



**TOWN OF BEACON FALLS  
BOARD OF FINANCE SPECIAL MEETING  
C/O TOWN HALL  
10 MAPLE AVE.  
BEACON FALLS, CT 06403**

August 11, 2023

Mr. Leonard Greene  
Town Clerk  
c/o Town Hall  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

**The Regular Monthly Meeting for the Board of Finance scheduled for Tuesday, August 15, 2023, has been cancelled.**

Please be advised that the Town of Beacon Falls Board of Finance has scheduled a Special Monthly Meeting for **Wednesday, August 16, 2023**. The Special Meeting will begin at **7:00 P.M.** and will take place in the **Town Hall Assembly Room, 10 Maple Avenue, Beacon Falls, CT 06403**.

**AGENDA**

1. Call to Order/Pledge to the Flag
2. Comments from the Public
3. Read and Approve Minutes from Previous Meetings
4. Correspondence
5. Reports
  - a. Tax Collector Report
  - b. Treasurer Report
  - c. Town Clerk Report
  - d. Region 16 Report
  - e. Ambulance Report
6. First Selectman's Report
  - a. Budget Transfers
  - b. Capital Projects
  - c. Burton Road Project
  - d. Beacon Valley Road Projects - LOTCIP
  - e. Wastewater Treatment Plant Update
  - f. Other
7. Finance Manager's Report
8. Finance Policy Manual
  - a. Increase to Library credit card limits
9. Old Business

- a. Master Fee Schedule – on hold
- 10. New Business
  - a. Vehicle Financing Decision
- 11. Executive Session (if needed)
- 12. Comments from the Public
- 13. Adjournment

Respectfully submitted,

*Erin Schwarz*  
*Finance Office*

**Beacon Falls Board of Finance  
10 Maple Avenue  
Beacon Falls, CT 06403**



**BEACON FALLS BOARD OF FINANCE  
Regular Monthly Meeting  
July 11, 2023, MINUTES  
(Subject to Revision)**

1. **Call to Order / Pledge of Allegiance:** J. Carroll called the meeting to order at 6:00 PM and led the assembled in the Pledge of Allegiance.

Members Present: S. Leeper, J. Carroll, W. Hopkinson, K. Brennan

Members Absent: T. Pratt, D. Fennell

Public Present: Finance Manager N. Nau, First Selectman G. Smith, Selectman P. Betkoski, Selectman M. Krenesky

2. **Comments from the Public:** None.
3. **Approval of Minutes:** WH made a motion to approve the 6/16/2023 Special Meeting minutes, as presented. SL seconded the motion. All ayes.
4. **Correspondence:** None.
5. **Reporting:**
  - a. Tax Collector Report – No June report available yet.
  - b. Treasurers Report – No comments or concerns.
  - c. Town Clerk Report – No comments.
  - d. Region 16 Report – No questions or concerns.
  - e. Ambulance Report – None at this time.
6. **First Selectman's Report:**
  - a. Budget Transfers: All approved except for the transfers from the Fire Department for PPE purchased without a Purchase Order. The Fire Department did not follow the process and First Selectman Smith encouraged the Board of Finance not to approve those transfers. He would like to hear from the Fire Department next month and this is not the first time that this has happened. If someone at BHC is not following the purchasing rules of the Town, then this needs to be discussed. The other transfers have clear explanations.
  - b. Burton Road Project: Dayton is back in town and the utility companies are out of their way. There is a change order for extending the work up to Century Avenue/Maple Avenue and that includes paving and drainage. LOTCIP will cover the sidewalk addition. Concrete work will be completed shortly and then they will begin ripping out the road for paving.
  - c. Beacon Valley Road East (LOTICIP): Project will be going out to bid and it is finally approved at the State level and ready to get going. Timeline will start in the Fall and be completed in the Spring 2024
  - d. Beacon Valley Bridge: This project is wrapping up and will be completed shortly.
  - e. WWTP Projects: Superintendent T. Carey spoke with G. Smith about the future of the plant. The Haynes project off Breault Road would be years down the road. The electrical upgrades will be a start, but the WWT Plant needs major upgrades. A new Pump is needed and whatever we do with the plant should be part of the larger picture. If the Town pursues, USDA grants as a funding source for major upgrades this would require the Town to have sewer assessments.

- f. N. Nau has applied for the CIF grant through DECD for a \$5.8M for Senior Center/Library Community Center.
  - g. Feldspar/Avenues: The Town's sewer project is completed and Aquarion is completing all the water lines in the neighborhood.
  - h. Church Street STEAP Grant will be the next project after Burton is reopened. Church Street works into connectivity from Main Street up to North Circle. The next phase would be looking into Maple and Wolfe and up the hill to North and South Circle. SLR is looking at streetlights and curbing and getting numbers together for that.
  - i. G. Smith noted that he is also dusting off the plans for West Road which may include putting gas lines on that side of town. These plans are partially designed.
  - j. Data Center O&G project was stagnant and unexpectedly they may have some different plans for the property which are data center driven, with a different use of fuel cells. The property would still need a gas line and if so then O&G may assist the Town with a gas line.
  - k. W. Hopkinson asked when the State will finish Rte. 42. G. Smith noted that he attended the pre-construction meeting which had a finish date of 7/19/23. They have had some weather delays but are being aggressive to get it completed as soon as possible. There was a washout in Bethany which took some attention from the Beacon Falls side of Rte. 42.
7. **Finance Manager's Report:** N. Nau began reporting:
- a. AssetTrax: The software is coming together and N. Nau will have a conversation with the auditor about how capital assets will be represented in the financials. Asset Tags will be printed soon. We are inputting the best information, including maintenance information.
  - b. Sale of Town Property: Public Works Econoline trailer bid closed last month, but the sale did not occur until July, so it will be in 2024 and proceeds will go to the Vehicle Replacement Fund.
  - c. N. Nau is finalizing 2 Contracts: Oak Ridge for trash and Recycling hauling and disposal and the Auditor contract with Mahoney Sabol. J. Carroll will need to sign the engagement letter. The contract Award will be on next month's agenda.
  - d. Senior Center projects are on hold right now, while we work on procurement.
  - e. Revenue: For 2023, we have 96% of revenue collected and 97% of the 2023 budget encumbered or spent. We will continue to close out 2023 through the end of August.
  - f. N. Nau has reached out to the generator provider to prepare for delivery in August to both Fire and DPW. The sites should be prepared so the installations run smoothly.
  - g. WWTP – Digester project is coming to a close very soon. The electrician is in there now and the manufacturer will do the start up with the general contractor.
  - h. The POs are in for the FEMA Grant related to extrication equipment. They will be reissued for 2024.
  - i. Tanker delivery – We are hoping for this vehicle by the end of the summer.
  - j. POCD underway – A second workshop is coming up. SLR is evaluating data from the townwide survey.
  - k. Finance is receiving information on the financing of the Ambulance and DPW truck and options will be brought to the Board of Selectman and Finance. Finance is looking at lease terms of 5, 7, and 10 years and we have some options on down payment amounts.
  - l. South Main Street – The next Connectivity grant is due in 10 days and the Town is swapping phases of the South Main Street project. Dumshot Road to Bethany is Phase 1 now and then Phase 2 from Rte. 42 to Feldspar is an \$800,000 application.
  - m. EV Grant: N. Nau reported that the Town received the EV Charging station grant in a reduced amount. The grant is for \$97,000 rather than \$150,000 and there is a 20% match from the town. The commuter lot will have new EV charging stations. The town will be replacing the old EV Charging. The Town will look at the full scope of the project which may be possible; including milling and paving the entire lot and we will hire an electrical contractor to upgrade the service to accommodate the new stations. N. Nau would hope to complete the project by November 30<sup>th</sup>. W. Hopkinson noted that the mobile food pantry uses this lot every other Wednesday for Foodshare, so they should be kept informed.
  - n. Dolly/Patricia: There are some drainage issues to tie up on this project before the principal contractor is paid out.

- o. The Federal Reconnecting Communities grant has expanded their parameters which may allow the North Main Stret project to qualify. Projects with regional implications that partner with other towns have precedence.
- p. BVP Grant: We have five vests on order for the Police Department.

N. Nau left the meeting at 6:45 PM

**8. Old Business:**

- a. Master Fee Schedule – On Hold
- b. Board of Finance Ordinance Review: J. Carroll encouraged everyone to read and review the BOF ordinance changes. The biggest change is from a 6-year term for the BOF members to a 4-year term. Terms are still staggered. The members agreed that the shorter terms are a positive change. K. Brennan noted that the current members would serve out their 6-year terms.

**11. New Business:**

<b>YEAR-END SALARY TRANSFERS</b>							
<i>Several more Wage transfers to work out for August 2023</i>							
<u>TRANSFER FROM:</u>			<u>TRANSFER TO:</u>				
#	<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
1	\$ (395.17)	10.90.01.1021	Overtime - Office Admin	10.90.01.1020	Wages - First Selectman's Secretary	\$ 395.17	Extra hours
2	\$ (177.35)	10.90.05.1020	Wages - PT Assistant Town Clerk	10.90.05.1042	Assistant Town Clerk	\$ 177.35	Extra hours
3	\$ (168.83)	10.90.05.1020	Wages - PT Assistant Town Clerk	10.90.05.1010	Town Clerk	\$ 168.83	Slightly over budget
4	\$ (173.31)	10.90.07.1220	Tax - Misc. Expenses	10.90.07.1010	Wages - Tax Collector	\$ 173.31	Slightly over budget
5	\$ (885.97)	10.90.07.1220	Tax - Misc. Expenses	10.90.07.1020	Wages - Assistant Tax Collector	\$ 885.97	Extra hours
6	\$ (200.12)	10.90.11.1022	Overtime - Building Admin	10.90.11.1020	Wages - Building Inspector	\$ 200.12	Slightly over budget
7	\$ (143.79)	10.90.11.1022	Overtime - Building Admin	10.90.11.1024	Wages - WEO	\$ 143.79	Extra hours
8	\$ (1,992.85)	10.90.83.1170	Contingency	10.90.15.1041	Wages - Assessor	\$ 1,992.85	Extra hours
9	\$ (837.00)	10.90.11.1022	Overtime - Building Admin	10.90.15.1042	Wages - Asst Assessor	\$ 837.00	Additional hours worked.
10	\$ (10,420.98)	10.90.53.1010	Resident Trooper	10.90.53.1041	Wages - Part Time Patrol	\$ 10,420.98	Additional officers
11	\$ (4,573.84)	10.90.53.1010	Resident Trooper	10.90.53.1040	Wages - FT Patrol Overtime	\$ 4,573.84	Corporal OT
12	\$ (1,106.99)	10.90.53.1010	Resident Trooper	10.90.53.1053	Wages - PT Patrol Overtime	\$ 1,106.99	Additional officers Vacation & Sick
13	\$ (5,514.47)	10.90.59.1049	Highway - Overtime	10.90.59.1010	Wages - PW Foreman	\$ 5,514.47	Payout Vacation & Sick
14	\$ (4,456.51)	10.90.59.1049	Highway - Overtime	10.90.59.1012	Wages - Highway Maintenance	\$ 4,456.51	Payout
15	\$ (2,920.13)	10.90.83.1170	Contingency	10.90.63.1010	Wages - Nurse	\$ 2,920.13	Extra Hours Vacation & Sick
16	\$ (6,744.77)	10.90.83.1170	Contingency	10.90.67.1010	Wages - WWTP Supervisor	\$ 6,744.77	Payout Vacation & Sick
17	\$ (5,891.36)	10.90.83.1170	Contingency	10.90.67.1042	Wages - WWTP Maintainer	\$ 5,891.36	Payout Vacation & Sick
18	\$ (3,807.69)	10.90.83.1170	Contingency	10.90.67.1011	Wages - WWTP Assistant Superintendent	\$ 3,807.69	Payout
19	\$ (180.17)	10.90.69.1060	Library - Computer Support	10.90.69.1010	Wages - Library FT	\$ 180.17	Slightly over budget
20	\$ (1,787.50)	10.90.83.1170	Contingency	10.90.77.1041	Wages - Mini Bus Driver	\$ 1,787.50	Additional hours
	\$ (52,378.80)					\$ 52,378.80	
<b>TOTAL WAGES TRANSFERS \$ 52,378.80</b>						Total Use of Contingency \$ (23,144.30)	
<b>TOTAL TRANSFERS \$ 57,155.56</b>						Funds Highway Overtime \$ (9,970.98)	
						OT Building Admin \$ (1,180.91)	
						Resident Trooper \$ (16,101.81)	
						Overtime Office Admin \$ (395.17)	
						PT Assistant Town Clerk \$ (346.18)	
						Library Computer \$ (180.17)	
						Tax Misc. Expense \$ (1,059.28)	
Available Contingency - before above transfers \$ 42,981.00							
Available Wage Salary Adjustment - before above \$ 1,315.54						will use the balance of this line in August \$ (82,378.80)	



**FY2022-2023 BUDGET**

**DEPARTMENT REQUESTED TRANSFERS**

**Notes: We have several overbudget items which are not yet finalized. Plan to wait until August for final transfers on these accounts.**

**TRANSFER FROM:**

**TRANSFER TO:**

<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
\$ (676.76)	10.90.45.1527	Fire Marshal Expenses	10.90.45.1167	Fire Marshal Vehicle Expenses	\$ 676.76	2007 Colorado Repairs: headlights, alternative belt and oil change
\$ (2,500.00)	10.90.44.1121	Fire - Electricity	10.90.44.1485	New Turnout Gear	\$ 2,500.00	SDD invoice for Coat & Parts - Ordered without a PO
\$ (200.00)	10.90.44.1060	Fire - Software & IT	10.90.44.1485	New Turnout Gear	\$ 200.00	SDD invoice for Coat & Parts - Ordered without a PO
\$ (800.00)	10.90.44.1436	Fire - Building Equipment	10.90.44.1553	EMS Supplies	\$ 800.00	To cover end of the year EMS orders 1 day work for Ed
\$ (600.00)	10.90.59.1710	Highway Materials	10.90.59.1713	Treework	\$ 600.00	Treeman with Private Duty
<b>Requested by Departments - backup included</b>						
\$ (4,776.76)					<b>TOTAL DEPARTMENT LINES</b>	\$ 4,776.76

**\*\*Please see attached transfer sheets for account details.**

**YEAR-END MISC. TRANSFERS**

**TRANSFER FROM:**

**TRANSFER TO:**

<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
\$ (54.56)	10.90.29.1345	Registrar Election Expenses	10.90.29.1176	Registrar - Office Supplies	\$ 54.56	Reclassify
\$ (239.26)	10.90.44.1030	Fire - Telephone	10.90.44.1031	Fire - Emergency Telephone	\$ 239.26	Reclassify
\$ (383.29)	10.90.49.1541	BF Hydrants	10.90.49.1540	Cotton Hollow Hydrants	\$ 383.29	Reclassify
\$ (7,647.87)	10.90.53.1505	State Mandated Training	10.90.53.1703	Police Vehicle Gas & Oil	\$ 7,647.87	
\$ (3,814.00)	10.90.59.1685	Snow Removal Materials	10.90.59.1700	Vehicle Fuel	\$ 3,814.00	
\$ (40.57)	10.90.59.1791	PW Propane	10.90.59.1792	PW - Telephone/Internet	\$ 40.57	
\$ (12,179.55)					\$ 12,179.55	

- a. BUDGET TRANSFERS: J. Carroll noted the following 2022-2023 budget transfers are being requested at this time.

**Wage Transfers:** Year-end wage close outs totaling \$52,378.80.

**Miscellaneous Transfers:** These include transfers for vehicle fuel, registrar office supplies, telephones, and hydrants, totaling \$12,179.55.

**Department Transfers:** Amounts requested by Departments excluding the two transfers to Fire PPE for \$2700, which were not approved by the Board of Selectman, as the Fire Dept. did not follow the correct procedure. The total for the Department transfers is \$2076.76.

**K. Brennan made a motion to approve the transfers as requested, with the exception of the \$2700 for Fire PPE which was not approved by the BOS. S. Leeper seconded the motion. All ayes.**

b. S. Leeper noted, considering recent extreme weather, has the town received all our FEMA reimbursements for storms. E. Schwarz noted that we have had 3 FEMA declared emergencies in recent years; tornado, COVID and Storm Isaias and the Finance Office has applied for and received reimbursements on all three projects. We have an ongoing project of completing "Storms Bible" with Finance instructions for all departments when a FEMA emergency is declared. It is largely about gathering information and documenting what occurred, so that we can apply later for reimbursements.

**Adjournment: W. Hopkinson made a motion to adjourn at 6:56 PM. K. Brennan seconded the motion. All ayes.**

Respectfully Submitted,

Erin A. Schwarz

Finance Office



# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT  
Intergovernmental Policy and Planning Division

## 2023 LEGISLATIVE UPDATE

The Office of Policy and Management (OPM) Intergovernmental Policy and Planning Division is providing municipal officials an overview document outlining 2023 Connecticut General Assembly legislative changes that affect assessment, taxation, land use and municipalities. This is not a full comprehensive listing and municipalities should review all bills approved for any potential municipal impact.

The information is provided as a summary and, if there are any additional questions or concerns relative to any of the bills, do not hesitate to reach out to your legislators or contact us.

