

To: Board of Finance & Board of Selectmen
From: Natasha Nau, Finance Manager
Cc: Erin Schwarz, Assistant to the Finance Manager
Date: June 5, 2020
Subject: May Monthly Report – Finance Department



GENERAL:

- **COVID-19 (“Coronavirus”):** another \$13,000 has been spent in 45.90.57.0019 since the April meeting where \$19,999 was approved. Total is up to \$32,639.31 This includes additional IT costs as well as re-opening PPE.
- **Financial Policy Manual:** the Petty Cash policy presented at the last monthly meeting has been revised and incorporated into the larger revision that the BOF requested be presented at this meeting. This draft was shared with the BOS and BOF on June 1 via email/SharePoint for review/comment and a final version is being presented tonight for final comment/approval.
- **Drafting RFQs/RFPs/ITBs:** two out of four have been posted to our Bonfire Procurement Portal! 20-5 Professional Auditing Services and 20-6 Wolfe Ave Abatement/Debris Removal.
- **BH-6 fire insurance claim** coordination with BHC and CIRMA.
- **BHC Station 2 oil tank removal/gym:** project on-hold as far as we know. BHC will draft a project description with diagrams and maps when time allows.

BUDGET/PAYABLES/RECEIVABLES/PROJECTS:

- **FY21 Budget:** the June task will be to load the budget into Microfund.
- **Monitored Lines:** A summary of **16 budget lines** that are past the traditional YTD spending is being presented to make the boards aware that they are being monitored. These are highlighted in the EE&A as well.
- **Transfers:** 7 transfer requests totaling \$15,150 are being presented for consideration.
- **10-Year Capital Plan:** Updated not ready yet for distribution. Roads is the only section that is pending significant updates once more information is gained from the engineer/DPW.
- **Road/infrastructure updates:**
 - **Waste-Water Treatment Plant (WWTP)/Roadwork BAN/Bond:** Town Meeting is the only remaining item to officially issue the debt.
 - **Skokorat Rd.:** Aquarion credit discussion still outstanding.
 - **Burton Road wall repair/sidewalk:** Budget from Nafis & Young still outstanding.
 - **Beacon Valley Rd.:** New engineer(s) working on road and bridge plans.
 - **Chipsealing/Fogsealing:** SOW executed. Work took place.

GRANTS:

- **FEMA Tornado reimbursement:** Our Cat A (\$380,719.01) should hit the bank soon. There were a few documents the First Selectman and the Finance Department had to sign in order for it to move forward. The \$27,000 worth of management expenses was supposed to be a percentage-based automatic payment but now we are being told we need to provide time-tracking data in order to receive the money. A Town Meeting to appropriate the funds needs to be scheduled as soon as it is safe. Supreme Industries will now be paid.
- **EMPG:** Still waiting on 2019 app approval. Second quarter is past due. Will be working on this in June. It is rolling and flexible.

- **Interoperable Communications & Emergency Management Systems/Software:** This application was submitted for \$11,112.90.
- **FFY2019 AFG:** They anticipate awards to begin in mid to late summer. All funds must be awarded no later than 9/30/20.
- **FFY2019 FP&S:** submitted for \$11,253.90 on 5/29/20 for a Smoke/CO Detector Installation and Safety Visit Community Campaign. This comprises 300 traditional smoke detectors, 100 carbon monoxide detectors and 10 adaptive smoke/CO detector systems.
- **DEMHS Region 5:** the first quarter ends on 6/30/20 for this 75% relief grant. We will submit for all expenses through that date before the deadline.
- **Katharine Matthies Foundation:** still waiting to hear on 2020 application.
- **WCAAA –** still waiting to hear on our 2020 application evaluation.
- **HVA stream crossing:** letter was sent out to entire community alerting them to the stream inspections. We will hear about next steps soon.
- **Other grants recently announced (due in spring to late summer) that we might pursue:**
 - DEEP SMART (ongoing/rolling)
- **BJA BVP:** final report due 8/31/20. Due to change in staffing, working out issues and vest information with Trooper. We do not have any vests up for replacement in 2021 and therefore do not need to submit an application (due on 6/8/20).

Attachments:

- Transfer Requests/ Lines to Monitor
- May - Actual & Estimated Revenue
- May - Expenditures, Encumbrances & Appropriations
- Proposed revised Financial Policy Manual

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Statement of Actual & Estimated Revenue

