

**To:** Board of Finance & Board of Selectmen  
**From:** Natasha Nau, Finance Manager  
**Cc:** Erin Schwarz, Assistant to the Finance Manager  
**Date:** July 8, 2022  
**Subject:** June Monthly Report – Finance Department

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#### GENERAL:

- **Financial Accounting Software:** AsseTrax data audit/transfers will begin in July and set-up in August with intern's help. We visited WWTP & DPW for maintenance log info.
- **Streetlogix:** summer interns will continue digitizing 2020-2022 roadwork data for input.
- **Risk Management:** two insurance claims initiated – one for weed whacking damage at MTA station and one for injuries related to police car accident 2 years ago (lawsuit).

#### PROCUREMENT:

- **RFQs/RFPs/ITBs:**
  - Summer opportunities being drafted.
- **Contracts:**
  - **Paving (20-9R):** Underway.
  - **BV Rd (21-1):** Underway. Car damage issues submitted to vendor's insurance carrier. Guardrails and last few outstanding items being wrapped up.
  - **Data Center Professional Engineering Services (21-4):** Underway.
  - **Data Center Legal:** Underway.
  - **Burton Road Sanitary Sewer Replacement (22-1):** advertised on 6/7, optional pre-bid occurred 6/16, and the bid closed on 6/24. There were 9 submissions that ranged from \$332k to \$988k. The low bidder was deemed both responsible and responsive and offered the award.
- **SOWs:** None currently. One potentially for town hall roof research/decision.

#### BUDGET/PAYABLES/RECEIVABLES:

- **Police Private Duty Rates** – FY23 proposed rate calculation attached again. Any potential bad-debt will be presented for write-off at the August meeting.
- **FY23 Budget:** the budget passed at the referendum on 6/21. It has since been entered into the financial accounting software.
- **June FY22 Revenue and Expenditure Summary:**
  - **Revenue:** 96.96% collected or \$22.7M realized for the year. \$154K in June. \$711K remained unrealized at year-end. The notable receipt received this month (aside from taxes) was conveyance and municipal grant in aid from the state.
  - **Expenditures:** 96.67% committed. \$856K expended in June; \$22.29M for the year; \$102K remained in outstanding encumbrances; \$786K remained unencumbered at year-end.
  - *Please note that we will continue to record FY22 revenue in July and we will pay FY22 invoices in July/August and therefore, these year-end figures are not finalized.*
- **Transfers:** 24 transfers totaling \$53,353.39.

- Eligible PTO year-end payout transfers and utility transfers are presented. However, there are certain items that have yet to be finalized and therefore additional FY22 transfer requests will have to be submitted in August.
- **FY21 Outstanding Capital Projects (and on-going):**
  - **DPW generator:** PO cut. Work yet to be scheduled/items yet to be ordered. Working with the vendor.
  - **Digester:** beam/cover revised drawings received from vendor finally on 7/7/22. Engineer will review and then we can finalize change orders.
  - **Station 2:** no communication from state since last ping on 6/8. Pinged again 7/7/22.
  - **Physical Revaluation:** still evaluating performance before releasing final payment.
- **FY22 Outstanding Capital Projects:**
  - **Fire generator:** see notes above under DPW generator.
  - **Police carport:** pinged again on 6/21.
  - **FM vehicle:** Additional FY23 budget request denied. Used vehicle or transfer from another department should be explored. Pinged on 6/8.
  - **Fire & EMS engine and tanker:** Delivery estimates are June 2023 for engine and February 2022 for tanker.
  - **Town Hall Roof:** Custodian attained 2 quotes from state bid contractors. Both are well above the budget. See attached memo.
  - **Guardrail replacement program:** Cook Lane guardrails will be replaced once paving is complete.
  - **Rimmon Hill Schoolhouse Relocation:** Property has been cleared. Will be presenting concept plans to IWWC after a final survey of the property is completed.
  - **Main Street Improvements:** Engineer will be submitting a phased amendment scope request to grantor shortly and an estimate to Finance for a PO.
  - **Fire & EMS – Spreader/ram/struts:** See grants comment below.
- **American Rescue Plan Act:** monthly spending report attached.

#### GRANTS:

- **FEMA AFG & FPS:** Awards are anticipated to begin in August.
- **Katharine Matthies:** Awards are anticipated to begin in August.
- **BVP:** Submitted for one bullet proof vest reimbursement by the 6/27 deadline.
- **State EV grant:** Due 12/31/22. We will begin to collect info over the summer to apply to replace our station on Main St.
- **STEAP:** Due 8/15/22. Rehabilitation of Church Street (including sidewalks) will be the \$400k+/- app. 20% match preferred.
- **Build Back Better America grants (Fed DOT):** working hand-in-hand with our Planners and the NVCOG to coordinate applications (Due 9/15/22).
  - **Reconnecting Communities:**
    - Capital Construction: the NVCOG will submit for the redesign and construction of our exits (on and off ramps) as a part of their app. 50% match.
  - **Safe Streets:**

- Implementation Plan: the Town will submit a \$3M app for Main Street rehabilitation (all components). 20% match.
- **Transit Oriented Design (TOD) (CT OPM):** \$2M community center on Wolfe Avenue. 20% match preferred.
- **LOTICIP:**
  - The NVCOG reviewed the revised plans for BV Rd (East) and submitted comments for revisions. These need to be reflected and resubmitted before a Commitment to Fund can be administered.
  - The engineer submitted the separate application for the traffic signal for Burton Road and it is under review.

**Attachments:**

- June - Actual & Estimated Revenue report
- June - Expenditures, Encumbrances & Appropriations report
- June - Transfers & Lines to Monitor Summary report
- June - ARPA Expenditure Report
- Bonfire summary report for ITB 22-1 Burton Road Sanitary Sewer Replacement
- FY23 Police Private Duty Rate proposal
- Financial Policy Manual changes
- BHC Chief email about budget items

**Statement of Actual & Estimated Revenue**

Town of Beacon Falls  
 For Period Ending 06/30/2022  
 Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
10.80.01.1070					
MISCELLANEOUS REIMBURSEMENTS	1,000.00		224.52	775.48	22.45
10.80.01.4005					
STATE PROPERTY TAX (PILOT)	39,180.00		28,907.66	10,272.34	73.78
10.80.01.4020					
MRSA SALES TAX SHARING			10,272.74	10,272.74-	
10.80.01.4030					
DISABILITY TAX RELIEF	2,118.00		1,723.11	394.89	81.36
10.80.01.4035					
ADD. EXEMPTIONS FOR VETERANS	9,621.00		8,236.40	1,384.60	85.61
10.80.01.4040					
TOWN-AID-ROAD	192,522.00		192,974.09	452.09-	100.23
10.80.01.4045					
SCHOOL EQ. GRANT GTB&ECS	3,884,172.00		3,959,808.00	75,636.00-	101.95
10.80.01.4055					
MASHANTUCKET PEQUOT GRANT	12,467.00	4,155.67	12,467.00		100.00
10.80.01.4062					
DISTRESSED MUNICIPALITIES			19,354.15	19,354.15-	
10.80.01.4066					
MUNICIPAL GRANT-IN-AID	43,809.00	43,809.00	43,809.00		100.00
10.80.01.4070					
MISCELLANEOUS REIMBURSEMENTS	5,000.00		1,759.86	3,240.14	35.20
10.80.01.4072					
EMPG GRANT	5,000.00			5,000.00	
10.80.02.4070					
PLANNING & ZONING COMMISSION	4,000.00	150.00	9,936.00	5,936.00-	248.40
10.80.02.4075					
ZONING BD. OF APPEALS	500.00		377.00	123.00	75.40
10.80.02.4080					
BUILDING PERMITS	135,000.00	3,425.00	186,890.00	51,890.00-	138.44
10.80.02.4081					
AMBULANCE REIMBURSEMENT	5,000.00		39,972.87	34,972.87-	799.46
10.80.02.4082					
FIRE MARSHAL INSPECTIONS	3,000.00	575.00	2,520.75	479.25	84.03
10.80.02.4087					
CONVEYANCE - TOWN CLERK	90,000.00	16,749.20	155,868.11	65,868.11-	173.19
10.80.02.4088					
LOCIP - TOWN CLERK	2,000.00	228.00	2,382.00	382.00-	119.10
10.80.02.4089					
MERS - TOWN CONTRIBUTION	10,000.00	583.00	9,566.00	434.00	95.66
10.80.02.4090					
MISCELLANEOUS PERMITS	500.00	195.00	845.00	345.00-	169.00
10.80.02.4091					
INLANDS WETLANDS FEES	1,500.00	659.00	1,341.00	159.00	89.40
10.80.02.4096					
POLICE EXTRA DUTY	15,000.00		15,000.00		100.00
10.80.02.4099					
POLICE - OTHER REVENUE	2,500.00	350.00	4,155.00	1,655.00-	166.20
10.80.02.4101					
POLICE TRAFFIC TICKETS	2,500.00	20.00	2,380.00	120.00	95.20
10.80.02.4105					
DOG LICENSE	350.00		4.00	346.00	1.14
10.80.02.4106					
TOWN CLERK RECORDING FEES & VI	30,000.00	3,849.00	22,993.01	7,006.99	76.64
10.80.02.4110					
DISPOSAL FEES	100.00	12.00	224.00	124.00-	224.00
10.80.02.4120					
MINI-BUS	4,000.00	2,219.00	6,848.00	2,848.00-	171.20
10.80.02.4999					
MISCELLANEOUS INCOME	1,000.00		28,069.90	27,069.90-	2806.99
10.80.03.4122					

**Statement of Actual & Estimated Revenue**

Town of Beacon Falls  
 For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
INTEREST - TAX COLLECTOR 10.80.03.4123	150,000.00	14,192.46	145,077.75	4,922.25	96.72
LIENS/FEES - TAX COLLECTOR 10.80.03.4126	1,500.00	416.87	2,060.53	560.53-	137.37
SUPPLEMENTAL MOTOR VEHICLE TA 10.80.03.4132	200,000.00	2,874.18	246,990.00	46,990.00-	123.50
WATER PROJECT (2001) - CURRENT & 10.80.03.4133	35,000.00	4,936.66	35,942.93	942.93-	102.69
RIMMON HILL SEWER ASSESSMENTS 10.80.04.4130	85,000.00	1,126.95	80,131.24	4,868.76	94.27
TELECOMM. PROPERTY TAX 10.80.04.4140	9,641.00		7,532.50	2,108.50	78.13
MISCELLANEOUS 10.80.04.4145	500.00			500.00	
INSURANCE MEMBER DISTRIBUTION 10.80.04.4150	10,000.00		15,630.00	5,630.00-	156.30
XEROX EQUIPMENT 10.80.04.4161	150.00		122.50	27.50	81.67
INSURANCE CLAIMS 10.80.05.4165	1,000.00	3,981.28	3,981.28	2,981.28-	398.13
INVESTMENTS/INTEREST EARNED 10.80.06.4300	15,000.00		7,346.29	7,653.71	48.98
PROPERTY TAXES-CURRENT 10.80.06.4301	17,030,830.00	28,280.27	17,160,871.30	130,041.30-	100.76
PROPERTY TAXES - PRIOR 10.80.06.4325	250,000.00	21,370.73	234,021.67	15,978.33	93.61
TRANSFER FROM UNASSIGNED FUND 10.80.06.4400	1,143,704.00			1,143,704.00	
SALE OF TOWN PROPERTY 10.80.90.2502	1,000.00			1,000.00	
INTERFUND TRANSFERS IN			14,892.13	14,892.13-	
<b>Report Totals</b>	<b>23,435,164.00</b>	<b>154,158.27</b>	<b>22,723,509.29</b>	<b>711,654.71</b>	<b>96.96</b>