Martin L. Heft, Undersecretary

[Martin.Heft@ct.gov](mailto:Martin.Heft@ct.gov)

860.418.6355

Christine Goupil, Policy Development Coordinator  
Assessment, Data Collection and Grants Management Unit

[Christine.Goupil@ct.gov](mailto:Christine.Goupil@ct.gov)

860.418.6401

Rebecca Augur, Policy Development Coordinator  
Office of Responsible Growth

[Rebecca.Augur@ct.gov](mailto:Rebecca.Augur@ct.gov)

860.418.6343

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**Please refer to the Connecticut General Assembly website for additional  
information on session items**

[C G A - Connecticut General Assembly](http://www.ct.gov/cga)



## **BUDGET AND BOND**

### **PA 23-204 /HB 6941: AN ACT CONCERNING THE STATE BUDGET FOR THE BIENNIUM ENDING JUNE 30, 2025, AND MAKING APPROPRIATIONS THEREFOR, AND PROVISIONS RELATED TO REVENUE AND OTHER ITEMS IMPLEMENTING THE STATE BUDGET**

- Section 1 - Funding for Renters Rebate, Totally Disabled, Distressed Municipalities, Elderly Freeze and Additional Veterans
- Section 3 - Funding for Mashantucket Pequot and Mohegan Fund
- Section 13 - Funding for Motor Vehicle Tax Grants, Supplemental Revenue Sharing Grants and Tiered PILOT
- Section 38 - Payment list for Mashantucket Pequot and Mohegan Fund
- Section 69 - Working group to review State Historic Preservation Office review process
- Section 71 - Data report on existing federal and state housing programs by January 1, 2024
- Section 75 - Established Municipal Revenue Sharing Fund to provide payments to Motor Vehicle Property Tax Grants, Tiered PILOT, Supplemental Revenue Sharing Grants and Municipal Revenue Sharing Grants
- Sections 76 - 78 - Changes to Payment in Lieu of Taxes (PILOT) for State-Owned, College and Hospital, and Tiered
- Section 93 - Establishes new Regional Service Grant formula and removes i-lottery provisions
- Section 138 - Provides funding to The Schaghticoke, the Paucatuck Eastern Pequot and the Golden Hill Paugussett through the Mashantucket Pequot and Mohegan Fund
- Section 139 - Increases the Tiered PILOT percentages by three percent
- Section 156 - Municipal option, by ordinance, abatement in part or in whole the real property taxes on any new grocery store established in a food desert.
- Section 158 - Develop a strategic plan to provide incentives for the construction of a grocery store in a food desert and expand opportunities for residents of food deserts to gain access to nutritionally adequate food.
- Section 173 - Warehousing and distribution facility municipal limitations
- Section 200 - OPM to conduct study of real property owned by the state to identify surplus and suitable for development for housing by January 1, 2024
- Sections 210 - 219 - Delays the motor vehicle assessment change implementation of PA 22-118 Sections 497-509 until October 1, 2024
- Section 359 - Creates a working group to review taxation of reservation land held in trust for federally recognized Indian tribes by January 1, 2024
- Section 386 - Establishes a task force to review boards of assessment appeals proceedings by January 1, 2024
- Section 387 - Establishes a task force to study the timeliness of required inspections of work performed pursuant to a building permit issued by a building official by January 1, 2024

**PA 23-205 /HB 6942: AN ACT AUTHORIZING AND ADJUSTING BONDS OF THE STATE AND CONCERNING GRANT PROGRAMS, STATE CONSTRUCTION RELATED THRESHOLDS, SCHOOL BUILDING PROJECTS, RESOURCES AND SUPPORT SERVICES FOR PERSONS WITH AN INTELLECTUAL OR DEVELOPMENTAL DISABILITY, FAILURE TO FILE FOR CERTAIN GRAND LIST EXEMPTIONS, ELECTIONS, AND OTHER ITEMS IMPLEMENTING THE STATE BUDGET**

- Sections 2 and 32 – funding for various flood control improvements, flood repair, erosion damage repairs and municipal dam repairs.
- Sections 13 and 32 – \$7 million for Distressed Municipalities grant program for capital projects each fiscal year
- Section 52 – \$35 million for Small Town Economic Assistance Program each fiscal year
- Section 54 – \$45 million for Local Capital Improvement Program each fiscal year
- Section 55 – \$91 million for Municipal Grants in Aid program each fiscal year
- Section 101 – No later than July 31, 2023, the Secretary of the Office of Policy and Management shall compile a list of high poverty-low opportunity census tracts in the state and the municipalities in which such census tracts are located and shall, submit such list to the General Assembly.
- Sections 140-147 and 157– Grand List exemption filing provision for Berlin, Bloomfield, East Hampton, Meriden, Middletown, Thomaston, Thompson, West Hartford, and West Haven
- Section 148 – Consolidation between town of Manchester and Eighth Utilities District
- Section 149 – Norwalk validation mailing of assessment notices
- Section 150 – Windham authorization to update CGS 12-9 reporting for Fiscal year 2023
- Section 152 – Hartford fix of assessments authority
- Section 155 – Regional Service Grants for Regional Council of Governments formula
- Section 158 – Modification of municipal charter for planning and zoning or zoning boards of appeals
- Sections 166-169 – Regional Election Advisor provisions and grant
- Section 170 – Taskforce to study election administration, function, and efficiency of a shared service.

## PUBLIC ACTS

### **PA 23-5 / HB 5004** [AN ACT IMPLEMENTING EARLY VOTING](#)

- Establishes a framework for early, in-person voting for all general elections, primaries, and special elections, held on or after January 1, 2024.
- Every municipality must establish at least one early voting location and may establish more.
- Sets various requirements and procedures for early voting including voter eligibility, ballot custody, staffing and training, and materials.

### **PA 23-33 / HB 6892:** [AN ACT CONCERNING MUNICIPAL BLIGHT ORDINANCES AND THE FINE FOR LITTERING](#)

- Makes several changes in laws related to blight, littering, and related conditions, generally expanding the options for penalizing people who litter or create or maintain blighted or unsafe conditions.

### **PA 23-34 / SB 634:** [AN ACT CONCERNING MUNICIPAL VETERANS SERVICES](#)

- Reorganizes the laws requiring municipalities to establish veterans representative programs and makes various changes to them, including allowing municipalities to jointly carry out their program-related duties.

### **PA 23-40 / SB 994:** [AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE DEPARTMENT OF MOTOR VEHICLES, STUDYING AN EMERGENCY CONTACT INFORMATION DATABASE OR REVISIONS TO MOTOR VEHICLE RECORDS AND CONCERNING THE SAFETY DRIVING COURSE, MOTOR VEHICLE DEALERS AND REPAIRERS, MOTOR VEHICLE SAFETY RECALLS, THE KNOWLEDGE TEST FOR AN OPERATOR'S LICENSE, RECIPROCAL RECOGNITION OF DRIVER TRAINING REQUIREMENTS, TRESPASS ON WATERSHED LAND, EMERGENCY LIGHTS, REMOVABLE WINDSHIELD PLACARDS, SCHOOL BUSES, REGISTRATION CERTIFICATES AND MINOR REVISIONS TO MOTOR VEHICLE STATUTES](#)

- Shifts the approvals of motor vehicle dealer repairers from Zoning Board of Appeals to Zoning Enforcement Officers

### **PA 23-46 / HB 6874:** [AN ACT CONCERNING JUDICIAL BRANCH OPERATIONS, THE SHARING OF JUDICIAL BRANCH RECORDS AND THE AWARD OF DAMAGES IN CERTAIN CIVIL MATTERS](#)

- Makes a change in juvenile detention center definition for PILOT

### **PA 23-71 / HB 5510:** [AN ACT INCLUDING THE UNITED STATES SPACE FORCE IN REFERENCES TO THE UNITED STATES ARMED FORCES](#)

- Expands the general definitions of “armed forces” and “members of armed forces” under state law to include the U.S. Space Force (USSF).

**PA 23-74 / SB 100:** [AN ACT ESTABLISHING AN ACCOUNT IN THE GENERAL FUND TO PROVIDE GRANTS TO TOWNS THAT NEED PFAS TESTING AND REMEDIATION](#)

- Establishes a separate, non-lapsing account for grants or reimbursements for municipalities to test for and remediate PFAS contamination in drinking water supplies (the “PFAS Testing account”). Program under DEEP.

**PA 23-79 / HB 6699:** [AN ACT CONCERNING CANNABIS REGULATION](#)

- Makes various changes to the laws around adult-use cannabis, hemp, and medical marijuana.

**PA 23-114 / HB 5317:** [AN ACT CONCERNING ONLINE BUILDING PERMIT APPLICATIONS](#)

- Authorizes municipalities to accept electronically submitted building permit applications from contractors.

**PA 23-124 / HB 6807:** [AN ACT CONCERNING THE ISSUANCE OF LOCAL CAPITAL IMPROVEMENT PROJECT GRANTS](#)

- Eliminates certain application and approval requirements concerning the issuance of local capital improvement project grants.
- Establishes an annual reporting due September 1<sup>st</sup> to Office of Policy and Management.

**PA 23-132 / HB 6891:** [AN ACT CONCERNING THE ELECTRONIC PAYMENT OF MUNICIPAL TAXES](#)

- Expands the allowable payment methods for paying tax bills to include charge cards, debit cards or other electronic payment services.

**PA 23-142 / HB 6590:** [AN ACT CONCERNING CERTAIN PROTECTIONS FOR GROUP AND FAMILY CHILD CARE HOMES](#)

- Starting by December 1, 2023, the bill requires each municipality’s chief executive officer to annually submit to the Office of Policy and Management a sworn statement confirming that no registered family childcare home or group child care home, located in a residence and licensed by the Office of Early Childhood are treated in a manner different from single or multifamily dwellings the municipality’s zoning ordinances. Or are required to identify the specific timeframe within which the municipality will bring its zoning ordinances into compliance.
- Extends to group childcare homes located in a residence certain requirements, which apply only to family childcare homes under current law.

**PA 23-152 / HB 6801: [AN ACT CONCERNING THE SUBMISSION OF INCOME AND EXPENSE INFORMATION IN CONNECTION WITH THE ASSESSMENT OF INCOME-PRODUCING REAL PROPERTY](#)**

- Creates more flexible deadlines, beginning with the statements due June 1, 2024, by (1) extending the deadline to request an extension to June 1 and (2) allowing filings and extension requests that are postmarked on or by that date to qualify as timely, regardless of when the municipality receives them.

**PA 23-170 / HB 6664 [AN ACT CONCERNING THE MANAGEMENT OF SOLID WASTE AND ESTABLISHING THE MIRA DISSOLUTION AUTHORITY](#)**

- Makes various changes to the state's solid waste management laws.
  - Creates a successor to the Materials Innovation and Recycling Authority (MIRA) and establishes a winddown for the authority;
  - Establishes a post-consumer recycled content requirement for certain plastic beverage containers;
  - Allows municipalities to identify additional recyclable solid wastes for diversion (e.g., food scraps);
  - Expands the state's organics recycling law to include certain institutions (e.g., correctional and educational facilities);
  - Increases funding for the state's sustainable materials management account and expands use of the account's fund

**PA 23-173 / SB 1002: [AN ACT CONCERNING ZONING ENFORCEMENT OFFICER CERTIFICATION](#)**

- Clarifies a requirement in existing law requiring zoning enforcement officers (ZEOs) to obtain certification from the Connecticut Association of ZEO.
- Generally, allows zoning commission or zoning board of appeals (ZBA) members to serve as alternates on a municipality's planning commission.
- Exempts certain individuals with practical land use experience from training requirements applicable to land use board members and reduce the frequency of the training for non-exempt members.

**PA 23-190 / SB 965: [AN ACT PROVIDING FUNDING FOR THE REMOVAL OF HAZARDOUS OR DEAD TREES BY MUNICIPALITIES](#)**

- Allows for LOCIP fund utilization for the removal of hazardous or dead tree projects.

**PA 23-207 / SB 998: [AN ACT ESTABLISHING A TAX ABATEMENT FOR CERTAIN CONSERVATION EASEMENTS AND ADDRESSING HOUSING AFFORDABILITY FOR RESIDENTS IN THE STATE](#)**

- Allows municipalities to adopt an ordinance establishing a program to abate property taxes for qualifying portions of a taxpayer's land that are subject to a conservation easement preserving its use as a recreational trail.

- Allows (1) municipalities to set civil penalties of up to \$2,000 per day against landlords for each violation of their rules on maintaining safe and sanitary housing and (2) landlords to appeal these fines to the municipality’s legislative body or board of selectmen, under certain circumstances.
- Statutorily establishes the Office of Responsible Growth within OPM and assigns it various responsibilities.
- Requires OPM, by December 1, 2024, to establish a methodology meeting certain requirements for each municipality’s fair share allocation by (1) assessing the affordable housing need in each of the state’s planning regions and (2) fairly allocating a portion of this need to each of the region’s municipalities; requires each chamber of the General Assembly to approve the methodology.
- Transfers from DEEP to DPH regulatory authority over certain small community sewerage systems and household and small commercial subsurface sewerage disposal systems and requires the agencies to adopt regulations on them.
- Establishes various state and local financial incentives for individuals and businesses investing in, and developing rental units set aside for, designated workforce populations under these programs.
- Establishes the majority leaders’ roundtable group on affordable housing, consisting of 24 members, to study various topics related to promoting and developing affordable housing in the state.
- Makes boards of education located in an “inclusive municipality” eligible for a five-percentage point increase to their state grant reimbursement rate for school building projects.

## **SPECIAL ACTS**

### **SA 23-1 / SB 1017: [AN ACT ESTABLISHING A TASK FORCE ON THE SHORTAGE OF FIREFIGHTERS AND EMERGENCY MEDICAL SERVICES PERSONNEL IN THE STATE](#)**

- Establishes a task force to study the shortage of firefighters and emergency medical services personnel in the state by January 1, 2024.

### **SA 23-9 / HB 6648: [AN ACT ESTABLISHING A TASK FORCE TO STUDY THE ONLINE RECORDING, INDEXING AND SEARCHING OF MUNICIPAL LAND RECORDS AND MAPS](#)**

- Establishes a task force for the online recording, indexing and searching of municipal land records and maps by February 1, 2024.

**SA 23-10 / HB 6651:** [AN ACT ESTABLISHING A TASK FORCE TO STUDY THE IMPACT OF UNCLAIMED OR ABANDONED REAL PROPERTY ON MUNICIPALITIES](#)

- Establishes a task force to study the possible financial and legal consequences incurred by municipalities relating to unclaimed or abandoned real property located in such municipalities by January 1, 2024.

**SA 23-13 / HB 6670:** [AN ACT STUDYING THE CONSOLIDATION OF METROPOLITAN PLANNING ORGANIZATIONS](#)

- Requires the Advisory Commission on Intergovernmental Relations in consultation with the Department of Transportation to study and make recommendations regarding the consolidation of metropolitan planning organizations by January 1, 2024.

**SA 23-14 / HB 1209:** [AN ACT REPEALING THE NEW HARTFORD FIRE ASSOCIATION AND VALIDATING THE ACTIONS OF THE NEW HARTFORD VILLAGE FIRE DISTRICT AND PINE MEADOW FIRE DISTRICT CONCERNING THE CONSOLIDATION OF SAID DISTRICTS](#)

- Consolidates the Pine Meadow Fire District into the New Hartford Fire Association.

**SA 23-18 / SB 917:** [AN ACT ESTABLISHING A WORKING GROUP TO STUDY THE IMPLEMENTATION OF FEDERAL TITLE IX PROTECTIONS FOR ALL MUNICIPAL RECREATION AREAS AND SCHOOL SPORTS FACILITIES](#)

- Establishes a working group to study the feasibility of a federal Title IX assessment of all municipal recreation areas and facilities used for the organized playing of sports and public-school sports facilities by January 1, 2024.

**SA 23-24 / SB 497:** [AN ACT ESTABLISHING A TASK FORCE TO STUDY ISSUES RELATING TO THE REPEAL OF THE MOTOR VEHICLE PROPERTY TAX](#)

- Establishes a task force to study the feasibility of repealing the motor vehicle property tax resulting in no fiscal impact to the state because the task force has the expertise to meet the requirements of the bill by February 1, 2024.



## **GOVERNOR VETOED**

### **PA 23-179 / SB 1213: AN ACT CONCERNING THE MASHANTUCKET PEQUOT AND MOHEGAN FUND - Governor Vetoed**

- Increases the Mashantucket Pequot and Mohegan grant by approximately \$87.9 million for a new total of \$139.38 million beginning in FY 26.

### **PA 23-181 / HB 6893 AN ACT CONCERNING CERTAIN ADJUSTMENTS TO GROSS ASSESSMENTS OF TAXABLE REAL PROPERTY - Governor Vetoed**

- Prevents an assessor from changing a gross assessment prior to the next revaluation unless it falls under certain reasons listed in statute.





# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

## OFFICE OF FINANCE

TO: Chief Elected Officials, Chief Fiscal Officers, Treasurers

FROM: Kimberly Kennison *Kimberly Kennison*  
Executive Financial Officer

DATE: July 28, 2023

SUBJECT: Municipal Fiscal Indicators

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We are pleased to announce that the 2017-2021 edition of Municipal Fiscal Indicators (MFI) is now available on the Office of Policy and Management (OPM) web site below.

<https://portal.ct.gov/OPM/IGP-MUNFINSR/Municipal-Financial-Services/Municipal-Fiscal-Indicators>

*Each year, municipalities electronically submit their Annual Financial Data Reports (AFDR) into our Fiscal Health Monitoring System (FHMS), of which this data is then used to produce the MFI report. MFI includes the most current financial data available for each of Connecticut's 169 municipalities. The majority of this data is derived from the audited financial statements that are filed annually with this Office. Key demographic and economic data that may impact a municipality's financial condition is also included in the publication. This data was collected from other departments within OPM, various state and federal agencies, and other outside sources.*

*The 5-year historical data contained in MFI for each town and city can be used by a municipality to analyze various trends and fiscal policies of the municipality. The data on rankings and other current information can be used by a municipality to compare itself to the other 168 Connecticut municipalities.*

Please contact Bill Plummer at [bill.plummer@ct.gov](mailto:bill.plummer@ct.gov) or me at [kimberly.kennison@ct.gov](mailto:kimberly.kennison@ct.gov) should you have any questions.

Cc: Office of Fiscal Analysis

Treasurers Report

07/31/2023	Interest Rates	Account Structure	Interest	Deposit in	Outstanding	General Ledger	GL + OS Checks -	Bank Balance as of	
			Posted at	Transit	Checks	Balance as of	DIT	7/31/23	
			Month-end			7/31/23		7/31/23	
<b><u>LIBERTY BANK &amp; STIF Accounts</u></b>									
<b><u>Major Funds</u></b>									
General Fund	3.00%	Commercial Checking w/Sweep	\$ 11,124.86		\$ 88,142.07	\$ 8,782,097.72	\$ 8,870,239.79	\$ 8,871,066.59	\$ 826.80 Working on this.
<b>STIF General Fund Account</b>	<b>5.18%</b>		\$ 14,976.51			\$ 4,002,221.15	\$ 4,002,221.15	\$ 4,002,221.15	
<b>Total General Fund</b>							\$ 12,872,460.94	\$ 12,873,287.74	\$ 826.80
SWWT Checking	3.00%	Municipal Interest	\$ 1,063.28			\$ 392,748.05	\$ 392,748.05	\$ 392,748.05	
<b>STIF SWWT Account</b>	<b>5.18%</b>		\$ 4,508.63			\$ 1,029,281.81	\$ 1,029,281.81	\$ 1,029,281.81	
<b>Total SWWT Fund</b>							\$ 1,422,029.86	\$ 1,422,029.86	=
Bonded Projects Checking	3.00%	Municipal Interest	\$ 9,085.33			\$ 3,561,138.29	\$ 3,561,138.29	\$ 3,561,138.29	=
Capital Non-Recurring	1.98%	Municipal Interest	\$ 1,166.89			\$ 444,831.38	\$ 444,831.38	\$ 444,831.38	=
Unbudgeted Grants	3.00%	Municipal Interest	\$ 4,666.11			\$ 1,656,316.03	\$ 1,656,316.03	\$ 1,656,316.03	=
<b><u>Other Government Funds</u></b>									
Town Clerk		Municipal Interest	\$ 1.25			\$ 13,531.02	\$ 13,531.02	\$ 13,531.02	=
Public Library		PayBack Business Checking	\$ -		\$ 110.97	\$ 4,411.03	\$ 4,522.00	\$ 4,522.00	=
Library Money Market Account		Max Money Market Business	\$ -			\$ 11,456.99	\$ 11,456.99	\$ 11,456.99	=
Special Activities	0.10%	Municipal Interest	\$ 2.08		\$ 1,020.50	\$ 29,253.04	\$ 30,273.54	\$ 30,273.54	=
Dog Fund		Bus Municipal Money Market	\$ -			\$ 4,768.36	\$ 4,768.36	\$ 4,718.36	Working on this difference
OS Preservation		Bus Municipal Money Market	\$ -			\$ 9,636.51	\$ 9,636.51	\$ 9,636.51	=
<b><u>Fiduciary Fund</u></b>									
Melbourne Trust		Commercial Checking	\$ -			\$ 480.04	\$ 480.04	\$ 480.04	=
Melbourne Trust - CD	NEW - 3.5%	CD	\$ 30.06			\$ 10,142.59	\$ 10,142.59	\$ 10,142.59	=
<b><u>Small Cities Accounts</u></b>									
Small Cities Revolving Fund	0.10%	Commercial Checking	\$ 6.16			\$ 72,518.07	\$ 72,518.07	\$ 72,518.07	=
Service Fees Posted against Interest in GF			\$ 46,631.16	\$ -	\$ 89,273.54	\$ 20,024,832.08	\$ 20,114,105.62	\$ 20,114,882.42	
			\$ (45.00)						
			\$ 46,586.16						

Interest rates posted in red by account.

