

To: Board of Finance & Board of Selectmen
From: Natasha Nau, Finance Manager
Cc: Erin Schwarz, Assistant to the Finance Manager
Date: November 5, 2020
Subject: October Monthly Report – Finance Department



GENERAL:

- **Financial Policy Manual:** no revisions presented for this month. Updated version (plus BOF Bylaws) were posted after the meeting last month.
- **Solar ROI Analysis:** Titan accessing our VNM/other account data to put together an analysis free of charge. They have been asked for their cost estimate.
- **Fall/Winter Intern:** Caleb Shea will be interning remotely for our department (and a few items from First Selectman’s Office) over the next two to three months. He is starting with a Financial Policy Manual power point update and a town master fee schedule. He will come on-site to do some scanning to enable his remote projects. He will also be assisting us with data entry and attachments in Microfund, Payforce, Plan It, SmartVault, etc. as well as website updates and new accounting software builds (as outlined below).
- **VITA:** Treasurer, Finance Department and First Selectman met with VITA to discuss becoming a designated site. They may have a representative that can run it at the Senior Center with coordination from our staff.
- **IT:** now that the email project is largely complete (trooper, minibus and additional board chair licenses still need to be purchased), Novus is moving onto the server project. This will move us from a physical to a virtual server and will make OneDrive, Teams, Sharepoint, etc. Fully functional with direct linkage to files. Wifi needs to be enhanced or re-done in Town Hall. Working on this not only for functioning improvements, but also so that we can complete the camera installations.
- **Financial Accounting Software:** we demonstrated the “AsseTrax”, which is Harris’s capital asset module. We are finally getting a demo scheduled for their AR solution they are proposing will work for our needs named “Miscellaneous AR”. We hope to have some firm cost estimates after this demo and anticipate making purchases/installations in November, for a December build-out and January implementation.
- **Cyber security insurance:** worked with IT and insurance brokers to complete cyber application. We will know what the premium affect is once it is submitted and reviewed by the carrier.

PROCUREMENT:

- **RFQs/RFPs/ITBs:**
 - **20-10** is being drafted with SME assistance. Confidential until released. Anticipated for sometime in November.
- **Contract** has been set up for **road salt** with Morton (under CRPC bid).
- **Quantities** submitted for **CRPC gasoline bid**.
- **CRPC bid results for crack sealing and ladder testing** available and distributed to DPW and BHC respectively.
- Demonstrated the **new pricing sheet functions** with Bonfire and other innuendos we have had questions about. This new knowledge and capability will be a benefit for any upcoming solicitations.

BUDGET/PAYABLES/RECEIVABLES:

- **Transfers:** 1 is being presented for consideration.
- **Lines to Monitor:** 11 lines to monitor. 2 were deleted from last month and 3 were added. Only those lines that are past the traditional 33% for the 4th month of the FY, do not get fully encumbered at the beginning of the year, and are not seasonal, are included here.
- **\$6M BAN/Bond:** we are in the final stages of drafting the official statement. Preparation and actual meeting with credit raters on 11/3. Went extremely well.
 - Items in operating: catch basins, etc. Will be moved out of operating and into Bonded Projects shortly. For Hillside alone, we spent \$22k in catch basins.
- **Audit:** document preparation continues. On-site/virtual is the first week of December.
- **5-Year Capital Improvement Plan:** 5-year CIP final draft that was approved last month was published to the Finance Department's page on the website.
- **Storms:** Still waiting on the FEMA project creation in the portal for Hurricane Isaias (estimated \$35k tangibles and intangibles). Still working on Cat Z for 2018 tornado.
- **Capital Projects:** the greenlight was given to all departments on all projects shortly after our last meeting. Fire and PD were given the greenlight back in August due to specifications and build-time. Have been working with them on state/consortium contract selection and getting closer to being ready to place an order.
- **Police Private Duty FY21 External Rate:** these rates have been calculated and discussed with BFPD. It is an agenda item for voting at the 11/9 BOS meeting. Explanation and calculation attached.
- **FY22 Operating Budget:** in New Business, we will discuss the timeline and details surrounding the upcoming budget process. Draft timeline attached.

GRANTS:

- **FFY2019 FEMA Fire Grants:**
 - **AFG:** we did not get awarded. Solicited and received our turndown comments which detail why we did not make it past the computerized grading and why we were graded lower, are summarized as follows: 1) We need to keep our item cost below \$70k 2) Our call volume is low to warrant the need 3) Age of the equipment and reason for replacement 4) Our community type classification (rural vs. suburban). We discussed this with BHC and our suggestion would be to re-apply with an amended application in the next upcoming cycle in late November if they feel as though they can get by without an SCBA compressor system until March.
 - **FP&S:** we did not get awarded. We have solicited our turndown comments. Will evaluate once received if/how we submit again in the next upcoming cycle.
- **COVID-19 - DEMHS Region 5:** did not receive a determination on the final categories yet. We checked in multiple times throughout the month. FEMA is backed up.
- **COVID-19 CRF:** deadline got extended to 10/30. We were instructed that a FEMA determination letter MUST be submitted in order to be eligible to claim 25% on those items. Many towns upset over this timing issue. Therefore, we were only able to submit for known FEMA ineligible items (about \$15k of the total \$33k of expenses).
- **Katharine Matthies Foundation:** Finance and P&R sent in PO to vendor. Expected delivery is November. Scope of work change request approved by grantor.

- **BJA BVP:** still waiting on the \$1,687.50 EFT.
- **STEAP:** waiting to receive determination on the FY20 Cook Lane Drainage Improvements \$128,205 app. Extension request for 2016 application for Beacon Valley Road approved.
- **CDOT Community Connectivity Grant Program Funding for Bicycle/Pedestrian Safety and Improved Access to Community Centers:** worked with EDC, Town Planner, and other town staff to construct a competitive construction app for the max \$600k and submitted by the 10/16 deadline.
- **EMPG Radio Grant:** working with EMD to get final report submitted to grantor.
- **Office of the Secretary of State Absentee Ballot Support, Safe Polls, Election Day Registration Access:** spending these grants down; costs will most likely exceed grants.
- **WCAAA FY21:** submitted our signed grant agreement for \$5,300 to supplement the mini bus operations. This is pared down from a \$10,330 request.

Attachments:

- October – Transfers & Lines To Monitor
- October - Actual & Estimated Revenue
- October - Expenditures, Encumbrances & Appropriations
- Police Private Duty FY21 external rates
- Draft FY22 Budget Timeline/Process - for discussion under New Business



TOWN OF BEACON FALLS
FY21
TRANSFERS FOR 11/9/20 BOS & 11/10/20 BOF MEETINGS

11/05/2020

<u>#</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Description</u>
<u>Line</u>	<u>Description</u>	<u>Line</u>		
1		10.90.03.1105	\$4,000.00	Computer - Technical Support
	10.90.83.1170	Contingency		
			Total	\$4,000.00

\$2,000 for additional (12) 365 licenses + additional \$2k for unforeseen projects that arise during the remainder of the FY. Due to transition between IT providers, many issues have been uncovered that need to be resolved. This is the last transfer allowed into this line so we should leave room for incidentals.

