

**To:** Board of Finance & Board of Selectmen  
**From:** Natasha Nau, Finance Manager  
**Cc:** Erin Schwarz, Assistant to the Finance Manager  
**Date:** November 4, 2021  
**Subject:** October Monthly Report – Finance Department

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#### GENERAL:

- **Financial Accounting Software:** Departmental Purchasing customization still ensues. Working on signature areas, required fields, printing/formatting issues, etc. AsseTrax data input still ensues. Our high school winter intern(s) will be helping us complete this. They will take photos of all assets and upload.
  - **Asset-tagging:** I would like to pursue purchasing an asset-tagging system so we can input the asset #s as the interns work in the system. We are currently researching providers and the opportunity for growth into a barcode system.
- **Streetlogix:** the balance of the roadwork completed after the summer interns still remains to be input. Our high school winter intern(s) will be working on this.
- **FY21 Annual Town Audit:** the firm returns the week of Thanksgiving. Final report will be completed before the end of December per usual.
- **OPEB Actuarial Valuation:** provider is still in the process of completing the report.
- **Cyber policy renewal:** we are being told to expect a difficult and/or more expensive renewal for the upcoming period (2/15/22-2/15/23). Meeting with broker on 11/16 and will have more info next month.
- **941 quarterly** report filed.
- **Propane** shot up 30 cents per gallon with current provider. Estimating our quantities to research contracting with a different provider.

#### PROCUREMENT:

- **RFQs/RFPs/ITBs:**
  - **RFQ 21-4:** Professional Engineering Services - 9 submissions received. 5 staff/consultants graded. Top 3 submissions were shortlisted and in-person interviews occurred. Decision to follow the election.
  - **ITB 21-5:** SCBA Air Compressor System – one submission received. Cancelled bid without releasing a tabulation. Re-advertised 10/29 for 2 weeks. Questions due 11/5. Submissions due 11/12. One question received thus far.
  - **Two new opportunities** are currently being drafted. Waiting on grant permissions.
- **Contracts:**
  - **Paving:** Revised contract is with vendor for signature
  - **21-1:** BV Rd – Invoices will begin rolling in soon.
  - **21-3:** Cook Ln – received first certified payrolls. Invoices will begin rolling in soon. Project may actually get completed on-time (11/30/21).
- **SOWs:** Athletic Courts – Fencing should be complete as of 11/5/21.

#### BUDGET/PAYABLES/RECEIVABLES:

- **FY21 “Final” Unaudited Year-End Revenue & Expenditure Summary:** We will have audited figures (I.e. a concrete undesignated fund balance) in December.

- **October FY22 Revenue and Expenditure Summary:**
  - **Revenue:** 48.69% collected or \$12.02M realized YTD. \$1.15M in October. The notable receipts received this month were \$36,803 for Cat A, B and Donated Resources for Tropical Storm Isaias but this is booked to the prior FY. \$25,513.50 from a local vendor for mining P&Z fees. \$989,866 of ECS came in.
  - **Expenditures:** 39.95% committed (\$1.47M expended in October; \$8.46M YTD; \$908K outstanding encumbrances; \$14.07M unencumbered).
- **Transfers: 2 transfers totaling \$2600**
  - **Lines To Monitor:** 9 accounts
- **FY21 Outstanding Capital Projects (and on-going):**
  - **DPW generator:** In discussion currently about how we wish to move forward
  - **Digester:** Change order(s) forthcoming soon
  - **Excavator trailer:** not delivered yet
  - **Station 2:** researched how much has been spent on buildings to date (2009-2021: \$50,083+). The original scope was expanded and the project is now overbudget. Total budget is now \$53,511 (excluding HVAC). A letter was drafted to the State detailing the project and requesting our ROW be transitioned to ownership status. Letter is being reviewed by the First Selectman. It appears this project will not move forward this year.
  - **Building and Parks Security:** cameras, alarm monitoring, fire/CO detectors, and emergency lighting installed at various locations (Senior Center, Pent Rd Park, and Town Garage). A few kinks are still being worked through with the provider.
  - **Physical Revaluation:** update from Assessor's office – Munival completed all inspections; got into less than 400. In process of taking pictures. Finalizing the values on commercial and residential. Hopefully notices will go out by end of Nov. Hearings in December. Finalize and finish up in January.
- **FY22 Outstanding Capital Projects:**
  - **Matthies Island House:** vendor is working with DPW to finish in the next few weeks
  - **Pistols:** still awaiting delivery
  - **Tasers:** delivered but incorrect; PD working on exchanges
  - **Fire generator:** same comment above on generator as DPW's FY21 project
  - **Police carport:** the Finance Department and Police began discussing this project in August after the roof was finished. Police is currently working with vendor(s) to specify a build or pre-fab before the snow arrives.
  - **FM vehicle:** status unknown
  - **FM office:** completed. Budget transfer request proposed.
  - **Fire & EMS engine and tanker:** BHC stakeholders met and provided input on the specifications. Specifications have been drafted. HGAC contract has been reviewed. BHC met with Finance and First Selectman to discuss status. BHC met with manufacturers. Looking at 3 manufacturers but leaning toward one. BHC will get Finance the item numbers and then the group will examine whether the corresponding equipment needs to be bid or can be purchased off an existing competitive contract as well as the financing options. Orders could be placed as early as December/January.

- **Town Hall Roof:** will occur in Spring 2022 when LOCIP money becomes available
- **Guardrail replacement program:** Spring 2022
- **23 SCBA cylinders:** ordered; delivery delays.
- **SCBA compressor:** see above for bid notes
- **Rimmon Hill Schoolhouse Relocation:** dimensional prints solicited from design company.
- **Main Street Improvements:** CT Connectivity grant not posted yet for FY22
- **Fire & EMS – spreader/ram/struts –** next FY. See grants comment below.
- **Pent Rd Park Benches:** quote in July was too high. Waiting for cost of materials to decrease. Checked in again with provider and waiting to hear back. Hoping for winter purchase and spring installation.
- **Ambulance Financing Payment:** due in January; as a reminder, this is the first year we could pay the loan off in full (annual payment + \$127,694) if we wanted but we did not budget for that. Next year would be the annual payment + \$86,540, which we should discuss at FY23 budget planning time.
- **American Rescue Plan Act:** the Town Meeting vote on 10/6/21 was in favor of the proposed budget for Year 1. First expenditures occurred out of the allocation to Chatfield Farms to reimburse them for their sewer pump and SCADA. This is being placed on the agenda as a New Business item to determine how the BOS and BOF wish to receive/display reporting on this money going forward. Report attached.

#### **GRANTS:**

- **FEMA AFG & FPS:** see above 21-5 ITB for update on progress with FFY20 AFG. The FFY21 AFG cycle opens on 11/8 and closes on 12/17. Began working with BHC on AFG research. Grant writing and budgeting will occur over the next month. Awards are anticipated to begin in August. Therefore, if awarded, project would not ensue until next FY.
- **Public Assistance (PA) FEMA:** see revenue section above for information on Isaias. Category Z on both Isais and Tornado were completed this week and will be sent to FEMA rep.
- **CT Recreational Trails Program:** worked with a member of the Parks and Recreation Commission to submit by 11/1 for about \$10,616 for one boardwalk, two arbors, and trail enhancements.
- **STEAP:** Submitted quarterly progress reports for BV Rd and Cook Ln.

#### **Attachments:**

- October- Actual & Estimated Revenue report
- October- Expenditures, Encumbrances & Appropriations report
- October- Transfers summary with back-up
- ARPA YTD Expenditure Report

# Statement of Actual & Estimated Revenue

Town of Beacon Falls  
 For Period Ending 10/31/2021  
 Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
10.80.01.1070 MISCELLANEOUS REIMBURSEMENTS	1,000.00		224.52	775.48	22.45
10.80.01.4005 STATE PROPERTY TAX (PILOT)	39,180.00		28,907.66	10,272.34	73.78
10.80.01.4020 MRSA SALES TAX SHARING			10,272.74	10,272.74-	
10.80.01.4030 DISABILITY TAX RELIEF	2,118.00			2,118.00	
10.80.01.4035 ADD. EXEMPTIONS FOR VETERANS	9,621.00			9,621.00	
10.80.01.4040 TOWN-AID-ROAD	192,522.00		96,487.05	96,034.95	50.12
<b>10.80.01.4045 SCHOOL EQ. GRANT GTB&amp;ECS</b>	<b>3,884,172.00</b>	<b>989,866.00</b>	<b>989,866.00</b>	<b>2,894,306.00</b>	<b>25.48</b>
10.80.01.4055 MASHANTUCKET PEQUOT GRANT	12,467.00			12,467.00	
10.80.01.4066 MUNICIPAL GRANT-IN-AID	43,809.00			43,809.00	
10.80.01.4070 MISCELLANEOUS REIMBURSEMENTS	5,000.00		1,006.16	3,993.84	20.12
10.80.01.4072 EMPG GRANT	5,000.00			5,000.00	
10.80.02.4070 PLANNING & ZONING COMMISSION	4,000.00	200.00	1,585.00	2,415.00	39.63
10.80.02.4075 ZONING BD. OF APPEALS	500.00		377.00	123.00	75.40
10.80.02.4080 BUILDING PERMITS	135,000.00	18,725.00	54,875.00	80,125.00	40.65
10.80.02.4081 AMBULANCE REIMBURSEMENT	5,000.00		5,000.00		100.00
10.80.02.4082 FIRE MARSHAL INSPECTIONS	3,000.00	200.00	705.75	2,294.25	23.53
10.80.02.4087 CONVEYANCE - TOWN CLERK	90,000.00	8,230.11	57,518.74	32,481.26	63.91
10.80.02.4088 LOCIP - TOWN CLERK	2,000.00	162.00	621.00	1,379.00	31.05
10.80.02.4089 MERS - TOWN CONTRIBUTION	10,000.00	996.00	4,418.00	5,582.00	44.18
10.80.02.4090 MISCELLANEOUS PERMITS	500.00	25.00	175.00	325.00	35.00
10.80.02.4091 INLANDS WETLANDS FEES	1,500.00	66.00	264.00	1,236.00	17.60
10.80.02.4096 POLICE EXTRA DUTY	15,000.00		15,000.00		100.00
10.80.02.4099 POLICE - OTHER REVENUE	2,500.00	70.00	795.00	1,705.00	31.80
10.80.02.4101 POLICE TRAFFIC TICKETS	2,500.00	455.00	825.00	1,675.00	33.00
10.80.02.4105 DOG LICENSE	350.00			350.00	
10.80.02.4106 TOWN CLERK RECORDING FEES & VI	30,000.00			30,000.00	
10.80.02.4110 DISPOSAL FEES	100.00	32.00	116.00	16.00-	116.00
10.80.02.4120 MINI-BUS	4,000.00	421.00	526.00	3,474.00	13.15
<b>10.80.02.4999 MISCELLANEOUS INCOME</b>	<b>1,000.00</b>	<b>25,513.50</b>	<b>25,513.50</b>	<b>24,513.50-</b>	<b>2551.35</b>
10.80.03.4122 INTEREST - TAX COLLECTOR	150,000.00	10,225.55	67,582.83	82,417.17	45.06
10.80.03.4123					