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.01.1010								
WAGES - FIRST SELECTMAN	01	59,380.00	59,380.00	5,166.67	59,375.02		4.98	99.99
10.90.01.1011								
WAGES - SELECTMAN	01	13,680.00	13,680.00	1,145.83	13,656.23		23.77	99.83
10.90.01.1012								
WAGES - SELECTMAN	01	13,680.00	13,680.00	1,145.83	13,656.23		23.77	99.83
10.90.01.1014								
HUMAN RESOURCES CONSULTA	01	38,680.00	38,680.00	3,190.01	39,127.32		447.32-	101.16
10.90.01.1020								
WAGES - FIRST SELECTMAN'S S	01	49,195.00	49,195.00	5,696.59	46,317.81		2,877.19	94.15
10.90.01.1220								
FIRST SELECTMAN'S EXPENSES	01	2,500.00	2,500.00	87.00	1,224.64		1,275.36	48.99
<b>Totals for Department: 01 (SELECTMAN)</b>		<b>177,115.00</b>	<b>177,115.00</b>	<b>16,431.93</b>	<b>173,357.25</b>		<b>3,757.75</b>	<b>97.88</b>
10.90.03.1040								
WAGES - CUSTODIAN	03	41,579.00	41,579.00	4,075.91	39,339.77		2,239.23	94.61
10.90.03.1049								
WAGES - OVERTIME CUSTODIAN	03	2,000.00	2,800.00	52.01	2,533.63		266.37	90.49
10.90.03.1070								
BOARD & COMMISSION CLERKS	03	11,520.00	13,520.00	1,680.00	13,360.00		160.00	98.82
10.90.03.1071								
BOARD & COMMISSION EXPENSE	03	1,000.00	1,000.00	26.95	221.56		778.44	22.16
10.90.03.1078								
LEGAL NOTICES	03	6,000.00	6,000.00	614.21	4,915.74		1,084.26	81.93
10.90.03.1080								
POSTAGE	03	3,200.00	3,200.00	193.46	2,101.68		1,098.32	65.68
10.90.03.1090								
OFFICE SUPPLIES	03	12,632.00	12,632.00	713.03	10,684.97	570.85	1,376.18	89.11
10.90.03.1105								
INFORMATION TECHNOLOGY - SU	03	74,000.00	74,000.00	8,228.50	68,317.49	1,568.00	4,114.51	94.44
10.90.03.1110								
HONOR ROLL MEMORIAL	03	700.00	700.00	120.00	527.71		172.29	75.39
10.90.03.1120								
UTILITIES - ELECTRICITY	03	6,500.00	6,500.00	243.01	6,504.80		4.80-	100.07
10.90.03.1121								
ELECTRICITY - SOLAR GENERATI	03	50,000.00	50,000.00	4,610.09	39,021.71		10,978.29	78.04
10.90.03.1122								
UTILITIES - HEAT & WATER	03	7,500.00	7,500.00	66.89	7,307.88	29.86	162.26	97.84

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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10.90.03.1130 TELEPHONE & INTERNET	03	17,880.00	17,880.00	5,091.92	18,874.25		994.25-	105.56
10.90.03.1135 TOWN CELL PHONES	03	21,000.00	21,000.00	1,608.14	17,489.40		3,510.60	83.28
10.90.03.1140 MISC. REPAIRS/BUILDING MAINT	03	18,000.00	18,000.00	9,409.76	14,676.72		3,323.28	81.54
10.90.03.1160 ELEVATOR SERVICE AGREEMEN	03	3,200.00	3,200.00	256.79	3,136.60		63.40	98.02
10.90.03.1167 MILEAGE & TOWN CAR MAINT.	03	2,000.00	2,000.00	129.34	1,898.15		101.85	94.91
10.90.03.1495 EDUCATION/TRAINING	03	6,000.00	6,000.00	90.00	1,544.00		4,456.00	25.73
10.90.03.1600 ALARM SYSTEM MONITORING	03	9,300.00	9,300.00		7,423.28	1,275.91	600.81	93.54
<b>Totals for Department: 03 (TOWN HALL)</b>		<b>294,011.00</b>	<b>296,811.00</b>	<b>37,210.01</b>	<b>259,879.34</b>	<b>3,444.62</b>	<b>33,487.04</b>	<b>88.72</b>
10.90.05.1010 WAGES - TOWN CLERK	05	35,000.00	35,000.00	6,757.78	28,285.30		6,714.70	80.82
10.90.05.1020 WAGES-ASST.TOWN CLERK / PT	05	25,812.00	25,812.00	2,989.37	25,287.70		524.30	97.97
10.90.05.1042 WAGES - ASST. TOWN CLERK	05	46,756.00	46,756.00	5,295.36	47,051.26		295.26-	100.63
10.90.05.1170 TOWN CLERK EXPENSES	05	6,400.00	6,400.00	207.78	3,943.74		2,456.26	61.62
10.90.05.1175 ELECTION EXPENSES	05	3,500.00	3,500.00		1,089.63		2,410.37	31.13
10.90.05.1180 LAND RECORDS SOFTWARE SYS	05	20,560.00	20,560.00	1,590.00	19,457.45	1,684.00	581.45-	102.83
10.90.05.1190 LEASE PURCHASE COPIER	05	2,000.00	2,000.00	78.21	846.61		1,153.39	42.33
10.90.05.1195 RECORDS/BOOKS	05	4,000.00	4,000.00	595.00	2,908.81	665.00	426.19	89.35
10.90.05.1210 MAP PRINTER MAINT. & SUPPLIE	05	600.00	600.00		556.00		44.00	92.67
10.90.05.1405 VITAL STATISTICS	05	200.00	200.00				200.00	
10.90.05.2155 GENERAL CODE	05	1,200.00	1,200.00	1,195.00	1,195.00		5.00	99.58

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<b>Totals for Department: 05 (TOWN CLERK)</b>		<b>146,028.00</b>	<b>146,028.00</b>	<b>18,708.50</b>	<b>130,621.50</b>	<b>2,349.00</b>	<b>13,057.50</b>	<b>91.06</b>
10.90.07.1010								
WAGES - TAX COLLECTOR	07	61,562.00	61,562.00	6,934.49	61,866.82		304.82-	100.50
10.90.07.1020								
WAGES - ASST. TAX COLLECTOR	07	29,274.00	29,274.00	3,952.15	31,165.90		1,891.90-	106.46
10.90.07.1060								
COMPUTER LICENSE & SUPPORT	07	6,700.00	6,700.00		6,652.00		48.00	99.28
10.90.07.1061								
COMPUTER SVCS - PRINTING	07	8,700.00	8,700.00		5,500.48	2,291.94	907.58	89.57
10.90.07.1220								
MISCELLANEOUS EXPENSES	07	6,600.00	6,600.00	270.60	4,367.88		2,232.12	66.18
10.90.07.1221								
EDUCATION	07	1,600.00	1,600.00		500.00		1,100.00	31.25
<b>Totals for Department: 07 (TAX COLLECTOR)</b>		<b>114,436.00</b>	<b>114,436.00</b>	<b>11,157.24</b>	<b>110,053.08</b>	<b>2,291.94</b>	<b>2,090.98</b>	<b>98.17</b>
10.90.09.1010								
WAGES - TREASURER	09	13,680.00	13,680.00	1,145.83	13,656.23		23.77	99.83
<b>Totals for Department: 09 (TREASURER)</b>		<b>13,680.00</b>	<b>13,680.00</b>	<b>1,145.83</b>	<b>13,656.23</b>		<b>23.77</b>	<b>99.83</b>
10.90.11.1020								
WAGES - BUILDING INSPECTOR	11	39,780.00	39,780.00	4,590.00	38,675.00		1,105.00	97.22
10.90.11.1021								
WAGES - BUILDING ADMINISTRAT	11	12,708.00	12,708.00	1,330.76	12,397.30		310.70	97.56
10.90.11.1022								
OVERTIME - BUILDING ADMINIST	11	3,812.00	3,812.00	9.17	2,511.26		1,300.74	65.88
10.90.11.1023								
WAGES - LAND USE ADMINISTRA	11		2,500.00	1,775.00	2,380.00		120.00	95.20
10.90.11.1167								
BUILDING INSPECTOR MILEAGE	11	2,500.00	2,500.00	175.50	2,238.37		261.63	89.53
10.90.11.1220								
BLDG/P&Z/IWWC/CONSERV MIS	11	750.00	750.00		97.20		652.80	12.96
10.90.11.1221								
ICC DUES	11	250.00	250.00				250.00	
10.90.11.1222								
NEW CODE BOOKS	11	2,250.00	2,250.00				2,250.00	



# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
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<b>Totals for Department: 11 (BUILDING DEPT)</b>		<b>62,050.00</b>	<b>64,550.00</b>	<b>7,880.43</b>	<b>58,299.13</b>		<b>6,250.87</b>	<b>90.32</b>
10.90.13.1045								
WAGES - LONGEVITY	13	7,800.00	7,800.00		7,400.00		400.00	94.87
10.90.13.1047								
WAGES-PAYMENT IN LIEU HEAL	13	9,000.00	9,000.00	6,000.00	6,000.00		3,000.00	66.67
10.90.13.1235								
WAGE SALARY ADJUSTMENTS	13	45,000.00	41,200.00	16,652.18	40,172.77		1,027.23	97.51
10.90.13.1240								
SOCIAL SECURITY	13	172,769.00	172,769.00	25,277.01	190,378.37		17,609.37-	110.19
10.90.13.1245								
MEDICAL INSURANCE	13	370,000.00	370,000.00	22,592.49	348,211.59		21,788.41	94.11
10.90.13.1246								
LIFE INSURANCE	13	16,000.00	16,000.00	960.52	11,770.22		4,229.78	73.56
10.90.13.1247								
DENTAL REIMBURSEMENT	13	17,500.00	17,500.00	1,671.46	18,837.53		1,337.53-	107.64
10.90.13.1250								
PENSION	13	425,229.00	425,229.00	29,969.41	430,018.39		4,789.39-	101.13
10.90.13.1255								
WORKERS COMPENSATION	13	136,541.00	136,541.00		132,609.00		3,932.00	97.12
10.90.13.1256								
FIRE - LIFE AND AD&D INSURANC	13	9,200.00	9,257.50		9,257.50			100.00
10.90.13.1257								
EMPLOYEE ASSISTANCE PROGR	13	3,750.00	3,750.00	504.86	3,029.16		720.84	80.78
10.90.13.1595								
PW CLOTHING ALLOWANCES	13	5,000.00	5,000.00	1,633.93	3,436.32		1,563.68	68.73
<b>Totals for Department: 13 (EMPLOYEE'S BENEFITS)</b>		<b>1,217,789.00</b>	<b>1,214,046.50</b>	<b>105,261.86</b>	<b>1,201,120.85</b>		<b>12,925.65</b>	<b>98.94</b>
10.90.15.1041								
WAGES - CERTIFIED ASSESSOR	15	66,303.00	66,303.00	7,622.99	68,315.52		2,012.52-	103.04
10.90.15.1042								
WAGES - CLERK P/T	15	31,772.00	31,772.00	3,687.53	33,313.59		1,541.59-	104.85
10.90.15.1060								
COMPUTER LICENSES & SUPPO	15	10,800.00	10,800.00		10,800.00			100.00
10.90.15.1061								
COMPUTER SERVICES - PRINTI	15	1,480.00	1,480.00		1,300.00		180.00	87.84

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10.90.15.1220								
OFFICE SUPPLIES	15	3,500.00	3,500.00	426.45	2,914.32		585.68	83.27
10.90.15.1280								
GIS (MAPS)/ONLINE PROPERTY C	15	6,800.00	6,800.00		5,840.00		960.00	85.88
10.90.15.1495								
EDUCATION	15	1,600.00	1,600.00	595.00	1,385.00		215.00	86.56
<b>Totals for Department: 15 (BD OF ASSESSORS)</b>		<b>122,255.00</b>	<b>122,255.00</b>	<b>12,331.97</b>	<b>123,868.43</b>		<b>1,613.43-</b>	<b>101.32</b>
10.90.17.1042								
WAGES - BOARD OF APPEALS	17	1,800.00	1,800.00		1,800.00			100.00
<b>Totals for Department: 17 (BD OF ASSESSMENT &amp; APPEALS)</b>		<b>1,800.00</b>	<b>1,800.00</b>		<b>1,800.00</b>			<b>100.00</b>
10.90.19.1380								
AUDIT	19	30,100.00	30,100.00		26,950.00		3,150.00	89.53
10.90.19.1381								
ACTUARIAL VALUATIONS	19	7,000.00	7,000.00		6,000.00		1,000.00	85.71
<b>Totals for Department: 19 (BOARD OF FINANCE)</b>		<b>37,100.00</b>	<b>37,100.00</b>		<b>32,950.00</b>		<b>4,150.00</b>	<b>88.81</b>
10.90.20.1044								
WAGES - ADMIN ASST. FINANCE	20	51,124.00	51,124.00	5,849.75	51,453.88		329.88-	100.65
10.90.20.1046								
WAGES - FINANCE MANAGER	20	77,579.00	77,579.00	8,011.99	73,866.43		3,712.57	95.21
10.90.20.1047								
WAGES - OVERTIME	20	5,108.00	5,108.00	42.14	1,674.97		3,433.03	32.79
10.90.20.1060								
COMPUTER LICENSES & SUPPO	20	18,000.00	18,000.00	259.92	13,932.49		4,067.51	77.40
10.90.20.1061								
INTERNS	20	2,960.00	2,960.00	420.00	2,270.00		690.00	76.69
<b>Totals for Department: 20 (FINANCE DEPARTMENT)</b>		<b>154,771.00</b>	<b>154,771.00</b>	<b>14,583.80</b>	<b>143,197.77</b>		<b>11,573.23</b>	<b>92.52</b>
10.90.21.1060								
EDC CONSULTANT/MARKETING	21	41,000.00	21,001.00	1,300.00	1,300.00		19,701.00	6.19
10.90.21.1220								
EXPENSES - EDC	21	5,000.00	5,000.00	51.48	291.48		4,708.52	5.83