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Town of Beacon Falls
For Period Ending 05/31/2020
Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
10.80.01.4005					
STATE PROPERTY TAX (PILOT)	24,899.00		24,899.00		100.00
10.80.01.4030					
DISABILITY TAX RELIEF	1,750.00		1,664.71	85.29	95.13
10.80.01.4035					
ADD. EXEMPTIONS FOR VETERANS	9,200.00		8,328.80	871.20	90.53
10.80.01.4040					
TOWN AID ROAD MAINT	190,730.00		192,176.32	1,446.32	100.76
10.80.01.4045					
SCHOOL EQ. GRANT GTB&ECS	3,995,130.00		3,995,130.00		100.00
10.80.01.4055					
MASHANTUCKET PEQUOT GRANT	12,467.00		8,311.33	4,155.67	66.67
10.80.01.4062					
DISTRESSED MUNICIPALITIES/Grants			7,971.78	7,971.78	
10.80.01.4066					
MUNICIPAL GRANT-IN-AID	43,809.00			43,809.00	
10.80.01.4070					
MISCELLANEOUS REIMBURSEMENTS			8,216.64	8,216.64	
10.80.01.4072					
EMPG GRANT			5,000.00	5,000.00	
10.80.02.4070					
PLANNING/ZONING COMMISSION	2,500.00	150.00	3,398.00	898.00	135.92
10.80.02.4075					
ZONING BD. OF APPEALS	500.00			500.00	
10.80.02.4080					
BUILDING PERMITS	135,000.00	17,670.00	125,202.70	9,797.30	92.74
10.80.02.4081					
AMBULANCE REIMBURSEMENT	3,000.00			3,000.00	
10.80.02.4082					
FIRE MARSHAL INSPECTIONS FEES	3,000.00	145.00	1,552.00	1,448.00	51.73
10.80.02.4087					
TOWN CLERK - CONVEYANCE	70,000.00	9,997.07	92,196.37	22,196.37	131.71
10.80.02.4089					
TOWN SHARE - TOWN CLERK MERS	4,000.00	210.00	3,487.00	513.00	87.18
10.80.02.4090					
MISCELLANEOUS PERMITS	2,500.00		765.00	1,735.00	30.60
10.80.02.4091					
INLANDS WETLANDS FEES	1,500.00	102.00	1,934.00	434.00	128.93
10.80.02.4096					
POLICE EXTRA DUTY	30,000.00		30,000.00		100.00
10.80.02.4099					
POLICE - OTHER REVENUE	2,000.00	785.00	2,240.00	240.00	112.00
10.80.02.4101					
POLICE TRAFFIC TICKETS	3,000.00	357.50	1,952.50	1,047.50	65.08
10.80.02.4110					
DISPOSAL FEES	250.00	12.00	102.00	148.00	40.80
10.80.02.4120					
MINI-BUS	4,200.00		3,910.00	290.00	93.10
10.80.02.4999					
MISCELLANEOUS INCOME			703.68	703.68	
10.80.03.4122					
INTEREST - TAX COLLECTOR	118,000.00	25,715.97	137,923.02	19,923.02	116.88
10.80.03.4123					
LIENS/FEES - TAX COLLECTOR	1,200.00	227.25	1,541.18	341.18	128.43
10.80.03.4126					
SUPPLEMENTAL MOTOR VEHICLE TA	185,000.00	4,153.07	195,626.52	10,626.52	105.74
10.80.03.4132					
WATER PROJECT (2001) - CURRENT &	55,000.00	4,031.53	37,735.40	17,264.60	68.61
10.80.03.4133					
RIMMON HILL SEWER ASSESSMENTS	135,000.00	350.00	80,091.48	54,908.52	59.33
10.80.04.4130					

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Statement of Actual & Estimated Revenue

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Selecting on FUND from 10 to 10

ACCOUNT DESCRIPTION	ESTIMATED REVENUE	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNREALIZED REVENUE	ACTUAL YTD % REALIZED
TELECOMM. PROPERTY TAX	8,414.00				
10.80.04.4140			8,736.73	322.73-	103.84
MISCELLANEOUS	500.00				
10.80.04.4145			504.53	4.53-	100.91
INSURANCE REFUNDS	10,000.00				
10.80.04.4150			16,675.00	6,675.00-	166.75
XEROX EQUIPMENT	200.00				
10.80.04.4155			172.00	28.00	86.00
REGION #16-SURPLUS	10,000.00				
10.80.04.4157				10,000.00	
LEACHATE COLLECTION SYSTEM	80,000.00	11,270.07	34,361.73	45,638.27	42.95
10.80.05.4165					
INVESTMENTS/INTEREST EARNED	150,000.00	2,753.70	125,959.37	24,040.63	83.97
10.80.06.4300					
PROPERTY TAXES-CURRENT	16,452,505.00	104,147.88	16,712,650.07	260,145.07-	101.58
10.80.06.4301					
PRIOR YEAR PROPERTY TAXES	230,000.00	31,597.00	232,781.33	2,781.33-	101.21
10.80.06.4325					
TRANSFER FROM UNASSIGNED FUND	366,809.00				
10.80.06.4400				366,809.00	
SALE OF TOWN PROPERTY			3,650.00	3,650.00-	
Report Totals	22,342,063.00	213,675.04	22,107,550.19	234,512.81	98.95