FY21
LINES TO MONITOR

<u>#</u>	<u>Line</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Unencumbered Balance as of 10/31/20</u>	<u>Percent Used as of 10/31/20 (33% common at 4th month in FY)</u>	<u>Description</u>
1	10.90.03.1078	Legal Notices	\$ 5,000.00	\$ 2,635.13	47.50%	Numerous RFPs plus Town Meeting notice.
2	10.90.03.1090	Office Supplies	\$ 9,000.00	\$ 1,828.71	79.68%	Printer contract
3	10.90.03.1105	Computer Technical Support	\$ 62,700.00	\$ 326.39	99.48%	SEE ABOVE TRANSFER
4	10.90.05.1020	Wages - Asst. Town Clerk PT	\$ 25,866.00	\$ 13,249.46	48.78%	Working full time hours to support primary, election and new hire.
5	10.90.05.1175	Election Expenses	\$ 1,500.00	\$ 397.35	73.51%	Increased costs of absentee ballots for primary.
6	10.90.23.1041	Wages - Enforcement Officer	\$ 3,733.00	\$ 2,304.20	38.27%	IWWC Enforcement officer working additional hours to support permit volume.
7	10.90.53.1053	PT Patrol Overtime	\$ 15,000.00	\$ 6,930.16	53.80%	Underbudgeted
8	10.90.59.1710	Highway Materials	\$ 40,000.00	\$ 5,037.10	87.41%	Catch basin replacement - \$22k of this will be transferred shortly to bonded because it should be considered a part of the road projects.
9	10.90.65.1755	Refuse - HH Hazardous Waste	\$ 5,273.00	\$ 768.93	85.42%	HHW due to cancelled spring events.
10	10.90.69.1060	Computer Support	\$ 4,240.00	\$ 450.72	89.37%	
11	10.90.71.1861	Recreational Program & Activities	\$ 3,000.00	\$ 1,724.76	42.51%	

Statement of Actual & Estimated Revenue

Town of Beacon Falls
 For Period Ending 10/31/2020
 Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
10.80.01.1070					
MISCELLANEOUS REIMBURSEMENTS	100.00		184.78	84.78-	184.78
10.80.01.4005					
STATE PROPERTY TAX (PILOT)	24,899.00	24,899.00	24,899.00		100.00
10.80.01.4030					
DISABILITY TAX RELIEF	1,650.00			1,650.00	
10.80.01.4035					
ADD. EXEMPTIONS FOR VETERANS	8,300.00			8,300.00	
10.80.01.4040					
TOWN AID ROAD MAINT	192,176.00		96,260.79	95,915.21	50.09
10.80.01.4045					
SCHOOL EQ. GRANT GTB&ECS	3,946,560.00			3,946,560.00	
10.80.01.4055					
MASHANTUCKET PEQUOT GRANT	12,467.00			12,467.00	
10.80.01.4062					
DISTRESSED MUNICIPALITIES/Grants	5,000.00		11,673.31	6,673.31-	233.47
10.80.01.4066					
MUNICIPAL GRANT-IN-AID	43,809.00			43,809.00	
10.80.01.4070					
MISCELLANEOUS REIMBURSEMENTS	500.00		2,765.47	2,265.47-	553.09
10.80.01.4072					
EMPG GRANT	5,000.00			5,000.00	
10.80.02.4070					
PLANNING/ZONING COMMISSION	3,900.00	1,662.00	2,387.00	1,513.00	61.21
10.80.02.4075					
ZONING BD. OF APPEALS	250.00			250.00	
10.80.02.4080					
BUILDING PERMITS	130,000.00	10,818.00	65,852.09	64,147.91	50.66
10.80.02.4081					
AMBULANCE REIMBURSEMENT	5,000.00		5,000.00		100.00
10.80.02.4082					
FIRE MARSHAL INSPECTIONS FEES	1,800.00	775.00	895.00	905.00	49.72
10.80.02.4087					
TOWN CLERK - CONVEYANCE	60,000.00	10,722.50	47,678.51	12,321.49	79.46
10.80.02.4089					
TOWN SHARE - TOWN CLERK MERS	3,500.00	280.00	860.00	2,640.00	24.57
10.80.02.4090					
MISCELLANEOUS PERMITS	1,500.00	25.00	155.00	1,345.00	10.33
10.80.02.4091					
INLANDS WETLANDS FEES	1,750.00	22.00	242.00	1,508.00	13.83
10.80.02.4096					
POLICE EXTRA DUTY	30,000.00		30,000.00		100.00
10.80.02.4099					
POLICE - OTHER REVENUE	1,000.00	930.00	2,780.00	1,780.00-	278.00
10.80.02.4101					
POLICE TRAFFIC TICKETS	2,100.00		440.00	1,660.00	20.95
10.80.02.4110					
DISPOSAL FEES	100.00	24.00	66.00	34.00	66.00
10.80.02.4120					
MINI-BUS	4,000.00			4,000.00	
10.80.02.4999					
MISCELLANEOUS INCOME	100.00			100.00	
10.80.03.4122					
INTEREST - TAX COLLECTOR	100,000.00	15,163.69	67,269.50	32,730.50	67.27
10.80.03.4123					
LIENS/FEES - TAX COLLECTOR	1,200.00	38.93	706.23	493.77	58.85
10.80.03.4126					
SUPPLEMENTAL MOTOR VEHICLE TA	195,000.00			195,000.00	
10.80.03.4132					
WATER PROJECT (2001) - CURRENT &	39,000.00	4,342.79	24,940.45	14,059.55	63.95
10.80.03.4133					

Statement of Actual & Estimated Revenue

Town of Beacon Falls
 For Period Ending 10/31/2020
 Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
RIMMON HILL SEWER ASSESSMENTS	98,090.00	26,660.30	79,747.33	18,342.67	81.30
10.80.04.4130					
TELECOMM. PROPERTY TAX	8,737.00			8,737.00	
10.80.04.4135					
GAS REFUNDS	100.00			100.00	
10.80.04.4140					
MISCELLANEOUS	512.00			512.00	
10.80.04.4145					
INSURANCE REFUNDS	15,000.00		6,480.00	8,520.00	43.20
10.80.04.4146					
INSURANCE CLAIMS	1,000.00			1,000.00	
10.80.04.4150					
XEROX EQUIPMENT	125.00	12.00	16.00	109.00	12.80
10.80.04.4155					
REGION #16-SURPLUS	20,000.00			20,000.00	
10.80.04.4157					
LEACHATE COLLECTION SYSTEM	45,000.00	3,124.94	3,124.94	41,875.06	6.94
10.80.04.4161					
INSURANCE CLAIMS			258,359.01	258,359.01	
10.80.05.4165					
INVESTMENTS/INTEREST EARNED	75,750.00	1,088.77	6,676.16	69,073.84	8.81
10.80.06.4300					
PROPERTY TAXES-CURRENT	16,982,500.00	75,312.79	9,682,804.15	7,299,695.85	57.02
10.80.06.4301					
PRIOR YEAR PROPERTY TAXES	190,000.00	30,562.51	172,866.72	17,133.28	90.98
10.80.06.4325					
TRANSFER FROM UNASSIGNED FUND	376,727.00			376,727.00	
10.80.06.4400					
SALE OF TOWN PROPERTY			45.00	45.00	
10.80.90.2502					
Interfund Transfers - In To General Fund			12.57	12.57	
Report Totals	22,634,202.00	206,464.22	10,595,187.01	12,039,014.99	46.81