# Statement of Actual & Estimated Revenue

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ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
LIENS/FEES - TAX COLLECTOR 10.80.03.4126	1,500.00	295.99	1,468.07	31.93	97.87
SUPPLEMENTAL MOTOR VEHICLE TA 10.80.03.4132	200,000.00			200,000.00	
WATER PROJECT (2001) - CURRENT & 10.80.03.4133	35,000.00	4,834.16	15,058.18	19,941.82	43.02
RIMMON HILL SEWER ASSESSMENTS 10.80.04.4130	85,000.00	13,108.28	68,109.22	16,890.78	80.13
TELECOMM. PROPERTY TAX 10.80.04.4140	9,641.00			9,641.00	
MISCELLANEOUS 10.80.04.4145	500.00			500.00	
INSURANCE MEMBER DISTRIBUTION 10.80.04.4150	10,000.00		15,630.00	5,630.00-	156.30
XEROX EQUIPMENT 10.80.04.4161	150.00		12.00	138.00	8.00
INSURANCE CLAIMS 10.80.05.4165	1,000.00			1,000.00	
INVESTMENTS/INTEREST EARNED 10.80.06.4300	15,000.00	625.24	2,900.73	12,099.27	19.34
PROPERTY TAXES-CURRENT 10.80.06.4301	17,030,830.00	49,173.59	9,782,272.35	7,248,557.65	57.44
PROPERTY TAXES - PRIOR 10.80.06.4325	250,000.00	22,138.12	161,576.12	88,423.88	64.63
TRANSFER FROM UNASSIGNED FUND 10.80.06.4400	1,143,704.00			1,143,704.00	
SALE OF TOWN PROPERTY	1,000.00			1,000.00	
<b>Report Totals</b>	<b>23,435,164.00</b>	<b>1,145,362.54</b>	<b>11,409,688.62</b>	<b>12,025,475.38</b>	<b>48.69</b>

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.01.1010								
WAGES - FIRST SELECTMAN	01	59,380.00	59,380.00	4,583.33	18,333.32		41,046.68	30.87
10.90.01.1011								
WAGES - SELECTMAN	01	13,680.00	13,680.00	1,125.00	4,500.00		9,180.00	32.89
10.90.01.1012								
WAGES - SELECTMAN	01	13,680.00	13,680.00	1,125.00	4,500.00		9,180.00	32.89
10.90.01.1014								
HUMAN RESOURCES CONSULTA	01	38,680.00	38,680.00	6,215.14	9,497.67		29,182.33	24.55
10.90.01.1020								
WAGES - FIRST SELECTMAN'S S	01	49,195.00	49,195.00	3,801.10	15,889.08		33,305.92	32.30
10.90.01.1220								
FIRST SELECTMAN'S EXPENSES	01	2,500.00	2,500.00	321.00	627.70		1,872.30	25.11
<b>Totals for Department: 01 (SELECTMAN)</b>		<b>177,115.00</b>	<b>177,115.00</b>	<b>17,170.57</b>	<b>53,347.77</b>		<b>123,767.23</b>	<b>30.12</b>
10.90.03.1040								
WAGES - CUSTODIAN	03	41,579.00	41,579.00	2,847.69	12,377.30		29,201.70	29.77
10.90.03.1049								
WAGES - OVERTIME CUSTODIAN	03	2,000.00	2,000.00	156.03	824.73		1,175.27	41.24
10.90.03.1070								
BOARD & COMMISSION CLERKS	03	11,520.00	11,520.00	1,440.00	4,000.00		7,520.00	34.72
10.90.03.1071								
BOARD & COMMISSION EXPENSE	03	1,000.00	1,000.00	6.40	60.39		939.61	6.04
10.90.03.1078								
LEGAL NOTICES	03	6,000.00	6,000.00	628.97	2,433.93		3,566.07	40.57
10.90.03.1080								
POSTAGE	03	3,200.00	3,200.00	252.07	654.32		2,545.68	20.45
10.90.03.1090								
OFFICE SUPPLIES	03	12,632.00	12,632.00	1,262.82	3,787.51	5,281.50	3,562.99	71.79
10.90.03.1105								
INFORMATION TECHNOLOGY - SU	03	74,000.00	74,000.00	3,335.47	29,784.28	29,910.00	14,305.72	80.67
10.90.03.1110								
HONOR ROLL MEMORIAL	03	700.00	700.00	287.71	287.71		412.29	41.10
10.90.03.1120								
UTILITIES - ELECTRICITY	03	6,500.00	6,500.00		1,303.20		5,196.80	20.05
10.90.03.1121								
ELECTRICITY - SOLAR GENERATIO	03	50,000.00	50,000.00	4,201.20	13,103.51		36,896.49	26.21
10.90.03.1122								
UTILITIES - HEAT & WATER	03	7,500.00	7,500.00	750.65	1,508.08	4,969.73	1,022.19	86.37

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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10.90.03.1130 TELEPHONE & INTERNET	03	17,880.00	17,880.00	1,137.39	6,151.13		11,728.87	34.40
10.90.03.1135 TOWN CELL PHONES	03	21,000.00	21,000.00	1,496.77	4,495.89	480.12	16,023.99	23.70
10.90.03.1140 MISC. REPAIRS/BUILDING MAINT	03	18,000.00	18,000.00	1,395.77	2,098.56	2,950.00	12,951.44	28.05
10.90.03.1160 ELEVATOR SERVICE AGREEMEN	03	3,200.00	3,200.00	249.31	997.24	2,039.42	163.34	94.90
10.90.03.1167 MILEAGE & TOWN CAR MAINT.	03	2,000.00	2,000.00	141.68	429.63		1,570.37	21.48
10.90.03.1495 EDUCATION/TRAINING	03	6,000.00	6,000.00		445.00		5,555.00	7.42
10.90.03.1600 ALARM SYSTEM MONITORING	03	9,300.00	9,300.00	918.71	3,272.87	4,243.93	1,783.20	80.83
<b>Totals for Department: 03 (TOWN HALL)</b>		<b>294,011.00</b>	<b>294,011.00</b>	<b>20,508.64</b>	<b>88,015.28</b>	<b>49,874.70</b>	<b>156,121.02</b>	<b>46.90</b>
10.90.05.1010 WAGES - TOWN CLERK	05	35,000.00	35,000.00	658.00	1,711.00		33,289.00	4.89
10.90.05.1020 WAGES-ASST.TOWN CLERK / PT	05	25,812.00	25,812.00	1,921.45	7,731.17		18,080.83	29.95
10.90.05.1042 WAGES - ASST. TOWN CLERK	05	46,756.00	46,756.00	3,596.60	14,746.06		32,009.94	31.54
10.90.05.1170 TOWN CLERK EXPENSES	05	6,400.00	6,400.00	311.34	1,399.61		5,000.39	21.87
10.90.05.1175 ELECTION EXPENSES	05	3,500.00	3,500.00		615.09		2,884.91	17.57
10.90.05.1180 MICRO FILM RECORDS	05	20,560.00	20,560.00	1,401.00	6,037.00	14,472.00	51.00	99.75
10.90.05.1190 LEASE PURCHASE COPIER	05	2,000.00	2,000.00	26.76	237.45	517.50	1,245.05	37.75
10.90.05.1195 RECORDS/BOOKS	05	4,000.00	4,000.00				4,000.00	
10.90.05.1210 MAP PRINTER MAINT. & SUPPLIE	05	600.00	600.00				600.00	
10.90.05.1405 VITAL STATISTICS	05	200.00	200.00				200.00	
10.90.05.2155 GENERAL CODE	05	1,200.00	1,200.00			1,200.00		100.00

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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<b>Totals for Department: 05 (TOWN CLERK)</b>		<b>146,028.00</b>	<b>146,028.00</b>	<b>7,915.15</b>	<b>32,477.38</b>	<b>16,189.50</b>	<b>97,361.12</b>	<b>33.33</b>
10.90.07.1010								
WAGES - TAX COLLECTOR	07	61,562.00	61,562.00	4,735.54	19,415.78		42,146.22	31.54
10.90.07.1020								
WAGES - ASST. TAX COLLECTOR	07	29,274.00	29,274.00	2,275.50	10,215.15		19,058.85	34.89
10.90.07.1060								
COMPUTER LICENSE & SUPPORT	07	6,700.00	6,700.00		6,652.00		48.00	99.28
10.90.07.1061								
COMPUTER SVCS - PRINTING	07	8,700.00	8,700.00		3,826.76		4,873.24	43.99
10.90.07.1220								
MISCELLANEOUS EXPENSES	07	6,600.00	6,600.00	499.48	1,439.16		5,160.84	21.81
10.90.07.1221								
EDUCATION	07	1,600.00	1,600.00		200.00		1,400.00	12.50
<b>Totals for Department: 07 (TAX COLLECTOR)</b>		<b>114,436.00</b>	<b>114,436.00</b>	<b>7,510.52</b>	<b>41,748.85</b>		<b>72,687.15</b>	<b>36.48</b>
10.90.09.1010								
WAGES - TREASURER	09	13,680.00	13,680.00	1,125.00	4,500.00		9,180.00	32.89
<b>Totals for Department: 09 (TREASURER)</b>		<b>13,680.00</b>	<b>13,680.00</b>	<b>1,125.00</b>	<b>4,500.00</b>		<b>9,180.00</b>	<b>32.89</b>
10.90.11.1020								
WAGES - BUILDING INSPECTOR	11	39,780.00	39,780.00	3,060.00	12,665.00		27,115.00	31.84
10.90.11.1021								
WAGES - LAND USE ADMINISTRA	11	12,708.00	12,708.00	1,099.80	4,174.46		8,533.54	32.85
10.90.11.1022								
WAGES - OVERTIME LAND USE A	11	3,812.00	3,812.00	348.27	513.25		3,298.75	13.46
10.90.11.1167								
BUILDING INSPECTOR MILEAGE	11	2,500.00	2,500.00		219.52		2,280.48	8.78
10.90.11.1220								
MISCELLANEOUS EXPENSES	11	750.00	750.00	17.88	40.08		709.92	5.34
10.90.11.1221								
ICC DUES	11	250.00	250.00				250.00	
10.90.11.1222								
NEW CODE BOOKS	11	2,250.00	2,250.00				2,250.00	