Statement of Expenditures, Encumbrances & Appropriations

Town of Beacon Falls

For Period Ending 05/31/2020

Selecting on FUND from 10 to 10

ACCOUNT	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.01.1010								
FIRST SELECTMAN SALARY	01	52,181.00	52,181.00	4,583.33	47,750.82		4,430.18	91.51
10.90.01.1011								
WAGES - SELECTMAN	01	12,896.00	12,896.00	1,125.00	11,803.75		1,092.25	91.53
10.90.01.1012								
WAGES - SELECTMAN	01	12,896.00	12,896.00	1,125.00	11,803.75		1,092.25	91.53
10.90.01.1013								
GRANT WRITER	01	7,500.00	7,500.00	208.08	6,811.80		688.20	90.82
10.90.01.1014								
HUMAN RESOURCES SPECIALIST	01	32,450.00	32,450.00	2,012.51	24,080.51		8,369.49	74.21
10.90.01.1020								
FIRST SELECTMAN'S SECRETAR	01	42,060.00	42,060.00	3,462.00	38,470.76		3,589.24	91.47
10.90.01.1220								
FIRST SELECTMAN'S EXPENSES	01	2,500.00	2,500.00	317.96	1,908.86		591.14	76.35
Totals for Department:		162,483.00	162,483.00	12,833.88	142,630.25		19,852.75	87.78
01 (SELECTMAN)								
10.90.03.1040								
WAGES - CUSTODIAN	03	36,590.00	36,590.00	2,645.12	33,479.57		3,110.43	91.50
10.90.03.1049								
WAGES - OVERTIME CUSTODIAN	03	1,000.00	1,000.00	7.07	790.84		209.16	79.08
10.90.03.1070								
BOARD & COMMISSION CLERKS	03	10,000.00	10,000.00	435.50	7,872.50		2,127.50	78.73
10.90.03.1071								
BOARD & COMMISSION EXPENSE	03	1,000.00	1,000.00		175.50		824.50	17.55
10.90.03.1078								
LEGAL NOTICES	03	4,000.00	4,000.00	157.76	4,008.57		8.57-	100.21
10.90.03.1080								
POSTAGE	03	3,000.00	3,000.00		2,033.99		966.01	67.80
10.90.03.1090								
OFFICE SUPPLIES	03	9,000.00	9,000.00	342.45	6,495.06	172.50	2,332.44	74.08
10.90.03.1105								
COMPUTER-TECHNICAL SUPPRT	03	32,560.00	32,560.00	2,980.00	27,887.96	2,280.00	2,392.04	92.65
10.90.03.1110								
HONOR ROLL MEMORIAL	03	600.00	600.00	120.00	484.80		115.20	80.80
10.90.03.1120								
UTILITIES - ELECTRICITY	03	7,000.00	7,000.00	157.82	5,114.20		1,885.80	73.06
10.90.03.1121								
ELECTRICITY - SOLAR GENERATI	03	50,000.00	50,000.00	3,888.50	35,648.62		14,351.38	71.30

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10.90.03.1122	03	6,000.00	6,000.00	690.00	6,143.71		143.71-	102.40
UTILITIES - HEAT & WATER								
10.90.03.1130	03	21,000.00	21,000.00	728.22	13,922.70		7,077.30	66.30
10.90.03.1140	03	12,000.00	14,000.00	606.41	12,076.37	1,228.70	694.93	95.04
MISC. REPAIRS/BUILDING MAINT								
10.90.03.1160	03	3,400.00	3,400.00	242.05	2,620.25	199.75	580.00	82.94
ELEVATOR SERVICE AGREEMEN								
10.90.03.1167	03	2,000.00	2,000.00	116.95	1,268.83		731.17	63.44
MILEAGE & TOWN CAR MAINT.								
10.90.03.1495	03	5,500.00	5,500.00		2,902.99		2,597.01	52.78
EDUCATION/TRAINING								
10.90.03.1600	03	7,050.00	5,050.00	204.99	4,073.88	204.99	771.13	84.73
ALARM SYSTEM MONITORING								
Totals for Department:		211,700.00	211,700.00	13,322.84	167,000.34	4,085.94	40,613.72	80.82
03 (TOWN HALL)								
10.90.05.1010	05	5,400.00	5,400.00	500.00	4,900.00		500.00	90.74
WAGES - TOWN CLERK								
10.90.05.1020	05	24,700.00	24,700.00	1,763.20	18,518.17		6,181.83	74.97
WAGES-ASST.TOWN CLERK P/T								
10.90.05.1042	05	44,717.00	44,717.00	3,423.00	40,287.51		4,429.49	90.09
WAGES - ASST. TOWN CLERK								
10.90.05.1170	05	5,000.00	5,000.00	248.74	2,290.07		2,709.93	45.80
TOWN CLERK EXPENSES								
10.90.05.1175	05	1,500.00	1,500.00		898.96		601.04	59.93
ELECTION EXPENSES								
10.90.05.1180	05	20,560.00	20,560.00	1,555.00	17,640.12	2,198.00	721.88	96.49
MICRO FILM RECORDS								
10.90.05.1190	05	2,000.00	2,000.00	60.31	715.51	172.50	1,111.99	44.40
LEASE-PURCH COPIER								
10.90.05.1195	05	4,000.00	4,000.00		1,355.81		2,644.19	33.90
RECORDS/BOOKS								
10.90.05.1210	05	600.00	600.00		189.00		411.00	31.50
MAP PRINTER MAINT. & SUPPLIE								
10.90.05.1405	05	200.00	200.00				200.00	
VITAL STATISTICS								
10.90.05.2155	05	1,200.00	1,200.00			1,200.00		100.00
GENERAL CODE								