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.01.1010								
FIRST SELECTMAN SALARY	01	55,000.00	55,000.00		18,333.32		36,666.68	33.33
10.90.01.1011								
WAGES - SELECTMAN	01	13,500.00	13,500.00		4,500.00		9,000.00	33.33
10.90.01.1012								
WAGES - SELECTMAN	01	13,500.00	13,500.00		4,500.00		9,000.00	33.33
10.90.01.1014								
HUMAN RESOURCES SPECIALIST	01	32,450.00	32,450.00		6,787.33		25,662.67	20.92
10.90.01.1020								
FIRST SELECTMAN'S SECRETAR	01	42,916.00	48,016.00	3,718.18	15,356.36		32,659.64	31.98
10.90.01.1220								
FIRST SELECTMAN'S EXPENSES	01	2,500.00	2,500.00		360.00		2,140.00	14.40
Totals for Department:		159,866.00	164,966.00	3,718.18	49,837.01		115,128.99	30.21
01 (SELECTMAN)								
10.90.03.1040								
WAGES - CUSTODIAN	03	39,118.00	39,118.00	2,711.03	11,240.40		27,877.60	28.73
10.90.03.1049								
WAGES - OVERTIME CUSTODIAN	03	1,500.00	1,500.00	145.00	594.50		905.50	39.63
10.90.03.1070								
BOARD & COMISSION CLERKS	03	11,000.00	11,000.00	1,040.00	4,000.00		7,000.00	36.36
10.90.03.1071								
BOARD & COMMISSION EXPENSE	03	1,000.00	1,000.00		136.05		863.95	13.61
10.90.03.1078								
LEGAL NOTICES	03	5,000.00	5,000.00	251.38	2,374.87		2,625.13	47.50
10.90.03.1080								
POSTAGE	03	3,000.00	3,000.00	201.78	730.30		2,269.70	24.34
10.90.03.1090								
OFFICE SUPPLIES	03	9,000.00	9,000.00	164.38	2,006.29	5,165.00	1,828.71	79.68
10.90.03.1105								
COMPUTER-TECHNICAL SUPPRT	03	60,000.00	62,700.00	12,994.48	33,197.11	28,526.50	976.39	98.44
10.90.03.1110								
HONOR ROLL MEMORIAL	03	700.00	700.00				700.00	
10.90.03.1120								
UTILITIES - ELECTRICITY	03	6,000.00	6,000.00	430.30	1,721.79		4,278.21	28.70
10.90.03.1121								
ELECTRICITY - SOLAR GENERATI	03	46,500.00	46,500.00	16,275.85	16,275.85		30,224.15	35.00
10.90.03.1122								
UTILITIES - HEAT & WATER	03	7,300.00	7,300.00	48.16	306.03		6,993.97	4.19

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.03.1130 TELEPHONE	03	20,000.00	20,000.00	828.22	4,188.81		15,811.19	20.94
10.90.03.1140 MISC. REPAIRS/BUILDING MAINT	03	18,000.00	18,000.00	399.70	2,272.27		15,727.73	12.62
10.90.03.1160 ELEVATOR SERVICE AGREEMEN	03	3,000.00	3,000.00	242.05	968.20	1,979.96	51.84	98.27
10.90.03.1167 MILEAGE & TOWN CAR MAINT.	03	2,000.00	2,000.00	178.48	237.01		1,762.99	11.85
10.90.03.1495 EDUCATION/TRAINING	03	6,000.00	6,000.00		282.00		5,718.00	4.70
10.90.03.1600 ALARM SYSTEM MONITORING	03	7,050.00	7,050.00	632.70	2,271.69	1,802.19	2,976.12	57.79
Totals for Department: 03 (TOWN HALL)		246,168.00	248,868.00	36,543.51	82,803.17	37,473.65	128,591.18	48.33
10.90.05.1010 WAGES - TOWN CLERK	05	6,000.00	6,000.00	2,767.00-	2,000.00		4,000.00	33.33
10.90.05.1020 WAGES-ASST.TOWN CLERK P/T	05	25,866.00	25,866.00	2,996.00	12,616.54		13,249.46	48.78
10.90.05.1042 WAGES - ASST. TOWN CLERK	05	45,609.00	45,609.00	3,664.47	10,651.10		34,957.90	23.35
10.90.05.1170 TOWN CLERK EXPENSES	05	5,000.00	6,400.00	25.25	438.48	1,314.50	4,647.02	27.39
10.90.05.1175 ELECTION EXPENSES	05	1,500.00	1,500.00		1,102.65		397.35	73.51
10.90.05.1180 MICRO FILM RECORDS	05	20,560.00	20,560.00	1,296.00	6,220.00	14,221.00	119.00	99.42
10.90.05.1190 LEASE-PURCH COPIER	05	2,000.00	2,000.00	68.82	247.90	460.00	1,292.10	35.40
10.90.05.1195 RECORDS/BOOKS	05	4,000.00	4,000.00				4,000.00	
10.90.05.1210 MAP PRINTER MAINT. & SUPPLIE	05	600.00	600.00				600.00	
10.90.05.1405 VITAL STATISTICS	05	200.00	200.00				200.00	
10.90.05.2155 GENERAL CODE	05	1,200.00	1,200.00			1,200.00		100.00

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Totals for Department: 05 (TOWN CLERK)		112,535.00	113,935.00	5,283.54	33,276.67	17,195.50	63,462.83	44.30
10.90.07.1010								
WAGES - TAX COLLECTOR	07	60,060.00	60,060.00	4,620.00	19,173.00		40,887.00	31.92
10.90.07.1020								
WAGES - ASST. TAX COLLECT	07	24,960.00	27,360.00	2,016.00	9,498.00		17,862.00	34.71
10.90.07.1049								
WAGES - OVERTIME	07	500.00	500.00		9.00		491.00	1.80
10.90.07.1060								
COMPUTER SUPPORT	07	6,477.00	6,477.00		6,477.00			100.00
10.90.07.1061								
COMPUTER SVCS - PRINTING	07	10,294.00	10,294.00		5,320.24		4,973.76	51.68
10.90.07.1220								
MISCELLANEOUS EXPENSES	07	6,000.00	6,000.00	151.69	1,536.73		4,463.27	25.61
Totals for Department: 07 (TAX COLLECTOR)		108,291.00	110,691.00	6,787.69	42,013.97		68,677.03	37.96
10.90.09.1010								
WAGES - TREASURER	09	13,500.00	13,500.00		4,500.00		9,000.00	33.33
Totals for Department: 09 (TREASURER)		13,500.00	13,500.00		4,500.00		9,000.00	33.33
10.90.11.1020								
WAGES - BLDG INSPECTOR	11	35,287.00	35,287.00	2,714.38	11,234.52		24,052.48	31.84
10.90.11.1130								
BUILDING INSPECTOR PHONE	11	625.00	625.00	41.11	125.05		499.95	20.01
10.90.11.1167								
BUILDING INSPECTOR MILEAGE	11	2,500.00	2,500.00	372.60	695.75		1,804.25	27.83
10.90.11.1220								
MISCELLANEOUS EXPENSES	11	1,500.00	1,500.00				1,500.00	
Totals for Department: 11 (BUILDING DEPT)		39,912.00	39,912.00	3,128.09	12,055.32		27,856.68	30.20
10.90.13.1045								
WAGES - LONGEVITY	13	7,700.00	7,700.00				7,700.00	
10.90.13.1047								
WAGES-PILO HEALTH INS.	13	9,000.00	9,000.00				9,000.00	