NOTE: Liberty Bank is increasing our interest rate to 4.5%

# Town Monthly Report

TOWN OF BEACON FALLS CT

Len Greene Sr - Town Clerk

7/5/2023 TO 7/31/2023

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ACCOUNT	AMOUNT
<b>DOG FUND</b>	
Dog License Fees	328.00
Dog License Fees - Town	56.00
Dog Surcharge	124.00
DOG FUND TOTAL:	508.00
<b>FUND TOTAL</b>	
Conveyance Tax - Town	3,869.75
Local Capital Improvement - Town	147.00
Miscellaneous	44.00
Recording Fees - Town Share MERS	175.00
FUND TOTAL:	4,235.75
<b>RECORDING FEES &amp; VITALS</b>	
Burial Permit	25.00
Copies	837.00
Fish & Game - Town	1.00
Liquor Permits	0.00
Maps	20.00
Marriage Fees - Town	64.00
Notary Fees	20.00
Payment On Account	10.00
Recording Fees	1,432.00
Trade Names	0.00
RECORDING FEES & VITALS TOTAL:	2,409.00
<b>TOWN CLERK SHARE</b>	
Community Investment - Town Clerk MERS	30.00
Historic Preservation - Town Clerk Share	98.00
LOCIP - Town Clerk Share	49.00
TOWN CLERK SHARE TOTAL:	177.00
<b>TRUST &amp; AGENCY</b>	
Community Investment Account - State	1,764.00
Conveyance Tax - State	11,609.25
Fish & Game - State	4.00
Historic Preservation - State	392.00
Marriage Fees - State	136.00
MERS Fees - State	838.00
TRUST & AGENCY TOTAL:	14,743.25
GRAND TOTAL:	22,073.00

**Expenditure Summary**

**EXPENDITURE REPORT**

REGIONAL SCHOOL DISTRICT

Report Description: Gen Oper Budget -OBJ.-EFS-DIST

Account Year: 24

Account Periods: 01 - 01

Dates: 07/01/2023 - 07/31/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
111 SALARIES, CERTIFIED STAFF	\$17,936,297.48	\$17,936,297.48	\$0.00	\$247,241.14	\$247,241.14	\$17,689,056.34	1.38
112 WAGES, SUPPORT STAFF	\$5,433,078.55	\$5,433,078.55	\$0.00	\$121,348.59	\$121,348.59	\$5,311,729.96	2.23
117 WAGES, HOMEBOUND/TUTORIAL	\$13,500.00	\$13,500.00	\$0.00	\$450.00	\$450.00	\$13,050.00	3.33
120 WAGES, EXTRA-CURR ACTIVITY	\$398,771.00	\$398,771.00	\$0.00	\$0.00	\$0.00	\$398,771.00	0.00
122 WAGES,SUBSTITUTE TEACHERS	\$191,000.00	\$191,000.00	\$0.00	\$0.00	\$0.00	\$191,000.00	0.00
130 OVERTIME WAGES	\$40,000.00	\$40,000.00	\$0.00	\$125.20	\$125.20	\$39,874.80	0.31
142 SALARY,SUM,SCH,CERT STAFF	\$132,560.00	\$132,560.00	\$0.00	\$37,954.67	\$37,954.67	\$94,605.33	28.63
144 SALARY,ADULT ED COOR	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00
210 MEDICAL BENEFIT INSURANCE	\$5,247,987.00	\$5,247,987.00	\$0.00	\$24,105.52	\$24,105.52	\$5,223,881.48	0.46
220 FICA	\$689,111.00	\$689,111.00	\$0.00	\$16,669.36	\$16,669.36	\$672,441.64	2.42
221 TUITION REIMBURSEMENT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00
230 RETIREMENT BENEFIT	\$477,920.00	\$477,920.00	\$174,562.80	\$45,300.90	\$45,300.90	\$258,056.30	46.00
250 UNEMPLOYMENT COMPENSATION	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00
260 WORKERS COMPENSATION INS	\$195,000.00	\$195,000.00	\$150,917.60	\$46,619.40	\$46,619.40	-\$2,537.00	101.30
300 PURCH PROF & TECH SERVICE	\$859,466.00	\$859,466.00	\$153,538.83	\$44,309.97	\$44,309.97	\$661,617.20	23.02
301 PURCH. PROF.-PHYSICIAN	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	100.00
302 PURCHASED PROG.FINE ARTS	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00
311 TREASURER/CLERK EXPENSES	\$10,395.35	\$10,395.35	\$0.00	\$244.75	\$244.75	\$10,150.60	2.35
313 ELECTION & REG MEET EXP	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00
314 CABE POLICY SERVICE	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00
320 PROFESS CONF & TRAVEL	\$33,622.00	\$33,622.00	\$0.00	\$0.00	\$0.00	\$33,622.00	0.00
322 IN SERVICE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00
326 GRADUATION EXPENSE	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0.00
331 AUDIT SERVICES	\$44,000.00	\$44,000.00	\$0.00	\$0.00	\$0.00	\$44,000.00	0.00
332 LEGAL & LITIGATION FEES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00
341 DATA PROCESS & SCORING	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00
421 RUBBISH DISPOSAL	\$55,150.00	\$55,150.00	\$41,913.64	\$2,652.67	\$2,652.67	\$10,583.69	80.81
422 SNOW REMOVAL	\$108,275.00	\$108,275.00	\$0.00	\$0.00	\$0.00	\$108,275.00	0.00
423 CONTRACTED GROUNDS CARE	\$157,775.00	\$157,775.00	\$162,315.00	\$0.00	\$0.00	-\$4,540.00	102.88
432 REPAIR OF EQUIP,INSTRUCT	\$4,960.00	\$4,960.00	\$460.00	\$0.00	\$0.00	\$4,500.00	9.27
433 REPAIR OF EQUIP, NON-INST	\$26,857.10	\$26,857.10	\$3,077.00	\$0.00	\$0.00	\$23,780.10	11.46
434 REPAIR BLDGS - ELECTRICAL	\$17,400.00	\$17,400.00	\$3,455.00	\$0.00	\$0.00	\$13,945.00	19.86
435 REPAIR BLDGS - PLUMBING	\$21,900.00	\$21,900.00	\$0.00	\$0.00	\$0.00	\$21,900.00	0.00
436 REPAIR BLDGS - OTHER	\$27,000.00	\$27,000.00	\$4,588.20	\$0.00	\$0.00	\$22,411.80	16.99

Expenditure Summary

EXPENDITURE REPORT

REGIONAL SCHOOL DISTRICT

Report Description: Gen Oper Budget -OBJ.-EFS-DIST

Account Year: 24

Account Periods: 01 - 01

Dates: 07/01/2023 - 07/31/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
505 INTERNS	\$100,500.00	\$100,500.00	\$0.00	\$0.00	\$0.00	\$100,500.00	0.00
513 TRANSPORTATION, REG ELEM	\$983,688.50	\$983,688.50	\$0.00	\$0.00	\$0.00	\$983,688.50	0.00
514 TRANSPORTATION, REG HS	\$451,625.87	\$451,625.87	\$0.00	\$0.00	\$0.00	\$451,625.87	0.00
515 TRANSPORTATION, VO-TECH	\$99,740.18	\$99,740.18	\$0.00	\$0.00	\$0.00	\$99,740.18	0.00
517 TRANSP. SPEC ED IN DIST.	\$702,375.00	\$702,375.00	\$0.00	\$0.00	\$0.00	\$702,375.00	0.00
518 TRANSP. SPEC ED OUT DIST.	\$717,582.00	\$717,582.00	\$0.00	\$0.00	\$0.00	\$717,582.00	0.00
519 TRANSPORTATION	\$31,526.71	\$31,526.71	\$0.00	\$0.00	\$0.00	\$31,526.71	0.00
520 OTHER TRANS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00
521 PROPERTY/LIABILTY INSURAN	\$147,000.00	\$147,000.00	\$0.00	\$137,907.00	\$137,907.00	\$9,093.00	93.81
522 INTERSCHOOL ATHELETIC INS	\$14,000.00	\$14,000.00	\$0.00	\$12,242.00	\$12,242.00	\$1,758.00	87.44
526 LICENSING & FEES	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
530 COMMUNICATION	\$516,666.50	\$516,666.50	\$84,416.28	\$194,925.72	\$194,925.72	\$237,324.50	54.07
540 ADVERTISING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00
550 PRINTING & BINDING	\$62,892.00	\$62,892.00	\$516.80	\$0.00	\$0.00	\$62,375.20	0.82
561 TUITION, PUBLIC HIGH SCH	\$215,366.00	\$215,366.00	\$0.00	\$0.00	\$0.00	\$215,366.00	0.00
562 TUITION, SPEC ED PUBLIC	\$826,212.00	\$826,212.00	\$0.00	\$0.00	\$0.00	\$826,212.00	0.00
563 TUITION, SPEC ED NON PUB	\$1,626,227.00	\$1,626,227.00	\$248,786.53	\$10,300.00	\$10,300.00	\$1,367,140.47	15.93
565 TUITION, ADULT EDUCATION	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00
582 LOCAL TRAVEL	\$25,705.00	\$25,705.00	\$0.00	\$838.46	\$838.46	\$24,866.54	3.26
590 MISC. PURCHASED SERVICES	\$156,380.00	\$156,380.00	\$1,579.00	\$0.00	\$0.00	\$154,801.00	1.01
609 DISTRICT WIDE TESTING	\$6,886.00	\$6,886.00	\$0.00	\$0.00	\$0.00	\$6,886.00	0.00
611 PROGRAM SUPPLIES	\$169,749.80	\$169,677.80	\$26,641.46	\$2,067.66	\$2,067.66	\$140,968.68	16.92
613 CUSTODIAL SUPPLIES	\$92,000.00	\$92,000.00	\$17,677.91	\$0.00	\$0.00	\$74,322.09	19.22
614 A-V SUPPLIES	\$22,548.00	\$22,548.00	\$9,012.84	\$0.00	\$0.00	\$13,535.16	39.97
616 EXTRA CURRICULAR SUPPLIES	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00
617 MAINTENANCE SUPPLIES	\$33,722.00	\$33,722.00	\$926.19	\$1,152.75	\$1,152.75	\$31,643.06	6.16
618 WATER	\$57,200.00	\$57,200.00	\$17,911.81	\$2,588.19	\$2,588.19	\$36,700.00	35.84
621 NATURAL GAS	\$365,000.00	\$365,000.00	\$0.00	\$0.00	\$0.00	\$365,000.00	0.00
622 ELECTRICITY	\$742,000.00	\$742,000.00	\$0.00	\$30.16	\$30.16	\$741,969.84	0.00
623 BOTTLED GAS	\$22,350.00	\$22,350.00	\$41,316.83	\$260.87	\$260.87	-\$19,227.70	186.03
624 FUEL OIL	\$81,900.00	\$81,900.00	\$74,725.00	\$0.00	\$0.00	\$7,175.00	91.24
626 GASOLINE	\$88,500.00	\$88,500.00	\$180,919.34	\$3,155.46	\$3,155.46	-\$95,574.80	207.99
627 TELEPHONE	\$54,965.00	\$54,965.00	\$55,909.88	\$1,500.00	\$1,500.00	-\$2,444.88	104.45
640 PROF. BOOKS & PERIDICALS	\$600.00	\$600.00	\$0.00	\$90.50	\$90.50	\$509.50	15.08

Expenditure Summary

EXPENDITURE REPORT

REGIONAL SCHOOL DISTRICT

Report Description: Gen Oper Budget -OBJ.-EFS-DIST

Account Year: 24

Account Periods: 01 - 01

Dates: 07/01/2023 - 07/31/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
641 TEXTBOOKS	\$10,000.00	\$10,000.00	\$8,805.78	\$0.00	\$0.00	\$1,194.22	88.06
642 WORKBOOKS	\$22,926.00	\$22,998.00	\$10,028.28	\$0.00	\$0.00	\$12,969.72	43.61
645 LIBRARY BOOKS	\$2,600.00	\$2,600.00	\$626.92	\$0.00	\$0.00	\$1,973.08	24.11
648 LIBRARY PERIODICALS	\$500.00	\$500.00	\$489.41	\$0.00	\$0.00	\$10.59	97.88
733 FURNITURE & FIXTURES	\$3,280.00	\$3,280.00	\$0.00	\$0.00	\$0.00	\$3,280.00	0.00
734 EQUIPMENT, INSTRUCTIONAL	\$341,852.00	\$341,852.00	\$191,263.14	\$4,202.36	\$4,202.36	\$146,386.50	57.18
735 EQUIPMENT, NON INSTRUCT	\$14,340.00	\$14,340.00	\$1,620.00	\$0.00	\$0.00	\$12,720.00	11.30
800 OTHER OBJECTS	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00
810 DUES, FEES & MEMBERSHIP	\$42,039.96	\$42,039.96	\$444.18	\$11,041.00	\$11,041.00	\$30,554.78	27.32
830 INTEREST, BONDS & NOTES	\$478,844.00	\$478,844.00	\$0.00	\$110,687.50	\$110,687.50	\$368,156.50	23.12
835 PRINCIPAL	\$1,395,000.00	\$1,395,000.00	\$0.00	\$0.00	\$0.00	\$1,395,000.00	0.00
840 CONTINGENCIES	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00
1 BOARD OF EDUCATION BUDGET	\$43,041,165.00	\$43,041,165.00	\$1,675,945.65	\$1,080,011.80	\$1,080,011.80	\$40,285,207.55	6.40

**To:** Board of Finance & Board of Selectmen  
**From:** Natasha Nau, Finance Manager  
**Cc:** Erin Schwarz, Assistant to the Finance Manager  
**Date:** August 11, 2023  
**Subject:** July Monthly Report – Finance Department

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**GENERAL:**

- **Financial Accounting/Asset Software:** POs set up with both vendors. Intern and I have begun last task (photos cataloging/upload). SlatePages integration project to occur in September.
- **Streetlogix:** Fall item.
- **Financial Policy Manual:** increases to library credit card limits proposed.
- **Year-End Vehicle/Equipment Auction:** last item picked up and paid for in mid-July.

**PROCUREMENT:**

- **RFQs/RFPs/ITBs:**
  - 24-1 Rehabilitation of Beacon Valley Road (East) was posted 7/27. Optional on-site pre-bid meeting morning of 8/15. Questions are due EOB 8/15. Bids due 8/24.
  - Other opportunities being drafted.
- **Contracts:** all outstanding executed.
- **SOWs:** Working on one under State Contract #19PSX0245 for the Senior Center concrete work. Paused due to bandwidth limitations.

**BUDGET/PAYABLES/RECEIVABLES:**

- **July FY24 Revenue and Expenditure Summary:**
  - **Revenue:** 36.80% collected or \$8.95M realized this month (YTD). \$15.38M is unrealized. The most notable receipts this month are Town Aid Road and property taxes.
  - **Expenditures:** 73.41% committed. \$1.54M expended this month (YTD). \$16.31M encumbered and \$6.47M unencumbered.
- **Transfers & Lines to Monitor:** 23 FY23 transfers: 5 department requested, 10 utility and miscellaneous, 4 wage, and 4 corrections to prior. 0 lines to monitor
- **FY21 Outstanding Capital Projects:**
  - **DPW generator:** Delivery/install expected August 2023.
  - **Digester:** start-up was successful and this project work is complete, which began in 2018!! Payments will be administered shortly.
- **FY22 Outstanding Capital Projects:**
  - **Fire generator:** see notes above under DPW generator.
  - **Rimmon Hill Schoolhouse Relocation:** no report. Seeking historic preservation grant soon.
- **FY23 Outstanding Capital Projects:**
  - **Fire & EMS - Cutter/Spreader/Rams + Vehicle Stabilization Kits:** awaiting delivery.
  - **Fire & EMS - Pumper + Tanker Financing Pmt. (1 of 5):** Delivery – TBD 2023 for engine and August/September 2023 for tanker. Engine progress can be viewed here: <https://firematic.com/truckprogress.htm>.

- **Land Use - Plan of Conservation & Development (POCD):** work underway.
- **PW - 2001 Plow Truck Replacement Plan:** financier quote provided for decision at this meeting.
- **PW - Beacon Valley Road Bridge:** only guard rail installation and line painting remains.
- **PW - Beacon Valley Road (East Side):** advertised – see ITB notes above.
- **PW - Burton Road & Wall:** completion is estimated for end of September.
- **PW - Street Master Plan: Preventative/Rehabilitation/Reconstruction:** Dolly/Patricia/Coventry – close to completion (line painting and signs).
- **Senior/Health Services - Replacement of Windows & Flooring:** Procurement research is in-progress.
- **Senior/Health Services - Replacement of Concrete Ramp:** same as above.
- **Town Hall/Townwide - Main St. Improvement:** Dumschott Road to Bethany Road (R42) design plans completed and Connectivity grant submitted (see below).
- **Town Hall/Townwide - Switch Replacement – EOC/Snr Center Generator:** Same delivery date (August 2023).
- **WWTP - Electrical & Generator:** Final specs/special provisions provided by SLR and are under review.
- **American Rescue Plan Act:** monthly spending report attached. Spending nearing completion minus encumbrances.