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ACCOUNT	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
Totals for Department:		109,877.00	109,877.00	7,550.25	86,795.15	3,570.50	19,511.35	82.24
05 (TOWN CLERK)								
10.90.07.1010								
WAGES - TAX COLLECTOR	07	40,921.00	40,921.00	4,620.00	30,832.04		10,088.96	75.35
10.90.07.1020								
WAGES - ASST. TAX COLLECT	07	47,684.00	47,684.00	4,617.76	40,363.60		7,320.40	84.65
10.90.07.1049								
WAGES - OVERTIME	07	500.00	500.00	843.49	843.49		343.49	168.70
10.90.07.1060								
COMPUTER SUPPORT	07	6,300.00	6,300.00		6,025.00	252.00	23.00	99.63
10.90.07.1061								
COMPUTER SVCS - PRINTING	07	10,200.00	10,200.00		8,168.86		2,031.14	80.09
10.90.07.1220								
MISCELLANEOUS EXPENSES	07	6,000.00	6,000.00	2,590.80	4,008.81		1,991.19	66.81
Totals for Department:		111,605.00	111,605.00	11,828.56	90,241.80	252.00	21,111.20	81.08
07 (TAX COLLECTOR)								
10.90.09.1010								
WAGES - TREASURER	09	12,896.00	12,896.00	1,125.00	11,803.75		1,092.25	91.53
Totals for Department:		12,896.00	12,896.00	1,125.00	11,803.75		1,092.25	91.53
09 (TREASURER)								
10.90.11.1020								
WAGES - BLDG INSPECTOR	11	34,426.00	34,426.00	2,635.20	30,817.20		3,608.80	89.52
10.90.11.1130								
BUILDING INSPECTOR PHONE	11	625.00	625.00	42.11	423.06		201.94	67.69
10.90.11.1167								
BUILDING INSPECTOR MILEAGE	11	2,500.00	2,500.00		1,785.62		714.38	71.42
10.90.11.1220								
MISCELLANEOUS EXPENSES	11	2,000.00	2,000.00		497.34		1,502.66	24.87
Totals for Department:		39,551.00	39,551.00	2,677.31	33,523.22		6,027.78	84.76
11 (BUILDING DEPT)								
10.90.13.1045								
WAGES - LONGEVITY	13	8,400.00	8,400.00		7,500.00		900.00	89.29
10.90.13.1047								
WAGES-PILO HEALTH INS.	13	9,000.00	9,000.00				9,000.00	

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Selecting on FUND from 10 to 10

ACCOUNT	ACCOUNT DESCRIPTION	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
10.90.17.1042	WAGES - BOARD OF APPEALS	17	1,800.00	1,800.00		1,800.00			100.00
	Totals for Department:		1,800.00	1,800.00		1,800.00			100.00
	17 (BD OF ASSESSMENT & APPEALS)								
10.90.19.1380	AUDIT	19	29,000.00	29,000.00		29,000.00			100.00
	Totals for Department:		29,000.00	29,000.00		29,000.00			100.00
	19 (BOARD OF FINANCE)								
10.90.20.1044	WAGES - FINANCE CLERK	20	48,903.00	48,903.00	3,742.20	43,950.80		4,952.20	89.87
10.90.20.1046	WAGES - FINANCE MANAGER	20	62,400.00	62,400.00	5,312.16	59,457.72		2,942.28	95.28
10.90.20.1060	COMPUTER SUPPORT	20	7,700.00	7,700.00		4,751.57		2,948.43	61.71
	Totals for Department:		119,003.00	119,003.00	9,054.36	108,160.09		10,842.91	90.89
	20 (EXCHANGE GENERAL REVENUE)								
10.90.21.1060	EDC CONSULTANT	21	48,000.00	48,000.00	4,300.00	20,830.00		27,170.00	43.40
10.90.21.1220	EXPENSES - EDC	21	1,000.00	1,000.00		445.63		554.37	44.56
	Totals for Department:		49,000.00	49,000.00	4,300.00	21,275.63		27,724.37	43.42
	21 (ECONOMIC DEVELOPMENT)								
10.90.23.1041	WAGES - ENFORCEMENT OFFI	23	3,642.00	3,642.00	415.10	2,149.63		1,492.37	59.02
10.90.23.1305	SOIL CONSERVATION	23	1,000.00	1,000.00		60.00		940.00	6.00
	Totals for Department:		4,642.00	4,642.00	415.10	2,209.63		2,432.37	47.60
	23 (INLAND WETLANDS)								
10.90.24.1220	EXPENSES	24	1,000.00	1,000.00		60.00	500.00	440.00	56.00
10.90.24.1806	LAND ACQUISITION/OPEN SPACE	24	1,000.00	1,000.00		1,000.00			100.00
10.90.24.1807	OPEN SPACE MAINTENANCE	24	5,000.00	5,000.00			5,000.00		100.00