<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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<b>Totals for Department: 11 (BUILDING DEPT)</b>		<b>62,050.00</b>	<b>62,050.00</b>	<b>4,525.95</b>	<b>17,612.31</b>		<b>44,437.69</b>	<b>28.38</b>
10.90.13.1045								
WAGES - LONGEVITY	13	7,800.00	7,800.00				7,800.00	
10.90.13.1047								
WAGES-PAYMENT IN LIEU HEAL	13	9,000.00	9,000.00				9,000.00	
10.90.13.1235								
WAGE SALARY ADJUSTMENTS	13	45,000.00	45,000.00		8,457.56		36,542.44	18.79
10.90.13.1240								
SOCIAL SECURITY	13	172,769.00	172,769.00	15,339.00	59,285.99		113,483.01	34.32
<b>10.90.13.1245</b>								
<b>MEDICAL INSURANCE</b>	<b>13</b>	<b>370,000.00</b>	<b>370,000.00</b>	<b>27,365.83</b>	<b>151,854.90</b>		<b>218,145.10</b>	<b>41.04</b>
10.90.13.1246								
LIFE INSURANCE	13	16,000.00	16,000.00		2,906.06		13,093.94	18.16
10.90.13.1247								
DENTAL REIMBURSEMENT	13	17,500.00	17,500.00	1,610.00	5,747.13		11,752.87	32.84
10.90.13.1250								
PENSION	13	425,229.00	425,229.00	20,702.34	238,672.80		186,556.20	56.13
10.90.13.1255								
WORKERS COMPENSATION	13	136,541.00	136,541.00		132,609.00		3,932.00	97.12
<b>10.90.13.1256</b>								
<b>FIRE - LIFE AND AD&amp;D INSURANC</b>	<b>13</b>	<b>9,200.00</b>	<b>9,250.75</b>		<b>9,257.50</b>		<b>6.75-</b>	<b>100.07</b>
10.90.13.1257								
EMPLOYEE ASSISTANCE PROGR	13	3,750.00	3,750.00	252.43	757.29	2,019.44	973.27	74.05
10.90.13.1595								
PW CLOTHING ALLOWANCES	13	5,000.00	5,000.00	198.00	525.66		4,474.34	10.51
<b>Totals for Department: 13 (EMPLOYEE'S BENEFITS)</b>		<b>1,217,789.00</b>	<b>1,217,839.75</b>	<b>65,467.60</b>	<b>610,073.89</b>	<b>2,019.44</b>	<b>605,746.42</b>	<b>50.26</b>
10.90.15.1041								
WAGES - CERTIFIED ASSESSOR	15	66,303.00	66,303.00	5,141.20	21,079.34		45,223.66	31.79
10.90.15.1042								
WAGES - CLERK P/T	15	31,772.00	31,772.00	2,437.89	10,300.13		21,471.87	32.42
10.90.15.1060								
COMPUTER LICENSES & SUPPO	15	10,800.00	10,800.00		5,052.00	5,778.00	30.00-	100.28
10.90.15.1061								
COMPUTER SERVICES - PRINTI	15	1,480.00	1,480.00			1,480.00		100.00

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10.90.15.1220 OFFICE SUPPLIES	15	3,500.00	3,500.00	145.50	587.44		2,912.56	16.78
10.90.15.1280 GIS (MAPS)/ONLINE PROPERTY C	15	6,800.00	6,800.00	140.00	3,140.00	3,000.00	660.00	90.29
10.90.15.1495 EDUCATION	15	1,600.00	1,600.00		325.00		1,275.00	20.31
<b>Totals for Department: 15 (BD OF ASSESSORS)</b>		<b>122,255.00</b>	<b>122,255.00</b>	<b>7,864.59</b>	<b>40,483.91</b>	<b>10,258.00</b>	<b>71,513.09</b>	<b>41.50</b>
10.90.17.1042 WAGES - BOARD OF APPEALS	17	1,800.00	1,800.00	1,800.00	1,800.00			100.00
<b>Totals for Department: 17 (BD OF ASSESSMENT &amp; APPEALS)</b>		<b>1,800.00</b>	<b>1,800.00</b>	<b>1,800.00</b>	<b>1,800.00</b>			<b>100.00</b>
10.90.19.1380 AUDIT	19	30,100.00	30,100.00	9,000.00	9,000.00	21,100.00		100.00
10.90.19.1381 ACTUARIAL VALUATIONS	19	7,000.00	7,000.00			6,750.00	250.00	96.43
<b>Totals for Department: 19 (BOARD OF FINANCE)</b>		<b>37,100.00</b>	<b>37,100.00</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>27,850.00</b>	<b>250.00</b>	<b>99.33</b>
10.90.20.1044 WAGES - ADMIN ASST. FINANCE	20	51,124.00	51,124.00	3,932.60	16,053.44		35,070.56	31.40
10.90.20.1046 WAGES - FINANCE MANAGER	20	77,579.00	77,579.00	5,452.64	23,675.30		53,903.70	30.52
10.90.20.1047 WAGES - OVERTIME	20	5,108.00	5,108.00		829.51		4,278.49	16.24
10.90.20.1060 COMPUTER LICENSES & SUPPO	20	18,000.00	18,000.00		6,050.00	1,125.00	10,825.00	39.86
10.90.20.1061 INTERNS	20	2,960.00	2,960.00		1,850.00		1,110.00	62.50
<b>Totals for Department: 20 (FINANCE DEPARTMENT)</b>		<b>154,771.00</b>	<b>154,771.00</b>	<b>9,385.24</b>	<b>48,458.25</b>	<b>1,125.00</b>	<b>105,187.75</b>	<b>32.04</b>
10.90.21.1060 EDC CONSULTANT/MARKETING	21	41,000.00	41,000.00				41,000.00	
10.90.21.1220 EXPENSES - EDC	21	5,000.00	5,000.00				5,000.00	

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<b>Totals for Department: 21 (ECONOMIC DEVELOPMENT)</b>		<b>46,000.00</b>	<b>46,000.00</b>				<b>46,000.00</b>	
10.90.23.1041 WAGES - ENFORCEMENT OFFI	23	4,051.00	4,051.00	436.24	1,261.98		2,789.02	31.15
10.90.23.1305 SOIL CONSERVATION	23	1,500.00	1,500.00		1,500.00			100.00
<b>Totals for Department: 23 (INLAND WETLANDS)</b>		<b>5,551.00</b>	<b>5,551.00</b>	<b>436.24</b>	<b>2,761.98</b>		<b>2,789.02</b>	<b>49.76</b>
10.90.24.1220 EXPENSES	24	500.00	500.00				500.00	
10.90.24.1806 LAND ACQUISITION/OPEN SPACE	24	1,000.00	1,000.00		1,000.00			100.00
10.90.24.1807 OPEN SPACE MAINTENANCE	24	5,000.00	5,000.00			5,000.00		100.00
<b>Totals for Department: 24 (CONSERVATION)</b>		<b>6,500.00</b>	<b>6,500.00</b>		<b>1,000.00</b>	<b>5,000.00</b>	<b>500.00</b>	<b>92.31</b>
10.90.25.1040 WAGES - ZONING ENFORCEMEN	25	33,748.00	33,748.00	2,685.75	11,208.64		22,539.36	33.21
10.90.25.1220 EXPENSES & ZEO MILEAGE	25	2,000.00	2,000.00	1.54	314.06		1,685.94	15.70
10.90.25.1402 BLIGHT	25	1,000.00	1,000.00				1,000.00	
<b>Totals for Department: 25 (PLANNING &amp; ZONING)</b>		<b>36,748.00</b>	<b>36,748.00</b>	<b>2,687.29</b>	<b>11,522.70</b>		<b>25,225.30</b>	<b>31.36</b>
10.90.29.1010 WAGES - REGISTRARS (2)	29	27,500.00	27,500.00	2,291.66	9,166.64		18,333.36	33.33
10.90.29.1011 WAGES - DPTY REGISTRARS	29	2,000.00	2,000.00	140.00	260.00		1,740.00	13.00
10.90.29.1031 WAGES - ELECTION WORKERS	29	5,000.00	5,000.00				5,000.00	
10.90.29.1173 CERTIFICATION & WORKSHOPS	29	2,000.00	2,000.00				2,000.00	
10.90.29.1175 REGISTRATION/CONFERENCES/	29	1,500.00	1,500.00		160.00		1,340.00	10.67

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10.90.29.1176 OFFICE SUPPLIES	29	1,500.00	1,500.00	48.69	168.69		1,331.31	11.25
10.90.29.1177 MAINT. VOTING MACHINES	29	1,000.00	1,000.00		900.00		100.00	90.00
10.90.29.1345 ELECTION EXPENSES	29	3,000.00	3,000.00	737.54	852.95	1,077.89	1,069.16	64.36
10.90.29.1360 CANVAS EXPENSES	29	300.00	300.00				300.00	
<b>Totals for Department: 29 (REGISTRAR OF VOTERS)</b>		<b>43,800.00</b>	<b>43,800.00</b>	<b>3,217.89</b>	<b>11,508.28</b>	<b>1,077.89</b>	<b>31,213.83</b>	<b>28.74</b>
10.90.33.1270 LEGAL FEES/TOWN COUNSEL RE	33	100,000.00	100,000.00	5,866.00	15,900.00	257.50	83,842.50	16.16
10.90.33.1290 ENGINEERING & CONSULTANTS	33	150,000.00	150,000.00	3,457.66	16,923.91		133,076.09	11.28
10.90.33.1291 TOWN PLANNER	33	36,136.00	36,136.00	312.50	17,160.50		18,975.50	47.49
10.90.33.1385 TOWN WEBSITE/WEBSITE CONS	33	2,815.00	2,815.00				2,815.00	
<b>Totals for Department: 33 (PROFESSIONAL FEES)</b>		<b>288,951.00</b>	<b>288,951.00</b>	<b>9,636.16</b>	<b>49,984.41</b>	<b>257.50</b>	<b>238,709.09</b>	<b>17.39</b>
10.90.37.1410 PROPERTY & CASUALTY	37	115,584.00	115,584.00	214.00	95,546.68	2,029.26	18,008.06	84.42
<b>Totals for Department: 37 (TOWNWIDE INSURANCE)</b>		<b>115,584.00</b>	<b>115,584.00</b>	<b>214.00</b>	<b>95,546.68</b>	<b>2,029.26</b>	<b>18,008.06</b>	<b>84.42</b>
10.90.39.1415 REGIONAL COUNCIL GOV'TS (NV	39	6,235.00	6,235.00		3,635.00		2,600.00	58.30
10.90.39.1425 CCM	39	3,571.00	3,571.00		3,571.00			100.00
10.90.39.1430 VALLEY COUNCIL/BROWNFIELD	39	1,000.00	1,000.00		1,000.00			100.00
10.90.39.1440 C.O.S.T.	39	1,075.00	1,075.00				1,075.00	
<b>Totals for Department: 39 (AGENCY MEMBERSHIP)</b>		<b>11,881.00</b>	<b>11,881.00</b>		<b>8,206.00</b>		<b>3,675.00</b>	<b>69.07</b>