#### GRANTS:

- **State EV grant:** trying to get procurement regulations from grantor to confirm we can proceed without competitive bid due to amount for EV stations and the existing paving contract. Hoping to get this completed before November 30.
- **Connectivity:** the new Phase II (Feldspar Ave to Bethany Road (R42)) application was submitted on 7/21 deadline - \$800k max award being requested plus 20% match.
- **STEAP:** Church Street plans 75% complete. Winter advertisement. Next round is due August 18<sup>th</sup>. Applying for West Road rehabilitation for full \$500,000. Total project cost is \$2.6M.
- **Congressionally Directed Spending (CDS) – DeLauro CPF:** awaiting a decision on our \$4M North Main St project (Oct/Nov announcement expected).
- **Community Investment Fund (CIF) Round 3:** awaiting decision on our \$5.7M for Community/Senior/Library Center (Oct/Nov announcement expected).
- **USDOJ BVP:** awaiting decision on our \$2,452.50 app for 5 vests (\$4,905 total cost).
- **CT State Library Construction Grant:** submitting for full \$1M by 9/1/ deadline (total library floor project cost is about \$2.2M).

#### Attachments:

- July Actual and Estimated Revenue Report
- July Expenditures, Encumbrances & Appropriations Report
- FY23 Transfers & FY24 Transfers/Lines to Monitor Report
- July ARPA Expenditure Reports
- DPW truck and Ambulance financier quotes



# Statement of Actual & Estimated Revenue

Town of Beacon Falls  
 For Period Ending 07/31/2023  
 Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
10.80.01.1070					
STATE - MISCELLANEOUS REIMBURSE	1,000.00			1,000.00	
10.80.01.4005					
STATE PROPERTY TAX (PILOT)	32,763.00			32,763.00	
10.80.01.4030					
DISABILITY TAX RELIEF	1,614.00			1,614.00	
10.80.01.4035					
ADD. EXEMPTIONS FOR VETERANS	4,983.00			4,983.00	
10.80.01.4040					
TOWN-AID-ROAD	190,482.00	95,339.20	95,339.20	95,142.80	50.05
10.80.01.4045					
SCHOOL EQ. GRANT GTB&ECS	4,033,756.00			4,033,756.00	
10.80.01.4055					
MASHANTUCKET PEQUOT GRANT	12,467.00			12,467.00	
10.80.01.4062					
DISTRESSED MUNICIPALITIES	22,018.00			22,018.00	
10.80.01.4066					
MUNICIPAL GRANT-IN-AID	43,809.00			43,809.00	
10.80.01.4070					
MISCELLANEOUS REIMBURSEMENTS	5,000.00			5,000.00	
10.80.01.4072					
EMPG GRANT	5,000.00			5,000.00	
10.80.02.4070					
PLANNING & ZONING COMMISSION	5,000.00	81.00	81.00	4,919.00	1.62
10.80.02.4075					
ZONING BD. OF APPEALS	500.00	1,425.00	1,425.00	925.00-	285.00
10.80.02.4080					
BUILDING PERMITS	175,000.00	10,235.00	10,235.00	164,765.00	5.85
10.80.02.4081					
AMBULANCE REIMBURSEMENT	5,000.00			5,000.00	
10.80.02.4082					
FIRE MARSHAL INSPECTIONS	3,000.00			3,000.00	
10.80.02.4087					
CONVEYANCE - TOWN CLERK	100,000.00			100,000.00	
10.80.02.4088					
LOCIP - TOWN CLERK	2,000.00			2,000.00	
10.80.02.4089					
MERS - TOWN CONTRIBUTION	12,000.00			12,000.00	
10.80.02.4090					
MISCELLANEOUS PERMITS	500.00	200.00	200.00	300.00	40.00
10.80.02.4091					
INLANDS WETLANDS FEES	1,500.00			1,500.00	
10.80.02.4096					
POLICE EXTRA DUTY	15,000.00			15,000.00	
10.80.02.4099					
POLICE - OTHER REVENUE	2,500.00	285.00	285.00	2,215.00	11.40
10.80.02.4101					
POLICE TRAFFIC TICKETS	2,500.00	1,910.00	1,910.00	590.00	76.40
10.80.02.4105					
DOG LICENSE	350.00			350.00	
10.80.02.4106					
TOWN CLERK RECORDING FEES & VI	40,000.00	323.00	323.00	39,677.00	0.81
10.80.02.4110					
DISPOSAL FEES	100.00			100.00	
10.80.02.4120					
MINI-BUS	6,000.00	259.00	259.00	5,741.00	4.32
10.80.02.4999					
MISCELLANEOUS INCOME	1,000.00			1,000.00	
10.80.03.4122					
INTEREST - TAX COLLECTOR	150,000.00	18,498.94	18,498.94	131,501.06	12.33
10.80.03.4123					

**Statement of Actual & Estimated Revenue**

Town of Beacon Falls  
 For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
LIENS/FEES - TAX COLLECTOR 10.80.03.4126	1,500.00	4,827.31	4,827.31	3,327.31-	321.82
SUPPLEMENTAL MOTOR VEHICLE TA 10.80.03.4132	220,000.00			220,000.00	
WATER PROJECT (2001) - CURRENT & 10.80.03.4133	35,000.00			35,000.00	
RIMMON HILL SEWER ASSESSMENTS 10.80.04.4130	85,000.00	5,043.88	5,043.88	79,956.12	5.93
TELECOMM. PROPERTY TAX 10.80.04.4140	9,641.00			9,641.00	
MISCELLANEOUS 10.80.04.4145	500.00			500.00	
INSURANCE MEMBER DISTRIBUTION 10.80.04.4150	10,000.00			10,000.00	
XEROX EQUIPMENT 10.80.04.4161	150.00			150.00	
INSURANCE CLAIMS 10.80.05.4165	1,000.00			1,000.00	
INVESTMENTS/INTEREST EARNED 10.80.06.4300	70,000.00	26,101.37	26,101.37	43,898.63	37.29
PROPERTY TAXES-CURRENT 10.80.06.4301	18,107,697.00	8,674,487.44	8,674,487.44	9,433,209.56	47.90
PROPERTY TAXES - PRIOR 10.80.06.4325	230,000.00	116,094.19	116,094.19	113,905.81	50.48
TRANSFER FROM UNASSIGNED FUND 10.80.06.4327	196,204.00			196,204.00	
TRANSFER FROM UNASSIGNED TO V 10.80.06.4328	294,810.00			294,810.00	
TRANSFER IN FROM DEBT SERVICE 10.80.06.4400	200,000.00			200,000.00	
SALE OF TOWN PROPERTY	1,000.00			1,000.00	
<b>Report Totals</b>	<b>24,337,344.00</b>	<b>8,955,110.33</b>	<b>8,955,110.33</b>	<b>15,382,233.67</b>	<b>36.80</b>

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.01.1010								
WAGES - FIRST SELECTMAN	10	62,000.00	62,000.00	5,166.67	5,166.67		56,833.33	8.33
10.90.01.1011								
WAGES - SELECTMAN	10	13,750.00	13,750.00	1,145.83	1,145.83		12,604.17	8.33
10.90.01.1012								
WAGES - SELECTMAN	10	13,750.00	13,750.00	1,145.83	1,145.83		12,604.17	8.33
10.90.01.1014								
HUMAN RESOURCES CONSULTA	10	41,580.00	41,580.00				41,580.00	
10.90.01.1020								
WAGES - FIRST SELECTMAN'S S	10	51,819.00	51,819.00	2,099.03	2,099.03		49,719.97	4.05
10.90.01.1021								
OVERTIME - OFFICE ADMINISTRA	10	1,708.00	1,708.00				1,708.00	
10.90.01.1220								
FIRST SELECTMAN'S EXPENSES	10	2,500.00	2,500.00	128.50	128.50		2,371.50	5.14
<b>Totals for Department: 01 (SELECTMAN)</b>		<b>187,107.00</b>	<b>187,107.00</b>	<b>9,685.86</b>	<b>9,685.86</b>		<b>177,421.14</b>	<b>5.18</b>
10.90.03.1040								
WAGES - CUSTODIAN	10	43,756.00	43,756.00	2,821.70	2,821.70		40,934.30	6.45
10.90.03.1049								
WAGES - OVERTIME CUSTODIAN	10	2,035.00	2,035.00				2,035.00	
10.90.03.1070								
BOARD & COMMISSION CLERKS	10			400.00	400.00		400.00-	
10.90.03.1071								
BOARD & COMMISSION EXPENSE	10	500.00	500.00				500.00	
10.90.03.1078								
LEGAL NOTICES	10	6,000.00	6,000.00				6,000.00	
10.90.03.1080								
POSTAGE	10	3,200.00	3,200.00	303.39	303.39		2,896.61	9.48
10.90.03.1090								
OFFICE SUPPLIES	10	12,700.00	12,700.00	151.98	151.98	1,155.28	11,392.74	10.29
10.90.03.1105								
INFORMATION TECHNOLOGY - SU	10	90,000.00	90,000.00			76,488.40	13,511.60	84.99
10.90.03.1110								
HONOR ROLL MEMORIAL	10	700.00	700.00				700.00	
10.90.03.1120								
UTILITIES - ELECTRICITY	10	8,625.00	8,625.00				8,625.00	
10.90.03.1121								
ELECTRICITY - SOLAR GENERATIO	10	50,000.00	50,000.00				50,000.00	

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.03.1122								
UTILITIES - HEAT & WATER	10	11,000.00	11,000.00	74.61	74.61		10,925.39	0.68
10.90.03.1130								
TELEPHONE & INTERNET	10	20,680.00	20,680.00	2,626.29	2,626.29		18,053.71	12.70
10.90.03.1135								
TOWN CELL PHONES	10	21,000.00	21,000.00				21,000.00	
10.90.03.1140								
MISC. REPAIRS/BUILDING MAINT	10	18,000.00	18,000.00	17.84	17.84	780.00	17,202.16	4.43
10.90.03.1160								
ELEVATOR SERVICE AGREEMEN	10	3,605.00	3,605.00	264.49	264.49	2,988.77	351.74	90.24
10.90.03.1167								
MILEAGE & TOWN CAR MAINT.	10	3,000.00	3,000.00				3,000.00	
10.90.03.1495								
EDUCATION/TRAINING	10	4,000.00	4,000.00				4,000.00	
10.90.03.1600								
ALARM SYSTEM MONITORING	10	8,000.00	8,000.00	1,472.81	1,472.81	6,254.11	273.08	96.59
<b>Totals for Department: 03 (TOWN HALL)</b>		<b>306,801.00</b>	<b>306,801.00</b>	<b>8,133.11</b>	<b>8,133.11</b>	<b>87,666.56</b>	<b>211,001.33</b>	<b>31.23</b>
10.90.05.1010								
WAGES - TOWN CLERK	10	63,191.00	63,191.00	2,430.42	2,430.42		60,760.58	3.85
10.90.05.1020								
WAGES-ASST.TOWN CLERK / PT	10	27,187.00	27,187.00	1,002.59	1,002.59		26,184.41	3.69
10.90.05.1042								
WAGES - ASST. TOWN CLERK	10	49,119.00	49,119.00	1,843.10	1,843.10		47,275.90	3.75
10.90.05.1170								
TOWN CLERK EXPENSES	10	5,000.00	5,000.00	411.61	411.61		4,588.39	8.23
10.90.05.1175								
ELECTION EXPENSES	10	2,000.00	2,000.00				2,000.00	
10.90.05.1180								
LAND RECORDS SOFTWARE SYS	10	23,000.00	23,000.00	1,544.00	1,544.00	19,179.00	2,277.00	90.10
10.90.05.1190								
LEASE PURCHASE COPIER	10	2,000.00	2,000.00	57.50	57.50	345.00	1,597.50	20.13
10.90.05.1195								
RECORDS/BOOKS	10	4,000.00	4,000.00	721.84	721.84		3,278.16	18.05
10.90.05.1210								
MAP PRINTER MAINT. & SUPPLIE	10	600.00	600.00				600.00	
10.90.05.1405								
VITAL STATISTICS	10	200.00	200.00				200.00	

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.05.2155								
GENERAL CODE	10	1,200.00	1,200.00			1,200.00		100.00
<b>Totals for Department: 05 (TOWN CLERK)</b>		<b>177,497.00</b>	<b>177,497.00</b>	<b>8,011.06</b>	<b>8,011.06</b>	<b>20,724.00</b>	<b>148,761.94</b>	<b>16.19</b>
10.90.07.1010								
WAGES - TAX COLLECTOR	10	64,836.00	64,836.00	2,979.07	2,979.07		61,856.93	4.59
10.90.07.1020								
WAGES - ASST. TAX COLLECTOR	10	31,150.00	31,150.00	1,774.86	1,774.86		29,375.14	5.70
10.90.07.1060								
COMPUTER LICENSE & SUPPORT	10	7,320.00	7,320.00				7,320.00	
10.90.07.1061								
COMPUTER SVCS - PRINTING	10	10,570.00	10,570.00				10,570.00	
10.90.07.1220								
MISCELLANEOUS EXPENSES	10	6,600.00	6,600.00	641.99	641.99		5,958.01	9.73
10.90.07.1221								
EDUCATION	10	800.00	800.00				800.00	
<b>Totals for Department: 07 (TAX COLLECTOR)</b>		<b>121,276.00</b>	<b>121,276.00</b>	<b>5,395.92</b>	<b>5,395.92</b>		<b>115,880.08</b>	<b>4.45</b>
10.90.09.1010								
WAGES - TREASURER	10	13,750.00	13,750.00	1,145.83	1,145.83		12,604.17	8.33
<b>Totals for Department: 09 (TREASURER)</b>		<b>13,750.00</b>	<b>13,750.00</b>	<b>1,145.83</b>	<b>1,145.83</b>		<b>12,604.17</b>	<b>8.33</b>
10.90.11.1020								
WAGES - BUILDING INSPECTOR	10	43,669.00	43,669.00	1,679.58	1,679.58		41,989.42	3.85
10.90.11.1021								
WAGES - BUILDING ADMINISTRAT	10	16,018.00	16,018.00	540.00	540.00		15,478.00	3.37
10.90.11.1022								
OVERTIME - BUILDING ADMINIST	10	4,018.00	4,018.00				4,018.00	
10.90.11.1024								
WAGES - WEO	10	10,000.00	10,000.00	287.18	287.18		9,712.82	2.87
10.90.11.1025								
WAGES - ZEO/LAND USE ADMIN	10	30,722.00	30,722.00				30,722.00	
10.90.11.1167								
BUILDING INSPECTOR MILEAGE	10	4,000.00	4,000.00				4,000.00	
10.90.11.1220								
BLDG/P&Z/IWWC/CONSERV MIS	10	3,800.00	3,800.00	1.26	1.26		3,798.74	0.03

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.11.1223 SOIL CONSERVATION	10	1,500.00	1,500.00				1,500.00	
10.90.11.1225 BLIGHT	10	11,000.00	11,000.00				11,000.00	
10.90.11.1226 LAND ACQ./OS PRESERVATION F	10	1,000.00	1,000.00				1,000.00	
10.90.11.1227 OPEN SPACE MAINTENANCE	10	1,000.00	1,000.00				1,000.00	
<b>Totals for Department: 11 (BUILDING DEPT)</b>		<b>126,727.00</b>	<b>126,727.00</b>	<b>2,508.02</b>	<b>2,508.02</b>		<b>124,218.98</b>	<b>1.98</b>
10.90.13.1045 WAGES - LONGEVITY	10	6,700.00	6,700.00				6,700.00	
10.90.13.1047 WAGES-PAYMENT IN LIEU HEAL	10	6,750.00	6,750.00				6,750.00	
10.90.13.1235 WAGE SALARY ADJUSTMENTS	10	45,000.00	45,000.00				45,000.00	
10.90.13.1240 SOCIAL SECURITY	10	195,900.00	195,900.00	9,935.38	9,935.38		185,964.62	5.07
10.90.13.1245 MEDICAL INSURANCE	10	475,962.00	475,962.00	94,176.77	94,176.77		381,785.23	19.79
10.90.13.1246 LIFE INSURANCE	10	16,000.00	16,000.00	1,143.32	1,143.32		14,856.68	7.15
10.90.13.1247 DENTAL REIMBURSEMENT	10	21,450.00	21,450.00	1,794.87	1,794.87		19,655.13	8.37
10.90.13.1250 PENSION	10	513,613.00	513,613.00	168,831.21	168,831.21		344,781.79	32.87
10.90.13.1255 WORKERS COMPENSATION	10	117,000.00	117,000.00	109,098.00	109,098.00		7,902.00	93.25
10.90.13.1256 FIRE - LIFE AND AD&D INSURANC	10	9,000.00	9,000.00			3,822.18	5,177.82	42.47
10.90.13.1257 EMPLOYEE ASSISTANCE PROGR	10	3,250.00	3,250.00			2,985.20	264.80	91.85
10.90.13.1595 PW CLOTHING ALLOWANCES	10	7,200.00	7,200.00	6,400.00	6,400.00		800.00	88.89
<b>Totals for Department: 13 (EMPLOYEE'S BENEFITS)</b>		<b>1,417,825.00</b>	<b>1,417,825.00</b>	<b>391,379.55</b>	<b>391,379.55</b>	<b>6,807.38</b>	<b>1,019,638.07</b>	<b>28.08</b>

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.15.1041								
WAGES - CERTIFIED ASSESSOR	10	69,828.00	69,828.00	2,697.82	2,697.82		67,130.18	3.86
10.90.15.1042								
WAGES - CLERK P/T	10	36,065.00	36,065.00	1,532.25	1,532.25		34,532.75	4.25
10.90.15.1043								
WAGES - BD. OF ASSESSMENT A	10	1,800.00	1,800.00				1,800.00	
10.90.15.1060								
COMPUTER LICENSES & SUPPO	10	12,870.00	12,870.00				12,870.00	
10.90.15.1061								
COMPUTER SERVICES - PRINTI	10	1,980.00	1,980.00				1,980.00	
10.90.15.1220								
OFFICE SUPPLIES	10	3,500.00	3,500.00	1,264.79	1,264.79		2,235.21	36.14
10.90.15.1280								
GIS (MAPS)/ONLINE PROPERTY C	10	6,800.00	6,800.00				6,800.00	
10.90.15.1495								
EDUCATION	10	2,200.00	2,200.00				2,200.00	
<b>Totals for Department: 15 (BD OF ASSESSORS)</b>		<b>135,043.00</b>	<b>135,043.00</b>	<b>5,494.86</b>	<b>5,494.86</b>		<b>129,548.14</b>	<b>4.07</b>
10.90.19.1380								
AUDIT	10	36,840.00	36,840.00			33,000.00	3,840.00	89.58
10.90.19.1381								
ACTUARIAL VALUATIONS	10	8,300.00	8,300.00				8,300.00	
<b>Totals for Department: 19 (BOARD OF FINANCE)</b>		<b>45,140.00</b>	<b>45,140.00</b>			<b>33,000.00</b>	<b>12,140.00</b>	<b>73.11</b>
10.90.20.1044								
WAGES - ADMIN ASST. FINANCE	10	55,166.00	55,166.00	2,065.00	2,065.00		53,101.00	3.74
10.90.20.1046								
WAGES - FINANCE MANAGER	10	84,521.00	84,521.00	3,657.16	3,657.16		80,863.84	4.33
10.90.20.1047								
WAGES - OVERTIME	10	2,364.00	2,364.00	284.45	284.45		2,079.55	12.03
10.90.20.1060								
COMPUTER LICENSES & SUPPO	10	21,250.00	21,250.00	10,508.86	10,508.86	4,230.30	6,510.84	69.36
10.90.20.1061								
INTERNS	10	3,500.00	3,500.00	280.00	280.00		3,220.00	8.00
<b>Totals for Department: 20 (FINANCE DEPARTMENT)</b>		<b>166,801.00</b>	<b>166,801.00</b>	<b>16,795.47</b>	<b>16,795.47</b>	<b>4,230.30</b>	<b>145,775.23</b>	<b>12.61</b>