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.13.1235								
WAGE SALARY ADJUSTMENTS	13	62,084.00	54,584.00		3,129.12		51,454.88	5.73
10.90.13.1240								
SOCIAL SECURITY	13	168,078.00	168,078.00	11,354.52	54,335.82		113,742.18	32.33
10.90.13.1245								
MEDICAL INSURANCE	13	312,000.00	312,000.00	52,888.87	138,796.50		173,203.50	44.49
10.90.13.1246								
LIFE INSURANCE	13	16,000.00	16,000.00		5,215.01		10,784.99	32.59
10.90.13.1247								
DENTAL REIMBURSEMENT	13	15,750.00	15,750.00	1,214.80	5,277.92		10,472.08	33.51
10.90.13.1250								
PENSION PLAN	13	397,261.00	397,261.00	18,573.18	232,819.70		164,441.30	58.61
10.90.13.1255								
WORKERS COMPENSATION	13	147,437.00	147,437.00		147,413.00		24.00	99.98
10.90.13.1256								
FIRE DEPARTMENT INSURANCE	13	9,250.00	9,250.00		8,611.56		638.44	93.10
10.90.13.1257								
EMPLOYEE ASSISTANCE PROGR	13	2,750.00	2,750.00	246.94	299.16	2,248.54	202.30	92.64
10.90.13.1595								
PW CLOTHING ALLOWANCE	13	5,000.00	5,000.00	501.93	567.89		4,432.11	11.36
Totals for Department:		1,152,310.00	1,144,810.00	84,780.24	596,465.68	2,248.54	546,095.78	52.30
13 (EMPLOYEE'S BENEFITS)								
10.90.15.1041								
WAGES - CERT. ASSESSOR	15	64,683.00	64,683.00	4,984.49	20,933.07		43,749.93	32.36
10.90.15.1042								
WAGES - CLERK (P/T)	15	28,869.00	28,869.00	2,097.23	9,735.65		19,133.35	33.72
10.90.15.1060								
COMPUTER SUPPORT	15	10,250.00	10,302.00		4,902.00	5,400.00		100.00
10.90.15.1061								
COMPUTER SVCS - PRINTING	15	1,525.00	1,525.00		1,300.00		225.00	85.25
10.90.15.1220								
OFFICE SUPPLIES	15	3,500.00	3,448.00	26.00	500.73		2,947.27	14.52
10.90.15.1280								
GIS (MAPS)	15	6,800.00	6,800.00		3,000.00	3,800.00		100.00
10.90.15.1495								
EDUCATION	15	1,500.00	1,500.00				1,500.00	

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Totals for Department: 15 (BD OF ASSESSORS)		117,127.00	117,127.00	7,107.72	40,371.45	9,200.00	67,555.55	42.32
10.90.17.1042								
WAGES - BOARD OF APPEALS	17	1,800.00	1,800.00		1,800.00			100.00
Totals for Department: 17 (BD OF ASSESSMENT & APPEALS)		1,800.00	1,800.00		1,800.00			100.00
10.90.19.1380								
AUDIT	19	34,000.00	34,000.00			26,500.00	7,500.00	77.94
Totals for Department: 19 (BOARD OF FINANCE)		34,000.00	34,000.00			26,500.00	7,500.00	77.94
10.90.20.1044								
WAGES - FINANCE CLERK	20	49,868.00	49,868.00	3,836.00	15,898.85		33,969.15	31.88
10.90.20.1046								
WAGES - FINANCE MANAGER	20	75,687.00	75,687.00	5,922.42	26,525.44		49,161.56	35.05
10.90.20.1060								
COMPUTER SUPPORT	20	13,375.00	13,375.00		7,786.90		5,588.10	58.22
Totals for Department: 20 (EXCHANGE GENERAL REVENUE)		138,930.00	138,930.00	9,758.42	50,211.19		88,718.81	36.14
10.90.21.1060								
EDC CONSULTANT	21	48,000.00	48,000.00				48,000.00	
10.90.21.1220								
EXPENSES - EDC	21	5,000.00	5,000.00				5,000.00	
Totals for Department: 21 (ECONOMIC DEVELOPMENT)		53,000.00	53,000.00				53,000.00	
10.90.23.1041								
WAGES - ENFORCEMENT OFFI	23	3,733.00	3,733.00	334.40	1,428.80		2,304.20	38.27
10.90.23.1305								
SOIL CONSERVATION	23	1,500.00	1,500.00		1,500.00			100.00
Totals for Department: 23 (INLAND WETLANDS)		5,233.00	5,233.00	334.40	2,928.80		2,304.20	55.97
10.90.24.1220								
EXPENSES	24	500.00	500.00				500.00	

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10.90.33.1270 TOWN COUNSEL RETAINER	33	75,000.00	75,000.00	7,316.00	10,382.00		64,618.00	13.84
10.90.33.1290 ENGINEERING & CONSULTANTS	33	100,000.00	100,000.00	5,301.20	14,836.95		85,163.05	14.84
10.90.33.1291 TOWN PLANNER	33	17,000.00	17,000.00		3,948.00		13,052.00	23.22
10.90.33.1385 WEBSITE CONSULTANT	33	2,660.00	2,660.00				2,660.00	
Totals for Department: 33 (PROFESSIONAL FEES)		194,660.00	194,660.00	12,617.20	29,166.95		165,493.05	14.98
10.90.37.1410 PROPERTY & CASUALTY	37	99,000.00	101,500.00		99,757.00		1,743.00	98.28
Totals for Department: 37 (TOWNWIDE INSURANCE)		99,000.00	101,500.00		99,757.00		1,743.00	98.28
10.90.39.1415 REGIONAL COUNCIL GOV'TS	39	3,635.00	6,235.00		6,144.00		91.00	98.54
10.90.39.1425 CCM MUNICIPALITIES	39	3,571.00	3,571.00		3,571.00			100.00
10.90.39.1430 VALLEY COUNCIL/BROWNFIELD	39	1,000.00	1,000.00		1,000.00			100.00
10.90.39.1440 C.O.S.T. (SMALL TOWNS)	39	825.00	825.00				825.00	
Totals for Department: 39 (AGENCY MEMBERSHIP)		9,031.00	11,631.00		10,715.00		916.00	92.12
10.90.41.1404 MUNICIPAL HISTORIAN	41	250.00	250.00				250.00	
10.90.41.1405 SESQUICENTENNIAL COMMITTEE	41	2,000.00	2,000.00				2,000.00	
Totals for Department: 41 (FIRE HOUSE BLDG)		2,250.00	2,250.00				2,250.00	
10.90.44.1010 WAGES - FIRE CHIEF	44	12,300.00	12,300.00		4,100.00		8,200.00	33.33
10.90.44.1012 WAGES - FIRE/FM ADMIN ASSIS	44	3,075.00	3,075.00		1,025.00		2,050.00	33.33