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ACCOUNT	DEPT	ORIGINAL BUDGET	AMENDED BUDGET	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USEC
Totals for Department:		7,000.00	7,000.00		1,060.00	5,500.00	440.00	93.71
24 (CONSERVATION)								
10.90.25.1040								
WAGES - ZONING ENFORCEMNT	25	33,093.00	33,093.00	2,429.91	30,504.43		2,588.57	92.18
10.90.25.1220								
EXPENSES	25	1,500.00	1,500.00	72.45	910.02		589.98	60.67
10.90.25.1402								
BLIGHT	25	100.00	100.00				100.00	
Totals for Department:		34,693.00	34,693.00	2,502.36	31,414.45		3,278.55	90.55
25 (PLANNING & ZONING)								
10.90.29.1010								
WAGES-REGISTRARS (2)	29	26,400.00	26,400.00	2,200.00	24,200.00		2,200.00	91.67
10.90.29.1011								
WAGES - DPTY REGISTRARS	29	1,500.00	1,630.00		1,630.00			100.00
10.90.29.1031								
WAGES - ELECTION WORKERS	29	6,200.00	6,200.00		3,414.00		2,786.00	55.06
10.90.29.1173								
CERTIFICATION & WORKSHOPS	29	500.00	500.00		60.00		440.00	12.00
10.90.29.1175								
REGISTRATION/CONFERENCES	29	2,600.00	2,600.00		1,244.88		1,355.12	47.88
10.90.29.1176								
OFFICE SUPPLIES	29	1,500.00	1,500.00		1,037.71		462.29	69.18
10.90.29.1177								
MAINT. VOTING MACHINES	29	1,000.00	1,000.00		800.00		200.00	80.00
10.90.29.1345								
ELECTION EXPENSES	29	5,000.00	5,000.00		2,740.57		2,259.43	54.81
10.90.29.1355								
PRIMARIES	29	4,000.00	3,727.50				3,727.50	
10.90.29.1360								
CANVAS EXPENSES	29	500.00	642.50		642.50			100.00
Totals for Department:		49,200.00	49,200.00	2,200.00	35,769.66		13,430.34	72.70
29 (REGISTRAR OF VOTERS)								
10.90.33.1270								
TOWN COUNSEL RETAINER	33	65,000.00	65,000.00	4,810.00	36,563.38		28,436.62	56.25
10.90.33.1290								
ENGINEERING & CONSULTANTS	33	30,000.00	30,000.00	4,352.40	14,275.87	1,600.00	14,124.13	52.92

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10.90.33.1385								
WEBSITE CONSULTANT	33	2,600.00	2,600.00		2,550.00		50.00	98.08
Totals for Department:		97,600.00	97,600.00	9,162.40	53,389.25	1,600.00	42,610.75	56.34
33 (PROFESSIONAL FEES)								
10.90.37.1410								
PROPERTY & CASUALTY	37	98,000.00	98,000.00		97,820.00		180.00	99.82
Totals for Department:		98,000.00	98,000.00		97,820.00		180.00	99.82
37 (TOWNWIDE INSURANCE)								
10.90.39.1415								
REGIONAL COUNCIL GOVTS	39	3,044.00	3,544.00		3,544.00			100.00
10.90.39.1425								
CCM MUNICIPALITIES	39	3,571.00	3,571.00		3,571.00			100.00
10.90.39.1430								
VALLEY COUNCIL/BROWNFIELD	39	800.00	800.00		800.00			100.00
10.90.39.1440								
C.O.S.T. (SMALL TOWNS)	39	825.00	825.00		825.00			100.00
Totals for Department:		8,240.00	8,740.00		8,740.00			100.00
39 (AGENCY MEMBERSHIP)								
10.90.41.1404								
MUNICIPAL HISTORIAN	41	250.00	250.00				250.00	
10.90.41.1405								
SESQUICENTENNIAL COMMITTEE	41	2,000.00	2,000.00		2,000.00			100.00
Totals for Department:		2,250.00	2,250.00		2,000.00		250.00	88.89
41 (FIRE HOUSE BLDG)								
10.90.44.1010								
WAGES - FIRE CHIEF	44	12,000.00	12,000.00		12,000.00			100.00
10.90.44.1012								
WAGES - FIRE/FM ADMIN ASSIS	44	3,000.00	3,000.00		2,750.00		250.00	91.67
10.90.44.1030								
TELEPHONE	44	3,800.00	3,800.00		3,566.39		233.61	93.85
10.90.44.1031								
EMERGENCY TELEPHONE (911)	44	17,400.00	21,400.00		17,707.67	480.12	3,212.21	84.99
10.90.44.1060								
SOFTWARE & IT	44	8,000.00	10,711.18		9,709.00		1,002.18	90.64