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.21.1060								
EDC CONSULTANT/MARKETING	10	25,000.00	25,000.00				25,000.00	
<b>Totals for Department: 21 (ECONOMIC DEVELOPMENT)</b>		<b>25,000.00</b>	<b>25,000.00</b>				<b>25,000.00</b>	
10.90.29.1010								
WAGES - REGISTRARS (2)	10	27,500.00	27,500.00	2,291.66	2,291.66		25,208.34	8.33
10.90.29.1011								
WAGES - DPTY REGISTRARS	10	1,500.00	1,500.00				1,500.00	
10.90.29.1031								
WAGES - ELECTION WORKERS	10	9,400.00	9,400.00				9,400.00	
10.90.29.1173								
CERTIFICATION & WORKSHOPS	10	1,000.00	1,000.00				1,000.00	
10.90.29.1175								
REGISTRATION/CONFERENCES/	10	1,500.00	1,500.00	170.00	170.00		1,330.00	11.33
10.90.29.1176								
OFFICE SUPPLIES	10	1,000.00	1,000.00	45.14	45.14		954.86	4.51
10.90.29.1177								
MAINT. VOTING MACHINES	10	1,200.00	1,200.00			1,000.00	200.00	83.33
10.90.29.1345								
ELECTION EXPENSES	10	6,000.00	6,000.00				6,000.00	
10.90.29.1355								
PRIMARIES	10	2,000.00	2,000.00				2,000.00	
10.90.29.1356								
EARLY VOTING	10	8,000.00	8,000.00				8,000.00	
10.90.29.1360								
CANVAS EXPENSES	10	300.00	300.00				300.00	
<b>Totals for Department: 29 (REGISTRAR OF VOTERS)</b>		<b>59,400.00</b>	<b>59,400.00</b>	<b>2,506.80</b>	<b>2,506.80</b>	<b>1,000.00</b>	<b>55,893.20</b>	<b>5.90</b>
10.90.33.1270								
LEGAL FEES/TOWN COUNSEL RE	10	100,000.00	100,000.00				100,000.00	
10.90.33.1290								
ENGINEERING & CONSULTANTS	10	150,000.00	150,000.00				150,000.00	
10.90.33.1291								
TOWN PLANNER	10	49,000.00	49,000.00	11,151.75	11,151.75	33,455.25	4,393.00	91.03
10.90.33.1385								
TOWN WEBSITE/WEBSITE CONS	10	3,750.00	3,750.00				3,750.00	



# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
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Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
<b>Totals for Department: 33 (PROFESSIONAL FEES)</b>		<b>302,750.00</b>	<b>302,750.00</b>	<b>11,151.75</b>	<b>11,151.75</b>	<b>33,455.25</b>	<b>258,143.00</b>	<b>14.73</b>
10.90.37.1410 PROPERTY, CASUALTY & CYBER	10	119,995.00	119,995.00	94,650.00	94,650.00	7,400.00	17,945.00	85.05
<b>Totals for Department: 37 (TOWNWIDE INSURANCE)</b>		<b>119,995.00</b>	<b>119,995.00</b>	<b>94,650.00</b>	<b>94,650.00</b>	<b>7,400.00</b>	<b>17,945.00</b>	<b>85.05</b>
10.90.39.1415 REGIONAL COUNCIL GOV'TS (NV	10	4,753.00	4,753.00	3,812.00	3,812.00		941.00	80.20
10.90.39.1425 CCM	10	3,571.00	3,571.00	3,571.00	3,571.00			100.00
10.90.39.1430 VALLEY COUNCIL/BROWNFIELD	10	1,000.00	1,000.00	1,000.00	1,000.00			100.00
10.90.39.1440 C.O.S.T.	10	1,075.00	1,075.00				1,075.00	
<b>Totals for Department: 39 (AGENCY MEMBERSHIP)</b>		<b>10,399.00</b>	<b>10,399.00</b>	<b>8,383.00</b>	<b>8,383.00</b>		<b>2,016.00</b>	<b>80.61</b>
10.90.44.1010 STIPEND - FIRE CHIEF	10	12,923.00	12,923.00	1,076.92	1,076.92		11,846.08	8.33
10.90.44.1012 STIPEND - ADMIN. ASSISTANT (S	10	3,652.00	3,652.00				3,652.00	
10.90.44.1030 TELEPHONE	10	5,759.00	5,759.00	345.49	345.49		5,413.51	6.00
10.90.44.1031 EMERGENCY TELEPHONE (911)	10	20,820.00	20,820.00	1,702.60	1,702.60	5,282.40	13,835.00	33.55
10.90.44.1060 SOFTWARE & IT	10	23,500.00	23,500.00			12,878.77	10,621.23	54.80
10.90.44.1121 ELECTRICITY	10	10,000.00	10,000.00				10,000.00	
10.90.44.1122 HEATING FUEL	10	20,000.00	20,000.00				20,000.00	
10.90.44.1123 WATER	10	1,300.00	1,300.00	103.31	103.31		1,196.69	7.95
10.90.44.1435 BUILDING MAINTENANCE	10	18,000.00	18,000.00	2,247.68	2,247.68	2,340.00	13,412.32	25.49
10.90.44.1436 BUILDING EQUIPMENT	10	6,500.00	6,500.00	118.00	118.00	1,298.00	5,084.00	21.78

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
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Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.44.1465 COMM. EQUIP-MAINTENANCE	10	6,000.00	6,000.00				6,000.00	
10.90.44.1466 EQUIPMENT MAINTENANCE	10	9,000.00	9,000.00	42.66	42.66		8,957.34	0.47
10.90.44.1470 VEHICLE FUEL	10	24,200.00	24,200.00				24,200.00	
10.90.44.1471 MANDATORY VEHICLE AND EQU	10	20,000.00	20,000.00				20,000.00	
10.90.44.1472 VEHICLE REPAIRS	10	38,000.00	38,000.00				38,000.00	
10.90.44.1485 PERSONAL PROTECTIVE EQUIP	10	30,000.00	30,000.00				30,000.00	
10.90.44.1486 EMS TRAINING	10	16,000.00	16,000.00				16,000.00	
10.90.44.1487 AIR BOTTLE REPLACEMENT PROC	10	6,500.00	6,500.00				6,500.00	
10.90.44.1488 HOSE REPLACEMENT	10	5,000.00	5,000.00				5,000.00	
10.90.44.1489 AIR PACK REPLACEMENT	10	22,500.00	22,500.00				22,500.00	
10.90.44.1490 PHYSICALS/HEALTH & WELLNES	10	17,350.00	17,350.00			8,000.00	9,350.00	46.11
10.90.44.1495 FIRE TRAINING	10	25,000.00	25,000.00			2,000.00	23,000.00	8.00
10.90.44.1500 SERVICE AWARD PROGRAM	10	52,000.00	52,000.00				52,000.00	
10.90.44.1552 DEPARTMENTAL SUPPLIES - FD	10	20,000.00	20,000.00	190.01	190.01		19,809.99	0.95
10.90.44.1553 DEPARTMENTAL SUPPLIES - AMB	10	25,000.00	25,000.00	359.00	359.00	14,000.00	10,641.00	57.44
<b>Totals for Department: 44 (EMERGENCY SERVICES)</b>		<b>439,004.00</b>	<b>439,004.00</b>	<b>6,185.67</b>	<b>6,185.67</b>	<b>45,799.17</b>	<b>387,019.16</b>	<b>11.84</b>
10.90.45.1010 STIPEND - FIRE MARSHAL	10	25,490.00	25,490.00	2,124.16	2,124.16		23,365.84	8.33
10.90.45.1011 WAGES - DEPUTY FIRE MARSHAL	10	26,658.00	26,658.00	673.25	673.25		25,984.75	2.53
10.90.45.1012 STIPEND - ADMIN. ASSISTANT (S	10	3,652.00	3,652.00				3,652.00	

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.45.1167 VEHICLE REPAIRS	10	3,000.00	3,000.00			1,090.97	1,909.03	36.37
10.90.45.1413 FIRE PREVENTION & SAFETY	10	4,000.00	4,000.00				4,000.00	
10.90.45.1495 TRAINING/CONTINUING EDUCATI	10	2,200.00	2,200.00				2,200.00	
10.90.45.1515 FIRE CODE SUBSCRIPTION	10	2,300.00	2,300.00				2,300.00	
10.90.45.1526 COMPUTER SUPPORT	10	650.00	650.00			650.00		100.00
10.90.45.1527 FIRE MARSHAL - EXPENSES	10	4,500.00	4,500.00	379.56	379.56		4,120.44	8.43
10.90.45.1528 VEHICLE FUEL	10	2,500.00	2,500.00				2,500.00	
10.90.45.1595 FIRE MARSHAL - UNIFORMS	10	750.00	750.00				750.00	
<b>Totals for Department: 45 (FIRE MARSHAL)</b>		<b>75,700.00</b>	<b>75,700.00</b>	<b>3,176.97</b>	<b>3,176.97</b>	<b>1,740.97</b>	<b>70,782.06</b>	<b>6.50</b>
10.90.47.1010 STIPEND - EMD	10	5,000.00	5,000.00	416.67	416.67		4,583.33	8.33
10.90.47.1011 EMD EQUIPMENT	10	1,300.00	1,300.00				1,300.00	
10.90.47.1530 EMERGENCY NOTIFICATION SYS	10	3,860.00	3,860.00	3,859.20	3,859.20		0.80	99.98
<b>Totals for Department: 47 (CIVIL DEFENSE)</b>		<b>10,160.00</b>	<b>10,160.00</b>	<b>4,275.87</b>	<b>4,275.87</b>		<b>5,884.13</b>	<b>42.09</b>
10.90.49.1540 COTTON HOLLOW	10	10,322.00	10,322.00				10,322.00	
10.90.49.1541 BEACON FALLS	10	192,048.00	192,048.00				192,048.00	
<b>Totals for Department: 49 (HYDRANT RENTAL)</b>		<b>202,370.00</b>	<b>202,370.00</b>				<b>202,370.00</b>	
10.90.53.1010 RESIDENT STATE TROOPER	10	165,670.00	165,670.00				165,670.00	
10.90.53.1020 WAGES - PATROL F/T	10	220,901.00	220,901.00	8,785.53	8,785.53		212,115.47	3.98

Date: 08/10/2023

Time: 1:10:05PM

# Statement of Expenditures, Encumbrances & Appropriations

User: ERIN

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Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.53.1040								
WAGES - CLERK	10	43,230.00	43,230.00	1,618.20	1,618.20		41,611.80	3.74
10.90.53.1041								
WAGES - PATROL P/T	10	154,000.00	154,000.00	7,891.41	7,891.41		146,108.59	5.12
10.90.53.1052								
FT PATROL OVERTIME	10	36,862.00	36,862.00	2,510.97	2,510.97		34,351.03	6.81
10.90.53.1053								
PT PATROL OVERTIME	10	31,596.00	31,596.00	5,095.75	5,095.75		26,500.25	16.13
10.90.53.1054								
SHIFT DIFFERENTIAL	10	3,000.00	3,000.00	107.20	107.20		2,892.80	3.57
10.90.53.1060								
COMPUTER SUPPORT	10	5,500.00	5,500.00				5,500.00	
10.90.53.1130								
TELEPHONE	10	5,100.00	5,100.00				5,100.00	
10.90.53.1220								
DEPARTMENTAL SUPPLIES	10	8,000.00	8,000.00	150.00	150.00		7,850.00	1.88
10.90.53.1505								
STATE MANDATED TRAINING	10	40,000.00	40,000.00				40,000.00	
10.90.53.1585								
VEHICLE REPAIRS & MAINTENANCE	10	6,500.00	6,500.00				6,500.00	
10.90.53.1595								
UNIFORMS	10	12,500.00	12,500.00	600.00	600.00		11,900.00	4.80
10.90.53.1620								
BUILDING OPS & MAINTENANCE	10	20,400.00	20,400.00	63.91	63.91	3,153.40	17,182.69	15.77
10.90.53.1703								
VEHICLE GAS & OIL	10	21,500.00	21,500.00				21,500.00	
10.90.53.1704								
EQUIPMENT	10	4,200.00	4,200.00				4,200.00	
10.90.53.1705								
BODY & DASH CAMERAS	10	23,000.00	23,000.00				23,000.00	
<b>Totals for Department: 53 (POLICE)</b>		<b>801,959.00</b>	<b>801,959.00</b>	<b>26,822.97</b>	<b>26,822.97</b>	<b>3,153.40</b>	<b>771,982.63</b>	<b>3.74</b>
10.90.55.1010								
ANIMAL CONTROL CONTRACT	10	25,500.00	25,500.00				25,500.00	
<b>Totals for Department: 55 (DOG WARDEN)</b>		<b>25,500.00</b>	<b>25,500.00</b>				<b>25,500.00</b>	

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.57.1645 E911 DISPATCH	10	43,274.00	43,274.00	21,637.00	21,637.00	21,637.00		100.00
10.90.57.1650 STREET LIGHTING	10	45,000.00	45,000.00				45,000.00	
10.90.57.1655 DRUG AND ALCOHOL TESTING	10	1,073.00	1,073.00				1,073.00	
10.90.57.1656 SAFETY COMMITTEE	10	8,000.00	8,000.00	50.00	50.00		7,950.00	0.63
<b>Totals for Department: 57 (PUBLIC SAFETY)</b>		<b>97,347.00</b>	<b>97,347.00</b>	<b>21,687.00</b>	<b>21,687.00</b>	<b>21,637.00</b>	<b>54,023.00</b>	<b>44.50</b>
10.90.59.1010 WAGES - FOREMAN	10	81,016.00	81,016.00	3,116.00	3,116.00		77,900.00	3.85
10.90.59.1011 WAGES - ASST ROAD FOREMAN	10	77,064.00	77,064.00	2,964.00	2,964.00		74,100.00	3.85
10.90.59.1012 WAGES - CREW LEADER	10	73,861.00	73,861.00	2,840.80	2,840.80		71,020.20	3.85
10.90.59.1013 WAGES - HWY MAINT (3)	10	211,973.00	211,973.00	7,638.40	7,638.40		204,334.60	3.60
10.90.59.1049 WAGES - OVERTIME	10	64,460.00	64,460.00	321.02	321.02		64,138.98	0.50
10.90.59.1550 HIGHWAY & PARKS EQUIPMENT	10	12,000.00	12,000.00	1,181.77	1,181.77		10,818.23	9.85
10.90.59.1555 EQUIPMENT RENTAL	10	2,000.00	2,000.00				2,000.00	
10.90.59.1670 STREET SWEEPING	10	24,000.00	24,000.00				24,000.00	
10.90.59.1685 SNOW REMOVAL MATERIALS	10	50,000.00	50,000.00				50,000.00	
10.90.59.1690 TOOLS	10	4,000.00	4,000.00				4,000.00	
10.90.59.1700 VEHICLE FUEL	10	20,000.00	20,000.00				20,000.00	
10.90.59.1703 VEHICLE MAINTENANCE	10	30,000.00	30,000.00	2,626.24	2,626.24		27,373.76	8.75
10.90.59.1710 HIGHWAY MATERIALS	10	45,000.00	45,000.00	904.36	904.36		44,095.64	2.01
10.90.59.1713 TREE WORK	10	25,000.00	25,000.00			22,000.00	3,000.00	88.00

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
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10.90.59.1714 GUARD RAILS/LINE PAINTING	10	10,000.00	10,000.00	6,415.14	6,415.14		3,584.86	64.15
10.90.59.1715 CATCH BASIN CLEANING	10	16,500.00	16,500.00				16,500.00	
10.90.59.1720 MANDATED STORM DRAINS	10	8,000.00	8,000.00				8,000.00	
10.90.59.1782 PAVEMENT MAINTENANCE	10	75,000.00	75,000.00				75,000.00	
10.90.59.1785 FERTILIZER/CLAY	10	6,000.00	6,000.00				6,000.00	
10.90.59.1786 SETTLING POND MAINTENANCE	10	5,000.00	5,000.00				5,000.00	
10.90.59.1787 PARKS - BUILDING MAINTENANC	10	10,000.00	10,000.00	97.96	97.96		9,902.04	0.98
10.90.59.1788 PARKS GROUNDS MAINTENANCE	10	15,000.00	15,000.00				15,000.00	
10.90.59.1789 PARKS COURTS MAINTENANCE	10	2,000.00	2,000.00				2,000.00	
10.90.59.1790 FIELD RECONSTRUCTION	10	10,000.00	10,000.00				10,000.00	
10.90.59.1791 PROPANE	10	2,300.00	2,300.00				2,300.00	
10.90.59.1792 TELEPHONE/INTERNET/ALARM	10	2,400.00	2,400.00	206.72	206.72		2,193.28	8.61
10.90.59.1793 TOWN GARAGE - BUILDING MAI	10	10,000.00	10,000.00	650.71	650.71		9,349.29	6.51
<b>Totals for Department: 59 (HIGHWAY)</b>		<b>892,574.00</b>	<b>892,574.00</b>	<b>28,963.12</b>	<b>28,963.12</b>	<b>22,000.00</b>	<b>841,610.88</b>	<b>5.71</b>
10.90.63.1010 WAGES - NURSE	10	33,191.00	33,191.00	1,250.17	1,250.17		31,940.83	3.77
10.90.63.1170 DEPARTMENTAL SUPPLIES	10	500.00	500.00				500.00	
10.90.63.1390 RESIDENT RELIEF/COMMUNITY O	10	5,500.00	5,500.00				5,500.00	
10.90.63.1395 T.E.A.M.	10	7,500.00	7,500.00				7,500.00	
10.90.63.1723 MEALS ON WHEELS	10	1,400.00	1,400.00				1,400.00	