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10.90.44.1030 TELEPHONE	44	5,000.00	5,000.00	382.13	969.72		4,030.28	19.39
10.90.44.1031 EMERGENCY TELEPHONE (911)	44	22,700.00	22,700.00	2,013.67	7,483.23	3,960.99	11,255.78	50.42
10.90.44.1060 SOFTWARE & IT	44	9,500.00	9,500.00	38.44	4,402.56		5,097.44	46.34
10.90.44.1121 ELECTRICITY	44	10,000.00	10,000.00	746.47	2,181.07		7,818.93	21.81
10.90.44.1122 HEATING FUEL	44	15,000.00	15,000.00	250.01	921.21		14,078.79	6.14
10.90.44.1123 WATER	44	1,300.00	1,300.00	100.82	368.26		931.74	28.33
10.90.44.1435 BUILDING MAINTENANCE	44	13,500.00	13,500.00	922.58	989.55		12,510.45	7.33
10.90.44.1436 BLDG EQUIP-MAINT & REPAIRS	44	6,500.00	6,500.00		345.00		6,155.00	5.31
10.90.44.1465 COMM. EQUIP-MAINTENANCE	44	6,000.00	6,000.00	925.42	1,085.81		4,914.19	18.10
10.90.44.1466 EQUIPMENT MAINTENANCE	44	9,000.00	9,000.00	208.70	1,172.56		7,827.44	13.03
10.90.44.1470 VEHICLE FUEL	44	10,000.00	10,000.00	730.77	2,666.41		7,333.59	26.66
10.90.44.1471 MANDATORY VEHICLE AND EQU	44	15,000.00	15,000.00	3,498.43	5,006.38	5,385.40	4,608.22	69.28
10.90.44.1472 VEHICLE REPAIRS	44	31,500.00	31,500.00	1,472.88	6,682.79	4,713.12	20,104.09	36.18
10.90.44.1485 PERSONAL PROTECTIVE EQUIP	44	24,000.00	24,000.00	307.00	765.00	2,270.50	20,964.50	12.65
10.90.44.1486 EMS TRAINING	44	16,000.00	16,000.00	1,988.71	2,801.99		13,198.01	17.51
10.90.44.1487 AIR BOTTLE REPLACEMENT PROC	44	6,500.00	6,500.00				6,500.00	
10.90.44.1488 HOSE REPLACEMENT	44	2,500.00	2,500.00				2,500.00	
10.90.44.1490 PHYSICALS/HEALTH & WELLNES	44	17,350.00	17,350.00	33.00	2,914.00		14,436.00	16.80
10.90.44.1495 TRAINING	44	20,000.00	20,000.00	1,011.03	3,996.05		16,003.95	19.98

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10.90.44.1500								
SERVICE AWARD PROGRAM	44	50,000.00	50,000.00		50,000.00			100.00
10.90.44.1552								
DEPARTMENTAL SUPPLIES - FD	44	16,000.00	16,000.00	3,093.01	3,869.65		12,130.35	24.19
10.90.44.1553								
DEPARTMENTAL SUPPLIES - AMB	44	18,700.00	18,700.00	645.59	4,042.50	6,839.00	7,818.50	58.19
Totals for Department: 44 (EMERGENCY SERVICES)		341,425.00	341,425.00	18,368.66	107,788.74	23,169.01	210,467.25	38.36
10.90.45.1010								
WAGES - FIRE MARSHAL	45	16,966.00	16,966.00		5,655.32		11,310.68	33.33
10.90.45.1011								
WAGES - DEPUTY FIRE MARSHAL	45	13,325.00	13,325.00	1,172.57	4,690.30		8,634.70	35.20
10.90.45.1012								
WAGES - FIRE/FM ADMIN ASSIS	45	3,075.00	3,075.00		1,025.00		2,050.00	33.33
10.90.45.1130								
TELEPHONE	45	2,000.00	2,000.00	122.23	370.13		1,629.87	18.51
10.90.45.1167								
VEHICLE EXPENSES	45	1,000.00	1,000.00				1,000.00	
10.90.45.1413								
FIRE PREVENTION & SAFETY	45	4,000.00	4,000.00		127.00		3,873.00	3.18
10.90.45.1495								
TRAINING/CONTINUING EDUCATI	45	2,200.00	2,200.00				2,200.00	
10.90.45.1515								
FIRE CODE SUBSCRIPTION	45	2,300.00	2,300.00				2,300.00	
10.90.45.1526								
COMPUTER SUPPORT	45	650.00	650.00		650.00			100.00
10.90.45.1527								
FIRE MARSHAL - EXPENSES	45	4,500.00	4,500.00	1,495.00	1,495.00		3,005.00	33.22
10.90.45.1595								
FIRE MARSHAL - UNIFORMS	45	2,000.00	2,000.00				2,000.00	
Totals for Department: 45 (FIRE MARSHAL)		52,016.00	52,016.00	2,789.80	14,012.75		38,003.25	26.94
10.90.47.1525								
LEASE RADIO/TELEPHONE	47	550.00	550.00	41.11	125.05		424.95	22.74
10.90.47.1530								
EMERGENCY NOTIFICATION SYS	47	5,000.00	5,000.00	5,000.00	5,000.00			100.00

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Totals for Department: 47 (CIVIL DEFENSE)		5,550.00	5,550.00	5,041.11	5,125.05		424.95	92.34
10.90.48.1495 TRAINING/EQUIPMENT	48	6,300.00	6,300.00	1,706.51	1,756.51		4,543.49	27.88
Totals for Department: 48 (SAFETY COMMITTEE)		6,300.00	6,300.00	1,706.51	1,756.51		4,543.49	27.88
10.90.49.1540 COTTON HOLLOW	49	11,295.00	11,295.00	848.51	2,545.53		8,749.47	22.54
10.90.49.1541 BEACON FALLS	49	211,460.00	211,460.00	17,704.25	53,702.88		157,757.12	25.40
Totals for Department: 49 (HYDRANT RENTAL)		222,755.00	222,755.00	18,552.76	56,248.41		166,506.59	25.25
10.90.53.1010 RESIDENT STATE TROOPER	53	200,000.00	200,000.00				200,000.00	
10.90.53.1019 WAGES - POLICE LT.	53	26,088.00	20,088.00				20,088.00	
10.90.53.1020 WAGES - PATROL F/T	53	197,380.00	197,380.00	14,669.68	61,541.62		135,838.38	31.18
10.90.53.1040 WAGES - CLERK	53	35,546.00	35,546.00	2,720.41	11,272.71		24,273.29	31.71
10.90.53.1041 WAGES - PATROL P/T	53	170,000.00	170,000.00	7,660.06	44,041.74		125,958.26	25.91
10.90.53.1052 FT PATROL OVERTIME	53	35,000.00	35,000.00	3,336.88	11,439.05		23,560.95	32.68
10.90.53.1053 PT PATROL OVERTIME	53	15,000.00	15,000.00	922.91	8,069.84		6,930.16	53.80
10.90.53.1054 SHIFT DIFFERENTIAL	53	4,500.00	4,500.00	197.55	831.36		3,668.64	18.47
10.90.53.1060 COMPUTER SUPPORT	53	5,500.00	5,500.00	458.67	1,616.96		3,883.04	29.40
10.90.53.1130 TELEPHONE	53	4,500.00	4,500.00	216.33	1,474.38	837.00	2,188.62	51.36
10.90.53.1220 DEPARTMENTAL SUPPLIES	53	6,000.00	6,000.00	310.00	560.00		5,440.00	9.33
10.90.53.1505 STATE MANDATED TRAINING	53	20,000.00	20,000.00	1,229.80	1,229.80		18,770.20	6.15