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10.90.41.1404 MUNICIPAL HISTORIAN	41	250.00	250.00				250.00	
10.90.41.1405 SESQUICENTENNIAL COMMITTEE	41	25,000.00	25,000.00		25,000.00			100.00
<b>Totals for Department: 41 (FIRE HOUSE BLDG)</b>		<b>25,250.00</b>	<b>25,250.00</b>		<b>25,000.00</b>		<b>250.00</b>	<b>99.01</b>
10.90.44.1010 STIPEND - FIRE CHIEF	44	12,608.00	12,608.00	1,050.62	4,202.48		8,405.52	33.33
10.90.44.1012 STIPEND - ADMIN. ASSISTANT (S	44	3,152.00	3,152.00	262.65	1,050.60		2,101.40	33.33
10.90.44.1030 TELEPHONE	44	5,660.00	5,660.00	272.91	1,066.23		4,593.77	18.84
10.90.44.1031 EMERGENCY TELEPHONE (911)	44	22,700.00	22,700.00	1,924.33	7,926.47	3,720.09	11,053.44	51.31
10.90.44.1060 SOFTWARE & IT	44	9,500.00	9,500.00		4,459.04		5,040.96	46.94
10.90.44.1121 ELECTRICITY	44	10,000.00	10,000.00	754.16	1,971.82		8,028.18	19.72
10.90.44.1122 HEATING FUEL	44	15,000.00	15,000.00	114.56	2,071.90	6,818.46	6,109.64	59.27
10.90.44.1123 WATER	44	1,300.00	1,300.00	88.63	354.67		945.33	27.28
<b>10.90.44.1435 BUILDING MAINTENANCE</b>	<b>44</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>3,414.75</b>	<b>9,737.96</b>	<b>3,240.00</b>	<b>5,022.04</b>	<b>72.10</b>
10.90.44.1436 BUILDING EQUIPMENT	44	6,500.00	6,500.00		848.11		5,651.89	13.05
10.90.44.1465 COMM. EQUIP-MAINTENANCE	44	6,000.00	6,000.00	218.75	1,494.25		4,505.75	24.90
10.90.44.1466 EQUIPMENT MAINTENANCE	44	9,000.00	9,000.00	1,608.48	3,690.27	826.00	4,483.73	50.18
10.90.44.1470 VEHICLE FUEL	44	14,200.00	14,200.00	808.49	3,362.79		10,837.21	23.68
10.90.44.1471 MANDATORY VEHICLE AND EQU	44	20,000.00	20,000.00	2,547.74	4,492.34	4,791.34	10,716.32	46.42
10.90.44.1472 VEHICLE REPAIRS	44	38,000.00	38,000.00	103.13	4,203.17	5,985.34	27,811.49	26.81
10.90.44.1485 PERSONAL PROTECTIVE EQUIP	44	30,000.00	22,743.04		953.86	18,609.22	3,179.96	86.02

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10.90.44.1486 EMS TRAINING	44	16,000.00	16,000.00		904.36		15,095.64	5.65
10.90.44.1487 AIR BOTTLE REPLACEMENT PROC	44	6,500.00	6,500.00			6,495.00	5.00	99.92
10.90.44.1488 HOSE REPLACEMENT	44	5,000.00	5,000.00				5,000.00	
10.90.44.1489 AIR PACK REPLACEMENT	44	22,500.00	22,500.00			22,470.00	30.00	99.87
10.90.44.1490 PHYSICALS/HEALTH & WELLNES	44	17,350.00	17,350.00	149.50	1,599.50		15,750.50	9.22
10.90.44.1495 FIRE TRAINING	44	20,000.00	20,000.00	3,364.22	7,483.13		12,516.87	37.42
10.90.44.1500 SERVICE AWARD PROGRAM	44	48,367.00	50,526.00		50,526.00			100.00
10.90.44.1552 DEPARTMENTAL SUPPLIES - FD	44	16,000.00	16,000.00	4,088.98	5,167.79		10,832.21	32.30
10.90.44.1553 DEPARTMENTAL SUPPLIES - AMB	44	20,000.00	20,000.00	802.64	3,032.14	10,664.11	6,303.75	68.48
<b>Totals for Department: 44 (EMERGENCY SERVICES)</b>		<b>393,337.00</b>	<b>388,239.04</b>	<b>21,574.54</b>	<b>120,598.88</b>	<b>83,619.56</b>	<b>184,020.60</b>	<b>52.60</b>
10.90.45.1010 STIPEND - FIRE MARSHAL	45	17,390.00	17,390.00	1,449.18	5,796.72		11,593.28	33.33
10.90.45.1011 WAGES - DEPUTY FIRE MARSHAL	45	13,658.00	13,658.00	912.88	4,367.40		9,290.60	31.98
10.90.45.1012 STIPEND - ADMIN. ASSISTANT (S	45	3,152.00	3,152.00	262.66	1,050.64		2,101.36	33.33
10.90.45.1167 VEHICLE EXPENSES	45	1,000.00	1,000.00				1,000.00	
10.90.45.1413 FIRE PREVENTION & SAFETY	45	4,000.00	4,000.00	1,909.95	1,909.95		2,090.05	47.75
10.90.45.1495 TRAINING/CONTINUING EDUCATI	45	2,200.00	2,200.00				2,200.00	
10.90.45.1515 FIRE CODE SUBSCRIPTION	45	2,300.00	2,300.00		1,990.00		310.00	86.52
10.90.45.1526 COMPUTER SUPPORT	45	650.00	650.00		650.00			100.00
10.90.45.1527 FIRE MARSHAL - EXPENSES	45	9,000.00	9,000.00	1,800.00	2,745.01	50.00	6,204.99	31.06

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10.90.45.1595								
FIRE MARSHAL - UNIFORMS	45	2,000.00	2,000.00				2,000.00	
<b>Totals for Department: 45 (FIRE MARSHAL)</b>		<b>55,350.00</b>	<b>55,350.00</b>	<b>6,334.67</b>	<b>18,509.72</b>	<b>50.00</b>	<b>36,790.28</b>	<b>33.53</b>
10.90.47.1010								
STIPEND - EMD	47	6,150.00	6,150.00	512.50	2,050.00		4,100.00	33.33
10.90.47.1530								
EMERGENCY NOTIFICATION SYS	47	5,000.00	5,250.00		5,250.00			100.00
<b>Totals for Department: 47 (CIVIL DEFENSE)</b>		<b>11,150.00</b>	<b>11,400.00</b>	<b>512.50</b>	<b>7,300.00</b>		<b>4,100.00</b>	<b>64.04</b>
10.90.48.1495								
TRAINING/EQUIPMENT	48	6,000.00	6,000.00	279.97	988.88		5,011.12	16.48
<b>Totals for Department: 48 (SAFETY COMMITTEE)</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>279.97</b>	<b>988.88</b>		<b>5,011.12</b>	<b>16.48</b>
10.90.49.1540								
COTTON HOLLOW	49	10,260.00	10,260.00	855.87	2,410.38		7,849.62	23.49
10.90.49.1541								
BEACON FALLS	49	216,800.00	216,800.00	18,024.06	51,255.91		165,544.09	23.64
<b>Totals for Department: 49 (HYDRANT RENTAL)</b>		<b>227,060.00</b>	<b>227,060.00</b>	<b>18,879.93</b>	<b>53,666.29</b>		<b>173,393.71</b>	<b>23.64</b>
10.90.53.1010								
RESIDENT STATE TROOPER	53	206,000.00	206,000.00	366.09	366.09		205,633.91	0.18
10.90.53.1020								
WAGES - PATROL F/T	53	202,000.00	202,000.00	14,811.95	61,151.67		140,848.33	30.27
10.90.53.1040								
WAGES - CLERK	53	41,044.00	41,044.00	3,157.21	12,826.18		28,217.82	31.25
10.90.53.1041								
WAGES - PATROL P/T	53	175,000.00	175,000.00	12,127.14	38,065.51		136,934.49	21.75
10.90.53.1052								
FT PATROL OVERTIME	53	35,000.00	35,000.00	1,621.74	5,151.54		29,848.46	14.72
10.90.53.1053								
PT PATROL OVERTIME	53	30,000.00	30,000.00	2,999.10	7,589.99		22,410.01	25.30
10.90.53.1054								
SHIFT DIFFERENTIAL	53	4,500.00	4,500.00	122.10	580.20		3,919.80	12.89

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10.90.53.1060 COMPUTER SUPPORT	53	5,500.00	5,500.00	341.00	870.18		4,629.82	15.82
10.90.53.1130 TELEPHONE	53	4,100.00	4,100.00	244.29	1,984.48		2,115.52	48.40
10.90.53.1220 DEPARTMENTAL SUPPLIES	53	6,500.00	6,500.00	1,217.30	1,217.30		5,282.70	18.73
10.90.53.1505 STATE MANDATED TRAINING	53	20,000.00	20,000.00	1,932.15	2,107.15		17,892.85	10.54
10.90.53.1585 VEHICLE REPAIRS & MAINTENANCE	53	13,000.00	13,000.00	698.43	1,025.27		11,974.73	7.89
10.90.53.1595 UNIFORMS	53	10,000.00	10,000.00	89.00	689.00		9,311.00	6.89
10.90.53.1620 BUILDING OPS & MAINTENANCE	53	14,000.00	14,000.00	490.88	2,879.91	850.00	10,270.09	26.64
10.90.53.1703 GAS & OIL	53	14,000.00	14,000.00	836.90	3,187.86		10,812.14	22.77
10.90.53.1704 EQUIPMENT	53	3,909.00	3,909.00			3,048.00	861.00	77.97
<b>Totals for Department: 53 (POLICE)</b>		<b>784,553.00</b>	<b>784,553.00</b>	<b>41,055.28</b>	<b>139,692.33</b>	<b>3,898.00</b>	<b>640,962.67</b>	<b>18.30</b>
10.90.55.1010 STIPEND - ANIMAL CONTROL	55	9,293.00	9,293.00	774.42	3,097.68		6,195.32	33.33
10.90.55.1020 MILEAGE	55	1,000.00	1,000.00				1,000.00	
10.90.55.1550 DEPT SUPPLIES/PHONE/TRAIN.	55	500.00	500.00				500.00	
<b>Totals for Department: 55 (DOG WARDEN)</b>		<b>10,793.00</b>	<b>10,793.00</b>	<b>774.42</b>	<b>3,097.68</b>		<b>7,695.32</b>	<b>28.70</b>
10.90.57.1645 E911 DISPATCH	57	43,176.00	43,176.00		21,588.00		21,588.00	50.00
10.90.57.1650 STREET LIGHTING	57	38,177.00	38,177.00	3,213.72	9,484.22		28,692.78	24.84
10.90.57.1655 DRUG AND ALCOHOL TESTING	57	1,073.00	1,073.00		500.00		573.00	46.60
<b>Totals for Department: 57 (PUBLIC SAFETY)</b>		<b>82,426.00</b>	<b>82,426.00</b>	<b>3,213.72</b>	<b>31,572.22</b>		<b>50,853.78</b>	<b>38.30</b>



