

BEACON FALLS PUBLIC LIBRARY

LEARN...PARTICIPATE...ENJOY

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February 14, 2022

Dear members of the Board of Selectmen,

Attached you will find the library's January service report and financial report.

Areas of note from the January Service report:

- The overall program attendance for adults and children is up by 13% from this time last year. We are happy with this number since no in person programs were held in January due to the spike in Covid cases.
- The number of children, teen, and adult programs being offered has increased greatly from last year.
- Notary services are up by 85%.
- Overall circulation of materials has remained steady with a 54% increase from last year.
- Interlibrary loan services are being widely used by patrons. Deliveries are made 2 days a week.
- The children had a watercolor take & make craft.
- The teens had a take home "Wreck this Journal" activity as well as a teen murder mystery.
- A zoom program called "Decoding Cats" had 17 online participants. It was very well received, and the presenter was available after the program for additional questions.
- Chef Rob had a bake along online. Participants made their own soft pretzels.
- The coffee club had 96 participants.

Areas of note regarding the January FY 21_22 Financial Report:

Fifty-five percent of the overall library budget has been expended. The computer line is 96%, library materials is 55%, and programming is 84% expended. All other lines are where they are to be expected.

In person programming has resumed this month. Online and take and make activities will also be offered. Curbside pick up will now always be an option during library hours.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Setaro-Posick". The signature is written in a cursive style.

Elizabeth Setaro-Posick

January
Service Report 2021-2022

PROGRAM ATTENDANCE

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	127	1235	12	154	701.95%
ADULTS AT CHILD PROGRAMS	3	935	109	730	28.08%
CHILDREN AT CHILD PROGRAMS	47	2151	321	2912	-26.13%
TOTAL	177	4321	442	3796	13.83%
# of CHILDREN/YA/FAMILY PROGRAMS	3	102	5	44	131.82%
avg # children at child programs	15.67	21.09	64.2	452 7/8	-95.34%
# of ADULT PROGRAMS	2	38	1	6	533.33%
avg # adults at adults programs	63.5	32.5	12.0	121	-73.14%
# Tutoring Sessions	0	38	0.0	0	n/a
# of COMPUTER SESSIONS	0	2	0	0	n/a

LIBRARY SERVICES

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	22	292	0	0	n/a
COMPUTER (#PEOPLE)	12	224	0	0	n/a
WEB SITE VISITS	488	4462	474	4004	11.44%
VOLUNTEER HOURS	0	130 3/4	0	15	771.67%
HOMEBOUND DELIVERIES	0	6	0	11	-45.45%
Notary Services	24	111	1	60	85.00%

CIRCULATION OF MATERIALS

	THIS MONTH	YTD	Same month last year	PRIOR YTD	Percentage change from last year YTD to this year YTD
ADULT	250	2267	187	1515	49.64%
YOUNG ADULT	11	228	19	145	57.24%
JUVENILE	212	2905	18	984	195.22%
AUDIO BOOKS	17	78	3	63	23.81%
Downloadable audiobooks	166	1092	172	1028	6.23%
Digital Music downloads	2	10	3	29	-65.52%
ADULT VIDEO	100	771	43	415	85.78%
JUVENILE VIDEO	9	253	14	112	125.89%
Digital Video downloads	2	15	4	20	-25.00%
E-BOOKS	152	853	168	1157	-26.27%
LIBRARY PASSES	1	7	0	3	133.33%
OTHER	0	5	0	38	-86.84%
TOTALS	922	8484	631	5509	54.00%
(included in above)					
ILL-BORROWED	126	1005	114	567	77.25%
ILL-LENT	129	991	101	972	1.95%
CONNECTICARD LOANS	30	273	6	69	295.65%

REGISTRATION THIS MONTH

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	13	11	95	112	-15.18%
CHILDREN	4	5	80	9	788.89%
TOTALS	17	16	175	121	44.63%

January
Financial Report 2021-2022

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$9,879.61	\$70,063.18	\$68,838.33	\$58,371.82	54.55%
#1019 PART TIME	\$877.50	\$6,301.75	\$496.61	\$7,218.25	46.61%
#1060 COMPUTER	\$263.46	\$4,318.72	\$3,995.16	\$181.28	95.97%
#1170 LIBRARY MATERIALS	\$1,173.26	\$13,550.20	\$12,750.66	\$11,099.80	54.97%
#1800 PROF. DEVEL.	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
#1805 PROGRAMMING	\$333.14	\$5,462.49	\$3,027.74	\$1,037.51	84.04%
#1807 COPIER LEASES	\$0.00	\$358.11	\$476.33	\$461.89	43.67%
TOTAL	\$12,526.97	\$100,054.45	\$89,584.83	\$79,370.55	55.76%

PETTY CASH

BEG. BALANCE	\$50.00
ADD'L FUNDS	
MINUS EXPENSES	
TOTAL	\$50.00

Damaged/Lost Library materials	\$0.00
Fax	\$0.00
Late Video	\$0.00
Printing	\$0.00
Replaced Library cards	\$0.00
PETTY CASH TOTAL	\$0.00

* No Deposit Made in Jan

CHECKING ACCT. ****

BEG. BALANCE	\$7,867.15
ADD'L FUNDS	\$292.64
MINUS EXPENSES	\$390.76
TOTAL	\$7,769.03

Deposits

Last month petty cash	
Gingerbread Materials Fee	\$175.00
Wreath materials Fee	\$16.00
Materials Fee	\$100.00
Stripe Payment - DVD Fee	\$1.64

Liberty Bank CD \$11,449.21

..... reserved in checking acct & accounted for in yearly budget

\$7,329.11

Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan/CMC Survey	\$175.00
FOL Watercolor donation	\$186.00
Program Exchange	\$907.98

Expenses

Exchange	\$390.76
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