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10.90.53.1585 VEHICLE REPAIRS	53	13,000.00	13,000.00	591.81	937.98		12,062.02	7.22
10.90.53.1595 UNIFORMS	53	10,000.00	10,000.00		3,144.00		6,856.00	31.44
10.90.53.1620 BUILDING OPS & MAINT.	53	14,000.00	14,000.00	696.92	3,149.57	573.00	10,277.43	26.59
10.90.53.1703 GAS & OIL	53	14,000.00	14,000.00	838.25	3,866.31		10,133.69	27.62
Totals for Department: 53 (POLICE)		770,514.00	764,514.00	33,849.27	153,175.32	1,410.00	609,928.68	20.22
10.90.55.1010 WAGES - ANIMAL CONTROL	55	9,066.00	9,066.00		3,022.00		6,044.00	33.33
10.90.55.1020 MILEAGE	55	1,000.00	1,000.00				1,000.00	
10.90.55.1550 DEPARTMENTAL SUPPLIES	55	900.00	900.00	41.11	125.05		774.95	13.89
Totals for Department: 55 (DOG WARDEN)		10,966.00	10,966.00	41.11	3,147.05		7,818.95	28.70
10.90.57.1010 Wages - Emergency Management D	57		6,000.00		2,000.00		4,000.00	33.33
10.90.57.1130 EMD Telephone	57		540.00				540.00	
10.90.57.1645 E911 DISPATCH	57	43,176.00	43,176.00		21,588.00		21,588.00	50.00
10.90.57.1650 STREET LIGHTING	57	38,500.00	38,500.00	2,960.71	9,357.19		29,142.81	24.30
10.90.57.1655 DRUG AND ALCOHOL TESTING	57	1,000.00	1,000.00		500.00		500.00	50.00
Totals for Department: 57 (PUBLIC SAFETY)		82,676.00	89,216.00	2,960.71	33,445.19		55,770.81	37.49
10.90.59.1010 WAGES - FOREMAN	59	75,046.00	75,046.00	5,772.80	23,966.14		51,079.86	31.94
10.90.59.1011 WAGES - ASST ROAD FOREMAN (59	71,386.00	71,386.00	5,465.46	22,762.74		48,623.26	31.89
10.90.59.1012 WAGES - MAINTAINER/MECHANI	59	68,432.00	68,432.00	5,264.00	21,845.63		46,586.37	31.92

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10.90.59.1013 WAGES - HWY MAINT (3)	59	196,357.00	196,357.00	15,105.62	62,696.14		133,660.86	31.93
10.90.59.1049 WAGES - OVERTIME	59	59,712.00	59,712.00	942.54	5,842.77		53,869.23	9.78
10.90.59.1550 DEPARTMENTAL EQUIPMENT	59	14,000.00	14,000.00	723.46	4,613.20		9,386.80	32.95
10.90.59.1555 EQUIPMENT RENTAL	59	2,000.00	2,000.00				2,000.00	
10.90.59.1670 STREET SWEEPING	59	20,000.00	20,000.00				20,000.00	
10.90.59.1685 SNOW REMOVAL (MATERIAL)	59	80,000.00	80,000.00		1,295.00	59,706.00	18,999.00	76.25
10.90.59.1690 TOOLS	59	2,000.00	2,000.00				2,000.00	
10.90.59.1700 GAS/FUEL	59	13,000.00	13,000.00	819.03	3,853.05		9,146.95	29.64
10.90.59.1703 VEHICLE MAINTENANCE	59	35,000.00	35,000.00	5,415.70	6,898.09	1,500.00	26,601.91	23.99
10.90.59.1710 HIGHWAY MATERIALS	59	40,000.00	40,000.00	7,279.24	31,231.90	3,731.00	5,037.10	87.41
10.90.59.1713 TREE WORK	59	20,000.00	20,000.00			2,500.00	17,500.00	12.50
10.90.59.1714 GUARD RAILS/LINE PAINTING	59	8,000.00	8,000.00		5,528.51	0.03	2,471.46	69.11
10.90.59.1715 CATCH BASIN CLEANING	59	16,500.00	16,500.00				16,500.00	
10.90.59.1720 MANDATED STORM DRAINS	59	8,000.00	8,000.00				8,000.00	
10.90.59.1782 PAVEMENT MAINTENANCE	59	90,000.00	90,000.00				90,000.00	
Totals for Department: 59 (HIGHWAY)		819,433.00	819,433.00	46,787.85	190,533.17	67,437.03	561,462.80	31.48
10.90.61.1122 PROPANE	61	2,300.00	2,300.00				2,300.00	
10.90.61.1130 TELEPHONE/INTERNET/ALARM	61	5,440.00	7,640.00	555.24	1,981.12		5,658.88	25.93
10.90.61.1715 BUILDING MAINTENANCE	61	10,000.00	10,000.00	25.99	561.77	1,246.59	8,191.64	18.08

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Totals for Department: 61 (TOWN GARAGE)		17,740.00	19,940.00	581.23	2,542.89	1,246.59	16,150.52	19.00
10.90.63.1010								
WAGES - NURSE	63	30,742.00	30,742.00	2,431.31	10,146.47		20,595.53	33.01
10.90.63.1170								
DEPARTMENTAL SUPPLIES	63	750.00	750.00				750.00	
10.90.63.1390								
RESIDENT RELIEF	63	500.00	500.00				500.00	
10.90.63.1395								
T.E.A.M.	63	7,500.00	7,500.00		7,500.00			100.00
10.90.63.1400								
VETERAN'S FUNERALS	63	200.00	200.00				200.00	
10.90.63.1723								
MEALS ON WHEELS	63	1,254.00	1,254.00				1,254.00	
10.90.63.1725								
REGIONAL MENTAL HEALTH	63	915.00	915.00				915.00	
10.90.63.1726								
PROBATE COURT	63	2,500.00	2,500.00				2,500.00	
10.90.63.1735								
HEALTH DISTRICT	63	43,594.00	43,594.00	10,648.50	21,297.00		22,297.00	48.85
10.90.63.1737								
BH CARE	63	500.00	500.00				500.00	
Totals for Department: 63 (COMMUNITY WELFARE)		88,455.00	88,455.00	13,079.81	38,943.47		49,511.53	44.03
10.90.65.1740								
REFUSE COLLECTION	65	255,000.00	255,000.00	20,785.38	64,230.04		190,769.96	25.19
10.90.65.1745								
RECYCLING	65	84,000.00	84,000.00	6,567.55	20,088.10		63,911.90	23.91
10.90.65.1750								
BULKY WASTE TRANSFER	65	40,000.00	40,000.00	4,263.90	10,457.66		29,542.34	26.14
10.90.65.1755								
REFUSE-HOUSEHOLD HAZARDOUS	65	5,273.00	5,273.00	2,537.95	4,504.07		768.93	85.42
Totals for Department: 65 (REFUSE)		384,273.00	384,273.00	34,154.78	99,279.87		284,993.13	25.84
10.90.67.1010								
WAGES - SUPERVISOR	67	73,382.00	73,382.00	5,644.80	23,425.92		49,956.08	31.92

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.67.1011								
WAGES - ASST. SUPERVISOR	67	69,430.00	69,430.00	5,340.80	22,164.32		47,265.68	31.92
10.90.67.1042								
WAGES - HELPER F/T	67	62,421.00	62,421.00	4,801.60	19,926.65		42,494.35	31.92
10.90.67.1049								
WAGES - OVERTIME	67	43,809.00	43,809.00	3,186.60	16,250.10		27,558.90	37.09
10.90.67.1121								
ELECTRICITY	67	18,000.00	18,000.00	884.21	1,967.52		16,032.48	10.93
10.90.67.1122								
WATER & HEATING FUEL	67	5,300.00	5,300.00	493.21	1,219.86		4,080.14	23.02
10.90.67.1130								
TELEPHONE & ALARM	67	9,500.00	9,500.00	1,261.07	3,309.21	773.30	5,417.49	42.97
10.90.67.1140								
SUPPLIES AND MAINTENANCE	67	8,800.00	8,800.00	962.35	2,431.38		6,368.62	27.63
10.90.67.1470								
VEHICLE FUEL & MAINTENANCE	67	6,000.00	6,000.00	19.27	364.66		5,635.34	6.08
10.90.67.1760								
PLANT OPERATIONS	67	58,700.00	58,700.00	6,668.80	16,493.45	3,129.08	39,077.47	33.43
10.90.67.1765								
EQUIPMENT REPLACEMENT	67	37,200.00	37,200.00	1,060.33	9,109.96		28,090.04	24.49
10.90.67.1770								
SLUDGE PROCESSING	67	137,900.00	137,900.00		25,650.40	112,249.60		100.00
10.90.67.1775								
D.E.P. DISCHARGER PERMIT	67	1,800.00	1,800.00		1,722.50		77.50	95.69
10.90.67.1776								
NITROGEN CREDITS	67	80,000.00	80,000.00				80,000.00	
10.90.67.1780								
SEWER MAINTENANCE	67	16,000.00	16,000.00	1,260.00	5,460.00		10,540.00	34.13
10.90.67.1785								
MANDATED TOXICITY TESTING	67	19,400.00	19,400.00	956.01	3,599.31	6,006.13	9,794.56	49.51
Totals for Department:		647,642.00	647,642.00	32,539.05	153,095.24	122,158.11	372,388.65	42.50
67 (WASTE WATER TREATMENT)								
10.90.69.1010								
WAGES - FULL TIME (3)	69	125,299.00	125,299.00	9,638.40	39,923.11		85,375.89	31.86
10.90.69.1019								
WAGES - PART TIME	69	13,052.00	13,052.00	189.18	381.90		12,670.10	2.93
10.90.69.1060								
COMPUTER SUPPORT	69	4,240.00	4,240.00	180.00	3,789.28		450.72	89.37