<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.59.1010								
WAGES - FOREMAN	59	76,918.00	76,918.00	6,055.48	24,407.14		52,510.86	31.73
10.90.59.1011								
WAGES - ASST ROAD FOREMAN	59	73,174.00	73,174.00	5,637.60	23,060.50		50,113.50	31.51
10.90.59.1012								
WAGES - MAINTAINER/MECHANI	59	70,138.00	70,138.00	5,395.20	22,120.32		48,017.68	31.54
10.90.59.1013								
WAGES - HWY MAINT (3)	59	201,240.00	201,240.00	13,248.82	49,634.90		151,605.10	24.66
10.90.59.1049								
WAGES - OVERTIME	59	61,205.00	61,205.00	318.80	8,020.77		53,184.23	13.10
10.90.59.1550								
HIGHWAY & PARKS EQUIPMENT	59	16,000.00	16,000.00	968.91	4,320.51		11,679.49	27.00
10.90.59.1555								
EQUIPMENT RENTAL	59	2,000.00	2,000.00		261.41		1,738.59	13.07
10.90.59.1670								
STREET SWEEPING	59	18,000.00	18,000.00	326.90	326.90		17,673.10	1.82
10.90.59.1685								
SNOW REMOVAL MATERIALS	59	80,000.00	80,000.00	1,295.00	1,295.00		78,705.00	1.62
10.90.59.1690								
TOOLS	59	4,000.00	4,000.00		17.58		3,982.42	0.44
10.90.59.1700								
VEHICLE FUEL	59	15,000.00	15,000.00	869.85	3,604.92		11,395.08	24.03
10.90.59.1703								
VEHICLE MAINTENANCE	59	37,500.00	37,500.00	1,463.80	7,546.14		29,953.86	20.12
10.90.59.1710								
HIGHWAY MATERIALS	59	45,000.00	45,000.00	1,697.29	6,863.53	1,932.71	36,203.76	19.55
10.90.59.1713								
TREE WORK	59	20,000.00	20,000.00	2,200.00	8,333.28	10,600.00	1,066.72	94.67
10.90.59.1714								
GUARD RAILS/LINE PAINTING	59	8,000.00	8,000.00		5,460.11		2,539.89	68.25
10.90.59.1715								
CATCH BASIN CLEANING	59	16,500.00	16,500.00				16,500.00	
10.90.59.1720								
MANDATED STORM DRAINS	59	8,000.00	8,000.00		1,459.60		6,540.40	18.25
10.90.59.1782								
PAVEMENT MAINTENANCE	59	100,000.00	100,000.00				100,000.00	
10.90.59.1785								
FERTILIZER/CLAY	59	6,000.00	6,000.00	26.60	26.60		5,973.40	0.44

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.59.1786 SETTLING POND MAINTENANCE	59	5,000.00	5,000.00				5,000.00	
10.90.59.1787 PARKS - BUILDING MAINTENANC	59	13,000.00	13,000.00	46.90	217.95		12,782.05	1.68
10.90.59.1788 PARKS GROUNDS MAINTENANCE	59	20,000.00	20,000.00	73.50	4,337.09	2,000.00	13,662.91	31.69
10.90.59.1789 PARKS COURTS MAINTENANCE	59	2,000.00	2,000.00				2,000.00	
10.90.59.1790 FIELD RECONSTRUCTION	59	10,000.00	10,000.00	4,938.45	4,938.45	22.55	5,039.00	49.61
10.90.59.1791 PROPANE	59		2,300.00				2,300.00	
10.90.59.1792 TELEPHONE/INTERNET/ALARM	59		5,600.00	191.86	1,007.40		4,592.60	17.99
10.90.59.1793 TOWN GARAGE - BUILDING MAI	59		10,000.00	900.97	1,489.52	175.00	8,335.48	16.65
<b>Totals for Department: 59 (HIGHWAY)</b>		<b>908,675.00</b>	<b>926,575.00</b>	<b>45,655.93</b>	<b>178,749.62</b>	<b>14,730.26</b>	<b>733,095.12</b>	<b>20.88</b>
10.90.61.1715 BUILDING MAINTENANCE	61				4.89-		4.89	
<b>Totals for Department: 61 (TOWN GARAGE)</b>					<b>4.89-</b>		<b>4.89</b>	
10.90.63.1010 WAGES - NURSE	63	31,512.00	31,512.00	2,560.35	10,627.74		20,884.26	33.73
10.90.63.1170 DEPARTMENTAL SUPPLIES	63	500.00	500.00				500.00	
10.90.63.1390 RESIDENT RELIEF	63	500.00	500.00				500.00	
10.90.63.1395 T.E.A.M.	63	7,500.00	7,500.00	7,500.00	7,500.00			100.00
10.90.63.1400 VETERAN'S FUNERALS	63	200.00	200.00				200.00	
10.90.63.1723 MEALS ON WHEELS	63	1,400.00	1,400.00				1,400.00	
10.90.63.1725 REGIONAL MENTAL HEALTH	63	925.00	925.00				925.00	

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.63.1726 PROBATE COURT	63	2,500.00	2,500.00				2,500.00	
10.90.63.1735 HEALTH DISTRICT	63	43,118.00	43,118.00	10,841.83	21,559.23		21,558.77	50.00
10.90.63.1737 BH CARE	63	500.00	500.00				500.00	
<b>Totals for Department: 63 (COMMUNITY WELFARE)</b>		<b>88,655.00</b>	<b>88,655.00</b>	<b>20,902.18</b>	<b>39,686.97</b>		<b>48,968.03</b>	<b>44.77</b>
10.90.65.1740 REFUSE COLLECTION	65	265,000.00	265,000.00	20,949.04	64,295.52		200,704.48	24.26
10.90.65.1745 RECYCLING	65	85,100.00	85,100.00	6,616.41	20,893.13		64,206.87	24.55
10.90.65.1750 BULKY WASTE TRANSFER	65	55,000.00	55,000.00	3,072.22	7,148.90		47,851.10	13.00
10.90.65.1755 HOUSEHOLD HAZARDOUS WAST	65	15,000.00	15,000.00		1,162.34		13,837.66	7.75
<b>Totals for Department: 65 (REFUSE)</b>		<b>420,100.00</b>	<b>420,100.00</b>	<b>30,637.67</b>	<b>93,499.89</b>		<b>326,600.11</b>	<b>22.26</b>
10.90.67.1010 WAGES - SUPERVISOR	67	75,213.00	75,213.00	5,785.60	23,720.96		51,492.04	31.54
10.90.67.1011 WAGES - ASST. SUPERVISOR	67	71,157.00	71,157.00	6,864.72	23,832.88		47,324.12	33.49
10.90.67.1042 WAGES - MAINTAINER/OPERATO	67	63,981.00	63,981.00	6,349.59	21,606.55		42,374.45	33.77
10.90.67.1049 WAGES - OVERTIME	67	44,904.00	44,904.00	1,438.55	10,511.16		34,392.84	23.41
10.90.67.1121 ELECTRICITY	67	19,000.00	19,000.00	1,810.25	2,785.71		16,214.29	14.66
10.90.67.1122 WATER & HEATING FUEL	67	5,500.00	5,500.00	126.14	720.23	3,586.72	1,193.05	78.31
10.90.67.1130 TELEPHONE & ALARM	67	6,240.00	6,240.00	698.90	2,315.70	1,152.00	2,772.30	55.57
10.90.67.1140 SUPPLIES & MAINTENANCE	67	8,800.00	8,800.00	247.04	1,178.68	175.00	7,446.32	15.38
10.90.67.1470 VEHICLE FUEL & MAINTENACE	67	6,000.00	6,000.00	25.82	743.82		5,256.18	12.40

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
<b>10.90.67.1760</b>								
PLANT OPERATIONS	67	58,700.00	58,700.00	4,006.23	17,036.09	35,007.04	6,656.87	88.66
10.90.67.1765								
EQUIPMENT REPLACEMENT	67	40,000.00	40,000.00	1,127.86	2,041.17	3,472.00	34,486.83	13.78
10.90.67.1770								
SLUDGE PROCESSING	67	137,900.00	137,900.00	21,729.29	63,814.27	74,085.73	0.00	100.00
10.90.67.1775								
D.E.P. DISCHARGER PERMIT	67	1,800.00	1,800.00	1,800.00	1,800.00			100.00
10.90.67.1776								
NITROGEN CREDITS	67	80,000.00	80,000.00				80,000.00	
<b>10.90.67.1780</b>								
SEWER MAINTENANCE	67	20,000.00	20,000.00		856.44	8,000.00	11,143.56	44.28
10.90.67.1785								
MANDATED TOXICITY TESTING	67	19,400.00	19,400.00	4,700.59	7,595.87	11,684.17	119.96	99.38
<b>Totals for Department: 67 (WASTE WATER TREATMENT)</b>		<b>658,595.00</b>	<b>658,595.00</b>	<b>56,710.58</b>	<b>180,559.53</b>	<b>137,162.66</b>	<b>340,872.81</b>	<b>48.24</b>
10.90.69.1010								
WAGES - FULL TIME (3)	69	128,435.00	128,435.00	9,879.60	40,418.22		88,016.78	31.47
10.90.69.1019								
WAGES - PART TIME	69	13,520.00	13,520.00	1,309.75	3,175.25		10,344.75	23.49
10.90.69.1060								
COMPUTER SOFTWARE	69	4,500.00	4,500.00	23.48	3,864.30		635.70	85.87
10.90.69.1170								
DEPARTMENTAL SUPPLIES	69	24,650.00	24,650.00	1,657.31	9,283.00	12,547.35	2,819.65	88.56
10.90.69.1800								
PROFESSIONAL DEVELOPMENT	69	1,000.00	1,000.00				1,000.00	
<b>10.90.69.1805</b>								
PROGRAMS	69	6,500.00	6,500.00	563.77	3,875.94		2,624.06	59.63
10.90.69.1807								
LIBRARY COPIER LEASES	69	820.00	820.00		193.24	477.00	149.76	81.74
<b>Totals for Department: 69 (LIBRARY)</b>		<b>179,425.00</b>	<b>179,425.00</b>	<b>13,433.91</b>	<b>60,809.95</b>	<b>13,024.35</b>	<b>105,590.70</b>	<b>41.15</b>
10.90.71.1010								
RECREATION DIRECTOR (P/T)	71	26,000.00	26,000.00	15,000.00	15,000.00		11,000.00	57.69
10.90.71.1019								
WAGES - SEASONAL	71	16,080.00	16,080.00		15,945.25		134.75	99.16