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10.90.44.1121	ELECTRICITY	44	10,000.00	6,000.00	304.51	4,907.21		1,092.79	81.79
10.90.44.1122	HEATING FUEL	44	15,000.00	15,000.00	403.65	11,925.85	650.00	2,424.15	83.84
10.90.44.1123	WATER	44	1,300.00	1,300.00	25.66	930.56		369.44	71.58
10.90.44.1413	FIRE PREVENTION AND SAFETY	44	3,500.00	3,500.00		3,498.49		1.51	99.96
10.90.44.1435	BUILDING MAINTENANCE	44	13,500.00	13,500.00		3,368.64	1,034.00	9,097.36	32.61
10.90.44.1436	BLDG EQUIP-MAINT & REPAIRS	44	6,500.00	6,500.00	134.50	4,818.38		1,681.62	74.13
10.90.44.1465	COMM. EQUIP-MAINTENANCE	44	6,000.00	6,000.00		281.25	2,252.39	3,466.36	42.23
10.90.44.1466	EQUIPMENT MAINTENANCE	44	8,500.00	8,500.00	167.04	7,582.10	114.96	802.94	90.55
10.90.44.1470	VEHICLE FUEL	44	10,000.00	10,000.00	581.43	9,170.74		829.26	91.71
10.90.44.1471	MANDATORY VEHICLE AND EQU	44	15,000.00	15,000.00	165.75	12,308.62		2,691.38	82.06
10.90.44.1472	VEHICLE REPAIRS	44	31,500.00	31,500.00	8,919.22	23,052.38		8,447.62	73.18
10.90.44.1485	PERSONAL PROTECTIVE EQUIP	44	22,000.00	22,000.00	255.23	11,205.22	5,803.00	4,991.78	77.31
10.90.44.1486	EMS TRAINING	44	12,000.00	12,000.00		5,584.02		6,415.98	46.53
10.90.44.1487	AIR BOTTLE REPLACEMENT PROC	44	5,000.00	5,000.00		4,187.00		813.00	83.74
10.90.44.1488	HOSE REPLACEMENT	44	2,500.00	2,500.00		2,500.00			100.00
10.90.44.1490	PHYSICALS/HEALTH & WELLNES	44	17,000.00	17,000.00		13,620.00		3,380.00	80.12
10.90.44.1495	TRAINING	44	20,000.00	20,000.00	750.00	10,963.66		9,036.34	54.82
10.90.44.1500	SERVICE AWARD PROGRAM	44	34,500.00	31,788.82		31,788.82			100.00
10.90.44.1552	DEPARTMENTAL SUPPLIES - FD	44	16,000.00	16,000.00	2,880.76	10,810.66		5,189.34	67.57

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10.90.55.1010								
WAGES - ANIMAL CONTROL	55	8,889.00	8,889.00	737.12	8,093.92		795.08	91.06
10.90.55.1020								
MILEAGE	55	500.00	500.00		300.44		199.56	60.09
10.90.55.1550								
DEPARTMENTAL SUPPLIES	55	900.00	900.00	42.11	498.30		401.70	55.37
Totals for Department:		10,289.00	10,289.00	779.23	8,892.66		1,396.34	86.43
55 (DOG WARDEN)								
10.90.57.1645								
E911 DISPATCH	57	48,176.00	48,176.00		43,176.00		5,000.00	89.62
10.90.57.1650								
STREET LIGHTING	57	44,000.00	44,000.00	3,092.14	31,846.47		12,153.53	72.38
10.90.57.1655								
DRUG AND ALCOHOL TESTING	57	1,200.00	1,200.00		1,000.00		200.00	83.33
Totals for Department:		93,376.00	93,376.00	3,092.14	76,022.47		17,353.53	81.42
57 (PUBLIC SAFETY)								
10.90.59.1010								
WAGES - FOREMAN	59	73,216.00	73,216.00	5,632.00	66,176.00		7,040.00	90.38
10.90.59.1011								
WAGES - ASST ROAD FOREMAN (59	69,659.00	69,659.00	5,358.40	62,961.27		6,697.73	90.38
10.90.59.1012								
WAGES - MAINTAINER/MECHANI	59	66,747.00	66,747.00	5,134.40	60,329.28		6,417.72	90.39
10.90.59.1013								
WAGES - HWY MAINT (3)	59	191,568.00	191,568.00	14,736.01	173,148.06		18,419.94	90.38
10.90.59.1049								
WAGES - OVERTIME	59	58,256.00	58,256.00	331.68	31,647.44		26,608.56	54.32
10.90.59.1550								
DEPARTMENTAL EQUIPMENT	59	12,000.00	12,000.00	194.13	11,688.36		311.64	97.40
10.90.59.1555								
EQUIPMENT RENTAL	59	2,000.00	2,000.00		675.00		1,325.00	33.75
10.90.59.1670								
STREET SWEEPING	59	18,000.00	18,000.00	14,501.28	14,501.28		3,498.72	80.56
10.90.59.1685								
SNOW REMOVAL (MATERIAL)	59	75,000.00	73,000.00		30,400.95		42,599.05	41.65
10.90.59.1690								
TOOLS	59	2,000.00	2,000.00	235.60	467.89		1,532.11	23.39

