

BEACON FALLS PUBLIC LIBRARY

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May 5, 2021

Dear members of the Board of Selectmen,

Attached you will find the library's April service report and financial report.

Areas of note from the April Service report:

- The overall program attendance for adults and children is up by 75% from this time last year.
- Patron's have been able to bring in their own laptops and devices and use the library's wi-fi.
- Website visits are up from last month.
- The library is still offering homebound delivery to patrons who are unable to come into the library.
- Downloadable materials including audiobooks, digital music downloads and eBooks have maintained a steady increase of circulation.
- Items being lent to other libraries through interlibrary loan has increased.
- 48 children participated in an Easter wreath coloring craft.
- The monthly spice club program held in April featuring Jamaican curry & jerk chicken spices had 68 adults, 15 children and 2 young adults participate.
- The library hosted three weeks of Storytime to go. 54 children and 15 adults picked up physical bags. 24 children and 8 adults participated virtually.
- The teen baking program (triple chocolate dump cake) had 19 participants.
- Chef Rob's spring cooking class had 48 virtual participants. The class focused on healthy pasta salads and an easy springtime dessert.
- Grounded Goodwife's zoom program "Fit as a Fiddle" had 13 participants. This is the first in a series of programs funded by the CCF to improve the health and quality of life for older patrons.
- The Earth Day tree giveaway (trees provided by Neighborhood Forest) had 64 children and 42 adult participants.

Areas of note regarding the April FY 20-21 Financial Report:

- The overall total of expenditures for the library is at 77% which is where it is to be expected. Professional development in person attendance has been difficult due to the pandemic. Each of the librarians has registered to attend the CLA conference virtually in May. The computer line item is 97% expended. Recently our website crashed, and we had to have it restored. The part time staff have been working again and providing coverage.

Upcoming programs include a Mother's Day take & make craft for children, another monthly spice bag, Chef Rob's virtual salsa and guacamole class, the second Grounded Goodwife program "What to grow in your medicinal herb garden", a virtual workshop presented by AAA on Social Security and retirement planning, an adult take & make herb garden craft and an outdoor teen program presented by Riverside Reptiles. We are hoping to resume story time on Fridays outdoors in mid-May. Summer reading registration will begin May 17th with programs for adults, teens, and children.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

Elizabeth Setaro
Library Director

April
Service Report 2020-2021

PROGRAM ATTENDANCE

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	129	462	74	683	-32.36%
ADULTS AT CHILD PROGRAMS	111	992	0	594	67.00%
CHILDREN AT CHILD PROGRAMS	353	3926	681	1785	119.94%
TOTAL	593	5380	755	3062	75.70%
# of CHILDREN/YA/FAMILY PROGRAMS	9	71	5	106	-33.02%
avg # children at child programs	39.22	55.30	136.2	242 3/5	-77.21%
# of ADULT PROGRAMS	3	13	5	43	-69.77%
avg # adults at adults programs	43.0	35.5	14.8	146 1/3	-75.71%
# of COMPUTER SESSIONS	0	0	0	52	-100.00%

LIBRARY SERVICES

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	0	0	0	646 2/9	-100.00%
COMPUTER (#PEOPLE)	0	0	0	838	-100.00%
WEB SITE VISITS	545	5561	331	7325	-24.08%
VOLUNTEER HOURS	8 1/2	23 1/2	0	253 1/4	-90.72%
HOMEBOUND DELIVERIES	3	19	1	5	280.00%
Notary Services	5	69	0	87	-20.69%

CIRCULATION OF MATERIALS

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year YTD to this year YTD
ADULT	236	2193	75	3552	-38.26%
YOUNG ADULT	10	184	3	462	-60.17%
JUVENILE	6	1242	88	2960	-58.04%
AUDIO BOOKS	6	78	9	197	-60.41%
Downloadable audiobooks	190	1560	164	1415	10.25%
Digital Music downloads	1	34	1	7	385.71%
ADULT VIDEO	112	615	5	3213	-80.86%
JUVENILE VIDEO	6	149	1	603	-75.29%
Digital video downloads	0	22	5	22	0.00%
E-BOOKS	190	1701	203	1411	20.55%
FAMILY PASSES	0	3	0	51	-94.12%
OTHER	0	181	26	168	7.74%
TOTALS	757	7962	580	14061	-43.38%
(included in above)					
ILL-BORROWED	68	819	1	1196	-31.52%
ILL-LENT	144	1387	1	1187	16.85%
CONNECTICARD LOANS	0	46	1	571	-91.94%

REGISTRATION THIS MONTH

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	29	27	175	210	-16.67%
CHILDREN	6	0	16	83	-80.72%
TOTALS	35	27	191	293	-34.81%

April 2020-21 Financial Report

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$9,638.41	\$102,572.74	\$114,079.57	\$22,726.26	81.86%
#1019 PART TIME	\$831.45	\$1,503.76	\$8,200.95	\$11,548.24	11.52%
#1060 COMPUTER	\$123.48	\$4,142.12	\$3,351.24	\$97.88	97.69%
#1130 TELEPHONE	\$0.00	\$0.00	\$269.16	\$660.00	0.00%
#1170 LIBRARY MATERIALS	\$2,390.96	\$21,634.64	\$19,646.65	\$3,015.36	87.77%
#1800 PROF. DEVEL.	\$0.00	\$250.00	\$225.49	\$750.00	25.00%
#1805 PROGRAMMING*	\$155.74	\$4,259.45	\$4,413.13	\$1,240.55	77.44%
#1807 COPIER LEASES	\$53.00	\$665.74	\$540.79	\$154.26	81.19%
TOTAL	\$13,193.04	\$135,028.45	\$150,726.98	\$40,192.55	77.06%

PETTY CASH

BEG. BALANCE	\$50.00
ADD'L FUNDS	
MINUS EXPENSES	
TOTAL	\$50.00

CHECKING ACCT.

CHECKING ACCT. ****

BEG. BALANCE	\$7,244.62
ADD'L FUNDS	\$10.77
MINUS EXPENSES	\$0.00
TOTAL	\$7,255.39

Damaged/Lost Library materials
 Donations
 Fax
 Late Video
 Printing
 Replaced Library cards

Deposits
 last month petty cash
 Stripe - DVD Late Fee \$10.77

PETTY CASH TOTAL \$0.00

***No Deposit Made In April**

Liberty Bank CD \$11,441.15

**** reserved in checking acct & accounted for in yearly budget

\$6,984.88

Expenses

Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan/CMC Survey	\$175.00
FOL Watercolor donation	\$186.00