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.71.1121 ELECTRICITY, WATER & FUEL	71	17,500.00	17,500.00	1,887.06	6,211.77		11,288.23	35.50
10.90.71.1820 SANITATION FACILITIES	71	6,000.00	6,000.00		1,900.00	3,500.00	600.00	90.00
10.90.71.1840 STOCK FISH	71	3,000.00	3,000.00				3,000.00	
10.90.71.1861 RECREATIONAL PROGRAM & AC	71	3,500.00	3,500.00		160.00		3,340.00	4.57
10.90.71.1870 INDEPENDENCE DAY CELEBRATI	71	15,000.00	15,000.00		2,360.00		12,640.00	15.73
10.90.71.1905 SUMMER CONCERT SERIES	71	6,500.00	6,500.00		4,250.00		2,250.00	65.38
<b>Totals for Department: 71 (PARK &amp; RECREATION)</b>		<b>93,580.00</b>	<b>93,580.00</b>	<b>16,887.06</b>	<b>45,827.02</b>	<b>3,500.00</b>	<b>44,252.98</b>	<b>52.71</b>
10.90.77.1041 WAGES - DRIVER	77	24,661.00	24,661.00	1,358.47	3,797.04		20,863.96	15.40
10.90.77.1470 GAS/MAINTENANCE	77	2,500.00	2,500.00	703.67	1,654.38		845.62	66.18
<b>Totals for Department: 77 (MINI BUS OPERATIONS)</b>		<b>27,161.00</b>	<b>27,161.00</b>	<b>2,062.14</b>	<b>5,451.42</b>		<b>21,709.58</b>	<b>20.07</b>
10.90.79.1010 SNR CENTER DIRECTOR P/T	79	30,000.00	30,000.00				30,000.00	
10.90.79.1120 HEATING OIL	79	3,100.00	3,100.00		785.70	2,056.77	257.53	91.69
10.90.79.1121 ELECTRICTY & WATER	79	4,500.00	4,500.00	333.29	1,135.03		3,364.97	25.22
10.90.79.1130 TELEPHONE	79	4,100.00	4,100.00	242.21	1,403.76		2,696.24	34.24
10.90.79.1220 SENIOR CENTER SUPPLIES	79	1,500.00	1,500.00	30.22	233.40		1,266.60	15.56
10.90.79.1681 SENIOR ACTIVITIES	79	3,000.00	3,000.00		35.43		2,964.57	1.18
10.90.79.1943 BUILDING MAINTENANCE	79	5,000.00	5,000.00	344.00	871.70	1,025.00	3,103.30	37.93
<b>Totals for Department: 79 (SENIOR CITIZENS CENTER)</b>		<b>51,200.00</b>	<b>51,200.00</b>	<b>949.72</b>	<b>4,465.02</b>	<b>3,081.77</b>	<b>43,653.21</b>	<b>14.74</b>

<b>Statement of Expenditures, Encumbrances &amp; Appropriations</b>
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Town of Beacon Falls  
For Period Ending 10/31/2021

Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.83.1170								
CONTINGENCY EXPENSES	83	100,000.00	79,640.25				79,640.25	
<b>Totals for Department: 83 (CONTINGENCY)</b>		<b>100,000.00</b>	<b>79,640.25</b>				<b>79,640.25</b>	
10.90.85.1984								
PRINCIPAL - 2014 (\$5.865M) BOND	85	325,000.00	325,000.00			325,000.00		100.00
10.90.85.1985								
INTEREST - 2014 (\$5.865M) BOND	85	134,950.00	134,950.00		67,475.00	67,475.00		100.00
<b>Totals for Department: 85 (DEBT SERVICE - INTEREST)</b>		<b>459,950.00</b>	<b>459,950.00</b>		<b>67,475.00</b>	<b>392,475.00</b>		<b>100.00</b>
10.90.87.2009								
PRINCIPAL - 2016 (\$4.35M) BOND	87	300,000.00	300,000.00		300,000.00			100.00
10.90.87.2013								
INTEREST - 2016 (\$4.35M) BOND	87	66,450.00	66,450.00		35,475.00	30,975.00		100.00
10.90.87.2020								
2020 BAND/BOND - INTEREST	87	39,890.00	39,890.00			39,890.00		100.00
10.90.87.2021								
INTEREST - 2021 BOND ISSUE	87	70,000.00	70,000.00			70,000.00		100.00
<b>Totals for Department: 87 (DEBT SERVICE - PRINCIPLE)</b>		<b>476,340.00</b>	<b>476,340.00</b>		<b>335,475.00</b>	<b>140,865.00</b>		<b>100.00</b>
10.90.88.2001								
REGIONAL SCHOOL DISTRICT #1	88	14,151,316.00	14,151,316.00	1,019,185.00	4,586,335.00		9,564,981.00	32.41
<b>Totals for Department: 88 (Department - 88)</b>		<b>14,151,316.00</b>	<b>14,151,316.00</b>	<b>1,019,185.00</b>	<b>4,586,335.00</b>		<b>9,564,981.00</b>	<b>32.41</b>
10.90.90.2500								
TRANSFER TO NON-RECURRING (	90	816,898.00	824,154.96		816,898.00		7,256.96	99.12
10.90.90.2503								
TRANSFER TO DEBT SERVICE FU	90	300,000.00	300,000.00		300,000.00			100.00
10.90.90.2504								
TRANSFER TO VEHICLE REPLAC	90	211,300.00	211,300.00		211,300.00			100.00
<b>Totals for Department: 90 (TRANSFERS/SPECIAL PROJ.)</b>		<b>1,328,198.00</b>	<b>1,335,454.96</b>		<b>1,328,198.00</b>		<b>7,256.96</b>	<b>99.46</b>
<b>Report totals</b>		<b>23,435,164.00</b>	<b>23,435,164.00</b>	<b>1,467,514.06</b>	<b>8,455,001.22</b>	<b>908,087.89</b>	<b>14,072,074.89</b>	<b>39.95</b>



TOWN OF BEACON FALLS

FY21

TRANSFERS FOR 11/8 BOS & 11/9/21 BOF MEETINGS

11/04/2021

#	<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Description</u>
1	10.90.33.1290 Engineering & Consultants	10.90.44.1500 Service Award Program	\$ 750.00	The Town's auditing firm made staff aware that a GASB 73 disclosure is required, which was unbudgeted
2	10.90.44.1435 Building Maintenance	45.90.44.1011 Office Renovation Fire & Fire Marshal	\$ 1,850.00	Increase of project scope to include painting of office walls; increase of project scope to add replacement of flooring
<b>Total</b>			<b>\$ 2,600.00</b>	

FY22

LINES TO MONITOR

#	<u>Line</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Spent+Encumbered</u> <u>YTD</u>	<u>% (Oct=</u> <u>33.3%)</u>	<u>Description</u>
1	10.90.03.1049	Overtime Custodian	\$ 2,000.00	\$ 824.73	41.24%	Custodian has been working a few additional hours weekly
2	10.90.03.1078	Legal Notices	\$ 6,000.00	\$ 2,433.93	40.57%	More legal notices (bids and P&Z)
3	10.90.13.1245	Medical Insurance	\$ 370,000.00	\$ 151,854.90	41.04%	More employees electing coverage, expanding coverage may lead to significant
4	10.90.44.1435	Fire Building Maintenance	\$ 18,000.00	\$ 12,977.96	72.10%	Lighting job has led to concern with remaining balance
5	10.90.59.1714	Guardrails/line painting	\$ 8,000.00	\$ 5,469.11	68.25%	A decent amount of line painting occurred this fall, not leaving much for spring?
6	10.90.67.1780	Sewer maintenance	\$ 20,000.00	\$ 8,856.44	44.28%	Trending high
7	10.90.69.1805	Library programs	\$ 6,500.00	\$ 3,875.94	59.63%	Trending high
8	10.90.77.1470	Minibus gas	\$ 2,500.00	\$ 1,654.38	66.18%	More usage of minibus
9	10.90.79.1943	Senior Center building maintenance	\$ 5,000.00	\$ 1,896.70	37.93%	Trending high

\*These items are highlighted on the EE&A report

# TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL



## Addendum A Town of Beacon Falls Budget Transfer Request Form

**Date:** 10/14/21

**To:** First Selectman & Board of Finance Chair

**From:** Assistant to the Finance Manager

The undersigned respectfully requests that the following budgetary transfers be approved for Fiscal Year 2022.

	TRANSFER FROM	TRANSFER TO	AMOUNT OF TRANSFER
<b>1.</b>	Engineering & Consultants	Service Award Program	
	<i>Account Name</i>	<i>Account Name</i>	
	10.90.33.1290	10.90.44.1500	\$ 750.00
	<i>Account Number</i>	<i>Account Number</i>	
<b>2.</b>			
	<i>Account Name</i>	<i>Account Name</i>	
			\$
	<i>Account Number</i>	<i>Account Number</i>	
<b>3.</b>			
	<i>Account Name</i>	<i>Account Name</i>	
			\$
	<i>Account Number</i>	<i>Account Number</i>	

**Brief Explanation of the Purpose of the Transfer:**

1. The Town's auditing firm made staff aware that a GASB 73 disclosure would be required, which was unbudgeted.
2. \_\_\_\_\_
3. \_\_\_\_\_

Requested by:  10/14/21  
 Fin Clerk Department Head Signature & Date

Approved by: \_\_\_\_\_  
 First Selectman Signature & Date

Approved by: \_\_\_\_\_  
 Board of Finance Chair Signature & Date

Transfer Completed: \_\_\_\_\_  
 Finance Manager Signature & Date

Comments: \_\_\_\_\_





A Tradition of Service. Founded on Trust.®

TOWN OF BEACON FALLS  
 10 MAPLE AVENUE  
 BEACON FALLS, CT 06403-0000

# INVOICE

<b>Remit Payment To:</b>  VFIS c/o M&T Bank PO Box 62688 Baltimore, MD 21264-2688	Customer #: <b>C35891</b> PB #: <b>15356</b> Broker: <b>VFIS of Southern New England</b> Policy Type: <b>LOSAP</b> Policy Number: <b>32008506-21</b> Contract Dates: <b>07/01/2021 TO 07/01/2022</b> Trans Type: <b>Endorsement</b> Effective Date: <b>07/01/2021</b>		
	<b>Invoice Date</b>	<b>Invoice Number</b>	<b>Payment Due Date</b>
<i>Please make checks payable to VFIS.</i>	<b>07/19/2021</b>	<b>38012124</b>	<b>07/19/2021</b>

Description	Effective Date	Due Date	Future	Current
Administrative Services GASB73	07/01/2021	07/19/2021		\$750.00
<b>Total Amount Due:</b>				<b>\$750.00</b>

183 Leader Heights Road | York, PA 17402  
 717.741.0911 | 800.233.1957 | f. 717.747.7085 | vfis.com

# TOWN OF BEACON FALLS FINANCIAL POLICY MANUAL



## Addendum A Town of Beacon Falls Budget Transfer Request Form

**Date:** 10/20/2021

**To:** First Selectman & Board of Finance Chair

**From:** Fire/Fire Marshal

The undersigned respectfully requests that the following budgetary transfers be approved for Fiscal Year 2022.

	TRANSFER FROM	TRANSFER TO	AMOUNT OF TRANSFER
<b>1.</b>	Building Maintenance	Office Renovation Fire & Fire Marshal	
	<i>Account Name</i>	<i>Account Name</i>	
	10.90.44.1435	45.90.44.1011	\$ 975.00
	<i>Account Number</i>	<i>Account Number</i>	
<b>2.</b>	Fire Marshal - Expenses	Office Renovation Fire & Fire Marshal	
	<i>Account Name</i>	<i>Account Name</i>	
	10.90.45.1527	45.90.44.1011	\$ 1,850.00
	<i>Account Number</i>	<i>Account Number</i>	
<b>3.</b>			
	<i>Account Name</i>	<i>Account Name</i>	
			\$
	<i>Account Number</i>	<i>Account Number</i>	

**Brief Explanation of the Purpose of the Transfer:**

1. Increase of project scope to include painting of office walls (PO increase request presented but not yet approved)
2. Increase of project scope to add replacement of flooring (PO increase request approved)
3. \_\_\_\_\_

Requested by:   
Department Head Signature & Date

Approved by: \_\_\_\_\_  
First Selectman Signature & Date

Approved by: \_\_\_\_\_  
Board of Finance Chair Signature & Date

Transfer Completed: \_\_\_\_\_  
Finance Manager Signature & Date

Comments: \_\_\_\_\_



# Town of Beacon Falls Purchase Order Change Order Form

Supplier Name Hilltop Home Improvement Purchase Order # 00000126  
Date: 10-13-21 Department: Beacon Home Co-1

- Accounting Distribution Change
- Increase PO Amount
- Decrease PO Amount
- Cancel PO
- Liquidate Remaining Balance of PO

### Change Accounting Distribution:

	Account Number	Account Name	Dollar Amount	Notes
Original Request:				
Change To:				

### Increase (show amount of increase only)

Line item #	Qty	Unit \$	Extended \$
10.90.44.135	1	975.00	975.00
Total Amt.			975.00
Total Encumbered After Increase			8675.00

### Decrease (show amount of decrease only)

Line item #	Qty	Unit \$	Extended \$
Total Amt.			
Total Encumbered After Decrease			

Brief Explanation for the Revision to the PO: Increase due to painting office walls were mismatched colors after old furniture was removed.