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<b>Totals for Department: 21 (ECONOMIC DEVELOPMENT)</b>		<b>46,000.00</b>	<b>26,001.00</b>	<b>1,351.48</b>	<b>1,591.48</b>		<b>24,409.52</b>	<b>6.12</b>
10.90.23.1041								
WAGES - ENFORCEMENT OFFI	23	4,051.00	7,051.00	872.48	6,901.94		149.06	97.89
10.90.23.1305								
SOIL CONSERVATION	23	1,500.00	1,500.00		1,500.00			100.00
<b>Totals for Department: 23 (INLAND WETLANDS)</b>		<b>5,551.00</b>	<b>8,551.00</b>	<b>872.48</b>	<b>8,401.94</b>		<b>149.06</b>	<b>98.26</b>
10.90.24.1220								
EXPENSES	24	500.00	500.00		65.00		435.00	13.00
10.90.24.1806								
LAND ACQUISITION/OPEN SPACE	24	1,000.00	1,000.00		1,000.00			100.00
10.90.24.1807								
OPEN SPACE MAINTENANCE	24	5,000.00	5,000.00	804.28	804.28		4,195.72	16.09
<b>Totals for Department: 24 (CONSERVATION)</b>		<b>6,500.00</b>	<b>6,500.00</b>	<b>804.28</b>	<b>1,869.28</b>		<b>4,630.72</b>	<b>28.76</b>
10.90.25.1040								
WAGES - ZONING ENFORCEMEN	25	33,748.00	33,748.00	5,138.68	36,245.15		2,497.15-	107.40
10.90.25.1220								
EXPENSES & ZEO MILEAGE	25	2,000.00	2,000.00	69.62	760.07		1,239.93	38.00
10.90.25.1402								
BLIGHT	25	1,000.00	1,000.00				1,000.00	
<b>Totals for Department: 25 (PLANNING &amp; ZONING)</b>		<b>36,748.00</b>	<b>36,748.00</b>	<b>5,208.30</b>	<b>37,005.22</b>		<b>257.22-</b>	<b>100.70</b>
10.90.29.1010								
WAGES - REGISTRARS (2)	29	27,500.00	27,500.00	2,291.66	27,499.92		0.08	100.00
10.90.29.1011								
WAGES - DPTY REGISTRARS	29	2,000.00	2,000.00	335.00	895.00		1,105.00	44.75
10.90.29.1031								
WAGES - ELECTION WORKERS	29	5,000.00	5,000.00	1,402.00	4,836.00		164.00	96.72
10.90.29.1173								
CERTIFICATION & WORKSHOPS	29	2,000.00	2,000.00		60.00		1,940.00	3.00
10.90.29.1175								
REGISTRATION/CONFERENCES/	29	1,500.00	1,500.00		560.00		940.00	37.33

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10.90.29.1176 OFFICE SUPPLIES	29	1,500.00	1,500.00	856.08	1,084.65		415.35	72.31
10.90.29.1177 MAINT. VOTING MACHINES	29	1,000.00	1,000.00		900.00		100.00	90.00
10.90.29.1345 ELECTION EXPENSES	29	3,000.00	3,000.00	182.21	2,686.44		313.56	89.55
10.90.29.1360 CANVAS EXPENSES	29	300.00	300.00	99.00	208.71		91.29	69.57
<b>Totals for Department: 29 (REGISTRAR OF VOTERS)</b>		<b>43,800.00</b>	<b>43,800.00</b>	<b>5,165.95</b>	<b>38,730.72</b>		<b>5,069.28</b>	<b>88.43</b>
10.90.33.1270 LEGAL FEES/TOWN COUNSEL RE	33	100,000.00	119,999.00	3,232.70	86,747.06	3,378.00	29,873.94	75.10
10.90.33.1290 ENGINEERING & CONSULTANTS	33	150,000.00	149,250.00	6,785.00	82,882.52	41,840.00	24,527.48	83.57
10.90.33.1291 TOWN PLANNER	33	36,136.00	36,136.00		17,375.95		18,760.05	48.08
10.90.33.1385 TOWN WEBSITE/WEBSITE CONS	33	2,815.00	2,815.00		2,811.38		3.62	99.87
<b>Totals for Department: 33 (PROFESSIONAL FEES)</b>		<b>288,951.00</b>	<b>308,200.00</b>	<b>10,017.70</b>	<b>189,816.91</b>	<b>45,218.00</b>	<b>73,165.09</b>	<b>76.26</b>
10.90.37.1410 PROPERTY, CASUALTY & CYBER	37	115,584.00	115,577.25		112,618.34		2,958.91	97.44
<b>Totals for Department: 37 (TOWNWIDE INSURANCE)</b>		<b>115,584.00</b>	<b>115,577.25</b>		<b>112,618.34</b>		<b>2,958.91</b>	<b>97.44</b>
10.90.39.1415 REGIONAL COUNCIL GOV'TS (NV	39	6,235.00	6,235.00		3,635.00		2,600.00	58.30
10.90.39.1425 CCM	39	3,571.00	3,571.00		3,571.00			100.00
10.90.39.1430 VALLEY COUNCIL/BROWNFIELD	39	1,000.00	1,000.00		1,000.00			100.00
10.90.39.1440 C.O.S.T.	39	1,075.00	1,075.00		1,075.00			100.00
<b>Totals for Department: 39 (AGENCY MEMBERSHIP)</b>		<b>11,881.00</b>	<b>11,881.00</b>		<b>9,281.00</b>		<b>2,600.00</b>	<b>78.12</b>

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10.90.41.1404 MUNICIPAL HISTORIAN	41	250.00	250.00				250.00	
10.90.41.1405 SESQUICENTENNIAL COMMITTEE	41	25,000.00	25,000.00		25,000.00			100.00
<b>Totals for Department: 41 (FIRE HOUSE BLDG)</b>		<b>25,250.00</b>	<b>25,250.00</b>		<b>25,000.00</b>		<b>250.00</b>	<b>99.01</b>
10.90.44.1010 STIPEND - FIRE CHIEF	44	12,608.00	12,608.00	1,050.62	12,607.44		0.56	100.00
10.90.44.1012 STIPEND - ADMIN. ASSISTANT (S	44	3,152.00	3,152.00	262.65	3,151.80		0.20	99.99
10.90.44.1030 TELEPHONE	44	5,660.00	4,160.00	285.67	3,737.18		422.82	89.84
10.90.44.1031 EMERGENCY TELEPHONE (911)	44	22,700.00	22,700.00	1,284.45	22,068.34		631.66	97.22
10.90.44.1060 SOFTWARE & IT	44	9,500.00	9,500.00	7.99	5,782.48		3,717.52	60.87
10.90.44.1121 ELECTRICITY	44	10,000.00	10,000.00	330.32	7,371.61		2,628.39	73.72
10.90.44.1122 HEATING FUEL	44	15,000.00	18,500.00	186.89	17,758.02	155.12	586.86	96.83
10.90.44.1123 WATER	44	1,300.00	1,300.00	129.94	1,063.24		236.76	81.79
10.90.44.1435 BUILDING MAINTENANCE	44	18,000.00	22,525.00	2,668.23	21,872.70		652.30	97.10
10.90.44.1436 BUILDING EQUIPMENT	44	6,500.00	5,000.00	1,548.17	4,662.13		337.87	93.24
10.90.44.1465 COMM. EQUIP-MAINTENANCE	44	6,000.00	6,000.00	3,570.36	5,708.59		291.41	95.14
10.90.44.1466 EQUIPMENT MAINTENANCE	44	9,000.00	9,000.00	194.37	8,974.41		25.59	99.72
10.90.44.1470 VEHICLE FUEL	44	14,200.00	14,200.00		11,377.43		2,822.57	80.12
10.90.44.1471 MANDATORY VEHICLE AND EQU	44	20,000.00	20,000.00	2,500.00	15,701.71		4,298.29	78.51
10.90.44.1472 VEHICLE REPAIRS	44	38,000.00	38,000.00	13,875.20	37,877.41		122.59	99.68
10.90.44.1485 PERSONAL PROTECTIVE EQUIP	44	30,000.00	26,743.04	2,980.94	25,164.66	671.35	907.03	96.61

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10.90.44.1486								
EMS TRAINING	44	16,000.00	8,000.00	524.09	5,385.54		2,614.46	67.32
10.90.44.1487								
AIR BOTTLE REPLACEMENT PROC	44	6,500.00	6,500.00		6,495.00		5.00	99.92
10.90.44.1488								
HOSE REPLACEMENT	44	5,000.00	5,000.00	17.38	2,612.62	2,050.00	337.38	93.25
10.90.44.1489								
AIR PACK REPLACEMENT	44	22,500.00	22,500.00		22,470.00		30.00	99.87
10.90.44.1490								
PHYSICALS/HEALTH & WELLNES	44	17,350.00	17,350.00	1,149.00	15,400.50	994.00	955.50	94.49
10.90.44.1495								
FIRE TRAINING	44	20,000.00	20,000.00	6,398.85	19,539.76		460.24	97.70
10.90.44.1500								
SERVICE AWARD PROGRAM	44	48,367.00	51,276.00		51,276.00			100.00
10.90.44.1552								
DEPARTMENTAL SUPPLIES - FD	44	16,000.00	20,000.00	4,603.77	18,901.15		1,098.85	94.51
10.90.44.1553								
DEPARTMENTAL SUPPLIES - AMB	44	20,000.00	16,000.00	2,873.45	14,943.38	758.28	298.34	98.14
<b>Totals for Department: 44 (EMERGENCY SERVICES)</b>		<b>393,337.00</b>	<b>390,014.04</b>	<b>46,442.34</b>	<b>361,903.10</b>	<b>4,628.75</b>	<b>23,482.19</b>	<b>93.98</b>
10.90.45.1010								
STIPEND - FIRE MARSHAL	45	17,390.00	17,390.00	1,449.18	17,390.16		0.16-	100.00
10.90.45.1011								
WAGES - DEPUTY FIRE MARSHAL	45	13,658.00	13,658.00	1,970.25	13,913.33		255.33-	101.87
10.90.45.1012								
STIPEND - ADMIN. ASSISTANT (S	45	3,152.00	3,152.00	262.66	3,151.92		0.08	100.00
10.90.45.1167								
VEHICLE EXPENSES	45	1,000.00	1,000.00				1,000.00	
10.90.45.1413								
FIRE PREVENTION & SAFETY	45	4,000.00	4,000.00		1,909.95	1,999.34	90.71	97.73
10.90.45.1495								
TRAINING/CONTINUING EDUCATI	45	2,200.00	2,200.00				2,200.00	
10.90.45.1515								
FIRE CODE SUBSCRIPTION	45	2,300.00	2,300.00		1,990.00		310.00	86.52
10.90.45.1526								
COMPUTER SUPPORT	45	650.00	650.00		650.00			100.00
10.90.45.1527								
FIRE MARSHAL - EXPENSES	45	9,000.00	7,150.00	4,299.60	6,707.59		442.41	93.81