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10.90.59.1700								
GAS/FUEL	59	13,000.00	13,000.00	763.09	11,441.74		1,558.26	88.01
10.90.59.1703								
VEHICLE MAINTENANCE	59	35,000.00	35,000.00	834.26	19,338.65		15,661.35	55.25
10.90.59.1710								
HIGHWAY MATERIALS	59	40,000.00	40,000.00	820.00	23,287.95	132.00	16,580.05	58.55
10.90.59.1713								
TREE WORK	59	18,000.00	18,000.00	1,043.24	17,365.51		634.49	96.48
10.90.59.1714								
GUARD RAILS/LINE PAINTING	59	7,500.00	7,500.00		4,707.39		2,792.61	62.77
10.90.59.1715								
CATCH BASIN CLEANING	59	16,500.00	16,500.00			15,000.00	1,500.00	90.91
10.90.59.1720								
MANDATED STORM DRAINS	59	8,000.00	10,000.00	6,090.00	9,737.83		262.17	97.38
10.90.59.1782								
PAVEMENT MAINTENANCE	59	180,000.00	180,000.00		83,058.76	96,214.50	726.74	99.60
Totals for Department:		886,446.00	886,446.00	55,674.09	620,933.36	111,346.50	154,166.14	82.61
59 (HIGHWAY)								
10.90.61.1122								
PROPANE	61	2,300.00	2,300.00	90.82	1,920.21		379.79	83.49
10.90.61.1130								
TELEPHONE/INTERNET/ALARM	61	4,400.00	5,400.00	359.87	4,824.57		575.43	89.34
10.90.61.1715								
BUILDING MAINTENANCE	61	10,000.00	9,000.00	302.92	4,044.75	140.00	4,815.25	46.50
Totals for Department:		16,700.00	16,700.00	753.61	10,789.53	140.00	5,770.47	65.45
61 (TOWN GARAGE)								
10.90.63.1010								
WAGES - NURSE	63	30,139.00	30,139.00	2,364.88	29,287.04		851.96	97.17
10.90.63.1170								
DEPARTMENTAL SUPPLIES	63	750.00	750.00		137.70		612.30	18.36
10.90.63.1390								
RESIDENT RELIEF	63	500.00	500.00				500.00	
10.90.63.1395								
T.E.A.M.	63	7,500.00	7,500.00		7,500.00			100.00
10.90.63.1400								
VETERAN'S FUNERALS	63	200.00	200.00				200.00	

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10.90.67.1130								
TELEPHONE & ALARM	67	9,500.00	9,500.00	307.62	8,128.00		1,372.00	85.56
10.90.67.1140								
SUPPLIES AND MAINTENANCE	67	6,000.00	6,000.00	183.32	6,027.18		27.18-	100.45
10.90.67.1470								
VEHICLE FUEL & MAINTENANCE	67	12,000.00	12,000.00	133.88	1,138.38		10,861.62	9.49
10.90.67.1760								
PLANT OPERATIONS	67	50,000.00	50,000.00	5,421.81	35,848.81	2,079.00	12,072.19	75.86
10.90.67.1765								
EQUIPMENT REPLACEMENT	67	40,000.00	40,000.00	449.76	13,572.62		26,427.38	33.93
10.90.67.1770								
SLUDGE PROCESSING	67	150,000.00	150,000.00	9,141.60	111,212.26	30,068.95	8,718.79	94.19
10.90.67.1775								
D.E.P. DISCHARGER PERMIT	67	1,800.00	1,800.00		1,722.50		77.50	95.69
10.90.67.1776								
NITROGEN CREDITS	67	70,000.00	70,000.00				70,000.00	
10.90.67.1780								
SEWER MAINTENANCE	67	20,000.00	20,000.00		5,485.39		14,514.61	27.43
10.90.67.1785								
MANDATED TOXICITY TESTING	67	16,000.00	16,000.00	1,453.69	14,328.98	1,374.05	296.97	98.14
Totals for Department:		642,541.00	642,541.00	37,191.58	437,722.44	33,522.00	171,296.56	73.34
67 (WASTE WATER TREATMENT)								
10.90.69.1010								
WAGES - FULL TIME (3)	69	124,009.00	124,009.00	9,403.21	114,079.57		9,929.43	91.99
10.90.69.1019								
WAGES - PART TIME	69	11,583.00	11,583.00		8,200.95		3,382.05	70.80
10.90.69.1060								
COMPUTER SUPPORT	69	3,900.00	3,900.00		3,351.24		548.76	85.93
10.90.69.1130								
TELEPHONE-INTERNET	69	600.00	600.00		269.16		330.84	44.86
10.90.69.1170								
DEPARTMENTAL SUPPLIES	69	23,850.00	23,850.00	1,346.07	19,646.65		4,203.35	82.38
10.90.69.1800								
PROFESSIONAL DEVELOPMENT	69	1,000.00	1,000.00	135.00-	225.49		774.51	22.55
10.90.69.1805								
PROGRAMS	69	5,350.00	5,350.00		4,413.13		936.87	82.49
10.90.69.1807								
LIBRARY COPIER LEASES	69	900.00	900.00	55.29	646.79	159.00	94.21	89.53