Approved: \_\_\_\_\_  
Department Head \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
First Selectman \_\_\_\_\_ Date \_\_\_\_\_

Approved & Revision Completed: \_\_\_\_\_  
Finance Office \_\_\_\_\_ Date \_\_\_\_\_

Proj: \$19,000 Cap Bldg.  
- \$8,675 Hilltop  
- \$1,965 Electrical  
- \$1,920 Flng Cabs  
(\$560) overbudget

↓  
taken from other GF lines  
↓  
Should we require a transfer?

Let's DISCUSS



**TOWN OF BEACON FALLS  
FY22 APPROVED BUDGET  
NON-RECURRING CAPITAL**

Dated 6/2/2021

DEPARTMENT		2021-2022		PROPOSED FUNDING SELECTION				DESCRIPTION			
CODE	PROJECT NAME	Dept. Original Request	First Selectman Proposed	From Private Duty Fund	From Bonded Projects Fund	From Sewer Fund	From General Fund - Undesignated Fund Balance	Vehicle Replacement Fund - LOCIP	From State Grant	Potential Grants	PROJECT DESCRIPTION
REPEATER	AIR COMPRESSOR SYSTEM	\$62,085	\$0				\$2,956			\$59,129	Requested again here in case FFY21 AFG Grant application is unsuccessful, 95% federal funding/5% local match. Awards are anticipated to begin in April. If not selected, undesignated fund balance is suggested. Contingency plan is to re-allocate FY21 NR Cap money to accommodate if grant is not funded
REPEATER	23 SCBA CYLINDERS	\$29,723	\$29,723				\$29,723				4,500 PSI with no chip reader
NEW	VEHICLE REPLACEMENT FUND	\$415,000	\$115,000				\$211,300				Proposal to transfer annual amount into Vehicle Replacement Fund. This will primarily support the downpayment for the pumper replacement described below.
REPEATER	REPLACEMENT OF ENGINE 2 w/ 1 PUMPER & 1 TANKER	\$115,000	\$165,000				\$165,000				\$1,025,000 total estimated cost: 5 - 7yr financing. Current pumper tanker is 1995 International - suggesting 2 vehicles to replace 1; demo models being suggested to pare down cost; includes initiation, \$620k-\$640k for pumper and \$385k for tanker.
NEW	OF ENGINE 5 with/ TRUCK, UTVs, Skid Unit and Trailer	\$96,000	\$0				\$0				BHC proposes to sell Engine 5 (Chevy Kodiak), which is 2007, and purchase new Chevy Silverado (\$50k), utility trailer (\$2600), 2 UTVs (\$21k for 2) and skid unit for back of UTV (\$22,400 for 2). First Selectman proposing 1 utility trailer, 1 UTV and 1 skid unit
NEW	2012 DODGE AMBULANCE SUSPENSION/ REPAIRS	\$31,000	\$0								Remove air ride suspension and install liquid spring suspension. Includes disassembly of all 3 entry doors to tighten all latches, handles, nader pins, and fasteners. Reattach penum in ceiling. This is being cancelled due to impending ambulance replacement in FY23
NEW	FIRE MARSHAL OFFICE RENOVATION FIRE & FIRE MARSHAL OFFICE	\$9,000	\$9,000				\$9,000				Proposal for both departments. Construct a custom two place workstation 48" tall knee wall, and laminate countertop. Plus the purchase of furniture.
NEW	FIRE EXTINGUISHER SIMULATION TRAINING PROGRAM	\$27,792	\$1,323				\$1,323			\$26,469	The Town and BHC applied for a FFY20 Fire Prevention and Safety (FP&S) grant for a fire extinguisher simulation training program for the residential and business community, 95% federal funding/5% local match. Awards estimated to begin in May.
REPEATER	FIRE MARSHAL VEHICLE	\$50,000	\$25,000				\$28,000				Purchase of a Chevrolet Silverado 1500 regular cab with a cap for the truck bed requested. Eliminates paying for mileage. First Selectman proposed used vehicle. New vehicle if possible.
NEW	LIBRARY AIR PURIFICATION SYSTEM - MODIFIED FOR ALL TOWN HALL	\$2,000	\$0								This proposal is for 2 air handlers. Could consider this system for all air handlers in the Town Hall (6 total). Total building purchase is forthcoming. Finance and BOS propose to purchase this in FY21 via various operating budget lines to be determined.
NEW	SHELVING	\$3,654	\$0								Wood veneer for new shelving. Finance and BOS/BOF proposed purchasing this with FY21 operating funds.
NEW	POLICE PISTOLS	\$8,627	\$10,304	\$10,304							There are safety and condition concerns with current pistols due to age and capability. Proposing to move from a 45 caliber to a 9 MM with red dot sight and flashlight attachment. 14 pistols requested.



★ Operational Budget Increases ★  
Fuel

- Additional Operating a...
- First Selectman
- ZBA
- Town Hall
- Town Clerk
- Tax and Assessor
- Building Inspector
- Fire & EMS**
- Animal Control
- WWTP
- Safety Committee
- Fire Marshal
- Conservation
- RDV
- WPCA
- EDC
- EMD
- Public Works
- Finance
- BDF
- IWWC
- P&Z
- P&R
- Minibus & Senior Services
- Town Garage
- Police

We would like to increase the fuel line by \$4,200. This would give each Fire and EMS Officer (excluding the Chief) a \$50.00 per month allotment for fuel in the form of a gift card. Each officer is assigned a crew night as Officer in Charge and is responsible for responding to the scenes in their personal vehicles. This is a small incentive and reimbursement for expenses on their personal vehicles.

Mandatory Vehicle Maintenance

We would like to increase the Mandatory Vehicle Maintenance line by \$5,000 in order to cover the expense of 1 set of tires each year for 1 piece of apparatus. The apparatus will be on a rotating schedule each year as to be in compliance with NFPA 1911 which requires tires to be changed every 7 years and not to have a large purchase of 7 sets of tires in one budget year.

Personal Protective Equipment

We are looking to add \$6,000 to this line in order to be compliant with the State and Federal Cancer bills which recommends each Firefighter has 2 sets of turnout gear so they can be adequately wash and dried in between emergencies. This will allow us to purchase 6-8 sets of gear per year to keep up on our supply, helping us rotate inventory and eliminating the need for a capital expenditure in the future.

Hose Replacement

We are looking to increase our hose replacement line by \$5,000. We have lost over 500 feet of hose in the last year alone. Some being mechanical failure at an emergency, failure of annual hose testing and age. The prices of hose has also increased in the last year, limiting the quantity we can purchase. This is a preventive measure to limit a capital expenditure at a later time.

New Budget Line for Air Pack Replacement

We are requesting the implementation of a budget line just for the replacement of Air Packs. While there is no expiration date of SCBA air packs, NFPA and industry standards do not let you fall behind 2 "pack cycles" meaning 2 versions of the pack being released. Once we do so, we are no longer NFPA compliant, manufacturers will not repair the pack if it is sent in for malfunctions causing safety risk to the volunteers using them in emergency situations. We are currently 1 cycle behind. The current "bare bones pack" meaning no bottle or SCBA mask is \$7500.00. We have 35 packs in our fleet leaving total cost of replacement at \$262,500. We are looking to be proactive and prevent a capital expenditure by purchasing 3 packs per year in the hopes a new cycle won't come in the next 10 years.

EMS Supplies

We would like to increase the EMS Supplies line to by \$1,300.00 to \$20,000. Due to the increase in EMS calls from Covid, opioid crisis and aging of the town's population, the costs of supplies has drastically increased due to demand as well as our use of the supplies.

One time increase to Building Maintenance

We are requesting a 1 year increase of \$4,500.00 additional to this line. This would be a split with the Fire Marshal's Office of \$9,000 to renovate the current Chief's Office at BHC into a combined Chief's and Fire Marshalls office. The current office is not properly efficient for the dual office as the furniture is too large and not enough storage space. This renovation would allow for a productive environment to conduct plan reviews and complete inspection/investigation reports, research as well as conducting Fire Department business on a daily basis.

# Proposal

Hilltop Home Improvement  
29 Cedar Circle  
Beacon Falls, CT 06403  
(203) 437 - 1421  
License #: HIC 566688

**Customer:**

Beacon Hose Company #1  
35 North Main St.  
Beacon Falls, CT 06403

**Date:** 01/15/2021

**Job Description: Chief's office workstations**

Hilltop Home Improvement will provide labor and material to include:

Construct a custom two place workstation 48" tall knee wall, and laminate countertop according to agreed upon design and plan.

Price does NOT include and removal of existing office furniture or electrical work.

**Price: \$5,850**

**Payment Terms:**

Deposit: \$4,000 prior to start of project

Final Payment: \$1,850 due upon completion and customer acceptance of all work

*The above work shall be performed in accordance with all local and state building codes and completed in a timely fashion. Hilltop Home Improvement and its subcontractors shall not be held responsible for any delays in the work or material provided which are a result of natural disaster. I accept the terms and conditions of the work and prices prescribed herein and authorize Hilltop Home Improvement to perform said work as stated above.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Purchase Order

Town of Beacon Falls  
 Attn: Finance Department  
 10 Maple Avenue  
 Phone: 203-490-4395 Fax: 203-720-1078

Req #: 22000113	PO #: 00000126
	Batch#: 9,049
	PO Date: 08/20/2021

Ship To: Beacon Falls Fire Marshal  
 Attn: Brian DeGeorge  
 35 North Main Street  
 Beacon Falls, CT 06403

Account	Amount
10.90.45.1527	1,850.00
45.90.44.1011	5,850.00
<b>Total:</b>	<b>7,700.00</b>

To: HILLTOP HOME IMPROVEMENT  
 RICHARD MOLLEUR  
 29 CEDAR CIRCLE  
 BEACON FALLS, CT 06403

PO Description: Renovations of Fire Chief/Fire Marshal Office

Quantity	Description	Unit Price	Total
1.00	Flooring Replacement - Additional Work	1,850.00	1,850.00
1.00	Materials for Renovations	4,000.00	4,000.00
1.00	Labor for Renovations	1,850.00	1,850.00

Per Proposal Dated 1/15/21  
 Signed by N. Nau 8/26/21

**Total: 7,700.00**

**NOTICE TO VENDORS**

This order properly approved, is the Department's authority to purchase these items and/or services. Please submit your bill promptly to the billing address above, referencing this Purchase Order number. Thank you.