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10.90.45.1595								
FIRE MARSHAL - UNIFORMS	45	2,000.00	2,000.00	2,000.00	2,000.00			100.00
<b>Totals for Department: 45 (FIRE MARSHAL)</b>		<b>55,350.00</b>	<b>53,500.00</b>	<b>9,981.69</b>	<b>47,712.95</b>	<b>1,999.34</b>	<b>3,787.71</b>	<b>92.92</b>
10.90.47.1010								
STIPEND - EMD	47	6,150.00	6,150.00	512.50	6,150.00			100.00
10.90.47.1530								
EMERGENCY NOTIFICATION SYS	47	5,000.00	5,250.00		5,250.00			100.00
<b>Totals for Department: 47 (CIVIL DEFENSE)</b>		<b>11,150.00</b>	<b>11,400.00</b>	<b>512.50</b>	<b>11,400.00</b>			<b>100.00</b>
10.90.48.1495								
TRAINING/EQUIPMENT	48	6,000.00	6,000.00	3,605.99	5,298.62		701.38	88.31
<b>Totals for Department: 48 (SAFETY COMMITTEE)</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>3,605.99</b>	<b>5,298.62</b>		<b>701.38</b>	<b>88.31</b>
10.90.49.1540								
COTTON HOLLOW	49	10,260.00	10,260.00	1,746.94	10,131.66		128.34	98.75
10.90.49.1541								
BEACON FALLS	49	216,800.00	216,800.00	16,864.65	188,157.42		28,642.58	86.79
<b>Totals for Department: 49 (HYDRANT RENTAL)</b>		<b>227,060.00</b>	<b>227,060.00</b>	<b>18,611.59</b>	<b>198,289.08</b>		<b>28,770.92</b>	<b>87.33</b>
10.90.53.1010								
RESIDENT STATE TROOPER	53	206,000.00	206,000.00	156,788.44	159,535.35		46,464.65	77.44
10.90.53.1020								
WAGES - PATROL F/T	53	202,000.00	205,000.00	30,911.36	213,329.48		8,329.48-	104.06
10.90.53.1040								
WAGES - CLERK	53	41,044.00	41,044.00	4,735.80	41,267.38		223.38-	100.54
10.90.53.1041								
WAGES - PATROL P/T	53	175,000.00	172,000.00	13,765.10	131,357.91		40,642.09	76.37
10.90.53.1052								
FT PATROL OVERTIME	53	35,000.00	35,000.00	2,069.42	18,229.98		16,770.02	52.09
10.90.53.1053								
PT PATROL OVERTIME	53	30,000.00	30,000.00	3,730.27	31,468.71		1,468.71-	104.90
10.90.53.1054								
SHIFT DIFFERENTIAL	53	4,500.00	4,500.00	220.05	1,984.37		2,515.63	44.10

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10.90.53.1060 COMPUTER SUPPORT	53	5,500.00	5,500.00	137.45	3,757.15		1,742.85	68.31
10.90.53.1130 TELEPHONE	53	4,100.00	4,100.00	252.06	3,978.61		121.39	97.04
10.90.53.1220 DEPARTMENTAL SUPPLIES	53	6,500.00	6,269.00	926.35	3,960.64		2,308.36	63.18
10.90.53.1505 STATE MANDATED TRAINING	53	20,000.00	20,000.00	3,161.80	21,795.41	0.05	1,795.46-	108.98
10.90.53.1585 VEHICLE REPAIRS & MAINTENANC	53	13,000.00	13,000.00	368.94	9,782.26		3,217.74	75.25
10.90.53.1595 UNIFORMS	53	10,000.00	10,000.00	5,212.00	7,224.21	510.00	2,265.79	77.34
10.90.53.1620 BUILDING OPS & MAINTENANCE	53	14,000.00	14,000.00	1,986.84	13,876.84		123.16	99.12
10.90.53.1703 GAS & OIL	53	14,000.00	14,000.00		10,472.30		3,527.70	74.80
10.90.53.1704 EQUIPMENT	53	3,909.00	4,140.00		4,019.82		120.18	97.10
<b>Totals for Department: 53 (POLICE)</b>		<b>784,553.00</b>	<b>784,553.00</b>	<b>224,265.88</b>	<b>676,040.42</b>	<b>510.05</b>	<b>108,002.53</b>	<b>86.23</b>
10.90.55.1010 STIPEND - ANIMAL CONTROL	55	9,293.00	9,293.00	774.42	9,293.04		0.04-	100.00
10.90.55.1020 MILEAGE	55	1,000.00	1,000.00		984.16		15.84	98.42
10.90.55.1550 DEPT SUPPLIES/PHONE/TRAIN.	55	500.00	500.00				500.00	
<b>Totals for Department: 55 (DOG WARDEN)</b>		<b>10,793.00</b>	<b>10,793.00</b>	<b>774.42</b>	<b>10,277.20</b>		<b>515.80</b>	<b>95.22</b>
10.90.57.1645 E911 DISPATCH	57	43,176.00	43,176.00		43,176.00			100.00
10.90.57.1650 STREET LIGHTING	57	38,177.00	38,177.00	3,270.66	35,676.69		2,500.31	93.45
10.90.57.1655 DRUG AND ALCOHOL TESTING	57	1,073.00	1,073.00		1,000.00		73.00	93.20
<b>Totals for Department: 57 (PUBLIC SAFETY)</b>		<b>82,426.00</b>	<b>82,426.00</b>	<b>3,270.66</b>	<b>79,852.69</b>		<b>2,573.31</b>	<b>96.88</b>



# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.59.1010								
WAGES - FOREMAN	59	76,918.00	76,918.00	13,608.64	82,419.53		5,501.53-	107.15
10.90.59.1011								
WAGES - ASST ROAD FOREMAN	59	73,174.00	73,174.00		56,428.76		16,745.24	77.12
10.90.59.1012								
WAGES - MAINTAINER/MECHANI	59	70,138.00	70,138.00	11,599.68	74,453.76		4,315.76-	106.15
10.90.59.1013								
WAGES - HWY MAINT (3)	59	201,240.00	201,240.00	28,308.45	191,512.62		9,727.38	95.17
10.90.59.1049								
WAGES - OVERTIME	59	61,205.00	61,205.00	3,209.24	57,652.21		3,552.79	94.20
10.90.59.1550								
HIGHWAY & PARKS EQUIPMENT	59	16,000.00	16,000.00	1,349.07	13,500.16		2,499.84	84.38
10.90.59.1555								
EQUIPMENT RENTAL	59	2,000.00	2,000.00		945.50		1,054.50	47.28
10.90.59.1670								
STREET SWEEPING	59	18,000.00	21,245.00	20,267.80	21,248.50		3.50-	100.02
10.90.59.1685								
SNOW REMOVAL MATERIALS	59	80,000.00	80,000.00		50,752.83		29,247.17	63.44
10.90.59.1690								
TOOLS	59	4,000.00	4,000.00		377.57		3,622.43	9.44
10.90.59.1700								
VEHICLE FUEL	59	15,000.00	15,000.00		12,018.33		2,981.67	80.12
10.90.59.1703								
VEHICLE MAINTENANCE	59	37,500.00	37,500.00	1,645.57	28,165.40		9,334.60	75.11
10.90.59.1710								
HIGHWAY MATERIALS	59	45,000.00	41,755.00	7,063.70	27,431.39	4,440.00	9,883.61	76.33
10.90.59.1713								
TREE WORK	59	20,000.00	20,000.00		12,553.48	7,075.00	371.52	98.14
10.90.59.1714								
GUARD RAILS/LINE PAINTING	59	8,000.00	8,000.00		6,065.99		1,934.01	75.82
10.90.59.1715								
CATCH BASIN CLEANING	59	16,500.00	16,500.00	16,376.10	16,376.10	101.40	22.50	99.86
10.90.59.1720								
MANDATED STORM DRAINS	59	8,000.00	8,000.00		1,459.60		6,540.40	18.25
10.90.59.1782								
PAVEMENT MAINTENANCE	59	100,000.00	100,000.00	24,713.60	77,572.36	12,797.40	9,630.24	90.37
10.90.59.1785								
FERTILIZER/CLAY	59	6,000.00	6,000.00	1,598.73	5,979.74		20.26	99.66

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.59.1786 SETTLING POND MAINTENANCE	59	5,000.00	5,000.00	4,900.00	4,900.00		100.00	98.00
10.90.59.1787 PARKS - BUILDING MAINTENANC	59	13,000.00	13,000.00	1,317.14	8,921.05		4,078.95	68.62
10.90.59.1788 PARKS GROUNDS MAINTENANCE	59	20,000.00	20,000.00	487.46	8,908.47	5,309.95	5,781.58	71.09
10.90.59.1789 PARKS COURTS MAINTENANCE	59	2,000.00	2,000.00				2,000.00	
10.90.59.1790 FIELD RECONSTRUCTION	59	10,000.00	10,000.00	354.22	9,372.67		627.33	93.73
10.90.59.1791 PROPANE	59		2,300.00		1,830.49		469.51	79.59
10.90.59.1792 TELEPHONE/INTERNET/ALARM	59		5,600.00	195.41	2,941.46		2,658.54	52.53
10.90.59.1793 TOWN GARAGE - BUILDING MAI	59		10,000.00	232.93	4,359.02		5,640.98	43.59
<b>Totals for Department: 59 (HIGHWAY)</b>		<b>908,675.00</b>	<b>926,575.00</b>	<b>137,227.74</b>	<b>778,146.99</b>	<b>29,723.75</b>	<b>118,704.26</b>	<b>87.19</b>
10.90.63.1010 WAGES - NURSE	63	31,512.00	31,512.00	3,628.43	33,633.07		2,121.07-	106.73
10.90.63.1170 DEPARTMENTAL SUPPLIES	63	500.00	500.00				500.00	
10.90.63.1390 RESIDENT RELIEF	63	500.00	500.00				500.00	
10.90.63.1395 T.E.A.M.	63	7,500.00	7,500.00		7,500.00			100.00
10.90.63.1400 VETERAN'S FUNERALS	63	200.00	200.00				200.00	
10.90.63.1723 MEALS ON WHEELS	63	1,400.00	1,400.00		1,254.00		146.00	89.57
10.90.63.1725 REGIONAL MENTAL HEALTH	63	925.00	925.00				925.00	
10.90.63.1726 PROBATE COURT	63	2,500.00	2,500.00		2,257.27		242.73	90.29
10.90.63.1735 HEALTH DISTRICT	63	43,118.00	43,118.00		43,118.45		0.45-	100.00
10.90.63.1737 BH CARE	63	500.00	500.00		500.00			100.00

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
<b>Totals for Department: 63 (COMMUNITY WELFARE)</b>		<b>88,655.00</b>	<b>88,655.00</b>	<b>3,628.43</b>	<b>88,262.79</b>		<b>392.21</b>	<b>99.56</b>
10.90.65.1740 REFUSE COLLECTION	65	265,000.00	265,000.00	21,323.64	234,998.24		30,001.76	88.68
10.90.65.1745 RECYCLING	65	85,100.00	85,100.00	6,205.45	75,456.58		9,643.42	88.67
10.90.65.1750 BULKY WASTE TRANSFER	65	55,000.00	55,000.00	3,402.66	21,160.00		33,840.00	38.47
10.90.65.1755 HOUSEHOLD HAZARDOUS WAST	65	15,000.00	15,000.00		8,566.41		6,433.59	57.11
<b>Totals for Department: 65 (REFUSE)</b>		<b>420,100.00</b>	<b>420,100.00</b>	<b>30,931.75</b>	<b>340,181.23</b>		<b>79,918.77</b>	<b>80.98</b>
10.90.67.1010 WAGES - SUPERVISOR	67	75,213.00	75,213.00	13,776.96	80,889.92		5,676.92-	107.55
10.90.67.1011 WAGES - ASST. SUPERVISOR	67	71,157.00	71,157.00	13,957.68	78,543.66		7,386.66-	110.38
10.90.67.1042 WAGES - MAINTAINER/OPERATO	67	63,981.00	63,981.00	8,574.35	66,765.01		2,784.01-	104.35
10.90.67.1049 WAGES - OVERTIME	67	44,904.00	44,904.00	3,677.42	46,312.75		1,408.75-	103.14
10.90.67.1121 ELECTRICITY	67	19,000.00	19,000.00	597.58	17,610.22		1,389.78	92.69
10.90.67.1122 WATER & HEATING FUEL	67	5,500.00	6,500.00	132.30	6,191.13		308.87	95.25
10.90.67.1130 TELEPHONE & ALARM	67	6,240.00	6,240.00	152.82	5,909.99		330.01	94.71
10.90.67.1140 SUPPLIES & MAINTENANCE	67	8,800.00	8,800.00	756.55	8,238.01		561.99	93.61
10.90.67.1470 VEHICLE FUEL & MAINTENACE	67	6,000.00	4,000.00		1,251.53		2,748.47	31.29
10.90.67.1760 PLANT OPERATIONS	67	58,700.00	54,700.00	4,736.49	39,990.32	472.26	14,237.42	73.97
10.90.67.1765 EQUIPMENT REPLACEMENT	67	40,000.00	30,000.00		22,621.89	1,998.00	5,380.11	82.07
10.90.67.1770 SLUDGE PROCESSING	67	137,900.00	185,637.00		184,132.13	1,504.87	0.00	100.00

