Subject:** Re: FY23 PPD Write-Off's Proposed?

Re: FY23 PPD Write-Off's Proposed?

Erin Schwarz

Thu 6/1/2023 12:04 PM

To: Natasha Nau <nnau@beaconfallsct.org>

Cc: Jennifer Kornblut <jkornblut@beaconfallsct.org>

TOWN OF BEACON FALLS POLICE DEPT
10 MAPLE AVENUE
BEACON FALLS. CT 06403
203-729-4340



Account: 00018.PPD
Invoice Dates: 08/20/2021 to 08/20/2021
Bill Id: 20-7-20
Date Due: 08/20/2020
Billing Reference: PRIVATE DUTY

Henkles & McCoy Construction Eng.
450 Davis Drive
Plymouth Meeting PA 19462-1705

Last Payment: \$0.00
Outstanding Balance: \$0.00

| Service\Charge Name | Amount |
|-----------------------------|-----------------|
| PRIOR BALANCE-DUE | \$400.00 |
| Total Current Charge | \$400.00 |

Erin Schwarz
Finance Assistant
eschwarz@beaconfallsct.org
Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403
Direct Phone: 203-490-4395
Fax: 203-729-8204
Cell: 203-343-1140

From: Erin Schwarz <eschwarz@beaconfallsct.org>
Sent: Thursday, June 1, 2023 11:47 AM
To: Natasha Nau <nnau@beaconfallsct.org>
Cc: Jennifer Kornblut <jkornblut@beaconfallsct.org>
Subject: Re: FY23 PPD Write-Off's Proposed?

Well -The aging report has a glitch.

Rocky Mountain and American Fiber Biling is recent from what I can tell.

Erin Schwarz

From: Natasha Nau <nnau@beaconfallsct.org>
Sent: Thursday, June 1, 2023 11:09 AM
To: Jennifer Kornblut <jkornblut@beaconfallsct.org>
Cc: Erin Schwarz <eschwarz@beaconfallsct.org>
Subject: FY23 PPD Write-Off's Proposed?

I think we said we didn't have any to propose this year but I just wanted to check in as we are now in June and the meetings are coming up.

As a reminder, our current criteria are as follows:

- 731 days or older
- Minimum of 8 billing attempts over 2 years

Natasha R. Nau
Finance Manager
Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403
nnau@beaconfallsct.org
Office: 203-490-4395
Cell: 203-671-5885
Hrs: 9am-4pm M-Th