

# BEACON FALLS PUBLIC LIBRARY

*LEARN... PARTICIPATE... ENJOY*

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January 6, 2022

Dear members of the Board of Selectmen,

Attached you will find the library's December service report and financial report.

Areas of note from the December Service report:

- The overall program attendance for adults and children is up by 23% from this time last year.
- There have been an increased number of adults participating in library programs.
- Notary services are up by 47%.
- Overall circulation of materials has remained steady with a 55% increase from last year.
- Website visits are up by 12%.
- Interlibrary loan services are being widely used by patrons.
- Family programs included our yearly gingerbread house decorating, an online Kahoot challenge and for New Year's Eve, Kerri assembled take home "escape room" kits for twenty families.
- The adult programs for December were genealogy, the true crime book club, Chef Rob's virtual cooking class, financial checklist program and the monthly coffee club had 96 participants.
- The teens enjoyed a tie dye craft, DIY vision boards and a take and bake cooking activity.
- The children programs comprised of Preschool Storytime, a wreath craft, an ornament workshop and a craft afternoon in the library.
- The library is hosting a Lego Robotics Club for students in grade 3-8. The program is being led by a Woodland Regional High School student every Wednesday as part of an internship.
- Our monthly art exploration program is now getting assistance from another Woodland High School student doing his internship with the library and YMCA.

Areas of note regarding the December FY 21\_22 Financial Report:

Forty-eight percent of the library budget has been expended. The computer line item and programming line are highly spent. The programming line item is 78% expended. The increase in patrons participating in take and make activities and the number of activities being offered has depleted these funds more rapidly. All other line items are where they are to be expected.

Currently in person activities with the public have been postponed during the spike in Covid cases. Virtual programs will continue. Curbside pickup of material is available everyday during business hours.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

Elizabeth Setaro-Posick

December  
Service Report 2021-2022

**PROGRAM ATTENDANCE**

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	156	1108	24	142	680.28%
ADULTS AT CHILD PROGRAMS	139	932	300	621	50.08%
CHILDREN AT CHILD PROGRAMS	223	2104	600	2591	-18.80%
<b>TOTAL</b>	<b>518</b>	<b>4144</b>	<b>924</b>	<b>3354</b>	<b>23.55%</b>
# of CHILDREN / YA / FAMILY PROGRAMS	15	99	6	39	153.85%
avg # children at child programs	14.87	21.25	100	388 2/3	-94.53%
# of ADULT PROGRAMS	5	36	1	5	620.00%
avg # adults at adults programs	31.2	30.8	24.0	109	-71.76%
# Tutoring Sessions	1	38	0.0	0	n/a
# of COMPUTER SESSIONS	0	2	0	0	n/a

**LIBRARY SERVICES**

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	64	270	0	0	n/a
COMPUTER (#PEOPLE)	47	212	0	0	n/a
WEB SITE VISITS	627	3974	660	3530	12.58%
VOLUNTEER HOURS	4 3/4	130 3/4	0	15	771.67%
HOMEBOUND DELIVERIES	2	6	7	11	-45.45%
Notary Services	15	87	0	59	47.46%

**CIRCULATION OF MATERIALS**

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULT	262	2017	178	1328	51.88%
YOUNG ADULT	16	217	17	126	72.22%
JUVENILE	320	2693	110	966	178.78%
AUDIO BOOKS	16	61	13	60	1.67%
Downloadable audiobooks	84	926	133	856	8.18%
Digital Music downloads	3	8	8	26	-69.23%
ADULT VIDEO	122	671	48	372	80.38%
JUVENILE VIDEO	32	244	5	98	148.98%
Digital Video downloads	3	13	1	16	n/a
E-BOOKS	41	701	162	989	-29.12%
LIBRARY PASSES	1	6	0	3	100.00%
OTHER	2	5	0	38	-86.84%
<b>TOTALS</b>	<b>902</b>	<b>7562</b>	<b>675</b>	<b>4878</b>	<b>55.02%</b>
<b>(included in above)</b>					
ILL-BORROWED	125	879	76	453	94.04%
ILL-LENT	112	862	129	871	-1.03%
CONNECTICARD LOANS	49	243	6	63	285.71%

**REGISTRATION THIS MONTH**

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	17	16	84	99	-15.15%
CHILDREN	1	4	75	9	733.33%
<b>TOTALS</b>	<b>18</b>	<b>20</b>	<b>159</b>	<b>108</b>	<b>47.22%</b>

December  
2021-2022 financial report

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$9,828.20	\$60,183.57	\$59,199.91	\$68,251.43	46.86%
#1019 PART TIME	\$1,095.25	\$5,424.25	\$496.61	\$8,095.75	40.12%
#1060 COMPUTER	\$23.48	\$4,055.26	\$3,971.68	\$444.74	90.12%
#1170 LIBRARY MATERIALS	\$1,604.57	\$12,376.94	\$11,161.50	\$12,273.06	50.21%
#1800 PROF. DEVEL.	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
#1805 PROGRAMMING	\$567.44	\$5,129.35	\$2,203.22	\$1,370.65	78.91%
#1807 COPIER LEASES	\$58.87	\$358.11	\$405.50	\$461.89	43.67%
<b>TOTAL</b>	<b>\$13,177.81</b>	<b>\$87,527.48</b>	<b>\$77,438.42</b>	<b>\$91,897.52</b>	<b>48.78%</b>

PETTY CASH

BEG. BALANCE	\$50.00
ADD'L FUNDS	\$0.00
MINUS EXPENSES	\$0.00
<b>TOTAL</b>	<b>\$50.00</b>

CHECKING ACCT. \*\*\*\*

BEG. BALANCE	\$7,905.23
ADD'L FUNDS	\$614.64
MINUS EXPENSES	\$652.72
<b>TOTAL</b>	<b>\$7,867.15</b>

Damaged/Lost Library materials

Fax

Late Video

Printing

Replaced Library cards

**PETTY CASH TOTAL \$0.00**

**\* No Deposit Made in Dec**

Liberty Bank CD \$11,448.69

\*\*\*\* reserved in checking acct & accounted for in yearly budget

**\$6,421.13**

Reserved for Building Fund \$6,000.00

Marketing (CN, FB & Meetup) \$60.13

Strategic Plan/CMC Survey \$175.00

FOL Watercolor donation \$186.00

Deposits

Last month petty cash	\$72.80
Pumpkin Materials Fee	\$15.00
Gingerbread Materials Fee	\$175.00
DVD Late Fee	\$1.84
Vision Board Materials Fee	\$30.00
Wreath Materials Fee	\$40.00
Wreath Materials Fee	\$80.00
Gingerbread Materials Fee	\$50.00
D - Materials Fee	\$150.00

Expenses

Flanders Wreath	\$300.00
Purdy Hill Bakery	\$320.00
Crystal Rock	\$20.39
Crystal Rock	\$12.33