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.67.1775								
D.E.P. DISCHARGER PERMIT	67	1,800.00	1,800.00		1,800.00			100.00
10.90.67.1776								
NITROGEN CREDITS	67	80,000.00	53,263.00	53,263.00	53,263.00			100.00
10.90.67.1780								
SEWER MAINTENANCE	67	20,000.00	15,000.00	375.00	7,581.44		7,418.56	50.54
10.90.67.1785								
MANDATED TOXICITY TESTING	67	19,400.00	19,400.00	831.81	17,615.91	1,338.93	445.16	97.71
<b>Totals for Department: 67 (WASTE WATER TREATMENT)</b>		<b>658,595.00</b>	<b>659,595.00</b>	<b>100,831.96</b>	<b>638,716.91</b>	<b>5,314.06</b>	<b>15,564.03</b>	<b>97.64</b>
10.90.69.1010								
WAGES - FULL TIME (3)	69	128,435.00	128,435.00	14,678.10	129,199.53		764.53-	100.60
10.90.69.1019								
WAGES - PART TIME	69	13,520.00	13,520.00	1,480.25	12,332.00		1,188.00	91.21
10.90.69.1060								
COMPUTER SOFTWARE	69	4,500.00	4,500.00	23.48	4,466.11		33.89	99.25
10.90.69.1170								
DEPARTMENTAL SUPPLIES	69	24,650.00	24,650.00	2,916.69	24,129.83	339.80	180.37	99.27
10.90.69.1805								
PROGRAMS	69	6,500.00	7,500.00	119.28	7,485.78		14.22	99.81
10.90.69.1807								
LIBRARY COPIER LEASES	69	820.00	820.00	54.50	682.83		137.17	83.27
<b>Totals for Department: 69 (LIBRARY)</b>		<b>178,425.00</b>	<b>179,425.00</b>	<b>19,272.30</b>	<b>178,296.08</b>	<b>339.80</b>	<b>789.12</b>	<b>99.56</b>
10.90.71.1010								
YMCA CONTRACT	71	26,000.00	26,000.00		15,000.00		11,000.00	57.69
10.90.71.1019								
WAGES - SEASONAL	71	16,080.00	16,080.00		15,945.25		134.75	99.16
10.90.71.1121								
ELECTRICITY, WATER & FUEL	71	17,500.00	17,500.00	1,836.04	19,125.39		1,625.39-	109.29
10.90.71.1820								
SANITATION FACILITIES	71	6,000.00	6,000.00		5,475.00	200.00	325.00	94.58
10.90.71.1840								
STOCK FISH	71	3,000.00	3,000.00		2,993.80		6.20	99.79
10.90.71.1861								
RECREATIONAL PROGRAM & AC	71	3,500.00	3,500.00		660.00		2,840.00	18.86

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 06/30/2022

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.71.1870								
INDEPENDENCE DAY CELEBRATI	71	15,000.00	15,000.00	100.00	6,460.00	6,250.00	2,290.00	84.73
10.90.71.1905								
SUMMER CONCERT SERIES	71	6,500.00	6,500.00		6,500.00			100.00
<b>Totals for Department: 71 (PARK &amp; RECREATION)</b>		<b>93,580.00</b>	<b>93,580.00</b>	<b>1,936.04</b>	<b>72,159.44</b>	<b>6,450.00</b>	<b>14,970.56</b>	<b>84.00</b>
10.90.77.1041								
WAGES - DRIVER/ASST. SNR DI	77	24,661.00	23,161.00	3,463.75	18,129.86		5,031.14	78.28
10.90.77.1470								
GAS/MAINTENANCE	77	2,500.00	4,000.00	47.50	4,010.28		10.28-	100.26
<b>Totals for Department: 77 (MINI BUS OPERATIONS)</b>		<b>27,161.00</b>	<b>27,161.00</b>	<b>3,511.25</b>	<b>22,140.14</b>		<b>5,020.86</b>	<b>81.51</b>
10.90.79.1010								
SNR CENTER DIRECTOR P/T	79	30,000.00	30,000.00	1,998.74	11,538.89		18,461.11	38.46
10.90.79.1120								
HEATING OIL	79	3,100.00	3,600.00		3,136.21		463.79	87.12
10.90.79.1121								
ELECTRICTY & WATER	79	4,500.00	4,500.00	287.76	2,935.29		1,564.71	65.23
10.90.79.1130								
TELEPHONE	79	4,100.00	3,800.00		3,254.78		545.22	85.65
10.90.79.1220								
SENIOR CENTER SUPPLIES	79	1,500.00	1,500.00	144.14	1,326.16		173.84	88.41
10.90.79.1681								
SENIOR ACTIVITIES	79	3,000.00	3,000.00		2,680.47		319.53	89.35
10.90.79.1943								
BUILDING MAINTENANCE	79	5,000.00	6,130.00	663.67	5,672.26		457.74	92.53
<b>Totals for Department: 79 (SENIOR CITIZENS CENTER)</b>		<b>51,200.00</b>	<b>52,530.00</b>	<b>3,094.31</b>	<b>30,544.06</b>		<b>21,985.94</b>	<b>58.15</b>
10.90.83.1170								
CONTINGENCY EXPENSES	83	100,000.00	33,141.25				33,141.25	
<b>Totals for Department: 83 (CONTINGENCY)</b>		<b>100,000.00</b>	<b>33,141.25</b>				<b>33,141.25</b>	
10.90.85.1984								
PRINCIPAL - 2014 (\$5.865M) BOND	85	325,000.00	325,000.00		325,000.00			100.00

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 06/30/2022

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10.90.85.1985								
INTEREST - 2014 (\$5.865M) BOND	85	134,950.00	134,950.00		134,950.00			100.00
<b>Totals for Department: 85 (DEBT SERVICE - INTEREST)</b>		<b>459,950.00</b>	<b>459,950.00</b>		<b>459,950.00</b>			<b>100.00</b>
10.90.87.2009								
PRINCIPAL - 2016 (\$4.35M) BOND	87	300,000.00	300,000.00		300,000.00			100.00
10.90.87.2013								
INTEREST - 2016 (\$4.35M) BOND	87	66,450.00	66,450.00		66,450.00			100.00
10.90.87.2020								
2020 BAND/BOND - INTEREST	87	39,890.00	39,890.00		39,888.89		1.11	100.00
10.90.87.2021								
INTEREST - 2021 BOND ISSUE	87	70,000.00	84,891.67		84,891.60		0.07	100.00
<b>Totals for Department: 87 (DEBT SERVICE - PRINCIPLE)</b>		<b>476,340.00</b>	<b>491,231.67</b>		<b>491,230.49</b>		<b>1.18</b>	<b>100.00</b>
10.90.88.2001								
REGIONAL SCHOOL DISTRICT #1	88	14,151,316.00	14,151,316.00		14,151,316.00			100.00
<b>Totals for Department: 88 (Department - 88)</b>		<b>14,151,316.00</b>	<b>14,151,316.00</b>		<b>14,151,316.00</b>			<b>100.00</b>
10.90.90.2500								
TRANSFER TO NON-RECURRING (	90	816,898.00	993,648.96		864,648.96		129,000.00	87.02
10.90.90.2503								
TRANSFER TO DEBT SERVICE FU	90	300,000.00	300,000.00		300,000.00			100.00
10.90.90.2504								
TRANSFER TO VEHICLE REPLAC	90	211,300.00	211,300.00		211,300.00			100.00
<b>Totals for Department: 90 (TRANSFERS/SPECIAL PROJ.)</b>		<b>1,328,198.00</b>	<b>1,504,948.96</b>		<b>1,375,948.96</b>		<b>129,000.00</b>	<b>91.43</b>
<b>Report totals</b>		<b>23,434,164.00</b>	<b>23,579,055.67</b>	<b>856,030.61</b>	<b>22,690,785.62</b>	<b>102,269.31</b>	<b>786,000.74</b>	<b>96.67</b>



TOWN OF BEACON FALLS

FY22

ERS FOR 7/11 BOS & 7/12/2022 BOF MEETINGS

7/8/22

**FY2021-2022 BUDGET**

**YEAR-END MISC. TRANSFERS**

**Notes: We have several overbudget items which are not yet finalized. Plan to wait until August for final transfers on these accounts.**

**Examples are: Utilities, Human Resources (June invoices are not yet received.), Mini Bus Gas for June still needs to be posted.**

**TRANSFER FROM:**

**TRANSFER TO:**

#	<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
1	\$ 3,000.00	10.90.19.1380	Audit	10.90.19.1381	Actuarial Valuations	\$ 3,000.00	FY2022 Valuation completed early in May, 2022.
2	\$ 994.25	10.90.83.1170	Contingency	10.90.03.1130	Town Hall - Telephone	\$ 994.25	We believe this to be final for 2022
3	\$ 1,337.53	10.90.83.1170	Contingency	10.90.13.1247	Dental Insurance	\$ 1,337.53	More employees electing coverage.
4	\$ 3.50	10.90.83.1170	Contingency	10.90.59.1670	Street Sweeping	\$ 3.50	Slightly over budget
5	\$ 0.45	10.90.83.1170	Contingency	10.90.63.1735	Health District	\$ 0.45	Slightly over budget
6	\$ 450.00	10.90.83.1170	Contingency	10.90.79.1943	Senior Center Building Maintenance	\$ 450.00	LeClair invoice for no hot water call in June.
<b>TOTAL DEPARTMENT LINES</b>						\$ 5,785.73	

**\*\*Please see attached transfer sheets for account details.**

## YEAR-END SALARY TRANSFERS

<u>TRANSFER FROM:</u>			<u>TRANSFER TO:</u>				
#	<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
7	\$ 295.26	10.90.05.1020	PT Asst Town Clerk	10.90.05.1042	Assistant Town Clerk	\$ 295.26	Some extra hours worked.
8	\$ 304.82	10.90.07.1221	Tax - Education	10.90.07.1010	Wages - Tax Collector	\$ 304.82	Slightly over budget
9	\$ 1,891.90	10.90.07.1220	Tax - Misc. Expenses	10.90.07.1020	Wages - Assistant Tax Collector	\$ 1,891.90	Vacation & sick payout
10	\$ 2,012.52	10.90.83.1170	Contingency	10.90.15.1041	Wages - Assessor	\$ 2,012.52	Additional hours worked due to reval./Payout
11	\$ 329.88	10.90.20.1047	Finance Overtime	10.90.20.1044	Wages - Finance Assistant	\$ 329.88	Slightly over budget
12	\$ 2,497.15	10.90.83.1170	Contingency	10.90.25.1040	Wages - ZEO	\$ 2,497.15	Vacation payout
13	\$ 255.33	10.90.13.1235	Wage Salary Adjustments	10.90.45.1011	Wages - Deputy Fire Marshal	\$ 255.33	Additional hours worked.
14	\$ 8,329.48	10.90.53.1010	Resident Trooper	10.90.53.1020	Wages - FT Patrol Police	\$ 8,329.48	Vacation & Sick Payout
15	\$ 223.38	10.90.53.1010	Resident Trooper	10.90.53.1040	Wages -Police Clerk	\$ 223.38	Slightly over budget
16	\$ 1,468.71	10.90.53.1010	Resident Trooper	10.90.53.1053	Wages - PT Patrol Overtime	\$ 1,468.71	Fire Event in June
17	\$ 5,501.53	10.90.59.1011	Assistant Road Foreman	10.90.59.1010	Wages - PW Foreman	\$ 5,501.53	Vacation & Sick Payout
18	\$ 4,315.76	10.90.59.1011	Assistant Road Foreman	10.90.59.1012	Wages - PW Maintainer/Mechanic	\$ 4,315.76	Vacation & Sick Payout
19	\$ 2,121.07	10.90.83.1170	Contingency	10.90.63.1010	Wages - Nurse	\$ 2,121.07	Vacation & Sick Payout
20	\$ 5,676.92	10.90.83.1170	Contingency	10.90.67.1010	Wages - WWTP Supervisor	\$ 5,676.92	Vacation & Sick Payout
21	\$ 2,784.01	10.90.83.1170	Contingency	10.90.671042	Wages - WWTP Maintainer	\$ 2,784.01	Payout/Supervisor absence
22	\$ 7,386.66	10.90.83.1170	Contingency	10.90.67.1011	Wages - WWTP Assistant Superintendent	\$ 7,386.66	Payout/Supervisor absence



23	\$ 1,408.75	10.90.83.1170	Contingency	10.90.67.	Wages - WWTP Overtime	\$	1,408.75	Payout/Supervisor absence
24	\$ 764.53	10.90.13.1235	Wage Salary Adjustments	10.90.69.1010	Wages - Library FT	\$	764.53	Slightly over budget
						\$	47,567.66	
<b>TOTAL WAGES TRANSFERS \$ 47,567.66</b>								Total Use of Contingency Funds \$ 26,672.81
								Total Use of Wage Salary Adjustments \$ 1,019.86
<b>TOTAL TRANSFERS \$ 53,353.39</b>								Assistant Road Foreman \$ 9,817.29
								Resident Trooper \$ 10,021.57
								Audit \$ 3,000.00
								Town Clerk \$ 295.26
								Tax Lines \$ 2,196.72
								Finance OT \$ 329.88
								<b>\$ 53,353.39</b>
Available Contingency - before above transfers				\$	33,141.25			
Available Wage Salary Adjustments				\$	1,027.23			