TAX-EXEMPT NO.  
06-6001959

**DEPARTMENT APPROVAL**

DATE	DEPARTMENT HEAD/CHAIR
DATE	FINANCE MANAGER
DATE	FIRST SELECTMAN

**Check All That Apply**

Sole Source	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Consortium Contract	<input type="checkbox"/>	_____ Name & Number	
State Contract	<input type="checkbox"/>	_____ Name & Number	
10,000.00 - 19,999.99	<input type="checkbox"/>	(3) Written Quotes	
> 20,000.00	<input type="checkbox"/>	Formal Bid	_____ Number



# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls  
 For Period Ending 10/31/2021

Selecting on DEPT from 45 to 45

ACCOUNT ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.45.1010	17,390.00	1,449.18	5,796.72			11,593.28	33.33
STIPEND - FIRE MARSHAL							
10.90.45.1011	13,658.00	788.10	4,242.62			9,415.38	31.06
WAGES - DEPUTY FIRE MARSHAL							
10.90.45.1012	3,152.00	262.66	1,050.64			2,101.36	33.33
STIPEND - ADMIN. ASSISTANT (S							
10.90.45.1167	1,000.00					1,000.00	
VEHICLE EXPENSES							
10.90.45.1413	4,000.00	1,909.95	1,909.95			2,090.05	47.75
FIRE PREVENTION & SAFETY							
10.90.45.1495	2,200.00					2,200.00	
TRAINING/CONTINUING EDUCATI							
10.90.45.1515	2,300.00		1,990.00			310.00	86.52
FIRE CODE SUBSCRIPTION							
10.90.45.1526	650.00		650.00				100.00
COMPUTER SUPPORT							
10.90.45.1527	9,000.00	1,800.00	2,745.01		50.00	6,204.99	31.06
FIRE MARSHAL - EXPENSES							
10.90.45.1595	2,000.00					2,000.00	
FIRE MARSHAL - UNIFORMS							
45.90.45.1000	1,323.00					1,323.00	
FIRE EXTINGUISHER SIMULATIO							
Report totals	56,673.00	6,209.89	18,384.94	0.00	50.00	38,238.06	32.53



Date: 10/20/2021  
Time: 11:47:08AM

# General Ledger

User: NATASH  
Page: 1

Town of Beacon Falls

For Period From 07/01/2021 To 10/31/2021

ACCOUNT NUMBER	DESCRIPTION				BALANCE	
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT
10.90.45.1527				FIRE MARSHAL - EXPENSES		
						**PREV BALANCE
VR 00026097-001	8727	7/2021	07/07/2021	Material Per SO22593	944.50	
				Vendor: COMMUNICATIONS SERVICES OF CT		
JV 00001982-010	8790	7/2021	07/16/2021	Fire Marshal Postage	0.51	
						**PERIOD 7/2021 TOTAL
						945.01
VR 00027035-001	9222	10/2021	10/06/2021	Flooring Replacement	1,800.00	
				Vendor: HILLTOP HOME IMPROVEMENT		
						**PERIOD 10/2021 TOTAL
						1,800.00
					<b>END BALANCE</b>	<b>2,745.01</b>

Report Totals

2,745.01

# Purchase Order

Town of Beacon Falls  
 Attn: Finance Department  
 10 Maple Avenue  
 Phone: 203-490-4395 Fax: 203-720-1078

Req #: 22000154	PO #: 00000156
	Batch#: 8,993
	PO Date: 10/08/2021

Ship To: Beacon Hose Company #1  
 Attn: Brian DeGeorge  
 35 North Main Street  
 Beacon Falls, CT 06403

Account	Amount
45.90.44.1011	1,965.00 ✓
<b>Total:</b>	<b>1,965.00</b>

To: SLOSS ELECTRICAL CONTRACTING  
 94 Union City Road  
 Prospect, CT 06712

PO Description: Electrical Work for FM/FD Office

Quantity	Description	Unit Price	Total
1.00	install wire mold from existing wall outlet and install 4 quad outlets in bx cable under new desk remove 6 cat 5 wires from wire mold on exterior walls & blank off boxes install wire mold and run 6 cat 5 wires for 3 port outlets under each desk . Punch down and terminate each port remove 2 cat 5 from wire mold at copier and install wire mold at new copier location relocate wires and punch down each remove feed from existing wire mold at copier and install new wire mold at new location install new outlet .	0.00 0.00 0.00 0.00 1,965.00	1,965.00

Estimate #186; CT Lic #E1-181140

**Total: 1,965.00**

**NOTICE TO VENDORS**

This order properly approved, is the Department's authority to purchase these items and/or services. Please submit your bill promptly to the billing address above, referencing this Purchase Order number. Thank you.

TAX-EXEMPT NO. 06-6001959
------------------------------

**DEPARTMENT APPROVAL**

**Check All That Apply**

DATE	DEPARTMENT HEAD/CHAIR
DATE	FINANCE MANAGER
DATE	FIRST SELECTMAN

Sole Source  N/A

Consortium Contract  \_\_\_\_\_  
Name & Number

State Contract  \_\_\_\_\_  
Name & Number

10,000.00 - 19,999.99  (3) Written Quotes

> 20,000.00  Formal Bid \_\_\_\_\_  
Number

# Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls

For Period Ending 10/31/2021

Selecting on DEPT from 44 to 44

ACCOUNT	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
FIRE TRAINING	20,000.00	2,814.22	6,933.13			13,066.87	34.67
10.90.44.1500 SERVICE AWARD PROGRAM	50,526.00		50,526.00				100.00
10.90.44.1552 DEPARTMENTAL SUPPLIES - FD	16,000.00	1,324.97	2,403.78		9,670.71	3,925.51	75.47
10.90.44.1553 DEPARTMENTAL SUPPLIES - AMB	20,000.00	503.16	2,732.66		10,860.79	6,406.55	67.97
45.90.44.1000 AMBULANCE 5-YR LEASE (REPL	44,158.00					44,158.00	
45.90.44.1002 SCBA COMPRESSOR - AFG MATC	2,956.43					2,956.43	
45.90.44.1003 SPREADER & RAM + VEHICLE ST	2,967.00					2,967.00	
45.90.44.1005 EMS FIRST RESPONDER VEHICL	8,098.75				8,098.75		100.00
45.90.44.1006 23 SCBA CYLINDERS	29,723.00				29,723.00		100.00
45.90.44.1010 GENERATOR AT 35 NORTH MAIN	47,670.00					47,670.00	
45.90.44.1011 OFFICE RENOVATION FIRE & FIR	9,000.00	919.67	4,919.67		3,815.00	265.33	97.05
45.90.44.1012 REPLACEMENT OF ENGINE 2 w/ 1	165,000.00					165,000.00	
45.90.44.1013 FIRE MARSHAL VEHICLE	28,000.00					28,000.00	
45.90.44.1015 C.O. Meters Replacement	7,256.96					7,256.96	
70.90.44.1002 AFG - SCBA COMPRESSOR	59,128.57					59,128.57	
70.90.44.1009 ION Bank - Water/Ice Rescue & RIT	307.00					307.00	
Report totals	792,504.75	14,566.14	117,590.48	0.00	136,665.96	538,248.31	32.08

Date: 10/20/2021  
 Time: 11:48:24AM

General Ledger

User: NATASH  
 Page: 1

Town of Beacon Falls

For Period From 07/01/2021 To 10/31/2021

ACCOUNT NUMBER				DESCRIPTION		BALANCE
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT
45.90.44.1011				OFFICE RENOVATION FIRE & FIRE MARSHAL OFFICE		
					**PREV BALANCE	
VR 00026681-001	9051	9/2021	09/01/2021	Renovations of Fire Chief/Fire Marshal Office	4,000.00	
				Vendor: HILLTOP HOME IMPROVEMENT		
						**PERIOD 9/2021 TOTAL
						4,000.00
VR 00027057-005	9224	10/2021	10/06/2021	Lateral Files for Office Renovations	563.53	
				Vendor: JP Morgan Chase Bank, NA		
				Bank/Check #: 01/P00239		
VR 00027057-007	9224	10/2021	10/06/2021	Pedestal Files for Office Renovations	356.14	
				Vendor: JP Morgan Chase Bank, NA		
						**PERIOD 10/2021 TOTAL
						919.67
						<b>END BALANCE</b>
						<b>4,919.67</b>
				<b>Report Totals</b>	4,919.67	

# General Ledger

Town of Beacon Falls  
 For Period From 07/01/2021 To 11/30/2021  
 For FUND from 70 to 70 and DEPT from 57 to 57

ACCOUNT NUMBER				DESCRIPTION			BALANCE
TRANSACTION	BATCH	POST PERIOD	DATE	DESCRIPTION	DEBIT	CREDIT	
70.80.57.0021				American Rescue Plan Act (ARPA) Allotment		**PREV BALANCE	
JV 00002113-002	9321	7/2021	07/01/2021	ARP Funds 2021 Allocation			920,702.27
					<b>END BALANCE</b>		<b>-920,702.27</b>
70.90.57.0021				American Rescue Plan Act (ARPA) - Sewer, Stormwater		**PREV BALANCE	
VR 00026689-001	9055	9/2021	09/01/2021	Cook Lane Catch Basin Replacement - Products	7,252.00		
Vendor: UNITED CONCRETE PRODUCTS, INC.				Bank/Check #: 14/000452			
VR 00026765-001	9093	9/2021	09/08/2021	Manhole Installation on Fairfield Pl.	6,550.00		
Vendor: Forest Construction Co., LLC				Bank/Check #: 14/000453			
VR 00026758-001	9093	9/2021	09/08/2021	6 Inch Cap/6" Lug Accessories Kit	295.27		
Vendor: SUPERIOR PRODUCTS DISTRIBUTORS				Bank/Check #: 14/000454			
VR 00026742-001	9093	9/2021	09/08/2021	Video Inspection of Cook Lane	2,572.50		
Vendor: MCVAC ENVIRONMENTAL				Bank/Check #: 14/P00010			
VR 00026749-001	9093	9/2021	09/08/2021	Video Inspection of Cook Lane	2,572.50		
Vendor: MCVAC ENVIRONMENTAL				Bank/Check #: 14/P00010			
VR 00026802-001	9122	9/2021	09/15/2021	Police Private Duty for Cook Lane - McVac Camera	2,378.25		
Vendor: Extra Duty Solutions				Bank/Check #: 14/P00011			
VR 00027073-001	9158	10/2021	10/13/2021	ARP Reimb. for Sewer Pump Replacements & SCADA	43,466.60		
Vendor: Chatfield Farms Community Association Inc.				Bank/Check #: 14/000455			
					<b>END BALANCE</b>		<b>65,087.12</b>
<b>Report Totals</b>					65,087.12		920,702.27