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.63.1725 REGIONAL MENTAL HEALTH	10	925.00	925.00				925.00	
10.90.63.1726 PROBATE COURT	10	2,500.00	2,500.00				2,500.00	
10.90.63.1735 HEALTH DISTRICT	10	45,248.00	45,248.00	11,311.88	11,311.88	33,935.64	0.48	100.00
10.90.63.1737 BH CARE	10	500.00	500.00				500.00	
<b>Totals for Department: 63 (COMMUNITY WELFARE)</b>		<b>97,264.00</b>	<b>97,264.00</b>	<b>12,562.05</b>	<b>12,562.05</b>	<b>33,935.64</b>	<b>50,766.31</b>	<b>47.81</b>
10.90.65.1740 REFUSE COLLECTION	10	336,000.00	336,000.00			336,000.00		100.00
10.90.65.1745 RECYCLING	10	140,400.00	140,400.00			165,400.00	25,000.00-	117.81
10.90.65.1750 BULKY WASTE TRANSFER	10	50,000.00	50,000.00	504.56	504.56	35,000.00	14,495.44	71.01
10.90.65.1755 HOUSEHOLD HAZARDOUS WAST	10	7,000.00	7,000.00	292.00	292.00		6,708.00	4.17
<b>Totals for Department: 65 (REFUSE)</b>		<b>533,400.00</b>	<b>533,400.00</b>	<b>796.56</b>	<b>796.56</b>	<b>536,400.00</b>	<b>3,796.56-</b>	<b>100.71</b>
10.90.67.1010 WAGES - SUPERVISOR	10	79,206.00	79,206.00	3,046.40	3,046.40		76,159.60	3.85
10.90.67.1011 WAGES - ASST. SUPERVISOR	10	74,942.00	74,942.00	2,882.40	2,882.40		72,059.60	3.85
10.90.67.1042 WAGES - MAINTAINER/OPERATO	10	67,392.00	67,392.00	2,592.00	2,592.00		64,800.00	3.85
10.90.67.1049 WAGES - OVERTIME	10	47,292.00	47,292.00	2,082.71	2,082.71		45,209.29	4.40
10.90.67.1121 ELECTRICITY	10	19,000.00	19,000.00				19,000.00	
10.90.67.1122 WATER & HEATING FUEL	10	8,500.00	8,500.00	51.65	51.65		8,448.35	0.61
10.90.67.1130 TELEPHONE & ALARM	10	4,500.00	4,500.00	172.49	172.49		4,327.51	3.83
10.90.67.1140 SUPPLIES & MAINTENANCE	10	9,328.00	9,328.00	49.66	49.66	1,140.00	8,138.34	12.75

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.67.1470 VEHICLE FUEL & MAINTENANCE	10	9,000.00	9,000.00				9,000.00	
10.90.67.1760 PLANT OPERATIONS	10	80,000.00	80,000.00	940.39	940.39	18,612.00	60,447.61	24.44
10.90.67.1765 EQUIPMENT REPLACEMENT	10	40,000.00	40,000.00	40.00	40.00		39,960.00	0.10
10.90.67.1770 SLUDGE PROCESSING	10	180,000.00	180,000.00			68,200.00	111,800.00	37.89
10.90.67.1775 D.E.P. DISCHARGER PERMIT	10	1,800.00	1,800.00	1,722.50	1,722.50		77.50	95.69
10.90.67.1776 NITROGEN CREDITS	10	55,000.00	55,000.00				55,000.00	
10.90.67.1780 SEWER MAINTENANCE	10	20,000.00	20,000.00				20,000.00	
10.90.67.1785 MANDATED TOXICITY TESTING	10	19,982.00	19,982.00				19,982.00	
<b>Totals for Department: 67 (WASTE WATER TREATMENT)</b>		<b>715,942.00</b>	<b>715,942.00</b>	<b>13,580.20</b>	<b>13,580.20</b>	<b>87,952.00</b>	<b>614,409.80</b>	<b>14.18</b>
10.90.69.1010 WAGES - FULL TIME (3)	10	171,633.00	171,633.00	6,440.61	6,440.61		165,192.39	3.75
10.90.69.1019 WAGES - PART TIME	10	15,600.00	15,600.00	641.25	641.25		14,958.75	4.11
10.90.69.1060 COMPUTER SOFTWARE	10	6,750.00	6,750.00	257.50	257.50	1,910.50	4,582.00	32.12
10.90.69.1170 DEPARTMENTAL SUPPLIES	10	29,000.00	29,000.00	1,334.07	1,334.07	12,664.11	15,001.82	48.27
10.90.69.1800 PROFESSIONAL DEVELOPMENT	10	1,000.00	1,000.00				1,000.00	
10.90.69.1805 PROGRAMS	10	11,750.00	11,750.00	1,199.00	1,199.00		10,551.00	10.20
10.90.69.1807 LIBRARY COPIER LEASES	10	820.00	820.00	53.00	53.00	318.00	449.00	45.24
<b>Totals for Department: 69 (LIBRARY)</b>		<b>236,553.00</b>	<b>236,553.00</b>	<b>9,925.43</b>	<b>9,925.43</b>	<b>14,892.61</b>	<b>211,734.96</b>	<b>10.49</b>
10.90.71.1019 WAGES - SEASONAL	10	20,250.00	20,250.00	4,493.75	4,493.75		15,756.25	22.19



# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.71.1121 ELECTRICITY, WATER & FUEL	10	24,000.00	24,000.00	1,135.24	1,135.24		22,864.76	4.73
10.90.71.1820 SANITATION FACILITIES	10	8,000.00	8,000.00			8,000.00		100.00
10.90.71.1840 STOCK FISH	10	3,500.00	3,500.00				3,500.00	
10.90.71.1861 RECREATIONAL PROGRAM & AC	10	3,500.00	3,500.00	1,050.00	1,050.00		2,450.00	30.00
10.90.71.1870 INDEPENDENCE DAY CELEBRATI	10	20,000.00	20,000.00	3,450.00	3,450.00		16,550.00	17.25
10.90.71.1905 SUMMER CONCERT SERIES	10	6,800.00	6,800.00	5,640.00	5,640.00	100.00	1,060.00	84.41
<b>Totals for Department: 71 (PARK &amp; RECREATION)</b>		<b>86,050.00</b>	<b>86,050.00</b>	<b>15,768.99</b>	<b>15,768.99</b>	<b>8,100.00</b>	<b>62,181.01</b>	<b>27.74</b>
10.90.77.1041 WAGES - DRIVER/ASST. SNR DI	10	40,286.00	40,286.00	1,527.50	1,527.50		38,758.50	3.79
10.90.77.1470 GAS/MAINTENANCE	10	8,500.00	8,500.00				8,500.00	
<b>Totals for Department: 77 (MINI BUS OPERATIONS)</b>		<b>48,786.00</b>	<b>48,786.00</b>	<b>1,527.50</b>	<b>1,527.50</b>		<b>47,258.50</b>	<b>3.13</b>
10.90.79.1010 SNR CENTER DIRECTOR P/T	10	10,400.00	10,400.00	866.67	866.67		9,533.33	8.33
10.90.79.1120 HEATING OIL	10	3,900.00	3,900.00				3,900.00	
10.90.79.1121 ELECTRICTY & WATER	10	4,770.00	4,770.00	28.91	28.91		4,741.09	0.61
10.90.79.1130 TELEPHONE	10	3,800.00	3,800.00	704.70	704.70		3,095.30	18.54
10.90.79.1220 SENIOR CENTER SUPPLIES	10	1,870.00	1,870.00				1,870.00	
10.90.79.1681 SENIOR ACTIVITIES	10	4,770.00	4,770.00				4,770.00	
10.90.79.1943 BUILDING MAINTENANCE	10	5,305.00	5,305.00			780.00	4,525.00	14.70
<b>Totals for Department: 79 (SENIOR CITIZENS CENTER)</b>		<b>34,815.00</b>	<b>34,815.00</b>	<b>1,600.28</b>	<b>1,600.28</b>	<b>780.00</b>	<b>32,434.72</b>	<b>6.84</b>

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
For Period Ending 07/31/2023

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	FUND	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.83.1170								
CONTINGENCY EXPENSES	10	100,000.00	100,000.00				100,000.00	
<b>Totals for Department: 83 (CONTINGENCY)</b>		<b>100,000.00</b>	<b>100,000.00</b>				<b>100,000.00</b>	
10.90.85.1984								
PRINCIPAL - 2014 (\$5.865M) BOND	10	320,000.00	320,000.00	260,000.00	260,000.00	60,000.00		100.00
10.90.85.1985								
INTEREST - 2014 (\$5.865M) BOND	10	102,200.00	102,200.00	27,075.00	27,075.00	75,125.00		100.00
<b>Totals for Department: 85 (DEBT SERVICE - INTEREST)</b>		<b>422,200.00</b>	<b>422,200.00</b>	<b>287,075.00</b>	<b>287,075.00</b>	<b>135,125.00</b>		<b>100.00</b>
10.90.87.2009								
PRINCIPAL - 2016 (\$4.35M) BOND	10	260,000.00	260,000.00			260,000.00		100.00
10.90.87.2013								
INTEREST - 2016 (\$4.35M) BOND	10	50,250.00	50,250.00			50,250.00		100.00
10.90.87.2021								
INTEREST - 2021 BOND ISSUE	10	160,500.00	160,500.00			160,500.00		100.00
10.90.87.2022								
PRINCIPAL - 2021 BOND ISSUE	10	300,000.00	300,000.00			300,000.00		100.00
<b>Totals for Department: 87 (DEBT SERVICE - PRINCIPLE)</b>		<b>770,750.00</b>	<b>770,750.00</b>			<b>770,750.00</b>		<b>100.00</b>
10.90.88.2001								
REGIONAL SCHOOL DISTRICT #1	10	14,990,623.00	14,990,623.00	547,843.00	547,843.00	14,442,780.00		100.00
<b>Totals for Department: 88 (Department - 88)</b>		<b>14,990,623.00</b>	<b>14,990,623.00</b>	<b>547,843.00</b>	<b>547,843.00</b>	<b>14,442,780.00</b>		<b>100.00</b>
10.90.90.2500								
TRANSFER TO NON-RECURRING (	10	196,204.00	196,204.00				196,204.00	
10.90.90.2503								
TRANSFER TO DEBT SERVICE FU	10	50,000.00	50,000.00				50,000.00	
10.90.90.2504								
TRANSFER TO VEHICLE REPLAC	10	294,810.00	294,810.00				294,810.00	
<b>Totals for Department: 90 (TRANSFERS/SPECIAL PROJ.)</b>		<b>541,014.00</b>	<b>541,014.00</b>				<b>541,014.00</b>	
<b>Report totals</b>		<b>24,337,522.00</b>	<b>24,337,522.00</b>	<b>1,547,031.84</b>	<b>1,547,031.84</b>	<b>16,319,329.28</b>	<b>6,471,160.88</b>	<b>73.41</b>

**TOWN OF BEACON FALLS  
FY23  
TRANSFERS FOR 8/14/23 BOS & 8/16/2023 BOF MEETINGS**

**FY2022-2023 BUDGET**

**DEPARTMENT REQUESTED TRANSFERS**

**TRANSFER FROM:**

**TRANSFER TO:**

#	<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
1	\$ (2,500.00)	10.90.44.1121	Fire - Electricity	10.90.44.1485	New Turnout Gear	\$ 2,500.00	SDD invoice for Coat & Pants - Ordered without a PO
2	\$ (200.00)	10.90.44.1060	Fire - Software & IT	10.90.44.1485	New Turnout Gear	\$ 200.00	SDD invoice for Coat & Pants - Ordered without a PO
3	\$ (100.00)	10.90.44.123	Water	10.90.44.1490	Physical/Health & Wellness	\$ 100.00	For Griffin Invoice 6/30/23
4	\$ (252.00)	10.90.44.1030	Fire Telephone	10.90.44.1472	Vehicle Repairs	\$ 252.00	For Stryker Invoice #4186441M BH-7 Stretcher
5	\$ (180.00)	10.90.44.1030	Fire Telephone	10.90.44.1553	EMS Supplies	\$ 180.00	For Maine Oxy Invoice 6/30/23
<b>Requested by Fire Department - backup included</b>							
	\$ (3,232.00)				<b>TOTAL DEPARTMENT LINES</b>	\$ 3,232.00	

**\*\*Please see attached transfer sheets for account details.**

**YEAR-END UTILITY & MISC. TRANSFERS**

**TRANSFER FROM:**

**TRANSFER TO:**

#	<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
1	\$ (1,000.00)	10.90.83.1170	Contingency	10.90.03.1122	Town Hall Heat & Water	\$ 1,000.00	To meet Gallon quota
2	\$ (76.74)	10.90.83.1170	Contingency	10.90.05.1170	Town Clerk Expenses	\$ 76.74	Overage
3	\$ (160.60)	10.90.83.1170	Contingency	10.90.13.1247	Dental Reimbursement	\$ 160.60	Additional Employees
4	\$ (517.73)	10.90.83.1170	Contingency	10.90.44.1031	Fire Emergency Telephone	\$ 517.73	Overage
5	\$ (712.59)	10.90.83.1170	Contingency	10.90.55.1010	Animal Control Contract	\$ 712.59	Woodbridge Expenses
6	\$ (76.60)	10.90.83.1170	Contingency	10.90.59.1782	Pavement Maintenance	\$ 76.60	Private Duty Cost Overage
7	\$ (1,144.51)	10.90.83.1170	Contingency	10.90.65.1740	Refuse Collection	\$ 1,144.51	Overage
8	\$ (446.14)	10.90.83.1170	Contingency	10.90.67.1122	Heating & Water - WWTP	\$ 446.14	Overage
9	\$ (296.45)	10.90.83.1170	Contingency	10.90.79.1121	Electricity & water - Seniors	\$ 296.45	Overage
10	\$ (12.54)	10.90.83.1170	Contingency	10.90.79.1220	Senior Supplies	\$ 12.54	Overage

	Available Contingency - before above transfers		\$	19,807.42		
\$	(4,443.90)				\$	4,443.90

**YEAR-END WAGE TRANSFERS**

**TRANSFER FROM:**

**TRANSFER TO:**

#	<u>Amount</u>	<u>Line</u>	<u>Description</u>	<u>Line</u>	<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
1	\$ (46.00)	10.90.13.1235	Wage Salary Adjustments	10.90.29.1011	Deputy Registrar Wages	\$ 46.00	Office work in May
2	\$ (633.50)	10.90.71.1861	Rec Programs & Activities	10.90.71.1019	Wages - Seasonal	\$ 633.50	June training for counselors
3	\$ (963.50)	10.90.13.1235	Wage Salary Adjustments	10.90.20.1061	Interns	\$ 963.50	Coding Error in Payroll
4	\$ (0.04)	10.90.13.1235	Wage Salary Adjustments	10.90.79.1010	Senior Director	\$ 0.04	Rounding
			Available Wage Salary Adjustment - before above			\$ 1,315.54	

\$ (1,643.04)

\$ 1,643.04

**TOTAL NEW TRANSFERS \$ 9,318.94**

**CORRECTIONS TO JULY TRANSFERS**

1	\$ (4,456.51)	10.90.59.1049	Highway - Overtime	10.90.59.1013	Wages - Highway Maintenance	\$ 4,456.51	This transfer should be to 10.90.59.1013 and was originally to 10.90.59.1012
2	\$ (5,891.36)	10.90.83.1170	Contingency	10.90.67.1042	Wages - WWTP Maintainer	\$ 3,807.69	Amounts for 10.90.67.1042 and 10.90.67.1011 were transposed. These are corrected amounts.
3	\$ (3,807.69)	10.90.83.1170	Contingency	10.90.67.1011	Wages - WWTP Assistant Superintendent	\$ 5,891.36	Amounts for 10.90.67.1042 and 10.90.67.1011 were transposed. These are corrected amounts.
4	\$ (4,573.84)	10.90.53.1010	Resident Trooper	10.90.53.1052	Wages - FT Patrol Overtime	\$ 4,573.84	This transfer should have been to 10.90.53.1052 rather than 10.90.53.1040

# General Ledger

Town of Beacon Falls  
 For Period From 06/01/2021 To 08/31/2023  
 For FUND from 70 to 70 and OBJC from 0021 to 0021

ACCOUNT NUMBER				DESCRIPTION			BALANCE
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT	
70.80.57.0021				American Rescue Plan Act (ARPA) Allotment		**PREV BALANCE	
JV 00002113-002	9321	7/2021	07/01/2021	ARP Funds 2021 Allocation			920,702.27
JV 00002511-001	11175	6/2022	06/30/2022	Enter to defer the unspent portion of ARPA Funds	308,162.00		
		YEAR END		FY 2022 year end automatic entries	612,540.27		
JV 00002437-002	10732	8/2022	08/11/2022	ARPA NEU Tranche 2			316,426.99
CR 00009408-001	10898	10/2022	10/04/2022	ARPA County Tranche 2			604,275.28
		YEAR END		FY 2023 year end automatic entries	920,702.27		
				<b>END BALANCE</b>			<b>0.00</b>
70.90.57.0021				American Rescue Plan Act (ARPA) - Sewer, Stormwater		**PREV BALANCE	
VR 00026689-001	9055	9/2021	09/01/2021	Cook Lane Catch Basin Replacement - Products	7,252.00		
				Vendor: UNITED CONCRETE PRODUCTS, INC. Bank/Check #: 14/000452			
VR 00026765-001	9093	9/2021	09/08/2021	Manhole Installation on Fairfield Pl.	6,550.00		
				Vendor: Forest Construction Co., LLC Bank/Check #: 14/000453			
VR 00026758-001	9093	9/2021	09/08/2021	6 Inch Cap/6" Lug Accessories Kit	295.27		
				Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN Bank/Check #: 14/000454			
VR 00026742-001	9093	9/2021	09/08/2021	Video Inspection of Cook Lane	2,572.50		
				Vendor: MCVAC ENVIRONMENTAL Bank/Check #: 14/P00010			
VR 00026749-001	9093	9/2021	09/08/2021	Video Inspection of Cook Lane	2,572.50		
				Vendor: MCVAC ENVIRONMENTAL Bank/Check #: 14/P00010			
VR 00026802-001	9122	9/2021	09/15/2021	Police Private Duty for Cook Lane - McVac Camera	2,378.25		
				Vendor: Extra Duty Solutions Bank/Check #: 14/P00011			
VR 00027073-001	9158	10/2021	10/13/2021	ARP Reimb. for Sewer Pump Replacements & SCADA	43,466.60		
				Vendor: Chatfield Farms Community Association Inc. Bank/Check #: 14/000455			
VR 00027332-001	9367	11/2021	11/09/2021	EHR/Cardiac Monitoring/Billing/Scheduling	9,573.00		
				Vendor: ESO Solutions Inc. Bank/Check #: 14/000457			
VR 00027770-001	9559	11/2021	11/11/2021	Cook Lane Storm Drainage Improvements (21-3)	12,185.17		
				Vendor: Gerber Construction Inc. Bank/Check #: 14/000474			
VR 00027516-001	9428	11/2021	11/23/2021	2 LifePak 15 V4 Monitor/Defib	1,807.50		
				Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000459			
VR 00027524-001	9453	12/2021	12/01/2021	2 LifePak 15 V4 Monitor/Defib	53,179.85		
				Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000461			
JV 00002402-001	10627	1/2022	01/21/2022	Total Private Duty Costs for Cook Lane Drainage	35,260.11		
VR 00028092-002	9721	1/2022	01/27/2022	Cook Lane Storm Drainage Improvements (21-3)	42,641.19		
				Vendor: Gerber Construction Inc. Bank/Check #: 14/000462			
VR 00028093-001	9723	1/2022	01/27/2022	Application #2	71,167.99		
				Vendor: Gerber Construction Inc. Bank/Check #: 14/000463			
VR 00028097-001	9734	1/2022	01/31/2022	Cook Lane Storm Drainage Improvements (21-3)	21,645.00		
				Vendor: Gerber Construction Inc. Bank/Check #: 14/000474			
VR 00028124-001	9738	2/2022	02/02/2022	Cook Lane Storm Drainage Improvements (21-3)	62,457.35		
				Vendor: Gerber Construction Inc. Bank/Check #: 14/000465			
VR 00029054-001	10186	5/2022	05/17/2022	Cook Lane Storm Drainage Improvements (21-3)	158.04		
				Vendor: Gerber Construction Inc. Bank/Check #: 14/000474			
VR 00029050-001	10186	5/2022	05/17/2022	2 LifePak 15 V4 Monitor/Defib	1,556.10		
				Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000475			
VR 00029051-001	10186	5/2022	05/17/2022	2 LifePak 15 V4 Monitor/Defib	2,580.00		
				Vendor: STRYKER MEDICAL SALES LLC Bank/Check #: 14/000475			