# General Ledger

Town of Beacon Falls  
 For Period From 07/01/2021 To 06/30/2022  
 For FUND from 70 to 70 and OBJC from 0021 to 0021

ACCOUNT NUMBER				DESCRIPTION			BALANCE
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT	
70.80.57.0021				American Rescue Plan Act (ARPA) Allotment			**PREV BALANCE
JV 00002113-002	9321	7/2021	07/01/2021	ARP Funds 2021 Allocation			920,702.27
							<b>END BALANCE</b>
							<b>-920,702.27</b>
70.90.57.0021				American Rescue Plan Act (ARPA) - Sewer, Stormwater			**PREV BALANCE
VR 00026689-001	9055	9/2021	09/01/2021	Cook Lane Catch Basin Replacement - Products	7,252.00		
				Vendor: UNITED CONCRETE PRODUCTS, INC.			
VR 00026765-001	9093	9/2021	09/08/2021	Manhole Installation on Fairfield Pl.	6,550.00		
				Vendor: Forest Construction Co., LLC			
VR 00026758-001	9093	9/2021	09/08/2021	6 Inch Cap/6" Lug Accessories Kit	295.27		
				Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN			
VR 00026742-001	9093	9/2021	09/08/2021	Video Inspection of Cook Lane	2,572.50		
				Vendor: MCVAC ENVIRONMENTAL			
VR 00026749-001	9093	9/2021	09/08/2021	Video Inspection of Cook Lane	2,572.50		
				Vendor: MCVAC ENVIRONMENTAL			
VR 00026802-001	9122	9/2021	09/15/2021	Police Private Duty for Cook Lane - McVac Camera	2,378.25		
				Vendor: Extra Duty Solutions			
VR 00027073-001	9158	10/2021	10/13/2021	ARP Reimb. for Sewer Pump Replacements & SCADA	43,466.60		
				Vendor: Chatfield Farms Community Association Inc.			
VR 00027332-001	9367	11/2021	11/09/2021	EHR/Cardiac Monitoring/Billing/Scheduling	9,573.00		
				Vendor: ESO Solutions Inc.			
VR 00027770-001	9559	11/2021	11/11/2021	Cook Lane Storm Drainage Improvements (21-3)	12,185.17		
				Vendor: Gerber Construction Inc.			
VR 00027516-001	9428	11/2021	11/23/2021	2 LifePak 15 V4 Monitor/Defib	1,807.50		
				Vendor: STRYKER MEDICAL SALES LLC			
VR 00027524-001	9453	12/2021	12/01/2021	2 LifePak 15 V4 Monitor/Defib	53,179.85		
				Vendor: STRYKER MEDICAL SALES LLC			
VR 00028092-002	9721	1/2022	01/27/2022	Cook Lane Storm Drainage Improvements (21-3)	42,641.19		
				Vendor: Gerber Construction Inc.			
VR 00028093-001	9723	1/2022	01/27/2022	Application #2	71,167.99		
				Vendor: Gerber Construction Inc.			
VR 00028097-001	9734	1/2022	01/31/2022	Cook Lane Storm Drainage Improvements (21-3)	21,645.00		
				Vendor: Gerber Construction Inc.			
VR 00028124-001	9738	2/2022	02/02/2022	Cook Lane Storm Drainage Improvements (21-3)	62,457.35		
				Vendor: Gerber Construction Inc.			
VR 00029054-001	10186	5/2022	05/17/2022	Cook Lane Storm Drainage Improvements (21-3)	158.04		
				Vendor: Gerber Construction Inc.			
VR 00029050-001	10186	5/2022	05/17/2022	2 LifePak 15 V4 Monitor/Defib	1,556.10		
				Vendor: STRYKER MEDICAL SALES LLC			
VR 00029051-001	10186	5/2022	05/17/2022	2 LifePak 15 V4 Monitor/Defib	2,580.00		
				Vendor: STRYKER MEDICAL SALES LLC			
VR 00029167-001	10255	6/2022	06/01/2022	Pipe for Diana Lane	1,482.35		
				Vendor: THE JACK FARRELLY COMPANY			
VR 00029405-001	10369	6/2022	06/29/2022	Aggregate for Diana Lane Drainage Project	320.41		
				Vendor: H.I. Stone & Son Inc.			
							<b>END BALANCE</b>
							<b>345,841.07</b>
<b>Report Totals</b>					345,841.07	920,702.27	

# 22-1 - Burton Road Sanitary Sewer Replacement

## Project Overview

Project Details	
Reference ID	22-1
Project Name	Burton Road Sanitary Sewer Replacement
Project Owner	Natasha Nau
Project Type	ITB
Department	Purchasing
Current Spend	\$0.00
Target Savings	10%
Budget	\$320000.00 - \$375000.00
Project Description	<p>ITB #22-1 The Town of Beacon Falls is seeking bids from qualified respondents for the replacement of a portion of Burton Road Sanitary Sewer. Respondents must have demonstrated experience in completing similar work (as described in the contract plans, standard specifications and special provisions) and adhere to standards and requirements (State of Connecticut Department of Transportation Standard Specifications for Roads, Bridges, Facilities and Incidental Construction Form 818, dated 2020 and latest supplements, and Town of Beacon Falls standards) typical for such work. Please read the specifications for more details. Register for a Bonfire account in order to access these bid documents and submit to this opportunity.</p>
Open Date	Jun 07, 2022 10:00 AM EDT
Close Date	Jun 24, 2022 10:00 AM EDT

Highest Scoring Supplier	Score
R.R. Hiltbrand Construction	97.64 pts

## Seal status

Requested Information	Unsealed on	Unsealed by
Optional Qualifications Package	Jun 24, 2022 11:55 AM EDT	Natasha Nau
Resumes	Jun 24, 2022 11:55 AM EDT	Natasha Nau
Letter of Interest	Jun 24, 2022 11:55 AM EDT	Natasha Nau
References	Jun 24, 2022 11:56 AM EDT	Natasha Nau
List of Similar Projects	Jun 24, 2022 11:55 AM EDT	Natasha Nau
Burton Road Sanitary Sewer Replacement (Q-57FG)	Jun 24, 2022 11:55 AM EDT	Natasha Nau
Burton Road Sanitary Sewer Replacement (BT-26NS)	Jun 24, 2022 11:55 AM EDT	Natasha Nau



## Approvals

Name of Approver	Name	Dept.	Status	Dates
Gerard Smith (gsmith@beaconfallsct.org)	First Selectman	Selectmen	Approved	<b>Sent:</b> Jul 01, 2022 <b>Responded:</b> Jul 05, 2022 <b>Required By:</b> Jul 05, 2022



## Project Criteria

Criteria	Points	Description
Fee Proposal (Bid Table)	51 pts	Cost: based on Fee Proposal (Bid Table) Items: reasonableness, amount, etc. (30%)
References	10 pts	Finance Manager Only: results of reference calls
<b>A - Burton Road Sanitary Sewer Replacement (Q-57FG)</b>	<b>39 pts</b>	
A-1 - Qualifications	10 pts	
A-2 - Special Provisions (Specifications) & Scope of Work	18 pts	
A-3 - Terms & Conditions	3.5 pts	
A-4 - Affidavits: Non-Collusive/Non-Conflict + AA/EEO	7.5 pts	
<b>Total</b>	<b>100 pts</b>	



	<b>Total</b>	<b>Fee Proposal (Bid Table)</b>	<b>References</b>	<b>A - Burton Road Sanitary Sewer Replacement (Q-57FG)</b>	<b>A-1 - Qualifications</b>
<b>Supplier</b>	<b>/ 100 pts</b>	<b>/ 51 pts</b>	<b>/ 10 pts</b>	<b>/ 39 pts</b>	<b>/ 10 pts</b>
Griffin Brothers Excavation LLC	77.01 pts	39.36 pts (\$430,666.67)	0 pts	37.64 pts	9.667 pts
True Blue Environmental Services	73.75 pts	36.11 pts (\$469,500.00)	0 pts	37.64 pts	9.667 pts
B&W Paving & Landscaping, LLC	72.31 pts	34.69 pts (\$488,650.00)	0 pts	37.62 pts	9.833 pts
John J. Brennan Construction Company Inc	66.66 pts	32.74 pts (\$517,750.00)	0 pts	33.92 pts	10 pts
Palker Excavation	54.96 pts	17.15 pts (\$988,650.00)	0 pts	37.81 pts	9.833 pts

	<b>A-2 - Special Provisions (Specifications) &amp; Scope of Work</b>	<b>A-3 - Terms &amp; Conditions</b>	<b>A-4 - Affidavits: Non-Collusive/Non-Conflict + AA/EEO</b>
<b>Supplier</b>	<b>/ 18 pts</b>	<b>/ 3.5 pts</b>	<b>/ 7.5 pts</b>
R.R. Hiltbrand Construction	16.98 pts	3.5 pts	7.5 pts
Earthworks Excavating Inc.	17.2 pts	3.5 pts	7.5 pts
Grasso Companies	16.6 pts	3.5 pts	7.5 pts
Guerrera Construction Co Inc	16.98 pts	3.5 pts	7.5 pts
Griffin Brothers Excavation LLC	16.98 pts	3.5 pts	7.5 pts
True Blue Environmental Services	16.98 pts	3.5 pts	7.5 pts



	<b>A-2 - Special Provisions (Specifications) &amp; Scope of Work</b>	<b>A-3 - Terms &amp; Conditions</b>	<b>A-4 - Affidavits: Non-Collusive/Non-Conflict + AA/EEO</b>
<b>Supplier</b>	<b>/ 18 pts</b>	<b>/ 3.5 pts</b>	<b>/ 7.5 pts</b>
B&W Paving & Landscaping, LLC	17.2 pts	3.092 pts	7.5 pts
John J. Brennan Construction Company Inc	13.89 pts	2.781 pts	7.25 pts
Palker Excavation	16.98 pts	3.5 pts	7.5 pts

**To:** Board of Finance & Board of Selectmen  
**From:** Natasha Nau, Finance Manager  
**Cc:** Erin Schwarz, Assistant to the Finance Manager  
**Date:** June 9, 2022  
**Subject:** Police Private Duty – FY23 Rates

---



The current FY22 Police Private Duty (PPD) rates are as follows:

Type	Weekday	Weekend/Holiday
<b>Non-Profit/School</b>	\$80	\$80
<b>External</b>	\$108	\$133

After reviewing the union contract, updated percentages from the state for retirement contributions, and fuel, the proposed FY23 PPD rates are as follows:

Type	Weekday	Weekend/Holiday
<b>Non-Profit/School</b>	\$81	\$81
<b>External</b>	\$109	\$134

**Attached:**

- Private Duty Rate Calculation Spreadsheet

TOWN OF BEACON FALLS

POLICE UNION CONTRACT - POLICE PRIVATE DUTY RATE CALCULATION

Appendix A Evaluation

	07/01/2017	07/01/2018	07/01/2019	07/01/2020	07/01/2021	07/01/2022
Grade B	\$28.650000	\$29.366250	\$29.953575	\$30.702414	\$31.469975	\$32.256724
Grade A	\$29.380000	\$30.114500	\$30.716790	\$31.484710	\$32.271827	\$33.078623
Corporal	\$33.040000	\$33.866000	\$34.543320	\$35.406903	\$36.292076	\$37.200000

In-house

PARTIME&FULLTIME

	18-'19 Rate	19-'20 Rate	20-'21 Rate	21-'22' Rate	22-'23' Rate	22-'23' Rate
Weekday Private Duty	\$54.17	\$60.810000	\$62.10	\$63.44	\$64.80	\$64.80
Weekend/Holiday Private Duty	\$69.22	\$78.086640	\$79.80	\$81.58	\$83.40	\$83.40

School	Calc	18-'19 Rate	19-'20 Rate	*\$15 Rule	20-'21 Rate	21-'22 Rate	21-'22 Rounded	22-'23 Rate	22-'23 Rounded
Weekdays, Weekends, Private Duty	\$69.17	\$69.00	\$75.81	~24%	\$78.44	\$79.80	\$80.00	\$80.80	\$81.00