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Totals for Department:								
69 (LIBRARY)		171,192.00	171,192.00	10,669.57	150,832.98	159.00	20,200.02	88.20
10.90.71.1019								
WAGES - SEASONAL	71	15,036.00	15,036.00		14,378.99		657.01	95.63
10.90.71.1121								
ELECTRICITY, WATER & FUEL	71	20,000.00	20,000.00	446.41	11,314.03		8,685.97	56.57
10.90.71.1550								
TOOLS & EQUIPMENT	71	4,000.00	4,000.00	25.90-	3,932.97		67.03	98.32
10.90.71.1705								
VEHICLE MAINTENANCE	71	2,000.00	2,000.00	117.44	1,510.28		489.72	75.51
10.90.71.1815								
SPRAY FERTILIZER/CLAY	71	12,000.00	12,000.00		2,915.16		9,084.84	24.29
10.90.71.1820								
SANITATION FACILITIES	71	5,500.00	5,500.00		4,500.00		1,000.00	81.82
10.90.71.1840								
STOCK FISH	71	3,000.00	3,000.00				3,000.00	
10.90.71.1845								
SETTLING POND MAINTENANCE	71	5,000.00	5,000.00				5,000.00	
10.90.71.1850								
BUILDING MAINTENANCE	71	10,000.00	10,000.00		4,241.07		5,758.93	42.41
10.90.71.1855								
GROUPS MAINTENANCE	71	15,000.00	15,000.00		10,763.13		4,236.87	71.75
10.90.71.1856								
COURT MAINTENANCE	71	2,000.00	2,000.00				2,000.00	
10.90.71.1861								
RECREATIONAL PROGRAM & AC	71	3,000.00	3,000.00		664.04		2,335.96	22.13
10.90.71.1870								
INDEPENDENCE DAY CELEBRATI	71	14,000.00	14,000.00		6,540.80	5,000.00	2,459.20	82.43
10.90.71.1895								
MATTHIES PARK	71	13,000.00	13,000.00		7,046.19		5,953.81	54.20
10.90.71.1905								
SUMMER CONCERT SERIES	71	6,200.00	6,200.00		3,400.00		2,800.00	54.84
Totals for Department:								
71 (PARK & RECREATION)		129,736.00	129,736.00	537.95	71,206.66	5,000.00	53,529.34	58.74
10.90.75.1915								
ELDERLY PROGRAM	75	1,000.00	1,000.00		1,000.00			100.00

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10.90.87.2009								
PRINCIPAL - 2016 (\$4.35M) BOND	87	310,000.00	310,000.00		310,000.00			100.00
10.90.87.2013								
INTEREST - 2016 (\$4.35M) BOND	87	84,900.00	84,900.00		84,900.00			100.00
Totals for Department:		394,900.00	394,900.00		394,900.00			100.00
87 (DEBT SERVICE - PRINCIPLE)								
10.90.88.2001								
REGIONAL SCHOOL DISTRICT #1	88	14,777,586.00	14,782,046.00	2,046,144.00	14,782,046.00			100.00
Totals for Department:		14,777,586.00	14,782,046.00	2,046,144.00	14,782,046.00			100.00
88 (Department - 88)								
10.90.90.2500								
TRANSFER TO NON-RECURRING I	90	386,809.00	386,808.00		386,808.00			100.00
10.90.90.2503								
TRANSFER TO DEBT SERVICE FU	90	55,793.00	55,793.00		55,793.00			100.00
Totals for Department:		422,602.00	442,601.00		442,601.00			100.00
90 (SPECIAL PROJECTS)								
Report totals		22,341,563.00	22,342,063.00	2,410,298.91	20,921,604.45	179,243.24	1,241,215.31	94.44