# General Ledger

Town of Beacon Falls  
 For Period From 06/01/2021 To 08/31/2023  
 For FUND from 70 to 70 and OBJC from 0021 to 0021

ACCOUNT NUMBER				DESCRIPTION		BALANCE
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT
JV 00002434-001	10724	6/2022	12/31/2021	Private Duty BV Road from 9/28/21-12/23/21	42,020.08	
VR 00029167-001	10255	6/2022	06/01/2022	Pipe for Diana Lane	1,482.35	
Vendor: THE JACK FARRELLY COMPANY				Bank/Check #: 14/000476		
VR 00029405-001	10369	6/2022	06/29/2022	Aggregate for Diana Lane Drainage Project	320.41	
Vendor: H.I. Stone & Son Inc.				Bank/Check #: 14/000479		
JV 00002408-001	10659	6/2022	06/30/2022	Type "C" Catch Bason - Beacon Valley Road	37,050.00	
JV 00002408-002	10659	6/2022	06/30/2022	Type "C" Catch Basin Tops - Beacon Valley Road	5,335.00	
JV 00002408-003	10659	6/2022	06/30/2022	15" RC Pipe - Beacon Valley Road	11,277.50	
JV 00002408-004	10659	6/2022	06/30/2022	18" RC Pipe - Beacon Valley Road	25,200.00	
JV 00002408-005	10659	6/2022	06/30/2022	15" RC Pipe - Type V Beacon Valley Road	5,335.20	
JV 00002408-006	10659	6/2022	06/30/2022	6" Underdrain - Beacon Valley Road	52,325.00	
JV 00002408-007	10659	6/2022	06/30/2022	Convert Catch Basin to Manhole - Beacon Valley Rd	1,100.00	
JV 00002469-001	10838	6/2022	06/30/2022	Modified RipRap	1,069.60	
VR 00029772-002	10570	6/2022	06/30/2022	Diana Lane Drainage/Paving	1,170.88	
Vendor: COCCHIOLA PAVING, INC				Bank/Check #: 11/000653		
VR 00029773-002	10570	6/2022	06/30/2022	Cook Lane Paving	777.04	
Vendor: COCCHIOLA PAVING, INC				Bank/Check #: 11/000653		
VR 00029491-001	10438	6/2022	06/30/2022	Aggregate for Diana Lane Drainage Project	1,558.38	
Vendor: H.I. Stone & Son Inc.				Bank/Check #: 14/000480		
VR 00029662-001	10472	6/2022	06/30/2022	Aggregate for Diana Lane Drainage Project	579.72	
Vendor: H.I. Stone & Son Inc.				Bank/Check #: 14/000482		
VR 00029702-001	10524	6/2022	06/30/2022	Diana Lane Drainage/Paving	23,417.65	
Vendor: COCCHIOLA PAVING, INC				Bank/Check #: 14/000484		
VR 00029703-001	10524	6/2022	06/30/2022	Cook Lane Paving	23,222.96	
Vendor: COCCHIOLA PAVING, INC				Bank/Check #: 14/000484		
YEAR END				FY 2022 year end automatic entries		612,540.19
VR 00029664-001	10488	7/2022	07/20/2022	M.H. Frame/covers Burton Sewer	2,688.00	
Vendor: CAMPBELL FOUNDRY CO				Bank/Check #: 14/000481		
VR 00030176-001	10795	7/2022	07/31/2022	Diana Lane Paving & Drainage	212.90	
Vendor: COCCHIOLA PAVING, INC				Bank/Check #: 11/000653		
VR 00029701-001	10524	8/2022	08/02/2022	CB Structure /RCP for 96 West Rd. Drainage Issue	1,575.00	
Vendor: UNITED CONCRETE PRODUCTS, INC.				Bank/Check #: 14/000485		
VR 00029793-001	10586	8/2022	08/09/2022	96 West Rd. Emergency Drainage Repair	8,086.00	
Vendor: Forest Construction Co., LLC				Bank/Check #: 14/000486		
JV 00002417-001	10684	8/2022	08/31/2022	Burton Sewer 162.5 Hours PD for RR Hiltbrandt	10,530.00	
VR 00030020-001	10694	8/2022	08/31/2022	Diana Lane Paving & Drainage	4,045.00	
Vendor: COCCHIOLA PAVING, INC				Bank/Check #: 11/000647		
JV 00002446-001	10757	9/2022	09/15/2022	159.5 hours of Private Duty for RR Hiltbrandt	10,503.00	
VR 00030174-001	10773	9/2022	09/15/2022	Burton Road Sanitary Sewer Replacement	138,109.81	
Vendor: R.R.Hiltbrand Construction LLC				Bank/Check #: 14/P00033		
JV 00002475-001	10857	9/2022	09/29/2022	Hiltbrandt Private Duty w/e 9/24/22 Burton	9,331.20	
VR 00030299-002	10863	10/2022	10/04/2022	Hiltbrandt Sewer Work on Burton Road	935.00	
Vendor: Town of Bethany				Bank/Check #: 01/034243		
VR 00030308-001	10885	10/2022	10/05/2022	Digester Support Beams	34,217.50	
Vendor: Enduro Composite Systems				Bank/Check #: 14/000487		

# General Ledger

Town of Beacon Falls  
 For Period From 06/01/2021 To 08/31/2023  
 For FUND from 70 to 70 and OBJC from 0021 to 0021

ACCOUNT NUMBER				DESCRIPTION		BALANCE
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT
VR 00030343-002	10904	10/2022	10/11/2022	On Call Engineering/Burton Road Sewer	3,012.50	
Vendor: SLR International Corporation				Bank/Check #: 01/P00850		
JV 00002488-003	10906	10/2022	10/13/2022	Hiltbrandt Contrsruction - w/e 10/8/22	7,322.40	
JV 00002488-005	10906	10/2022	10/13/2022	hurch Street Work for WWTP w/e 10/8/22	648.00	
VR 00030419-001	10949	10/2022	10/18/2022	8/27/22-9/30/22 ON Call - Burton Road Work, etc.	25,148.75	
Vendor: SLR International Corporation				Bank/Check #: 14/P00035		
VR 00030440-001	10949	10/2022	10/18/2022	Video pipeline inspection - 4 roads/areas	1,070.50	
Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN				Bank/Check #: 14/P00036		
VR 00030543-001	11019	11/2022	11/02/2022	Burton Road Sanitary Sewer Replacement	161,050.19	
Vendor: R.R.Hiltbrand Construction LLC				Bank/Check #: 14/P00037		
VR 00030718-002	11078	11/2022	11/16/2022	On Call Engineering Services - October 2022	910.00	
Vendor: SLR International Corporation				Bank/Check #: 01/P00938		
VR 00030862-002	11149	11/2022	11/30/2022	10/7/22 Burton Road RR Hiltbrand	680.00	
Vendor: Town of Bethany				Bank/Check #: 01/034470		
VR 00030851-002	11155	11/2022	11/30/2022	Burton Road Sanitary Sewer Replacement	136,153.07	
Vendor: R.R.Hiltbrand Construction LLC				Bank/Check #: 14/P00038		
VR 00030915-001	11192	12/2022	12/07/2022	Jetting Church, Beacon & Feldspar prior to video	2,800.00	
Vendor: AMERICAN ROOTER, LLC				Bank/Check #: 14/000489		
JV 00002568-001	11308	1/2023	01/05/2023	66 hours of Private Duty for B&W Paving	4,276.80	
JV 00002573-001	11348	1/2023	01/19/2023	54 hours of Private Duty B&W w/e 1/14/23	3,499.20	
VR 00031323-001	11374	1/2023	01/24/2023	Digester Upgrade - Portion assigned to ARPA	63,650.00	
Vendor: Kovacs Construction Corporation				Bank/Check #: 14/000491		
JV 00002590-001	11422	2/2023	02/02/2023	B&W Paving - Patricia/Dolly	5,180.10	
JV 00002599-001	11515	2/2023	02/16/2023	B&W Drainage Work - 66.5 Hours	4,309.20	
JV 00002599-002	11515	2/2023	02/16/2023	Public Works - Feldspar & Avenue Camera Work	259.20	
JV 00002599-003	11515	2/2023	02/16/2023	Public Works - Feldspar & Avenue Camera Work	680.40	
VR 00031578-001	11517	2/2023	02/28/2023	Digester Upgrade - Portion assigned to ARPA	28,378.88	
Vendor: Kovacs Construction Corporation				Bank/Check #: 14/000492		
VR 00031579-001	11517	2/2023	02/28/2023	TV PIPE INSPECTION FOR FELDSPAR AND AVE.'s BCDE	1,764.30	
Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN				Bank/Check #: 14/P00042		
JV 00002610-001	11381	3/2023	03/02/2023	B&W Paving Private Duty - w/e 2/28/23	4,652.40	
JV 00002623-005	11653	3/2023	03/16/2023	WWTP Private Duty Costs - w/e 3/11/23	518.40	
VR 00031825-001	11622	3/2023	03/22/2023	TV PIPE INSPECTION FOR FELDSPAR AND AVE.'s BCDE	1,839.30	
Vendor: SUPERIOR PRODUCTS DISTRIBUTORS, IN				Bank/Check #: 14/P00046		
VR 00031876-001	11659	3/2023	03/29/2023	South main and Noe Place sewer cleaning & video	2,800.00	
Vendor: AMERICAN ROOTER, LLC				Bank/Check #: 14/000494		
JV 00002632-001	11677	3/2023	03/30/2023	B&W Drainage on Patricia & Dolly	3,110.40	
VR 00031976-001	11740	4/2023	04/12/2023	Rehab of Patricia Terr, Dolly Dr, & Coventry Ln	101,302.40	
Vendor: B&W Paving and Landscaping, LLC				Bank/Check #: 14/000496		
VR 00032031-002	11779	4/2023	04/19/2023	Rehab of Patricia Terr, Dolly Dr, & Coventry Ln	66,317.55	
Vendor: B&W Paving and Landscaping, LLC				Bank/Check #: 14/000497		

# General Ledger

Town of Beacon Falls  
 For Period From 06/01/2021 To 08/31/2023  
 For FUND from 70 to 70 and OBJC from 0021 to 0021

ACCOUNT NUMBER	DESCRIPTION			BALANCE		
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT
VR 00032032-002	11779	4/2023	04/19/2023	Rehab of Patricia Terr, Dolly Dr, & Coventry Ln Vendor: B&W Paving and Landscaping, LLC Bank/Check #: 14/000497	82,886.14	
VR 00032268-001	11931	5/2023	05/16/2023	Rehab of Patricia Terr, Dolly Dr, & Coventry Ln Vendor: B&W Paving and Landscaping, LLC Bank/Check #: 11/000657	76,516.38	
JV 00002728-001	12051	6/2023	06/08/2023	Birmingham Avenue E Sewer Private Duty 6/3/23	5,086.80	
VR 00032838-001	12246	6/2023	06/09/2023	Avenue C, E, E Ext & Feldspar Ave Sewer Vendor: Birmingham Construction Company LLC	11,020.00	
VR 00032489-001	12066	6/2023	06/13/2023	Digester Upgrade - Portion assigned to ARPA Vendor: Kovacs Construction Corporation Bank/Check #: 12/000269	16,762.19	
VR 00032551-001	12103	6/2023	06/21/2023	Avenue C, E, E Ext & Feldspar Ave Sewer Vendor: Birmingham Construction Company LLC Bank/Check #: 14/P00054	99,180.00	
VR 00032552-001	12103	6/2023	06/21/2023	Avenue C, E, E Ext & Feldspar Ave Sewer Vendor: Birmingham Construction Company LLC Bank/Check #: 14/P00054	4,000.00	
JV 00002733-005	12116	6/2023	06/22/2023	Birmingham - Avenues	3,628.80	
VR 00032169-001	11866	6/2023	06/30/2023	Burton Road Sanitary Sewer Replacement Vendor: R.R.Hiltbrand Construction LLC	49,307.11	
VR 00032884-001	12261	6/2023	06/30/2023	Sewer inspection on Main St Vendor: MCVAC ENVIRONMENTAL Bank/Check #: 14/P00057	3,745.00	
				YEAR END		1,203,699.77
VR 00032993-001	12335	8/2023	08/07/2023	Disgester Mixer Eelctrical Work Vendor: Electrical Energy Systems Corporation Bank/Check #: 14/000500	21,313.55	
				<b>END BALANCE</b>		<b>21,313.55</b>
				<b>Report Totals</b>	3,678,958.05	3,657,644.50





August 10, 2023

RE – Town of Beacon Falls, CT - Municipal Finance Quote

REV Financial Services is pleased to present the following Municipal Finance Proposal described below:

**PROPOSAL:**

<b>LESSEE:</b>	Town of Beacon Falls, CT						
<b>PROPERTY:</b>	AEV Ambulance (Cost = \$345,642.00)						
<b>EXPIRATION:</b>	Financing to Close by August 30, 2023						
<b>FINANCE QUOTE:</b>	<b>Finance Amount</b>	<b>Rate</b>	<b>Payments</b>	<b>Factor</b>	<b>Pmts / Year</b>	<b>Term</b>	<b>Adv. / Arr.</b>
\$50,000 Down	\$ 295,642.00	5.595%	\$ 69,413.56	0.234789243	1	5 years	Arrears
\$50,000 Down	\$ 295,642.00	5.341%	\$ 51,726.67	0.174963881	1	7 years	Arrears
\$50,000 Down	\$ 295,642.00	5.273%	\$ 38,796.23	0.131227066	1	10 years	Arrears
\$108,000 Down	\$ 237,642.00	5.595%	\$ 55,795.79	0.234789243	1	5 years	Arrears
\$108,000 Down	\$ 237,642.00	5.341%	\$ 41,578.77	0.174963881	1	7 years	Arrears
\$108,000 Down	\$ 237,642.00	5.273%	\$ 31,185.06	0.131227066	1	10 years	Arrears
\$122,000 Down	\$ 223,642.00	5.595%	\$ 52,508.74	0.234789243	1	5 years	Arrears
\$122,000 Down	\$ 223,642.00	5.341%	\$ 39,129.27	0.174963881	1	7 years	Arrears
\$122,000 Down	\$ 223,642.00	5.273%	\$ 29,347.88	0.131227066	1	10 years	Arrears

\*\*\* Please see table on pages 2, 3, & 4 for Payment due dates

**FINANCING:** This is a tax-exempt, municipal government lease purchase with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance, and taxes, are paid by Lessee for the term of the lease. Rates assume municipal/bank qualified. Due to market conditions, Rates subject to change.

**NOTES:** Application and 3 years Audited Financial Statement are required with Signed Proposal for Credit Review. Rate subject to change due to market fluctuation. Annual Payments start 1 year after signed financing contract. Please see page 2 for sample payment tables. Lessor to be named when credit approved.