External Vendors	18-'19 Calc	18-'19 Rounded	19-'20 Calc	19-'20 Rounded	*\$20 Rule	20-21 Cals	20-21 Rounded	21-22	21-22 Rounded	21-22	21-22 Rounded
Weekday Private Duty	\$92.01	\$90.00	\$100.83	\$100.00	~60%	\$105.32	\$105.00	\$108.12	\$108.00	\$108.55	\$109.00
Weekend/Holiday Private Duty	\$112.01	\$100.00	\$123.80	\$120.00		\$129.72	\$130.00	\$133.42	\$133.00	\$133.97	\$134.00
18-'19	%	19.39%	6.20%	1.45%	5.89%						
PT/FT	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL	Vehicle Fuel/Maintenace			
wkdy	\$54.17	\$10.50	\$3.36	\$0.79	\$3.19	\$17.84	\$72.01	\$17.99			
wkend	\$69.22	\$13.42	\$4.29	\$1.00	\$4.08	\$22.79	\$92.01	\$7.99			
19-'20	%	19.39%	6.20%	1.45%	5.89%						
PT/FT	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL	Vehicle Fuel/Maintenace			
wkdy	\$60.81	\$11.79	\$3.77	\$0.88	\$3.58	\$20.02	\$80.83	\$19.17			
wkend	\$78.09	\$15.14	\$4.84	\$1.13	\$4.60	\$25.71	\$103.80	\$16.20			

Presented for approval at June 2022 BOS and BOF meetings

20-21	%	20.95%	6.20%	1.45%	5.89%						
PT/FT	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL	Vehicle Fuel/Maintenace and/or Purchase			
wkdy	\$63.44	\$13.29	\$3.93	\$0.92	\$3.74	\$21.88	\$85.32	\$19.68			
wkend	\$81.58	\$17.09	\$5.06	\$1.18	\$4.81	\$28.14	\$109.72	\$20.28			
21-22	%	22.45%	6.20%	1.45%	5.89%						
PT/FT	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL	Vehicle Fuel/Maintenace and/or Purchase			
wkdy	\$64.80	\$14.55	\$4.02	\$0.94	\$3.82	\$23.32	\$88.12	\$19.88			
wkend	\$83.40	\$18.72	\$5.17	\$1.21	\$4.91	\$30.02	\$113.42	\$19.58			
22-23	%	23.11%	6.20%	1.45%	5.89%						
PT/FT	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL	Vehicle Fuel/Maintenace and/or Purchase			
wkdy	\$64.80	\$14.98	\$4.02	\$0.94	\$3.82	\$23.75	\$88.55	\$20.45			
wkend	\$83.40	\$19.27	\$5.17	\$1.21	\$4.91	\$30.57	\$113.97	\$20.03			

# TOWN OF BEACON FALLS

## FINANCIAL POLICY MANUAL



As revised ~~July 12~~ March 15, 2022

**TOWN OF BEACON FALLS  
FINANCIAL POLICY MANUAL**

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# TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

## XI. CREDIT/PROCUREMENT CARDS

### Introduction

Employees shall read, understand, and comply with all provisions of this Credit/Procurement Card Policy. This policy cannot anticipate every circumstance that employees and/or the town may encounter in the use of their credit/procurement card. As such, the Town reserves the right to amend this policy as appropriate.

### Code of Conduct

The Code of Conduct for the Town of Beacon Falls credit/procurement card program is designed to provide a set of guidelines to follow regarding the use of the credit/procurement card.

1. Use of credit/procurement card shall not replace the standard invoicing and payment procedures employed by the Town of Beacon Falls. Instead, the credit/procurement card shall be used for expenditures when (1) a vendor accepts that form of payment and the invoice is approved by the appropriate department head; (2) a staff member is at a conference/convention/training on authorized expenditures; (3) the payment of certain invoices only upon receipt (vendor will not take a check); and (4), for the other special payments approved by the First Selectman.
2. Credit/procurement card purchases should be made so that the town gains the maximum value and quality for each purchase.
3. Whenever possible, credit/procurement card purchases shall not include tax charges because the Town is tax exempt. Tax exempt paperwork can be retrieved from the Finance Department to supply to the vendor(s). If tax is charged, employees must notify the Finance Department and seek a credit for the tax amount as soon as possible.
4. Employees shall not accept gifts or other items of value offered by vendors.
5. The First Selectman and Finance Manager shall select employees to receive a credit/procurement card and shall set spending and/or other limits on each card.
6. Prior to the issuance of a credit/procurement card, an employee must sign the Credit/Procurement Card Agreement (attached).
7. Only authorized purchases may be made with the credit/procurement card, and any personal purchases are strictly prohibited. Disciplinary action shall be taken against any employee who uses a credit/procurement card for personal use or other benefit.
8. The credit/procurement card is the property of Town of Beacon Falls. An employee may use the credit/procurement card when traveling on business on

## **TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL**

behalf of the town; otherwise, the credit/procurement card shall be retained in the employee's purse, billfold, or other secure location.

9. Only the employee to whom a credit/procurement card is issued is authorized to use said credit/procurement card. Delegating the use of the credit/procurement card to another employee is prohibited unless a signed agreement is provided in order to do business on the cardholder's behalf.
10. If a disagreement occurs with a vendor, the employee shall immediately notify his or her immediate supervisor.
11. All purchases using the credit/procurement card must be properly documented. Invoice, charge receipt and itemized receipt (if applicable) are required at minimum. Any altered or forged documentation is prohibited.
12. The purchase of products, services, or commodities on the prohibited purchases list in this policy is prohibited. If any employee is not sure if a purchase is valid under the credit/procurement card program, he or she must immediately consult with the First Selectman.
13. Employees shall adhere to all dollar value purchase limits imposed, and any splitting of the transactions to avoid said limits is prohibited.

### **Employee Setup & Activation**

#### **Overview**

The First Selectman, Finance Manager and Finance Clerk shall be responsible for the implementation, maintenance, program compliance, auditing, processing payment, issuance of the credit/procurement card, and bank relations to solve customer service issues. Only Town of Beacon Falls employees can participate in the credit/procurement card program. Below is the current list of employees with credit/procurement cards and their associated limits:

- (a) **First Selectman:** Purchases are limited to a maximum of \$1,000 per statement
- (b) **Finance Manager:** Purchases are limited to a maximum of \$10,000 per statement; this is the card that is mainly used for all Administration and Public works related purchases
- (c) **Road Foreman/Public Works Director:** Purchases are limited to a maximum of \$2,500 per statement
- (d) **Wastewater Treatment Plant Supervisor:** Purchases are limited to a maximum of \$2,500 per statement
- (e) **Administrative Assistant/Secretary:** Purchases are limited to a maximum of \$500 per statement
- (f) **Fire Chief (Beacon Hose Co. No. 1):** Purchases are limited to a maximum of \$2,500 per statement

## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

- (g) **Police Department Administrative Assistant:** Purchases are limited to a maximum of \$1,000 per statement
- (h) **Library Director:** Purchases are limited to a maximum of \$1,000 per statement
- (i) **Program Librarian:** Purchases are limited to a maximum of \$1,000 per statement
- (j) **Assistant Librarian:** Purchases are limited to a maximum of \$500 per statement
- (k) **Parks and Recreation Director:** Purchases are limited to a maximum of \$1,000 per statement
- (l) **Senior Center Director/Minibus Driver:** Purchases are limited to \$500 per statement
- (m) **Tax Collector:** Purchases are limited to a maximum of \$500 per statement
- (n) **Assessor:** Purchases are limited to a maximum of \$500 per statement
- (o) **Registrar of Voters:** Purchases are limited to a maximum of \$500 per statement
- (p) **Land Use:** Purchases are limited to a maximum of \$500 per statement

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**Total Town credit/procurement card limit (sum of A through L) = \$264,000**

The Finance Clerk has the responsibility to review, reconcile and submit the monthly account statements with the appropriate receipts and signatures for processing and payment. The Finance Manager reviews the Finance Clerk's work and authorizes the payment of the statement via Automated Clearing House (ACH). JP Morgan makes an automatic withdrawal from our account, so we will have to see how this works.

Employees must adhere to all policies outlined herein, any failure to comply may result in the employee's suspension from the credit/procurement card program and/or disciplinary actions that may include termination of employment. The credit/procurement card issued to the employee is the property of the Town of Beacon Falls, and the town may cancel an employee's credit/procurement card at any time and without notice. Periodic audits may be performed to ensure the employee follows the policies and procedures.

A new participant eligible to participate in the credit/procurement card program must obtain the appropriate authorizations and provide his/her information to the Finance Manager. Once authorized by the First Selectman, the Finance Manager shall submit the application to the bank and the account shall be established. Prior to the issuance of a credit/procurement card an employee must sign the Credit/procurement card Agreement.

### **Purchasing Guidelines & Limits**

#### **Overview**

The Town of Beacon Falls allows only General Fund related purchases to be made using the credit/procurement card. Special/restricted funds related purchases are prohibited. All



## **TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL**

purchases must be made in compliance with town purchasing policies, the guidelines set forth in this policy, and State Law. Any violation will result in disciplinary action that may include termination of employment. Only the authorized employee may use the credit/procurement card and no authority is permitted or conferred to the employee for the delegation of the credit/procurement card use. Each employee may be designated a credit limit for monthly purchases, daily purchase credit limit, single purchase credit limit or other use restriction at the discretion of the First Selectman. Intentional circumvention of these limits is strictly prohibited. This includes splitting a transaction amount with the same vendor or multiple vendors for purchases that would otherwise exceed the employee's limits. The Town of Beacon Falls may perform periodic audits electronically and manually to verify adherences to this policy.

### **Allowable Purchases**

Allowable purchases are those items as included in the adopted town budget, subject to any purchase limit imposed on the account. An employee shall not purchase any item not included in the adopted town budget, and an employee shall not purchase any item over the purchase limit imposed on the account, unless first obtaining the written approval of the First Selectman. Food, non-alcoholic beverages, travel, and room/board purchases for employment related trips such as conferences, conventions, training, etc. are permissible.

### **Prohibited Purchases**

Prohibited purchases include, but are not limited to, the following items:

- Items not included in the adopted town budget;
- Special/restricted funds related purchases
- Cash advances, wire transfers or money orders;
- Personal purchases;
- Alcohol purchases;
- Donations;
- Parking tickets, fines, and penalties; and,
- Purchases required to be bid pursuant to State Law.

If an employee is unsure whether a certain purchase is prohibited by this policy, the employee shall consult with the First Selectman prior to making said purchase.

Tax should not be included on any purchase because the Town is tax exempt. Please retrieve the tax-exempt paperwork from the Finance Department to supply to the vendor(s).

### **Recordkeeping & Reconciliation**

#### **Overview**

The employee is responsible for maintaining adequate receipts for goods and services purchased with the credit/procurement card. The employee must contact the vendor

## **TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL**

directly to resolve any discrepancies or incomplete orders. Any incorrect charges, duplicate transactions or missing credits must be addressed directly between the employee and the vendor.

### **Report of Expenditures**

No later than seven (7) calendar days after purchase, the employee shall submit to the Finance Manager an invoice, charge receipt, itemized receipt (if applicable) and any other satisfactory documentation evidencing the purchase (i.e., e-mail chains, etc.). If the purchases made require the approval of the employee's supervisor and/or the First Selectman, these signatures/stamps shall be provided on the invoice in advance of the purchase and then submitted to the Finance Clerk. **If a purchase is over \$1,000 and therefore requires a Purchase Order (PO), the PO should be approved before the credit/procurement card is charged.** In the event of an emergency (such as a snowstorm etc.), verbal approval shall be allowed provided an invoice and receipt is supplied within three (3) calendar days.

The Finance Manager and Finance Clerk shall determine if the documentation is satisfactory, and the employee shall furnish additional documentation as may be required. An employee may be required to reimburse the town for any prohibited expenditure or for any expenditure which the employee does not supply adequate documentation.

### **Missing Receipts**

If the employee is missing receipts, the employee must submit written documentation of the pertinent transaction information to his or her supervisor and to the Finance Clerk within seven (7) calendar days of the purchase. The Finance Manager and Finance Clerk shall determine if the documentation is satisfactory; the employee shall furnish additional documentation if required. An employee does not supply adequate documentation. If required, the reimbursement must be received within seven (7) calendar days of the purchase.

### **Disputed Transactions**

At times there may arise disputed transactions due to non-delivery of the goods or services, incorrect billing, altered charges, defective merchandise or like circumstances. When this occurs, the employee shall promptly notify the Finance Clerk, and the employee shall immediately submit to the Finance Clerk a detailed reason for the disputed transaction, and this shall be in writing and signed by the employee.

### **Other Issues**

#### **Account Maintenance**

Terms of the employee's participation in the credit/procurement card program are subject to change at the discretion of the First Selectman. In addition, employees must report any change of information pertinent to their participation in the credit/procurement card

## **TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL**

program to the First Selectman and Finance Manager in writing and within three (3) calendar days of said change. Upon an employee termination, the credit/procurement card must be returned to the Town and the Finance Manager will cancel and destroy said card.

### **Audits**

All employee accounts are subject to periodic audits to ensure compliance with the Town policies. The First Selectman may review daily, monthly, and annual transaction activity reports as deemed necessary to ensure adherence to the credit/procurement card policies. If an audit reveals a policy violation, this information will be provided to the employee. If the employee does not provide the information requires to reconcile the violation, the First Selectman may consider appropriate disciplinary action.