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
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10.90.69.1130 TELEPHONE-INTERNET	69	660.00	660.00				660.00	
10.90.69.1170 DEPARTMENTAL SUPPLIES	69	24,650.00	24,650.00	2,455.95	5,990.36	8,700.00	9,959.64	59.60
10.90.69.1800 PROFESSIONAL DEVELOPMENT	69	1,000.00	1,000.00				1,000.00	
10.90.69.1805 PROGRAMS	69	5,500.00	5,500.00	102.82	1,277.40		4,222.60	23.23
10.90.69.1807 LIBRARY COPIER LEASES	69	820.00	820.00	62.34	226.01	424.00	169.99	79.27
Totals for Department: 69 (LIBRARY)		175,221.00	175,221.00	12,628.69	51,588.06	9,124.00	114,508.94	34.65
10.90.71.1010 P/T Activities Director	71	26,000.00	26,000.00				26,000.00	
10.90.71.1019 WAGES - SEASONAL	71	15,300.00	15,300.00				15,300.00	
10.90.71.1121 ELECTRICITY, WATER & FUEL	71	17,500.00	17,500.00	1,373.70	5,914.48		11,585.52	33.80
10.90.71.1550 TOOLS & EQUIPMENT	71	4,000.00	4,000.00		500.58	46.23	3,453.19	13.67
10.90.71.1705 VEHICLE MAINTENANCE	71	2,000.00	2,000.00	49.99	49.99		1,950.01	2.50
10.90.71.1815 SPRAY FERTILIZER/CLAY	71	6,000.00	6,000.00	999.59	999.59		5,000.41	16.66
10.90.71.1816 FIELD RECONSTRUCTION	71	10,000.00	10,000.00				10,000.00	
10.90.71.1820 SANITATION FACILITIES	71	5,750.00	5,750.00	450.00	1,800.00	3,950.00		100.00
10.90.71.1840 STOCK FISH	71	3,000.00	3,000.00				3,000.00	
10.90.71.1845 SETTLING POND MAINTENANCE	71	5,000.00	5,000.00				5,000.00	
10.90.71.1850 BUILDING MAINTENANCE	71	10,000.00	10,000.00	117.92	532.84		9,467.16	5.33
10.90.71.1855 GROUNDS MAINTENANCE	71	10,000.00	10,000.00	1,482.60	2,243.23		7,756.77	22.43
10.90.71.1856 COURT MAINTENANCE	71	2,000.00	2,000.00				2,000.00	

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

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10.90.71.1861								
RECREATIONAL PROGRAM & AC	71	3,000.00	3,000.00	967.24	1,275.24		1,724.76	42.51
10.90.71.1870								
INDEPENDENCE DAY CELEBRATI	71	15,000.00	15,000.00		4,000.00		11,000.00	26.67
10.90.71.1895								
MATTHIES PARK	71	13,000.00	13,000.00		1,111.20	1,700.00	10,188.80	21.62
10.90.71.1905								
SUMMER CONCERT SERIES	71	6,500.00	6,500.00				6,500.00	
Totals for Department:		154,050.00	154,050.00	5,441.04	18,427.15	5,696.23	129,926.62	15.66
71 (PARK & RECREATION)								
10.90.77.1041								
WAGES - DRIVERS	77	30,449.00	30,449.00	308.70	1,979.06		28,469.94	6.50
10.90.77.1055								
TELEPHONE	77	550.00	550.00	78.32	162.26		387.74	29.50
10.90.77.1470								
GAS/MAINTENANCE	77	1,970.00	1,970.00	42.94	42.94		1,927.06	2.18
Totals for Department:		32,969.00	32,969.00	429.96	2,184.26		30,784.74	6.63
77 (MINI BUS OPERATIONS)								
10.90.79.1120								
HEATING OIL	79	3,100.00	3,100.00	625.80	625.80		2,474.20	20.19
10.90.79.1121								
ELECTRICTY & WATER	79	4,500.00	4,500.00	125.19	766.04		3,733.96	17.02
10.90.79.1130								
TELEPHONE	79	3,600.00	3,600.00	289.82	1,158.81		2,441.19	32.19
10.90.79.1220								
SENIOR CENTER SUPPLIES	79	1,500.00	1,500.00				1,500.00	
10.90.79.1681								
SENIOR ACTIVITIES	79	3,400.00	3,400.00				3,400.00	
10.90.79.1943								
BUILDING MAINTENANCE	79	5,000.00	5,000.00				5,000.00	
Totals for Department:		21,100.00	21,100.00	1,040.81	2,550.65		18,549.35	12.09
79 (SENIOR CITIZENS CENTER)								
10.90.83.1170								
CONTINGENCY FUND EXPENSES	83	100,000.00	78,620.00				78,620.00	

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls
For Period Ending 10/31/2020
Selecting on FUND from 10 to 10

ACCOUNT ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Totals for Department: 83 (CONTINGENCY)		100,000.00	78,620.00				78,620.00	
10.90.85.1984 PRINCIPAL - 2014 (\$5.865M) BOND	85	380,000.00	380,000.00				380,000.00	
10.90.85.1985 INTEREST - 2014 (\$5.865M) BOND	85	123,332.00	123,332.00		61,665.63		61,666.37	50.00
Totals for Department: 85 (DEBT SERVICE - INTEREST)		503,332.00	503,332.00		61,665.63		441,666.37	12.25
10.90.87.2009 PRINCIPAL - 2016 (\$4.35M) BOND	87	310,000.00	310,000.00		310,000.00			100.00
10.90.87.2013 INTEREST - 2016 (\$4.35M) BOND	87	75,600.00	75,600.00		40,125.00		35,475.00	53.08
10.90.87.2020 2020 BAND/BOND - INTEREST	87	94,500.00	94,500.00				94,500.00	
Totals for Department: 87 (DEBT SERVICE - PRINCIPLE)		480,100.00	480,100.00		350,125.00		129,975.00	72.93
10.90.88.2001 REGIONAL SCHOOL DISTRICT #1	88	14,773,550.00	14,773,550.00	1,082,699.00	4,872,147.00		9,901,403.00	32.98
Totals for Department: 88 (Department - 88)		14,773,550.00	14,773,550.00	1,082,699.00	4,872,147.00		9,901,403.00	32.98
10.90.90.2500 TRANSFER TO NON-RECURRING F	90	392,141.00	401,581.00	392,141.00	392,141.00		9,440.00	97.65
Totals for Department: 90 (SPECIAL PROJECTS)		392,141.00	401,581.00	392,141.00	392,141.00		9,440.00	97.65
Report totals		22,663,641.00	22,663,641.00	1,879,503.62	7,693,805.12	322,858.66	14,646,977.22	35.37