**APPROVAL:** This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

**\$50,000 Down**  
**5 year Sample Payment Table** **\$0 Down**  
**Assumes Contract Acceptance & Funding on 08/25/2023**  
**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 69,413.56
2	8/25/2025	\$ 69,413.56
3	8/25/2026	\$ 69,413.56
4	8/25/2027	\$ 69,413.56
5	8/25/2028	\$ 69,413.56

**7 year Sample Payment Table** **\$0 Down**  
**Assumes Contract Acceptance & Funding on 08/25/2023**  
**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 51,726.67
2	8/25/2025	\$ 51,726.67
3	8/25/2026	\$ 51,726.67
4	8/25/2027	\$ 51,726.67
5	8/25/2028	\$ 51,726.67
6	8/25/2029	\$ 51,726.67
7	8/25/2030	\$ 51,726.67

**10 year Sample Payment Table** **\$0 Down**  
**Assumes Contract Acceptance & Funding on 08/25/2023**  
**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 38,796.23
2	8/25/2025	\$ 38,796.23
3	8/25/2026	\$ 38,796.23
4	8/25/2027	\$ 38,796.23
5	8/25/2028	\$ 38,796.23
6	8/25/2029	\$ 38,796.23
7	8/25/2030	\$ 38,796.23
8	8/25/2031	\$ 38,796.23
9	8/25/2032	\$ 38,796.23
10	8/25/2033	\$ 38,796.23

**\$108,000 Down**

**5 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 55,795.79
2	8/25/2025	\$ 55,795.79
3	8/25/2026	\$ 55,795.79
4	8/25/2027	\$ 55,795.79
5	8/25/2028	\$ 55,795.79

**7 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 41,578.77
2	8/25/2025	\$ 41,578.77
3	8/25/2026	\$ 41,578.77
4	8/25/2027	\$ 41,578.77
5	8/25/2028	\$ 41,578.77
6	8/25/2029	\$ 41,578.77
7	8/25/2030	\$ 41,578.77

**10 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 31,185.06
2	8/25/2025	\$ 31,185.06
3	8/25/2026	\$ 31,185.06
4	8/25/2027	\$ 31,185.06
5	8/25/2028	\$ 31,185.06
6	8/25/2029	\$ 31,185.06
7	8/25/2030	\$ 31,185.06
8	8/25/2031	\$ 31,185.06
9	8/25/2032	\$ 31,185.06
10	8/25/2033	\$ 31,185.06

**\$122,000 Down**

**5 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 52,508.74
2	8/25/2025	\$ 52,508.74
3	8/25/2026	\$ 52,508.74
4	8/25/2027	\$ 52,508.74
5	8/25/2028	\$ 52,508.74

**7 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 39,129.27
2	8/25/2025	\$ 39,129.27
3	8/25/2026	\$ 39,129.27
4	8/25/2027	\$ 39,129.27
5	8/25/2028	\$ 39,129.27
6	8/25/2029	\$ 39,129.27
7	8/25/2030	\$ 39,129.27

**10 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 29,347.88
2	8/25/2025	\$ 29,347.88
3	8/25/2026	\$ 29,347.88
4	8/25/2027	\$ 29,347.88
5	8/25/2028	\$ 29,347.88
6	8/25/2029	\$ 29,347.88
7	8/25/2030	\$ 29,347.88
8	8/25/2031	\$ 29,347.88
9	8/25/2032	\$ 29,347.88
10	8/25/2033	\$ 29,347.88

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

Sincerely,

Todd Stevenson  
REV Financial Services - Manager of Dealer Credit and Sales Support  
303-746-0449  
[todd.stevenson@revgroup.com](mailto:todd.stevenson@revgroup.com)

**Proposal Acceptance:** (Please Circle Options Below)

Options: 5 / 7 / 10 years - Annual in Arrears

\$50,000 / \$108,000 / \$122,000 Down

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



August 10, 2023

RE – Town of Beacon Falls, CT - Municipal Finance Quote

REV Financial Services is pleased to present the following Municipal Finance Proposal described below:

**PROPOSAL:**

<b>LESSEE:</b>	Town of Beacon Falls, CT						
<b>PROPERTY:</b>	DPW Truck (Cost = \$227,675.00)						
<b>EXPIRATION:</b>	Financing to Close by August 30, 2023						
<b>FINANCE QUOTE:</b>	<b>Finance Amount</b>	<b>Rate</b>	<b>Payments</b>	<b>Factor</b>	<b>Pmts / Year</b>	<b>Term</b>	<b>Adv. / Arr.</b>
\$50,000 Down	\$ 177,675.00	5.595%	\$ 41,716.18	0.234789243	1	5 years	Arrears
\$50,000 Down	\$ 177,675.00	5.341%	\$ 31,086.71	0.174963881	1	7 years	Arrears
\$50,000 Down	\$ 177,675.00	5.273%	\$ 23,315.77	0.131227066	1	10 years	Arrears
\$59,800 Down	\$ 167,875.00	5.595%	\$ 39,415.24	0.234789243	1	5 years	Arrears
\$59,800 Down	\$ 167,875.00	5.341%	\$ 29,372.06	0.174963881	1	7 years	Arrears
\$59,800 Down	\$ 167,875.00	5.273%	\$ 22,029.74	0.131227066	1	10 years	Arrears

\*\*\* Please see table on pages 2, & 3 for Payment due dates

**FINANCING:**

This is a tax-exempt, municipal government lease purchase with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance, and taxes, are paid by Lessee for the term of the lease. Rates assume municipal/bank qualified. Due to market conditions, Rates subject to change.

**NOTES:**

Application and 3 years Audited Financial Statement are required with Signed Proposal for Credit Review. Rate subject to change due to market fluctuation. Annual Payments start 1 year after signed financing contract. Please see page 2 for sample payment tables. Lessor to be named when credit approved.

**APPROVAL:**

This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

**\$50,000 Down**  
**5 year Sample Payment Table** **\$0 Down**  
**Assumes Contract Acceptance & Funding on 08/25/2023**  
**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 41,716.18
2	8/25/2025	\$ 41,716.18
3	8/25/2026	\$ 41,716.18
4	8/25/2027	\$ 41,716.18
5	8/25/2028	\$ 41,716.18

**7 year Sample Payment Table** **\$0 Down**  
**Assumes Contract Acceptance & Funding on 08/25/2023**  
**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 31,086.71
2	8/25/2025	\$ 31,086.71
3	8/25/2026	\$ 31,086.71
4	8/25/2027	\$ 31,086.71
5	8/25/2028	\$ 31,086.71
6	8/25/2029	\$ 31,086.71
7	8/25/2030	\$ 31,086.71

**10 year Sample Payment Table** **\$0 Down**  
**Assumes Contract Acceptance & Funding on 08/25/2023**  
**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 23,315.77
2	8/25/2025	\$ 23,315.77
3	8/25/2026	\$ 23,315.77
4	8/25/2027	\$ 23,315.77
5	8/25/2028	\$ 23,315.77
6	8/25/2029	\$ 23,315.77
7	8/25/2030	\$ 23,315.77
8	8/25/2031	\$ 23,315.77
9	8/25/2032	\$ 23,315.77
10	8/25/2033	\$ 23,315.77

**\$59,800 Down**

**5 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 39,415.24
2	8/25/2025	\$ 39,415.24
3	8/25/2026	\$ 39,415.24
4	8/25/2027	\$ 39,415.24
5	8/25/2028	\$ 39,415.24

**7 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 29,372.06
2	8/25/2025	\$ 29,372.06
3	8/25/2026	\$ 29,372.06
4	8/25/2027	\$ 29,372.06
5	8/25/2028	\$ 29,372.06
6	8/25/2029	\$ 29,372.06
7	8/25/2030	\$ 29,372.06

**10 year Sample Payment Table**

**Assumes Contract Acceptance & Funding on 08/25/2023**

**Please note the dates on the table**

Year	Date	Payment
1	8/25/2024	\$ 22,029.74
2	8/25/2025	\$ 22,029.74
3	8/25/2026	\$ 22,029.74
4	8/25/2027	\$ 22,029.74
5	8/25/2028	\$ 22,029.74
6	8/25/2029	\$ 22,029.74
7	8/25/2030	\$ 22,029.74
8	8/25/2031	\$ 22,029.74
9	8/25/2032	\$ 22,029.74
10	8/25/2033	\$ 22,029.74



Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

Sincerely,

Todd Stevenson  
REV Financial Services - Manager of Dealer Credit and Sales Support  
303-746-0449  
[todd.stevenson@revgroup.com](mailto:todd.stevenson@revgroup.com)

**Proposal Acceptance:** (Please Circle Options Below)

Options: 5 / 7 / 10 years - Annual in Arrears

\$50,000 / \$59,800 Down

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# TOWN OF BEACON FALLS

## FINANCIAL POLICY MANUAL



Deleted: June 13

As revised August 16, 2023

# TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

## XI. CREDIT/PROCUREMENT CARDS

### Introduction

Employees shall read, understand, and comply with all provisions of this Credit/Procurement Card Policy. This policy cannot anticipate every circumstance that employees and/or the town may encounter in the use of their credit/procurement card. As such, the Town reserves the right to amend this policy as appropriate.

### Code of Conduct

The Code of Conduct for the Town of Beacon Falls credit/procurement card program is designed to provide a set of guidelines to follow regarding the use of the credit/procurement card.

1. Use of credit/procurement card shall not replace the standard invoicing and payment procedures employed by the Town of Beacon Falls. Instead, the credit/procurement card shall be used for expenditures when (1) a vendor accepts that form of payment and the invoice is approved by the appropriate department head; (2) a staff member is at a conference/convention/training on authorized expenditures; (3) the payment of certain invoices only upon receipt (vendor will not take a check); and (4), for the other special payments approved by the First Selectman.
2. Credit/procurement card purchases should be made so that the town gains the maximum value and quality for each purchase.
3. Whenever possible, credit/procurement card purchases shall not include tax charges because the Town is tax exempt. Tax exempt paperwork can be retrieved from the Finance Department to supply to the vendor(s). If tax is charged, employees must notify the Finance Department and seek a credit for the tax amount as soon as possible.
4. Employees shall not accept gifts or other items of value offered by vendors.
5. The First Selectman and Finance Manager shall select employees to receive a credit/procurement card and shall set spending and/or other limits on each card.
6. Prior to the issuance of a credit/procurement card, an employee must sign the Credit/Procurement Card Agreement (attached).
7. Only authorized purchases may be made with the credit/procurement card, and any personal purchases are strictly prohibited. Disciplinary action shall be taken against any employee who uses a credit/procurement card for personal use or other benefit.
8. The credit/procurement card is the property of Town of Beacon Falls. An employee may use the credit/procurement card when traveling on business on behalf of the town; otherwise, the credit/procurement card shall be retained in the employee's purse, billfold, or other secure location.

## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

9. Only the employee to whom a credit/procurement card is issued is authorized to use said credit/procurement card. Delegating the use of the credit/procurement card to another employee is prohibited unless a signed agreement is provided in order to do business on the cardholder's behalf.
10. If a disagreement occurs with a vendor, the employee shall immediately notify his or her immediate supervisor.
11. All purchases using the credit/procurement card must be properly documented. Invoice, charge receipt and itemized receipt (if applicable) are required at minimum. Any altered or forged documentation is prohibited.
12. The purchase of products, services, or commodities on the prohibited purchases list in this policy is prohibited. If any employee is not sure if a purchase is valid under the credit/procurement card program, he or she must immediately consult with the First Selectman.
13. Employees shall adhere to all dollar value purchase limits imposed, and any splitting of the transactions to avoid said limits is prohibited.

### Employee Setup & Activation

#### Overview

The First Selectman, Finance Manager and Finance Clerk shall be responsible for the implementation, maintenance, program compliance, auditing, processing payment, issuance of the credit/procurement card, and bank relations to solve customer service issues. Only Town of Beacon Falls employees can participate in the credit/procurement card program. Below is the current list of employees with credit/procurement cards and their associated limits:

- (a) **First Selectman:** Purchases are limited to a maximum of \$1,000 per statement
- (b) **Finance Manager:** Purchases are limited to a maximum of \$10,000 per statement; this is the card that is mainly used for all Administration and Public works related purchases
- (c) **Road Foreman/Public Works Director:** Purchases are limited to a maximum of \$2,500 per statement
- (d) **Wastewater Treatment Plant Supervisor:** Purchases are limited to a maximum of \$2,500 per statement
- (e) **First Selectman Administrative Assistant/Secretary:** Purchases are limited to a maximum of \$500 per statement
- (f) **Fire Chief (Beacon Hose Co. No. 1):** Purchases are limited to a maximum of \$2,500 per statement
- (g) **Police Department Administrative Assistant:** Purchases are limited to a maximum of \$1,000 per statement
- (h) **Library Director:** Purchases are limited to a maximum of ~~\$2,500~~ per statement

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## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

- (i) **Program Librarian:** Purchases are limited to a maximum of \$1,500 per statement
- (j) **Assistant Librarian:** Purchases are limited to a maximum of \$1,000 per statement
- (k) **Parks and Recreation Director:** Purchases are limited to a maximum of \$1,000 per statement
- (l) **Senior Center Director/Minibus Driver:** Purchases are limited to \$500 per statement
- (m) **Tax Collector:** Purchases are limited to a maximum of \$1,000 per statement
- (n) **Assessor:** Purchases are limited to a maximum of \$1,000 per statement
- (o) **Registrar of Voters:** Purchases are limited to a maximum of \$500 per statement
- (p) **Land Use:** Purchases are limited to a maximum of \$500 per statement
- (q) **Town Clerk:** Purchases are limited to a maximum of \$1,000 per statement
- (r) **Fire Marshal:** Purchases are limited to a maximum of \$500 per statement

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**Total Town credit/procurement card limit (sum of A through R) = \$31,000**

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The Finance Clerk has the responsibility to review, reconcile and submit the monthly account statements with the appropriate receipts and signatures for processing and payment. The Finance Manager reviews the Finance Clerk's work and authorizes the payment of the statement via Automated Clearing House (ACH). JP Morgan makes an automatic withdrawal from our account, so we will have to see how this works.

Employees must adhere to all policies outlined herein, any failure to comply may result in the employee's suspension from the credit/procurement card program and/or disciplinary actions that may include termination of employment. The credit/procurement card issued to the employee is the property of the Town of Beacon Falls, and the town may cancel an employee's credit/procurement card at any time and without notice. Periodic audits may be performed to ensure the employee follows the policies and procedures.

A new participant eligible to participate in the credit/procurement card program must obtain the appropriate authorizations and provide his/her information to the Finance Manager. Once authorized by the First Selectman, the Finance Manager shall submit the application to the bank and the account shall be established. Prior to the issuance of a credit/procurement card an employee must sign the Credit/procurement card Agreement.

### **Purchasing Guidelines & Limits**

#### **Overview**

The Town of Beacon Falls allows only General Fund related purchases to be made using the credit/procurement card. Special/restricted funds related purchases are prohibited. All purchases must be made in compliance with town purchasing policies, the guidelines set

# TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

## XVIII. REVISION HISTORY

<b>Initial approval:</b>	January 14, 2016
<b>Revision 1:</b>	July 10, 2016 – revised Fund Balance to conform with GASB 54
<b>Revision 2:</b>	March 13, 2017 – revision of bid requirements; addition of \$10,000 to \$20,000 tier requiring less stringent bidding process
<b>Revision 3:</b>	<p>June 9, 2020 – revision to all sections of manual. Highlights are below:</p> <ul style="list-style-type: none"> <li>• Numerous formatting improvements</li> <li>• New section named “Chart of Accounts”</li> <li>• New section named “Ethics”</li> <li>• New section named “Petty Cash”</li> <li>• New section named “Cash Drawers”</li> <li>• New section named “Credit/Procurement Cards”</li> <li>• Numerous additions to existing sections (including but not limited to) <ul style="list-style-type: none"> <li>○ Added ACH policy to the Cash Management section</li> <li>○ Added capital asset type definitions to the Capital Assets section</li> <li>○ Added RFQ/RFP/ITB/RFI/SOW purchasing language, indebtedness resolution language, and ethics language to Procurement section</li> <li>○ Added OPEB requirements under the Annual Audit section</li> <li>○ Added new insurance information to Risk Management section</li> <li>○ Clarified that the manual applies to both employees AND volunteers who get involved in fiscal tasks</li> </ul> </li> <li>• Addendums (A-I) added with various required forms and additional guidelines</li> </ul>
<b>Revision 4:</b>	September 15, 2020 – revision to Cash Drawers Chapter (Chapter X) and Addendum E-TC (corresponding form) for the Tax Collection Department
<b>Revision 5:</b>	<p>October 13, 2010:</p> <ul style="list-style-type: none"> <li>• Chapter III - Budgeting: insertion of Connecticut General Statute language.</li> <li>• Chapter XI - Credit/Procurement Cards: addition of Park Ranger</li> </ul>

## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

<b>Revision 6:</b>	<p>January 7, 2021:</p> <ul style="list-style-type: none"> <li>• Chapter XI - Credit/Procurement Cards: increase Finance Manager limit from \$7k to \$10k</li> <li>• Chapter VI – Risk Management: section entitled “Insurance Claim Procedure” added</li> </ul>
<b>Revision 7:</b>	<p>June 14 - September 14, 2021:</p> <ul style="list-style-type: none"> <li>• Chapter III – Budgeting: added multi-year and special fund goals.</li> <li>• Chapter IV – Procurement: added local preference section. Added mention of CT Source.</li> <li>• Chapter V – Ethics: added mention of ethics language in procurement chapter.</li> <li>• Chapter VII – Cash Management: added mention of total signature quantity required and live signatures.</li> <li>• Chapter X – Cash Drawer: added Senior Center as a petty cash drawer holder.</li> <li>• Chapter XI – Credit/Procurement Cards: increased Program Librarian’s credit limit from \$500 to \$1000.</li> <li>• Chapter XII – Capital Assets: added mention of machinery and infrastructure categories; added maintenance tracking department head responsibility.</li> <li>• Chapter XIII – Debt Management: overhauled entire chapter; added purpose, objective, 14 sections to the policy.</li> <li>• Chapter XIV – Fund Balance: increased minimum % for undesignated</li> <li>• Addendum A – Budget Transfer Request Form: modified order of columns.</li> <li>• Addendum I – Acknowledgement Form: added mention of personnel file.</li> </ul>
<b>Revision 8:</b>	<p>December 14, 2021</p> <ul style="list-style-type: none"> <li>• New Addendum I: added for Post Issuance Compliance Policy. Addendum I becomes Addendum J and clarification added to language</li> </ul>
<b>Revision 9:</b>	<p>March 15, 2022</p> <ul style="list-style-type: none"> <li>• Chapter XI – Credit/Procurement Cards: removed Park Ranger and added Senior Center Director/Minibus Driver</li> <li>• Chapter VII – Revenue and Collections: added grants process language and re-named title</li> <li>• Addendums A, G &amp; H: switched out for fillable forms.</li> </ul>

## TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL

	<ul style="list-style-type: none"> <li>Added Purchase Order revision request form as Addendum B and adjusted all addendum sequencing as appropriate</li> </ul>
<b>Revision 10:</b>	<p>July 12, 2022</p> <ul style="list-style-type: none"> <li>Chapter XI – Credit/Procurement Cards: added Tax Collector, Assessor, Registrar, and Land Use departments</li> </ul>
<b>Revision 11:</b>	<p>September 13, 2022</p> <ul style="list-style-type: none"> <li>Chapter IV – Procurement: updated the purchasing methods to match actual practice in the new digital software – Harris’s Spectrum Suite Dept PO module.</li> <li>Chapter IV – Added software as a professional service, which is exempt from competitive bidding</li> </ul>
<b>Revision 12:</b>	<p>November 15, 2022-February 14, 2023</p> <ul style="list-style-type: none"> <li>Chapter IV – Procurement: added language about sole-source parameters, AA/EEO, bonding, change-order parameters, recycled items, NPP consortium, recordkeeping, department head responsibilities</li> <li>Chapter VI – Risk Management: added language about town property</li> <li>Chapter XII – Capital Assets: added language about using surplus/excess items; added language about disposals and depreciable lives, department head responsibilities</li> <li>Chapter XIX – Addendums: added Addendum K (moved K to L) “Acknowledgement of Receipt of Town Property form”. Modified Addendum H and I to notate capital asset definition change.</li> </ul>
<b>Revision 13:</b>	<p>May 9, 2023</p> <ul style="list-style-type: none"> <li>Chapter XI – Credit/Procurement Cards: added Town Clerk, added Fire Marshal card, increased Tax and Assessor limits</li> <li>Chapter III – Budgeting: added language about earmarking special purpose funds</li> <li>Chapter VI – Risk Management &amp; Chapter XIX – Addendums: Replaced TULIP with GatherGuard information</li> </ul>
<b>Revision 14:</b>	<p><u>Chapter XI – Credit/Procurement Cards: increased three library limits</u></p>