### **Lost or Stolen Cards**

If a card is lost or stolen, the employee must immediately make the Finance Manager aware.

### **Security Precautions**

When not traveling on Town business, the credit/procurement card shall be retained in a secure location such as a billfold or purse. A canceled credit/procurement card shall be destroyed by being cut-up into several pieces prior to disposal. When presenting a credit/procurement card for purchase, an employee shall provide a driver's license, Town photo identification (if available), or other photo identification to identify the authorized user of the credit/procurement card. The Town ID is highly suggested as it may also make tax exemption an easier process. Employees shall sign the back of the credit/procurement card and write "Request Photo ID" next to this signature so to prompt the vendor to check the employee's identification. Employees shall not provide their credit/procurement card account number, or any other credit/procurement card account number in the program, to unsolicited marketing calls.

### **Violations**

Violations of the Code of Conduct and the credit/procurement card program policies include, but are not limited to, the following:

- Special/restricted funds related purchases.
- Intentional splitting of transactions to circumvent credit limits.
- Consistent delinquencies in submitting monthly reports and proper receipts.
- Personal use of the credit/procurement card.
- Allowing an unauthorized user to use the credit/procurement card.
- Purchase of prohibited products, service, or merchandise.
- Failure to pay inadvertent personal charges on the credit/procurement card.
- Fraudulent transactions with a vendor.
- Violations of town policies and/or State purchasing laws.

# TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

## XVIII. REVISION HISTORY

<b>Initial approval:</b>	January 14, 2016
<b>Revision 1:</b>	July 10, 2016 – revised Fund Balance to conform with GASB 54
<b>Revision 2:</b>	March 13, 2017 – revision of bid requirements; addition of \$10,000 to \$20,000 tier requiring less stringent bidding process
<b>Revision 3:</b>	<p>June 9, 2020 – revision to all sections of manual. Highlights are below:</p> <ul style="list-style-type: none"> <li>• Numerous formatting improvements</li> <li>• New section named “Chart of Accounts”</li> <li>• New section named “Ethics”</li> <li>• New section named “Petty Cash”</li> <li>• New section named “Cash Drawers”</li> <li>• New section named “Credit/Procurement Cards”</li> <li>• Numerous additions to existing sections (including but not limited to) <ul style="list-style-type: none"> <li>○ Added ACH policy to the Cash Management section</li> <li>○ Added capital asset type definitions to the Capital Assets section</li> <li>○ Added RFQ/RFP/ITB/RFI/SOW purchasing language, indebtedness resolution language, and ethics language to Procurement section</li> <li>○ Added OPEB requirements under the Annual Audit section</li> <li>○ Added new insurance information to Risk Management section</li> <li>○ Clarified that the manual applies to both employees AND volunteers who get involved in fiscal tasks</li> </ul> </li> <li>• Addendums (A-I) added with various required forms and additional guidelines</li> </ul>
<b>Revision 4:</b>	September 15, 2020 – revision to Cash Drawers Chapter (Chapter X) and Addendum E-TC (corresponding form) for the Tax Collection Department
<b>Revision 5:</b>	<p>October 13, 2010:</p> <ul style="list-style-type: none"> <li>• Chapter III - Budgeting: insertion of Connecticut General Statute language.</li> </ul>

## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

	<ul style="list-style-type: none"> <li>Chapter XI - Credit/Procurement Cards: addition of Park Ranger</li> </ul>
<b>Revision 6:</b>	<p>January 7, 2021:</p> <ul style="list-style-type: none"> <li>Chapter XI - Credit/Procurement Cards: increase Finance Manager limit from \$7k to \$10k</li> <li>Chapter VI – Risk Management: section entitled “Insurance Claim Procedure” added</li> </ul>
<b>Revision 7:</b>	<p>June 14 - September 14, 2021:</p> <ul style="list-style-type: none"> <li>Chapter III – Budgeting: added multi-year and special fund goals.</li> <li>Chapter IV – Procurement: added local preference section. Added mention of CT Source.</li> <li>Chapter V – Ethics: added mention of ethics language in procurement chapter.</li> <li>Chapter VII – Cash Management: added mention of total signature quantity required and live signatures.</li> <li>Chapter X – Cash Drawer: added Senior Center as a petty cash drawer holder.</li> <li>Chapter XI – Credit/Procurement Cards: increased Program Librarian’s credit limit from \$500 to \$1000.</li> <li>Chapter XII – Capital Assets: added mention of machinery and infrastructure categories; added maintenance tracking department head responsibility.</li> <li>Chapter XIII – Debt Management: overhauled entire chapter; added purpose, objective, 14 sections to the policy.</li> <li>Chapter XIV – Fund Balance: increased minimum % for undesignated</li> <li>Addendum A – Budget Transfer Request Form: modified order of columns.</li> <li>Addendum I – Acknowledgement Form: added mention of personnel file.</li> </ul>
<b>Revision 8:</b>	<p>December 14, 2021</p> <ul style="list-style-type: none"> <li>New Addendum I: added for Post Issuance Compliance Policy</li> <li>Addendum I becomes Addendum J and clarification added to language</li> </ul>

## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

<b>Revision 9:</b>	March 15, 2022 <ul style="list-style-type: none"><li>• Chapter XI – Credit/Procurement Cards: removed Park Ranger and added Senior Center Director/Minibus Driver</li><li>• Chapter VII – Revenue and Collections: added grants process language and re-named title</li><li>• Addendums A, G &amp; H: switched out for fillable forms.</li><li>• Added Purchase Order revision request form as Addendum B and adjusted all addendum sequencing as appropriate</li></ul>
<b>Revision 10:</b>	<u>July 12, 2022</u> <ul style="list-style-type: none"><li>• <u>Chapter XI – Credit/Procurement Cards: added Tax Collector, Assessor, Registrar, and Land Use departments</u></li></ul>

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**Re: UTV's and trailer.**

Natasha Nau <nnau@beaconfallsct.org>

Tue 6/21/2022 10:04 AM

To: Brian DeGeorge <bdegeorge@beaconfallsct.org>; Cal Brennan <cbrennan@beaconfallsct.org>

Cc: Gerard Smith <gsmith@beaconfallsct.org>; Erin Schwarz <eschwarz@beaconfallsct.org>; James Carroll <jcarroll@beaconfallsct.org>; Kyle Brennan <kbrennan@beaconfallsct.org>

Thanks Brian. This will be presented for review and consideration at the July meetings (7/11 and 7/12). We will circle back after that.

-----  
Natasha R. Nau  
Finance Manager  
Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403  
nnau@beaconfallsct.org  
Office: 203-490-4395  
Cell: 203-671-5885  
Hrs: 9am-4pm M-Th

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**From:** Brian DeGeorge <bdegeorge@beaconfallsct.org>

**Sent:** Monday, June 20, 2022 10:14 PM

**To:** Natasha Nau <nnau@beaconfallsct.org>; Cal Brennan <cbrennan@beaconfallsct.org>

**Cc:** Gerard Smith <gsmith@beaconfallsct.org>; Erin Schwarz <eschwarz@beaconfallsct.org>; James Carroll <jcarroll@beaconfallsct.org>; Kyle Brennan <kbrennan@beaconfallsct.org>

**Subject:** Re: UTV's and trailer.

Good Evening,

Memo regarding UTV purchases and repurposing of funds.

A, The repurposing of funds is not putting a priority to the projects that we have on the books, other than trying to utilize funds to finish projects with the dollar amount that we have. Repurposing the FM Vehicle capital funds is due to the increase in money needed to complete the project due to covid costs. That capital project would have to be doubled to complete. That will have to be added to capital projects as a whole in future budget. Vehicle is still a priority but can be delayed due to utilizing the old first responder vehicle at this time.

B, Repurposing the station 2 upgrade is due to the timeline and also an increase due to covid costs. This project is on hold for State approval for building purchase etc. That appears to be a very slow painful process on the state side and additional funds can be allocated in future capital plan when it is approved or if approved.

I do not want to add supporting documentation for prioritizing projects as it is only financial and not what is a higher priority. All these projects are a priority and will have to be funded in the near future. These utility vehicles are multipurpose vehicles, used for wildland firefighting, and search and rescue, and or recovery. Units are equipped with water and high pressure pumps for fighting fires, also equipped with the ability for stokes basket operations for patient extraction and or recovery. Due to our demographics these incidents are at a higher probability and a quick response in the safest capacity is what we are looking for. Our current UTV is over 20 years old, the vehicle is discontinued meaning mostly that parts are not available and or delayed. The Dodge brush truck (Brush1) was removed from service for multiple reasons, primarily the information that was found when grant application for Engine 5 was that unit was to be removed from service due to safety reasons, unsafe for emergency operations. It was also reviewed by the officers that operations with new members and not having the ability to train on the vehicle made it unsafe for use with the departments process.

I hope that this addressed some of the questions and hope we can move forward to improving the emergency response to the residents of the Town of Beacon Falls.

Respectively,

Brian DeGeorge  
Fire Chief, Fire Marshal, Asst. EMD

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**From:** Natasha Nau <nnau@beaconfallsct.org>  
**Sent:** Tuesday, June 14, 2022 11:26 AM  
**To:** Brian DeGeorge <bdegeorge@beaconfallsct.org>; Cal Brennan <cbrennan@beaconfallsct.org>  
**Cc:** Gerard Smith <gsmith@beaconfallsct.org>; Erin Schwarz <eschwarz@beaconfallsct.org>; James Carroll <jcarroll@beaconfallsct.org>; Kyle Brennan <kbrennan@beaconfallsct.org>  
**Subject:** Re: UTV's and trailer.

Yes, Erin is correct...town meeting would be required for a transfer this size.

**My 2 cents:** I would suggest constructing a memorandum explaining why the UTVs and trailer (enhanced brush fire response) are now a higher priority than the FM vehicle (enhanced functionality/cancer prevention by keeping PPE separate from cab) and Station 2 gym (membership health and welfare). I would include supporting documentation with the memo (stats, facts, etc.).

The memo might also include a discussion on the status of local mutual aid for brush fires and why it is insufficient for our needs. I.e. why we need our own equipment and can't use other department's equipment.

Thx!

-----  
Natasha R. Nau  
Finance Manager  
Town of Beacon Falls  
10 Maple Avenue  
Beacon Falls, CT 06403  
nnau@beaconfallsct.org  
Office: 203-490-4395  
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**From:** Erin Schwarz <eschwarz@beaconfallsct.org>  
**Sent:** Tuesday, June 14, 2022 8:58 AM  
**To:** Brian DeGeorge <bdegeorge@beaconfallsct.org>; Cal Brennan <cbrennan@beaconfallsct.org>; Gerard Smith <gsmith@beaconfallsct.org>; Natasha Nau <nnau@beaconfallsct.org>; James Carroll <jcarroll@beaconfallsct.org>; Kyle Brennan <kbrennan@beaconfallsct.org>  
**Subject:** Re: UTV's and trailer.

My initial comment is that for transfers of that size to take place would require BOS/BOF and a Town Meeting.

*Erin Schwarz*  
Finance Assistant  
*eschwarz@beaconfallsct.org*  
Town of Beacon Falls  
10 Maple Avenue  
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Direct Phone: 203-490-4395  
Fax: 203-729-8204



Cell: 203-343-1140

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**From:** Brian DeGeorge <bdegeorge@beaconfallsct.org>

**Sent:** Monday, June 13, 2022 7:07 PM

**To:** Cal Brennan <cbrennan@beaconfallsct.org>; Gerard Smith <gsmith@beaconfallsct.org>; Natasha Nau <nnau@beaconfallsct.org>; Erin Schwarz <eschwarz@beaconfallsct.org>; James Carroll <jcarroll@beaconfallsct.org>; Kyle Brennan <kbrennan@beaconfallsct.org>

**Subject:** UTV's and trailer.

Good evening everyone, We were trying to come up with ideas for funding the much needed UTV's and trailer. Cal and I were going through end of the year budget transfers and looking at unused capital funds.

We have two projects on the books that been on their for a few years and at this point are much under funded due to inflation. Is it a possibility to repurpose funds specified for the Fire Marshal vehicle and the update to station 2. I've been following the correspondence to the state, and it seems that they are in no hurry, the dollar amount would have to be adjusted to complete the project now. Also with the cost of vehicles is it worth just bringing that back to the table down the road and look for the proper dollar figure with the cost of inflation? We have a functioning vehicle at this time.

I'm not sure due to being a cap project and in two different budgets that this is possible, but we are trying to think of everything possible to prioritize these purchases due to the desperate need.

Thank you for your time hope to hear from you soon.

Brian DeGeorge

Fire Chief, Fire Marshal.