BOS & BOF Agenda Item

Natasha Nau <nnau@beaconfallsct.org>

Tue 10/27/2020 11:21 AM

To: Kerry McAndrew <kmcandrew@beaconfallsct.org>

Cc: Erin Schwarz <eschwarz@beaconfallsct.org>; Tom Pratt <tpratt@beaconfallsct.org>; Gerard Smith <gsmith@beaconfallsct.org>

 1 attachments (207 KB)

19-22 contract rates evaluation and police private duty calcs_revised 10.27.20.pdf;

Hi Kerry-

I let Gerry know that we need to put the FY21 Private Duty Rate setting on the next agenda. This comes a couple months late due to competing deadlines, apologies. The attached is where we ended up with the rates after making the necessary updates. The net effect was a \$4 increase in the weekday rate and a \$7 increase in the weekend rate for external contractors and a less than \$2 increase to the schools and non-profits.

I would like a motion to approve the rates for the remainder of the FY. I am showing the estimated rates for future years but these will have to be re-evaluated annually. If we happen to have another MERS change, for example, it would change these estimates slightly.

Natasha R. Nau
Finance Manager
Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403
nnau@beaconfallsct.org
Office: 203-490-4395
Cell: 203-671-5885
Hrs: 9am-4pm M-Th

**TOWN OF BEACON FALLS
POLICE UNION CONTRACT**

Updated 10/27/20

Appendix A Evaluation						
	07/01/2017	07/01/2018	07/01/2019	07/01/2020	07/01/2021	07/01/2022
Grade B	\$28.650000	\$29.366250	\$29.953575	\$30.702414	\$31.469975	\$32.256724
Grade A	\$29.380000	\$30.114500	\$30.716790	\$31.484710	\$32.271827	\$33.078623
Corporal	\$33.040000	\$33.866000	\$34.543320	\$35.406903	\$36.292076	\$37.199377

**Corporal rate is utilized for police private duty calculations below.*

POLICE PRIVATE DUTY RATE CALCULATION

In-house (municipal)										
PARTIME&FULLTIME			18-'19 Rate	19-'20 Rate	20-21 Rate	21-22 Rate Est.	21-'23 Rate Est.			
(x1.5+9)	Weekday Private Duty		\$54.17	\$60.814980	\$62.11	\$63.44	\$64.80			
(x2+9)	Weekend/Holiday Private Duty		\$69.22	\$78.086640	\$79.81	\$81.58	\$83.40			
Schools/Nonprofits										
			Calc	18-'19 Rate	19-'20 Rate	20-'21 Rate	21-'22 Rate Est.	22-'23 Rate Est.		
(+\$15)	Weekdays, Weekends, Private Duty		\$69.17	\$69.00	\$75.81	\$77.11	\$78.44	\$79.80		
External Vendors										
			18-'19 Calc	18-'19 ROUNDED	19-'20 Calc	19-'20 ROUNDED	20-21 Calcs	20-21 ROUNDED	21-'22 Rate Est.	22-'23 Rate Est.
(+\$20)	Weekday Private Duty		\$92.01	\$90.00	\$100.84	\$100.00	\$103.53	\$104.00	\$106.60	\$109.27
(+\$20)	Weekend/Holiday Private Duty		\$112.01	\$100.00	\$123.80	\$120.00	\$127.34	\$127.00	\$130.18	\$133.43
			<i>Approved & posted 9/1/20</i>				<i>Up for approval 11/10/20</i>			
FRINGE BENEFITS (included in rates above)										
		18-'19	%	19.39%	6.20%	1.45%	5.89%			
<u>PT/FT</u>	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL			Vehicle Fuel/Maintenance
wkdy	\$54.17	\$10.50	\$3.36	\$0.79	\$3.19	\$17.84	\$72.01			\$17.99
wkend	\$69.22	\$13.42	\$4.29	\$1.00	\$4.08	\$22.79	\$92.01			\$7.99
		19-'20	%	19.39%	6.20%	1.45%	5.89%			
<u>PT/FT</u>	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL			Vehicle Fuel/Maintenance
wkdy	\$60.81	\$11.79	\$3.77	\$0.88	\$3.58	\$20.03	\$80.84			\$19.16
wkend	\$78.09	\$15.14	\$4.84	\$1.13	\$4.60	\$25.71	\$103.80			\$16.20
		20-21	%	20.95%	6.20%	1.45%	5.89%			
<u>PT/FT</u>	Wages	Retirement	SS	Medc	WC	FRINGE	TOTAL			Vehicle Fuel/Maintenance
wkdy	\$62.11	\$13.01	\$3.85	\$0.90	\$3.66	\$21.42	\$83.53			\$20.47
wkend	\$79.81	\$16.72	\$4.95	\$1.16	\$4.70	\$27.53	\$107.34			\$19.66

FY21 Note: MERS Rate as of 7/1/20 for FT officers.

Memorandum

To: Board of Finance & Board of Selectmen
From: Natasha Nau, Finance Manager
Cc: Erin Schwarz, Assistant to the Finance Manager
Date: November 5, 2020
Re: FY22 Budget – Draft Timeline/Process



As the boards recall, COVID-19 became prevalent in March 2020 and affected the format of the FY21 budget creation process. It appears as though our FY22 process will be similarly affected. I would imagine that we will follow the Governor’s lead (and executive orders) and will have our joint BOF and BOS workshops virtually and take comments from the public via email. I would also suggest that we can pursue a virtual polling mechanism to garner public input and advertise it on our website, if desired.

In addition, I propose that we keep the staff input process as virtual as possible utilizing our new Microsoft Office 365 applications to our advantage. I will set this process up as a project and invite all stakeholders to an O365 Team and O365 Planner project.

My proposed tentative plan is as follows:

Timeframe	Task(s)
November	Finance prepares budget worksheets for department and volunteer board/commission input
December	Finance sends the referenced sheets out to all applicable department staff and volunteers before the holidays for their completion. This will include regular and new operating and capital requests. It will ALSO include areas to report on their performance metrics (YTD, year-end projections, and goals). This can be identical to the original FY21 metrics or modified as-needed).
January	Department staff/volunteers research/quote/complete their budget figure sheets and performance metrics sheets. Due mid-January. Finance will simultaneously set up the budget in the background while it awaits the department's info. I.e. areas such as employee benefits, town memberships, and other misc. items that lie within its responsibility). Finance will reach out to Region 16 and make them aware of our process and ask what their estimated timeline is.
February	Finance inserts/incorporates all department staff/volunteer submissions into budget for BOS & BOF. Workshop schedule is set by BOS & BOF (or earlier). Finance checks in with Region 16.
March - April	Budget Workshops + public input solicited; Finance checks in with Region 16 + asks for a draft budget. A town rep. attends a couple of their budget planning meetings.

May	Receive/review Region 16 final budget proposal. A town rep. attends the meeting where they vote to pass it. Town incorporates the Region's final total and passes the total Town budget by the end of the month.
June	Spillover (if-needed due to delays). Finance loads final budget into accounting software and solicits departments to prepare any and all PO's. Any and all budget transfers for FY21 due before the BOS and BOF meetings.

Finance has begun working on the template for the staff and volunteer input. We welcome any suggestions or questions from the BOS and BOF on this process.