

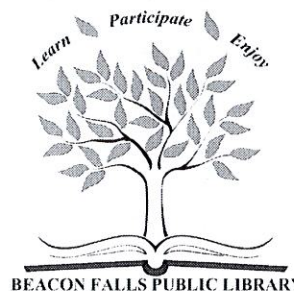
BEACON FALLS PUBLIC LIBRARY

LEARN... PARTICIPATE... ENJOY

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February 5, 2021

Dear members of the Board of Selectmen,

Attached you will find the library's January service report and financial report.

Areas of note from the January Service report:

- The percentage of children participating in child programs is remaining steady with over a 200% increase from last year to this year. The adult participation in child programs has also increased. The programming librarian continues to offer take home story time packets and crafts for adults and children.
- The library is still offering homebound deliveries to patrons who are unable to pick up library materials during curbside pickup allotted times.
- Circulation of downloadable material including e-books, audiobooks and videos has seen a positive increase. E-books and audiobooks are available for borrowing from Overdrive. Hoopla the other downloadable service, offers audiobooks, e-books, videos, and music.
- During January, the library offered three weeks of Story Time to go with 58 children and 15 adults participating each week.
- A Valentine's day Card Craft was offered for children. 103 children participated in this take and make craft.
- 2 Kahoot Trivia Challenges were offered with 88 participants for one challenge and 12 for the other.

Areas of note regarding the January FY 20-21 Financial Report:

- The computer line item is 94% expended. This is due to our databases. All databases have been purchased for the year and Novus has been working with us on any IT issues. The part time staff have not worked since March 2020 leaving the part time line item as 4% expended. The professional development line item has not been used. In person workshops have been cancelled. Kerri was able to find a web-based workshop that she will be participating in. All other line items are where they are expected.

In February, the library is going to offer Story Time as to go bags or now with the option as fully downloadable packets for those who no longer want to pick up physical items. This will allow the library to expand the number of families who can participate. We are also starting a monthly spice club program. The second Thursday of each month we will provide recipes, fact sheets and sealed spice packets so that patrons can explore difference international cuisines at home and try new spices that they may not have had in their kitchens. The new shelving purchased with the funds from "The Everybody Learns Grant" have been installed and the new furniture for the computer area and the children's room has also been delivered and installed. We are very excited for these exciting improvements.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

Elizabeth Setaro
Library Director

January
Service Report 2020-2021

PROGRAM ATTENDANCE

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	12	142	162	419	-66.11%
ADULTS AT CHILD PROGRAMS	109	539	32	409	31.78%
CHILDREN AT CHILD PROGRAMS	321	2633	79	855	207.95%
TOTAL	442	3314	273	1683	96.91%
# of CHILDREN/YA/FAMILY PROGRAMS	5	43	7	86	-50.00%
avg # children at child programs	64.20	61.23	11.29	68 4/7	-10.70%
# of ADULT PROGRAMS	1	6	6	27	-77.78%
avg # adults at adults programs	12.0	23.7	27.0	86 1/2	-72.64%
# of COMPUTER SESSIONS	0	0	4	38	-100.00%

LIBRARY SERVICES

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	0	0	72 3/5	551	-100.00%
COMPUTER (#PEOPLE)	0	0	92	711	-100.00%
WEB SITE VISITS	474	4004	738	5866	-31.74%
VOLUNTEER HOURS	0	15	29 3/4	190 1/2	-92.13%
HOMEBOUND DELIVERIES	0	11	0	3	266.67%
Notary Services	1	60	15	71	-15.49%

CIRCULATION OF MATERIALS

	THIS MONTH	YTD	Same month last year	PRIOR YTD	Percentage change from last year YTD to this year YTD
ADULT	187	1515	399	2915	-48.03%
YOUNG ADULT	19	145	48	348	-58.33%
JUVENILE	18	984	224	2318	-57.55%
AUDIO BOOKS	3	63	27	148	-57.43%
Downloadable audiobooks	172	1028	154	946	8.67%
Digital Music downloads	3	29	4	4	625.00%
ADULT VIDEO	43	415	460	2644	-84.30%
JUVENILE VIDEO	14	112	71	511	-78.08%
Digital Video downloads	4	18	1	14	28.57%
E-BOOKS	168	1157	137	920	25.76%
LIBRARY PASSES	0	3	9	41	-92.68%
OTHER	0	38	9	69	-44.93%
TOTALS	631	5507	1543	10878	-49.37%
(included in above)					
ILL-BORROWED	114	567	146	987	-42.55%
ILL-LENT	101	972	153	995	-2.31%
CONNECTICARD LOANS	0	46	80	459	-89.98%

REGISTRATION THIS MONTH

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	24	13	112	176	-36.36%
CHILDREN	4	0	9	79	-88.61%
TOTALS	28	13	121	255	-52.55%

January 2021

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$9,638.42	\$68,838.33	\$71,765.13	\$56,460.67	54.94%
#1019 PART TIME	\$0.00	\$496.61	\$6,998.37	\$12,555.39	3.80%
#1060 COMPUTER	\$23.98	\$3,995.66	\$3,351.24	\$244.34	94.24%
#1130 TELEPHONE	\$0.00	\$0.00	\$270.79	\$660.00	0.00%
#1170 LIBRARY MATERIALS*	\$1,589.16	\$12,720.67	\$14,323.91	\$11,929.33	51.61%
#1800 PROF. DEVEL.	\$0.00	\$0.00	\$254.56	\$1,000.00	0.00%
#1805 PROGRAMMING	\$0.00	\$2,203.22	\$2,687.83	\$3,296.78	40.06%
#1807 COPIER LEASES	\$70.83	\$476.33	\$408.70	\$343.67	58.09%
TOTAL	\$11,322.39	\$88,730.82	\$100,060.53	\$86,490.18	50.64%

PETTY CASH

BEG. BALANCE	\$50.00
ADD'L FUNDS	
MINUS EXPENSES	
TOTAL	\$50.00

CHECKING ACCT. ****

BEG. BALANCE	\$7,889.20
ADD'L FUNDS	\$561.98
MINUS EXPENSES	\$115.12
TOTAL	\$8,336.06 ****

Deposits

last month petty cash	
DVD Late Fee	\$10.87
Park & Rec Donation	\$500.00
Donation	\$45.00
DVD Late Fee	\$6.11

Fax	\$0.00
Late Video	\$0.00
Printing	\$0.00
Replaced Library cards	\$0.00
PETTY CASH TOTAL	\$0.00

No deposit made in Jan

Liberty Bank CD \$11,432.83

for in yearly budget	\$6,984.88
Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan/CMC Survey	\$175.00
FOL Watercolor donation	\$186.00
Programming fees collected to be used for credit card expenses for program materials	\$259.45

Expenses

ACLB	\$100.00
Crystal Rock	\$15.12