

BEACON FALLS PUBLIC LIBRARY

LEARN... PARTICIPATE... ENJOY

10 Maple Avenue, Beacon Falls, Connecticut 06403

(203) 729 - 1441 < Fax: (203) 729 - 4927

beaconfallslibrary@yahoo.com



July 9, 2021

Dear members of the Board of Selectmen,

Attached you will find the library's June service report and financial report.

Areas of note from the June Service report:

- The overall program attendance for adults and children is up by 61% from this time last year.
- Homebound delivery is still being utilized by patrons unable to visit the library
- The library has started hosting tutoring sessions for a teacher and her elementary students. This will continue throughout the summer. We are happy to offer a space that is warm and welcoming and easy to work in. The new table in the adult fiction room purchased with funds from the "Everybody Learns Grant" has allowed us to offer our space for these services.
- Downloadable materials including audiobooks, digital music downloads and eBooks have maintained a steady increase of circulation.
- Overall circulation of materials has increased from the same month last year.
- Items being lent to other libraries through interlibrary loan has increased by 37%.
- There has been a slight positive increase in adult library card registration.
- In June, the library hosted its first in person child craft program. The children created forest jars. There were 29 children and 14 adults who participated over two sessions.
- The summer reading kickoff program was a tie dye party led by Seymour Blank Canvas. This program was cosponsored with Parks and Rec. 31 children, 2 teens and 16 adults attended.
- Grounded Goodwife finished their zoom series on herbology.
- Six teens participated in a Break In Box Challenge on 6/22/21.
- Summer reading kicked off on June 28th. There are 56 children filling out summer reading logs, collecting beads, and doing take and make and in person crafts.
- Chef Rob has started his virtual summer cooking camp. There are 22 participants.
- The Library and the Friends of the Beacon Falls Library participated in the 150th town celebration. 11 new families were issued library cards. An estimated 55 children received glitter tattoos and kids' crafts. 60 families signed a "birthday card banner" for the town.

Areas of note regarding the June FY 20-21 Financial Report:

- The overall total of expenditures for the library is at 97%. We are still waiting on a few June invoices to arrive. The Part -Time line expenditure ended at 23% due to those staff members not working during the pandemic. A third of the Professional Development line was used which is less than in years past. This was due to the lack of in person workshops. All other line items were where they were expected.

The library is offering ongoing programs for the summer. These include Cooking Camp with Chef Rob on Facebook Live, Lego's in the Library, Book Discussion for adults, summer reading crafts, chess and board game club and Preschool Story Time. Last week the library hosted an in-person presentation on bears. More programs for adults and children will continue through August.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

A handwritten signature in black ink that reads "Elizabeth Setaro". The signature is written in a cursive style.

Elizabeth Setaro

Library Director

June
Service Report 2020-2021

PROGRAMMING

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	108	750	61	856	-12.38%
ADULTS AT CHILD PROGRAMS	114	1146	0	594	92.93%
CHILDREN AT CHILD PROGRAMS	181	4171	275	2303	81.11%
TOTAL	403	6067	336	3753	61.66%
# of CHILDREN/YA/FAMILY PROGRAMS	11	87	5	113	-23.01%
avg # children at child programs	16.45	47.94	55	419	-88.56%
# of ADULT PROGRAMS	5	24	5	61	-60.66%
avg # adults at adults programs	21.6	31.3	12.5	167 2/5	-81.33%
# of Tutoring Sessions	7	7.0	0	0	n/a
# of COMPUTER SESSIONS	0	0	0	52	-100.00%

COMMUNITY - LIBRARY SERVICES

		YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	32	33	0	646 2/9	-94.89%
COMPUTER (#PEOPLE)	27	28	0	838	-96.66%
WEB SITE VISITS	621	6699	610	8533	-21.49%
VOLUNTEER HOURS	29 1/4	52 3/4	0	253 1/4	-79.17%
Homebound Deliveries	1	21	6	20	5.00%
Notary Services	12	87	4	92	-5.43%

CIRCULATION OF MATERIALS

	THIS MONTH	YTD	Same month last year	PRIOR YTD	percentage change from
ADULT	310	2745	107	3759	-26.98%
YOUNG ADULT	29	238	23	487	-51.13%
JUVENILE	139	1520	61	3034	-49.90%
AUDIO BOOKS	9	92	4	201	-54.23%
Downloadable audiobooks	163	1904	160	1724	10.44%
Digital Music	1	37	3	11	236.36%
ADULT VIDEO	128	815	47	3264	-75.03%
JUVENILE VIDEO	28	188	10	613	-69.33%
Digital Video downloads	0	25	3	32	-21.88%
E-BOOKS	135	1985	176	1730	14.74%
FAMILY PASSES	2	6	0	52	-88.46%
OTHER	0	182	2	170	7.06%
TOTALS	944	9737	596	15077	-35.42%
(included in above)					
ILL-BORROWED	79	967	13	1216	-20.48%
ILL-LENT	153	1648	14	1201	37.22%
CONNECTICARD LOANS	40	140	0	571	-75.48%

REGISTRATION THIS MONTH

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	33	31	220	216	1.85%
CHILDREN	9	16	37	99	-62.63%
TOTALS	42	47	257	315	-18.41%

June
2020-2021 financial report

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$18,788.97	\$131,000.13	\$128,162.71	-\$5,701.13	104.55%
#1019 PART TIME	\$956.95	\$3,050.57	\$8,200.95	\$10,001.43	23.37%
#1060 COMPUTER	\$46.96	\$4,212.56	\$3,351.24	\$27.44	99.35%
#1130 TELEPHONE	\$0.00	\$0.00	\$269.16	\$60.00	0.00%
#1170 LIBRARY MATERIALS	\$1,344.41	\$25,066.95	\$20,085.09	\$183.05	99.28%
#1800 PROF. DEVEL.	\$0.00	\$335.00	\$225.49	\$665.00	33.50%
#1805 PROGRAMMING	\$748.57	\$5,463.83	\$4,509.73	\$36.17	99.34%
#1807 COPIER LEASES	\$70.00	\$805.93	\$593.79	\$14.07	98.28%
TOTAL	\$21,955.86	\$169,934.97	\$165,398.16	\$5,286.03	96.98%

PETTY CASH

CHECKING ACCT CHECKING ACCT. ****

BEG. BALANCE	\$50.00
ADD'L FUNDS	\$0.00
MINUS EXPENSES	\$0.00
TOTAL	\$50.00

BEG. BALANCE	\$7,267.91
ADD'L FUNDS	\$431.40
MINUS EXPENSES	\$10.49
TOTAL	\$7,688.82

Deposits

last month petty cash	
Hexagon Box	\$431.40

- Damaged/Lost Library materials
- Fax
- Late Video
- Printing
- Replaced Library cards

PETTY CASH TOTAL \$0.00

No deposit made in Jun

Expenses

Crystal Rock	\$10.49
--------------	---------

Liberty Bank CD \$11,442.09

**** reserved in checking acct & accounted for in yearly budget

\$6,984.88

Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan/CMC Survey	\$175.00
FOL Watercolor donation	\$186.00
Program	\$431.40